

**CITY OF DANIA BEACH, FLORIDA
OFFICE OF THE CITY MANAGER**

On March 10, 2020, the City Commission adopted Resolution No. 2020-030, providing certain powers to the City Manager during the declared State of Emergency due to Covid-19. Thereafter, on October 27, 2020, the City Commission adopted Emergency Ordinance No. 2020-017, which provides for virtual quorum procedures when there is a pandemic, such as the one which is currently existing. The authority of the City Manager, under Emergency Ordinance 2020-17, is to adopt rules for use of communications media technology for public meetings during a health emergency, for a ninety (90) day period subsequent to October 27, 2020. Below is the City Manager's Order Adopting the Rules.

**ORDER ADOPTING RULES FOR USE OF COMMUNICATIONS MEDIA
TECHNOLOGY FOR PUBLIC MEETINGS DURING HEALTH EMERGENCY**

Section 1. Declaration Supplemented.

In accordance with the City Charter and Chapter 252, Florida Statutes, as well as the City Emergency Ordinance 2020-017, I am authorizing the following Rules to be observed relating to holding meetings through communications media technology for the next ninety (90) days, due to the current COVID-19 pandemic, which Rules are effective within the City of Dania Beach, Florida ("City") as provided below.

Section 2. Findings.

- a. The quorum requirements for public meetings are further defined pursuant to Emergency Ordinance 2020-017, which is attached and incorporated by this reference as Exhibit "A". The City is authorized to hold public meetings through the use of communications media technology, subject to the adoption of rules pursuant to Section 120.45(5)(b)(2), Florida Statutes. Also attached are the Rules of Procedures for "Quasi-Judicial Proceedings", which are incorporated by this reference as Exhibit "B".

Section 3. Rules of Procedure for Public Meetings Utilizing Communications Media Technology.

- a. Prior to the commencement of any City public meeting, the City shall post notice of the meeting in a manner consistent with Section 286.011, Florida Statutes, which Section is known as the "Florida Sunshine Law". The notice shall also include instructions on how to access the public meeting either via telephone, video conference, or other communications media technology utilized by the City.
- b. As used in this Order, "communications media technology" means the electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, and digital video by any method available.
- c. If a public meeting provides for the opportunity for public comment, the notice shall also include instructions to inform members of the public how they may speak, submit comments or ask questions to be read or addressed at the public meeting.

- d. The City Clerk shall ensure that the public meeting complies with all requirements of Section 286.011, Florida Statutes, which have not otherwise been suspended or waived pursuant to the Florida Governor's Executive Order 20-69 (for example, the preparation of minutes, etc.).
- e. The City Clerk shall include the following message in the notice:

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

Section 4. Effective Date.

This Order and supplement to the City of Dania Beach's Emergency Declaration shall be effective as of 5:00 p.m., October 28, 2020, and may be further supplemented from time to time in accordance with the City Charter. This document shall be posted and distributed by the City Clerk.

Executed on October 28, 2020.

Approved as to Form and Correctness

Ana M. Garcia, ICMA-CM, City Manager

Thomas J. Ansbro, City Attorney

Filed with the City Clerk on October 28, 2020, at 5:00 P.M.

Thomas Schneider, CMC, City Clerk