



**ARCHITECTURAL, SURVEYING, LANDSCAPE
ARCHITECTURE AND ENGINEERING
CONSULTING SERVICES**

REQUEST FOR QUALIFICATIONS (“RFQ”) NO. 20-005

ADDENDUM NO. 1

Prepared by:

City of Dania Beach, Florida
100 W. Dania Beach Boulevard
Dania Beach, Florida 33004

OCTOBER 7, 2020

CITY OF DANIA BEACH, FLORIDA
ARCHITECTURAL, SURVEYING, LANDSCAPE ARCHITECTURE AND
ENGINEERING CONSULTING SERVICES
Request for Qualifications (“RFQ”) No. 20-005
ADDENDUM NO. 1

MANDATORY PRE-PROPOSAL CONFERENCE
FRIDAY, OCTOBER 2, 2020 11AM
RFQ 20-005

A mandatory pre-proposal conference for RFQ 20-005 was held virtually via RingCentral meeting software. The meeting commenced at 11:02am.

City Personnel Present:

Yeimy Guzman, Controller
Colin Donnelly, CIP and Grant Administrator
Kathleen Weeks, CRA Manager
Dincer Ozaydin, Deputy Public Services Director/City Engineer
Corinne Lajoie, Assistant Director, Community Development
Frank DiPaolo, Finance Director
Sasha Ramos, Procurement Administrator

Potential Bidders:

1. Teresa Chapman, Florida Technical Consultants
2. Stephen Cherry, WG Inc.
3. Cara Pasquale, Miller Legg
4. Elena Costa, MCHarry & Associates
5. Ody Rodriguez - HSQ Group
6. Kari Bates, Intertek-PSI
7. Stefano Viola, Kimley-Horn and Associates, Inc
8. Kelly Hitzing, Savino Miller Design Studio - Landscape Architecture
9. Trisha Lund, RPLS-Encompass Services
10. Jennifer Smith, Chen Moore and Associates
11. David Hoot - CES Consultants
12. Terrence Conley, BC Architects
13. Hans Alce, KCI Technologies
14. Karenth Bacares, GFA International
15. Deborah Martin, Cartaya and Associates Architects
16. Patrick Murphy - Ecological Associates, Inc.
17. Michelle Lopez- The BetaJones Group, Inc
18. Kristen Lawlor, Keith and Associates, Inc.
19. Terrence Conley, BC Architects
20. Tammy Cook, Calvin, Giordano & Assoc.
21. Teresa Gallo, Gallo Herbert Architects
22. Priya Pudi, RADISE International
23. Jose L. Acosta, Chen Moore and Associates
24. Rachel Sak, CES Consultants

25. Kristi Mitchell, Klavon Design Associates
26. Derrick Douglas - SYNALOVSKI ROMANIK SAYE, LLC
27. Kristine Melanson, Metric Engineering, Inc.
28. Marina Hannwacker, Miller Legg
29. Rutu Nulkar, Terracon Consultants
30. Donna Hagedorn-Carnahan, Proctor and Cross
31. Michelle Harwood, Michael Flaugh Landscape Architect
32. Yaritza Rodriguez, Walters Zackria Associates, PLLC
33. Jeff Vollat, A.D.A. Engineering, Inc.
34. Julia Thompson, Johnson, Mirmiran & Thompson (JMT)
35. Tierra South Florida, Inc. (TSF)
36. Kirk Hoosac, RLA with KCI Technologies
37. Andrew Beckwith, Caulfield & Wheeler, Inc
38. Jenna Martinetti, Calvin, Giordano & Associates
39. Linda, Florida International Consulting Engineers Design (FICE Design)
40. Kremer Shell, Song + Associates
41. Andres Montero, ANDRES MONTERO LANDSCAPE ARCHITECTURE
42. Kelly Hitzing, Savino Miller Design Studio
43. Michael Walkowski, CPZ Architects, Inc.
44. James Barton, Florida Technical Consultants
45. Bradley Jackson; Engenuity Group, Inc.
46. Fred Bloetscher, Public utility Management and Planning Services inc
47. June Adams, FICE Design
48. Richard Minichiello, Terracon Consultants
49. Josh Baimel, Johnson, Mirmiran & Thompson (JMT), Inc.
50. Aldo Fritz, AICP, TJKM Transportation Consulting
51. Carlton Gillespie- KCI Technologies carlton.gillespie@kci.com
52. Millie DeJesus - Master Consulting Engineers, Inc.
53. Gary Badge - Fugleberg Koch Architects
54. Maria Baronetto, BEA Architects, Inc.
55. Kevin G Koenig GLE Associates. Inc.
56. David Stickles - JMT
57. Katherine Love, NOVA Engineering & Environmental
58. Doug Taylor, Craven Thompson
59. Mike Shehadeh, HSQ Group, Inc.
60. Eduardo Pagan, Song + Associates
61. raminichiello: Rich.minichiello@terracon.com
62. K. K. Saxena, TJKM
63. Sandra MacDonald, Saltz Michelson Architects
64. Cecilia Villoria, The Corradino Group
65. Kyle Catabay, Rummel, Klepper & Kahl, LLP
66. Kristi Mitchell, Klavon Design Associates

Mrs. Ramos took roll of City staff and asked all potential bidders on the call to send their firms name and contact information in the chat box as a record of attendance. She then reviewed written questions received prior to the call and provided answers. The floor was then opened for potential bidders to ask questions and they were instructed on how to raise their hands within RingCentral to be acknowledged.

Questions Asked

1. In order to provide architectural services, sub consultants are typically required such as MEP, civil, structural. Do we need to include firms from those categories in our submittal or is it the City/CRA plan to utilize those services from the awarded firms for this contract? In other words, do we just include architectural proposed personnel in our submittal? Include prime and subs; submit resumes for all who would do work for the City.
2. Relevant Experience – Is it the City’s intent for consultants to submit 5 references total or, 5 references for each of the categories under which we are submitting? If the latter, should we simply replicate the Exhibit A form for each category submitted? A total of 5
3. Does the City or CRA have a list of projects that might be covered under this contract? Not at this time.
4. Is the City seeking to select a team of professionals to cover all of the categories, or multiple firms that can cover each category only? Should we submit a proposal for the services that we offer in-house, or should we submit a proposal with a team to cover all of the categories? Proposers should submit responses for all services they are willing to provide to the City. These services must be clearly identified within the proposal and on the cover page.
5. Is the Florida Storm Water Management Inspector requirement just for the Project Manager in General Consulting Engineering or is that overall? Just for General Consulting Engineering
6. We are including MEP and structural with our proposal; do they also need to submit coverage of insurance? Yes
7. If there is no listing of types of projects in each category, is there a breakdown as to how you see the CIP plan evolving? There is a 5-year Capital Improvement Plan available on the city website that will provide an idea of projects for the next five years.
8. How is the selection process going to work if multiple firms provide responses to various categories? The RFQ document states that proposers may be shortlisted in more than one category and that the City reserves the right to negotiate continuing contracts with more than one proposer in each category in response to the RFQ.
9. Are there any incumbents for this contract or, is this a new City/CRA contract?

Caltran Engineering Group	Calvin Giordano	Carnahan Proctor Cross
Cartaya & Associates	Chen Moore	CPZ Architects
Craven Thompson	ERS Engineering	EDSA
Metric Engineering	Public Utility Management Planning	RJ Behar
Terracon Consultants	Tierra South Florida	Walters Zackria

Once all questions were answered, Mrs. Ramos reminded potential bidders to review the deadline for questions within the RFQ and that if any come up, they can be emailed to procurement@daniabeachfl.gov. She also said that questions will be answered via addendum posted to the city website and DemandStar. Potential bidders were again asked to send a message in the chat box with their firms name and information and reminded that if there was no record of their attendance the city cannot accept proposals from them.

With no further discussion, the meeting was adjourned at 11:34am.