

MINUTES OF MEETING
DANIA BEACH CITY COMMISSION
SPECIAL MEETING AND BUDGET WORKSHOP
TUESDAY, JUNE 18, 2013 – 5:00 P.M.

1. Call to Order/Roll Call

Mayor Duke called the meeting to order at 5:00 p.m.

Present:

Mayor:	Walter B. Duke, III
Vice-Mayor:	Albert C. Jones
Commissioners:	Chickie Brandimarte Bobbie H. Grace
City Manager:	Robert Baldwin
City Attorney:	Thomas J. Ansbro
City Clerk:	Louise Stilson

City Commission Vacancy Discussion

City Attorney Ansbro noted the vacancy must be filled by August 10, 2013 and the Commission needs to determine the process to do so.

Mayor Duke commented that it is in our best interest to appoint someone as soon as possible. He noted he is fine with the application presented, but asked that bankruptcy/arrest information be added to the application.

Commissioner Grace noted we should appoint someone in a timely manner due to the budget process and is hopeful we can get a lot of applicants who have never served on the Commission. She reminded everyone the Commission has only one meeting in July and added that she has plans to travel during the first three weeks of the month. She hopes the four minds will be one when it comes time to appoint someone and noted the most important thing is to do the best for the City of Dania Beach.

Vice-Mayor Jones remarked he is optimistic we can move forward, and whether or not the vacancy is filled in a timely manner, he will not impede the directions and vision of the City. We will move forward with four commissioners. He recommended that whoever is chosen cannot campaign for the seat in 2014 and there will be no special meetings called. Regarding requesting prior records, he noted he is not here to play the name game or point fingers; someone should be brought onboard who can be fair and understanding of the community.

Commissioner Brandimarte noted the Margate commissioner application is terrible and she is not in favor of advertising in the Sun Sentinel; the application should be posted on the website and

available through Human Resources. She opposed the application asking if the person graduated from High School and felt it should be condensed. She requested that the minutes reflect that no applications will be honored regarding a person who comes forward for this position unless all four commissioners are present.

Mayor Duke clarified that rather than using an application, the applicants should submit their résumés to the City Clerk, who will verify their eligibility, and the new-employee process would apply to this position.

The Commission's direction was to not advertise, but place on the website and posting board, and set July 12 as the deadline to submit résumés. Mayor Duke said we may have to hold a workshop if there are a lot of candidates. The Commission agreed to a Special Meeting on Monday, July 22, 2013 at 6:30 p.m., following the 6:00 p.m. Special Budget Meeting.

Mayor Duke adjourned the Special meeting at 5:19 p.m. and called the Budget Workshop to order at 5:19 p.m.

2. Overview of Fiscal Condition

City Manager Baldwin noted we are facing some unusual financial difficulties this year that need to be worked through prior to the second public hearing in September; this meeting is a general overview of where we are today.

Mark Bates, Director of Finance, presented an overview, which is attached to and incorporated into these minutes. He noted FRS contributions are going up to 20-30 percent of pay and staff does not expect to recommend changing the millage rate of 5.9998 or using undesignated fund balance.

3. Commission Discussion

Commissioner Grace commented she is concerned that this is a lean year; we may have to cut back some things and people may not be happy. She is not sure if it is not a good idea to increase the millage rate and felt more revenues would be received by raising parking fees at the beach and by possibly adding metered parking downtown. She added we are not taking into account that City Hall is not user friendly; we need to have a person in the lobby.

City Manager Baldwin said staff is addressing the lobby issue and will be proposing an increase in the Fire Assessment.

Vice-Mayor Jones noted we have to address the positive things we have done. Because things have improved, he does not know if we should raise the millage rate because property values have gone up. He said this is a tough time, but we have to move forward and do what we think is best for the residents. He still has the vision of development and redevelopment, and we need to


be business friendly. He would like money put into the parks, a swim program for toddlers and other young children, a program that allows us to hire high school kids who live in the City so that we take care of our own, and departmental performance measures that require projections of improvement. Vice-Mayor Jones agreed with Commissioner Grace that the Commission has to look at the actual numbers before making decisions. Lastly, he would like beach re-nourishment and dune restoration, and hopefully there are grant funds available.

Commissioner Brandimarte questioned the parking rate adjustment at the beach and requested the City look into the stipend amount received from the beach concessions.

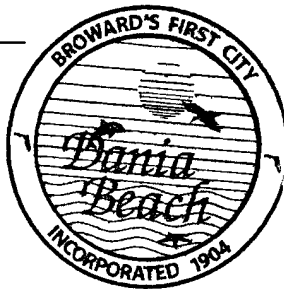
4. Adjournment

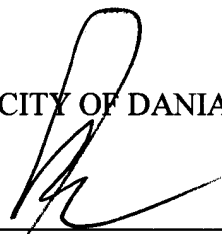
Mayor Duke adjourned the meeting at 5:43 p.m.

ATTEST:



LOUISE STILSON, CMC
CITY CLERK



CITY OF DANIA BEACH


WALTER B. DUKE, III
MAYOR

Approved: July 23, 2013

City of Dania Beach

FY 2013/14

Commission Budget Workshop

June 18, 2013

Administration's Budget Focus

- Infrastructure - completion of planned Capital Projects
 - Stormwater runoff infrastructure
 - Water & Sewer system repairs & replacements
 - Marina / Beach / Pier improvements
- Appearance / Redevelopment-
 - Neighborhood Oasis projects
 - US-1 Landscaping completion
 - Improved / Increased maintenance of Parks and Roadway landscaping
- Public Safety –
 - Continues BSO contractual services
 - Solar lighting maintenance (equipment / battery replacement)
 - Expands neighborhood solar lighting systems (CDBG grant)
 - Sheriff's service proposal – cost increases over \$1.9m
 - Admin. requested reduction of \$1.5m from BSO proposal.
- Customer Service –
 - Building Permits added to on-line access using City ERP system
 - Pier Cam/Weather added to Web Site

Financial Status

- Economic recovery at State and Local levels has arrived - and continues to build momentum.
- Personnel costs - focus on sustainability; being impacted by rising annual cost of *retirement* and *health care*.
- Investment earnings - expected to remain low.
- Tax base - continued recovery aided by investments in City neighborhoods, appearance, infrastructure and economic development
- User Fees / Assessments- Lien Research, Solid Waste Franchise, Parking Fees, Annual Fire Assessment

General Fund

- **No increase in operating property tax rate**
- **No use of Undesignated Fund Balance**
- **Retirement & Health – planning for impacts**
- **City Appearance – planning for impacts**
- **Public Safety = \$24m ... (57% of Budget) ^{53% current yr.}**
 - Police \$11.1m \rightarrow \$12.2m City Pension = \$375k / \$517k
 - Fire \$10.1m \rightarrow \$11.8m “ = \$1.3m / \$1.9m
- **Commission contingency: \$250k**
 - For unforeseen costs and grant matching funds

Enterprise Funds

- **Water - Debt cost from capital loans – No rate chg.**
 - Working to complete approved Capital projects
- **Sewer - Debt cost from capital loans – No rate chg.**
 - Increasing annual cost of contract treatment
- **Stormwater – SRF capital loans – No rate chg.**
 - Working to begin construction of SE area improvements approved in 2010/11
 - Adding new SW area improvement in partnership with DOT
- **Parking - Beach parking ... (rate adj. to support Beach costs??)**
- **Pier - Pier receipts flat – use surplus for L/T maintenance**
- **Marina - Major renovation to complete spring '14**
 - **Adjust rental rates to repay loan & General Fund**

Conclusion

- Proposed Budget presents a fair, reasoned & balanced financial & operational plans for Dania Beach in the coming year.
- *The Administration seeks Commission discussion, input and direction regarding the City's focus of planned expenditures, funding, and priorities for the coming year.*
- We thank the Commission and City Departments for their guidance and assistance in developing this annual City Budget plan.