

Submittal Requirements

Type of Sign: Banner Free Standing Inflatable

Submit a drawing or sample of the proposed sign, to scale, showing the dimensions (see template below).

Submit a plan showing the sign's proposed location either on the ground or the building. Include the height and width of the building frontage.

Banner

Two (2) square feet per building frontage not to exceed one hundred and twenty (120) square feet attached below roof line no closer than two (2) feet to the demising wall. May be attached to a fence if a stand alone building and not part of a multi-occupant building or lot.

Free Standing

Permitted along an arterial or collector road if the yard is fifty (50) feet in depth. Two (2) square feet per building frontage not to exceed six (6) feet in height, twenty (20) square feet per sign, and a total sign area of sixty (60) square feet total combined.

Inflatable

Only for grand openings and changes in ownership. Sixty (60) square feet maximum. Sign area is determined by multiplying the largest length by the largest width. May be attached to any structure or the ground. Maximum height of twelve (12) feet above surface attached, but a maximum of thirty-five (35) feet above grade. No more than one (1) per every twelve (12) month period.

Sign Size and Copy

ADMINISTRATIVE USE ONLY

Number of Signs _____ Sign Permit Fee _____ Approved Disapproved

Comments: _____

Reviewed By: _____ Date: _____