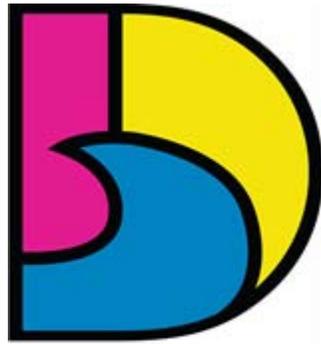




**City of
Dania
Beach**

**Fiscal Year
2018/2019**

**Commission
Approved
Budget**



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

Mayor

Tamara James

Vice Mayor

Bill Harris

Commissioners

Chickie Brandimarte

Marco Salvino, Sr.

Bobbie H. Grace

City Manager

Robert R. Baldwin

Assistant City Manager

Colin Donnelly

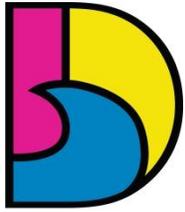
Director of Finance
Nicki Satterfield

Controller
Yeimy Guzman

Assistant Finance Director
Adam Segal CPA

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DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

July 24, 2018

The Honorable Mayor Tamara James
The Honorable Vice-Mayor Bill Harris
The Honorable Commissioner Chickie Brandimarte
The Honorable Commissioner Bobbie H. Grace
The Honorable Commissioner Marco A. Salvino Sr.

Dear Mayor, Vice Mayor and Members of the City Commission:

In accordance with Part III, Article 3, Section 4(g) of the City of Dania Beach Charter, I am herewith submitting for your consideration the City Manager's Annual Budget Proposal for the Fiscal Year commencing October 1, 2018. The budget proposal before you represents the budgetary policy direction expressed by the City Commission during the year.

Pursuant to FS 200.185 the maximum millage rate that the City Commission can levy by a simple majority vote is the TRIM roll back rate determined in accordance with FS 200.065 and adjusted by the Florida Department of Revenue growth in per-capita personal income. Limitations of State personal income growth rate and inflation, as determined by the Department of Revenue for FY 2018/19, coupled with new construction and increasing property values resulted in an increase to annual City taxable values of 7.12%. Consequently, the maximum operating millage rate that the City Commission could levy in FY 2018/19 with a two-thirds majority vote is 6.4715 mills. The rolled-back rate for FY 2018/19 is 5.6675 mills. The Administration recommends keeping the annual operating millage rate at the existing level of 5.9998 mills and establishing the voter-approved debt service millage rate at .1760 mills; resulting in a total combined millage of 6.1758 mills.

The Citywide combined use of funds for FY 2018/19 including operations, transfers and capital totals \$79,374,802. The combined total is \$10,543,713 lower than the current year amended budget of \$89,918,515. This reduction results primarily from non-recurring capital projects initiated and approved in prior years such as the, the Southeast Stormwater Project and Lift Station Upgrades as well as hurricane related expenses. The City's funding includes the General Fund, Water Fund, Sewer Fund, Stormwater Fund, Marina Fund, Building Fund, Parking Fund, and Pier Fund.

CURRENT YEAR 2017/18 ACCOMPLISHMENTS

During the current 2017/18 budget year the City of Dania Beach has achieved a number of notable accomplishments including:

- Completion of Oasis Project XII - NW 8th Avenue
- Completion of Oasis XIII – NE 1st Street
- Completion of City's fifth annual Hurricane Preparathon
- Completion of the resurfacing of 4 lane miles of city streets
- Ongoing meter replacement (961 meter in past 12 months)
- Remodel of Commission Office
- Acquisition and Demolition of 701 SW 12th Avenue
- Acquisition and Demolition of 705 SW 12th Avenue
- Completion of Melaleuca Watermain
- Completion of Taylor Lane Drainage project
- Completion of SW 26 Terrace Stormwater Project
- Implemented E=billing for utility bills
- Established Special Permitting Office for large scale expedited building permits
- Acquired 0% financing through State Revolving Fund for Southeast Stormwater Project

Many other projects funded in the current 2017/2018 budget are presently underway and progressing including:

- Replacement of sewer lift stations and water supply lines
- Resurfacing of additional public streets
- Recreation Master Plan
- Solar Lighting Project 2018
- Solar Lights at City Hall
- Designing of neighborhood project for Oasis XIV
- Designing of neighborhood project for Oasis XV – Southwest 25th Terrace
- Design and implementation of new SCADA system for sewer utility
- Design and construction of City entrance signs
- Design and construction of City bus shelters
- Design and implementation of Oasis housing program
- Design of Whiskey Creek Dredging Project
- Citywide Marketing & Branding Campaign

COMMISSION AND MANAGEMENT FINANCIAL POLICIES AND PRIORITIES

Management closely monitored the use of City financial resources during the extended economic downturn of the past several years. The last few years have seen an economic upturn but the City has still been mindful of conserving its resources while continuing to provide the necessary services to the citizens of Dania Beach. During the past eight years the Commission has strategically and cautiously invested accumulated General Fund surplus funds. Due to this close monitoring, the Commission has been able to reach its goal of accumulating a 25% fund balance reserve. The coming FY 2018/19 budget year shows a continued increase in property values for the sixth consecutive year representing

approximately \$1.4 million in additional tax revenue to the City over the prior year. However, this increase in revenue as a result of the increase in values is quickly offset by the growing contract costs of public safety with a need to increase personnel and a continued funding of the City's legacy pension plans. The utilization of General Fund surplus reserves for operating costs or service expansion is generally not recommended by the Administration. However, the proposed budget is recommending the utilization of \$200,000 to purchase a new grapple truck for the Public Services Streets Division as this is a rather large capital one-time purchase. An increase to annual City pension obligations in the amount of \$142,000 is reflected in this FY 2018/2019 Recommended Budget. These increased contributions seen by the City have begun to stabilize in the past two years as projected as a result of closing the City's General Employee and Police & Fire defined benefit pension plans in 2006 and 2011 respectively.

Despite the good news with the increase in property tax values, it should be noted that during the 2018 Florida State Legislative Session, the House passed a bill (HJR) 7105 which could impact local governments as much as \$800 million. The ballot measure offers an additional \$25,000 homestead exemption on valuations between \$100,000 and \$125,000. The effect on the City is expected to be a loss in taxable value of approximately \$76 million, which equates to an estimated \$500,000 in lost ad valorem taxes. This represents a significant loss of revenue to a city the size of Dania Beach.

Preserving the City's Reserve Funds (unassigned General Fund reserve) balance at a level of at least three months of operating expenses (approx. \$13M), as set by the City Commission's Debt Policy in 2011, is recommended by the Administration. The Manager's Recommended Budget maintains the emergency reserve fund of approximately (\$8.9M) to follow the GFOA recommend practice (further supported by the Florida League of Cities) of two months of operating budget (\$8.9M) while still maintaining the 25% unassigned reserve balance of \$13M. The establishment of a GFOA recommended formal Pension Reserve is recommended at \$2M (25% of annual required contribution) in addition to the unassigned fund balance. In FY 2018, the Recommended Budget established a pension reserve for the first time and partially funded this reserve at \$1M. The proposed Recommended Budget requests the Commission fund the additional \$1M to fully fund the pension reserve to its \$2M recommended funding level.

City investments in the community have focused generally in three areas: 1) Oasis crime prevention and neighborhood improvement projects, 2) roadway & business appearance, and 3) beach area improvements. These investments enhance the City's overall appearance, increase property values, improve residential quality of place, and attract further business activity and investments in Dania Beach. The continued success of the \$7.5 million Dania Beach Marina renovation coupled with over thirteen successful Oasis projects and the completion of Phase I of the Beach Redevelopment Project further enhance the City's position for continued redevelopment. Plans are still underway to continue replacement of stormwater drainage using loans from the State Revolving Fund (SRF) program. The City is continuing to pursue lift station rehabilitation using accumulated Sewer Fund resources. Significant private development is also underway with the construction of the much anticipated Dania Pointe project, a 102-acre site with mixed-use development. This development is approximately one (1) million square feet and will offer a sophisticated mix of shopping, dining and entertainment venues as well as luxury living and work spaces. This will help enhance the City's reputation as being a premier destination in South Florida and will enhance property tax values in the coming years. It should be noted that with increased development associated costs related to public safety and infrastructure will increase to ensure the success of these developments.

The Manager’s Recommended Budget for FY 2018/19 continues to embrace several major initiatives. First, staffing, pay and benefit costs are being better aligned with long-term financial sustainability goals as veteran employees retire and are replaced with new staff having significantly different retirement benefits. The City continues to face the challenge of funding costs for the City’s legacy Police & Fire Pension Plan, General Pension Plan and the related retiree health costs of these two City retirement plans. The FY 2018/2019 Recommended Budget reflects an increase of \$142K for required pension funding. The City anticipates a favorable renewal rate from the Florida League representing a slight increase in premiums. The budget calls for employee health contributions to remain at 15% of monthly premium cost coupled with a 4.0% increase to employee base pay. The current Collective bargaining agreement expires September 30, 2019 and negotiations will begin for the next contract over the next six months.

The annual BSO Police services contract expires September 30, 2020. The cost for fiscal year 2018/2019 is an estimated increase of 6.7% over last year. The City’s contract with BSO Fire Rescue expired September 30, 2015. The City is in the process of renewing the existing contract for Fire-Rescue until September 30, 2020 but has agreed to continue BSO Fire-Rescue services on a month-to-month basis at an estimated cost increase of 7.4% over the prior year. These costs are subject to final consideration in September by the Broward Sheriff’s Office.

This budget includes the addition of one (1) School Resource Deputy, two (2) Fire Safety Officers (approved by City Commission at mid-year), and a Fire Chief. Costs for law enforcement and fire rescue services in this FY 2018/19 Recommended Budget are:

	BSO Contract		City Pension Funding	
	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>
Police	\$13,112,138	\$13,990,161	\$ 714,736	\$ 780,609
Fire Rescue	\$11,455,981	\$12,303,371	\$ 5,515,817	\$ 5,458,375

The BSO Police and Fire Rescue contract cost increases are separate and apart from City contributions to the City’s legacy Police and Fire Pension plan. The City pension contributions for police increased by \$65,873, however, City contributions for fire rescue decreased slightly by \$57,442. The combined BSO contract proposal reflects a cost increase of \$1,725,413 or 7.02%. This required pension funding applies to 18 active participants and 72 retiree, disability, and DROP participants.

The General Employee Pension Plan contribution increased from \$1.762M to \$1.792M for FY 2018/19. This required pension funding applies to 19 active participants and 73 retiree and DROP participants. The FY 2018/2019 Recommended Budget plans for full funding of the \$1.792 in employer required contributions to the GEP, to provide funding toward the Plan’s past service costs.

In 2006, the City entered the Florida Retirement System and closed the General Employee Pension Plan. As a result 86% of all City employees are now covered under FRS. The current FRS employer contribution for FY 2018/2019 is \$801,000 which is an increase of \$104,000 or 14.9% over the prior year. This is to be expected as more new positions are

added to the City's personnel complement as well as legacy pension employees retire from the City.

The emphasis on City appearance and crime prevention is being expanded. A number of significant funding investments have been made in the City during the past several years in Oasis neighborhoods, park improvements, and beach area improvements. The City Manager's budget calls for increased police staffing as public safety continues to drive expenditures and maintains a continued focused coordination between the City's contract grounds maintenance, Public Service and Code Compliance staff. Community Development continues to oversee contracted lot maintenance and City responses to derelict property. Public Services continue to bring beach, roadway and park appearance throughout the City to a higher level. Coordinating between Community Development, Public Services and Recreation is planned to further improve the City's overall appearance in the coming FY 2018/2019 year.

GENERAL FUND

The Recommended FY 2018/2019 General Fund budget totals \$55,712,812 including operating expenditures, budget transfers and capital projects representing an decrease of \$3,035,575 from the current FY 2017/18 amended budget of \$58,748,387. The majority of the decrease is a direct result of costs associated with Hurricane Irma.

I. Revenue

The Certified Taxable Value issued by the Property Appraiser's Office on July 1, 2018 shows that Dania Beach taxable property values increased by 7.12% to \$4,126,098,540 from the prior year final total of \$3,851,792,288. This is the sixth consecutive year increase reflecting a significant directional (and positive) change in the economy following historical net declines of (8.4%), (6.8%), +4.6%, +5.4%, +7.4%, +9.9% and +20.68% over the previous five years. The rolled back millage rate for the coming fiscal year is 5.6675 mills. The City's current operating millage rate is 5.9998 mills. The Commission can levy up to 6.4715 mills with a two-thirds majority vote. This Recommended Budget reflects continuation of the current 5.9998 operating millage rate to fund annual City operations in the coming year.

Fire Assessments fees for FY 2018/19 reflects the same at \$223.75 yr. for each residential property unit. This revenue source primarily provides funds for the City's increasing annual contract BSO fire services cost and retirement Fire Pension Plan contribution costs. The proposed \$223.75 annual fire assessment fee is based call volumes to the various categories for residential, commercial, warehouse and acreage categories. The update to the 2017 Fire Assessment Rate study reflected no additional increase is warranted for the upcoming fiscal year. However, re-imposition of fire assessment rates must be adopted in order to maintain the existing revenues generated in the prior year and follows the commitment made by the Commission to help fund the fire portion of the City's pension obligation. This adjusted Fire assessment rate provides a net total of \$6,157,413 (69%) of the City's \$9,990,743 Fire protection cost.

The City's residential waste contract increased modestly to \$358.44, which reflects a \$9.96 increase per year (.83 cents per month) from current levels in accordance with the Waste Management contract.

II. Personnel Services

Citywide General Fund personnel services in the Recommended Budget, including all fringe benefits, totals \$16,097,907. This reflects an increase of approximately \$545,971 from the current FY 2017/2018 amended budget. This FY 2018/2019 Manager's Recommended Budget provides for a 4.0% pay adjustment and continues the 15% employee cost sharing for health benefits. The current union contract expires September 30, 2019. Therefore, the City will need to successfully negotiate a new collective bargaining agreement over the next 12 months.

The Administration is presently undertaking a compensation-in-class study to evaluate employee compensation with Evergreen solutions, LLC. The FY 2018/2019 Manager's Recommended Budget currently does not provide for funding to implement any changes to the compensation plan as they are an unknown cost at this time. Upon completion of the study and recommendations from Evergreen Solutions, LLC., a separate budget amendment and funding request, if necessary, will be brought forth to the City Commission for adoption and approval.

The majority of the actively working City employees were hired after March 1, 2006 and receive their City retirement benefits through the Florida Retirement System (FRS). Beginning July 1, 2011 the level of total FRS pension contribution was dramatically reduced by the State legislature due to the national and state economy. This lower contribution level has been annually increased by the State Legislature and beginning July 2017 the employer contribution rate equals 8.26%% of base pay for most general employees.

The "closed" City GEP plan now covers only 18 remaining active employees. New pension guidelines issued by the GASB (Governmental Accounting Standards Board) now require full annual recording of the City Pension Liability impacting the City's future annual financial reports as well as the level of annual funding contributions. An additional, second pension plan with FRS is offered to GEP employees that retire through DROP option and continue working at the City. The cost to fund the GEP in the coming year has increased to an employer contribution level of \$1.79M. The City also separately pays for a portion of the GEP mandatory employee contribution, through "pick-up" of approximately \$201K. Thus, the total GEP contributions funded by the City are approximately \$1.99M in the FY 2018/2019 Recommended Budget.

The Recommended FY 2018/2019 budget reflects a budget increase to the current annual health costs of approximately 11.0% based on preliminary estimates from the City's health insurance consultant, bringing City employer costs to approximately \$8,161 for a single person and \$23,278 for a family per year. These rates are based upon the City's actual health claims experience for the past twelve months. The renewal quote is still pending from the Florida League of Cities and these rates are subject to change. The Administration established an annual health plan review committee to make recommendations to the City Manager on annual health coverage. The five member committee includes two members of the City's collective bargaining union.

The City has chosen to fund a Trust Investment for implementation of City retiree health benefits under GASB 45 (OPEB: Other Post Employment Benefits). Recent calculation by the actuary indicated that the annual required contribution necessary to accumulate funds

to pay for retiree health benefits is approximately \$1.0 million dollars. A portion of the ARC (annual required contribution) is paid from retiree premium collections in the City's Health Insurance Fund. The City also incurs and pays retiree health benefits through its weekly payment of insurance premiums. As mention last year, the City suspended contributions towards this liability in recent years due to the economic downturn. The current liability has increased from \$12.7M to \$14.3M over the past year. This is a direct result of the suspended funding in prior years. With the improvement in the economy and increase in property values the City Administration seeks to renew the funding of this \$12.7M unfunded liability in the FY 2018/19 fiscal year. The Recommended Budget provides \$275,000 towards this contribution requirement. It is anticipated this amount will increase annually as revenues progress in order to return to the previous annual funding amount of \$400,000.

III. Operating Expenses – General Fund

The Broward Sheriff Office's police services contract was renewed in 2015. The current contract was extended for an additional five years scheduled to expire September 30, 2020. The FY 2018/2019 Recommended Budget for police service costs, operating expenses including school crossing guards and City pension costs reflects an increase of \$912,741 to a total of \$14,878,136. The City police budget reflects the BSO annual service contract total of \$13,990,161 including the addition of one (1) school resource deputy. The Recommended Budget increases annual City Police Pension Plan contributions by \$65,873 to a total of \$780,609. This pension cost increase considers the closed City Police Plan's investment earnings, changes in methods and elimination of Plan actuarial amortizations and the Pension Board's continued reduction in the Plan's estimated investment rate of return.

The Recommended Budget for BSO Fire Rescue Services, operating expenses and City pension costs reflects an increase of \$751,536 to a total of \$17,863,086. The annual Broward Sheriff Office contract cost is planned at \$12,303,371. The Recommended Budget provides funding to the City's Fire Pension Plan at an adjusted amount of approximately \$5,458,375. This City Fire Pension Plan annual cost includes funding toward this 'closed' City Plan's retirement liability, investment earnings and most notably continuing downward adjustment to the Plan's assumed rate of investment return approved by the Pension Board.

Annual City funding for the CRA in FY 2018/19 reflects a total of \$1,123,080 for the coming year comprised of \$880,000 in operating resources, \$10,000 in support of the Arts & Seafood Festival, \$233,080 for the City's administrative cost allocation. In 2017, the City loaned \$250,000 to the CRA for the potential repayment of a loan from Broward County. A partial forgiveness of the Broward County loan was received in 2017. While favorable, it is still uncertain if or when the remaining balance will be forgiven in the future. Therefore the \$250,000 will remain in the CRA for debt service payment should it be necessitated. If the balance of the County loan is forgiven the funds will be returned to the City General Fund.

IV. Capital Purchase / Capital Projects

The Recommended Budget provides funding for capital purchases that are generally less than \$100,000 and/or not included in the City's broader Capital Project Plan (such as roadway maintenance, bridge repair and facility maintenance plans). Recommended capital purchases for all City Funds for FY 2018/2019 is \$1,768,345. These capital purchases are primarily for repaving of streets, improvements to the City's parks, drainage and sewer

improvements as well as the purchase of several new vehicles to upgrade the City's aging fleet.

Citywide Capital Projects (including the 5-year Capital Plan by each City Department) provide funding for projects that generally cost more than \$100,000 which the asset will last more than 7-10 years. Major projects include citywide stormwater and water distribution improvements, sewer pump replacements, a water plant lime slaker, and improvements to the Pier and beach restaurant. The Recommended Budget continues funding towards the Beach Redevelopment Phase II in the amount of \$200,000. Additional Oasis project funds in the amount of \$200,000 have also been included.

MARINA FUND

The Marina Enterprise Fund was established in 2012 in conjunction with a Marina Renovation Project bank loan. The fully operational Marina is currently close to capacity which allows the Marina Fund to be fully self-sufficient. In 2017, the Marina was operating under a slight deficit. The operating deficit was reflective of the need to increase the current rental rates. Rates were evaluated to ensure the City is within market rates and an increase is recommended and implement in the FY 2017/18 budget. This rate adjustment is necessary not only for operational purposes but to maintain compliance with the market as dictated by grant and loan covenants. Current unrestricted net position at September 30, 2018 is running at a small balance of \$181,662. The Recommended Budget is proposing a small increase of \$25.00 per month to stay within the market. Slip revenue rentals continue to be steady and the demand remains high. Total operating revenues of \$1,042,263 are planned in the coming year. The annual management fee is estimated to be \$202,388. Other operating costs and annual repayment of \$199,905 on the bank loans, provides a contingency balance of \$252,337 in this Recommended FY 2018/2019 Budget. The Administration's recommendation is to keep this amount in reserve to comply with debt service reserve requirements, ongoing maintenance and the anticipated marina dredging project.

PARKING ENTERPRISE FUND

To meet needs and improve controls over the City's Parking Facilities operation, maintenance of the parking garage was transferred from Community Development to Public Services in FY 2015. Community Development continues to oversee the beach parking operations. Improvements to this enterprise were implemented during 2014 with the addition of three (3) part-time certified parking enforcement officers. This was further enhanced during 2015 by the addition at mid-year of one (1) full-time parking enforcement officer. This additional full-time parking enforcement allowed for less daily oversight by code enforcement allowing them to focus more with City Code activities. The Parking Enterprise Fund budget revenue estimates remain stable for the coming year. Continued success of the new beach restaurant operation, expansion of parking compliance into the evening hours through use of the full-time and part-time officers, the development of the beach parking app, which allows patrons to pay via their mobile phones, have all contributed to the success of these operations. Annual revenues are planned at \$1,684,267 in 2018/2019 reflecting a small decrease of \$7,435 from the current year. Although stable and steady there has been a slight decline in revenues which may be attributed to both the construction at the beach as well as the beach erosion.

The vast majority of the \$1.7 million annual parking revenue comes from beach area parking and resident decals. Beach costs are budgeted at \$1,475,252 for the coming

2018/2019 fiscal year that includes a small contingency of \$69,076. Notably the Parking Fund also reflects transfer of \$200,000 to the City's Capital Project Fund to provide funding for Phase II of the Beach Capital Improvement Project. Downtown parking garage revenues are not forecast to provide meaningful source of revenue until downtown development demand begins to create a continuing and meaningful customer base. Revenues are currently estimated at \$71,288 for FY 2018/2019. Garage operating costs of \$209,015 are reflected in the FY 2018/2019 budget primarily for evening garage security costs, utilities, insurance and facility maintenance. This cost reflects the increase in security services approved by the City Commission at mid-year to provide security coverage 24 hours a day 7 days a week.

BUILDING INSPECTION FUND

The total operating revenue for the Building Operations Fund in FY 2018/2019 is planned at \$4,610,817, an increase of \$1,032,017 from the current year. This is a general estimate based on proposed development. It should be noted while building development increases, permit fees are not necessarily received in the same year due to timing differences and the unpredictability of the commercial development market. However, due to additional development in the past few years, the Building Fund now has a reserve balance totaling \$2.2M at September 30, 2017. Continued improvement in the local and state economy continues to reflect improved and expanding construction activity (Dania Pointe for example). Building expenditures reflect a planned increase of \$436,000 for inspection consulting costs to an annual total of \$1,540,000.

WATER FUND

Total Water Fund operating revenue in FY 2018/2019 is \$6,041,076 reflecting an increase of \$378,288 over the current year. Water rates have remained unchanged since 2011. No rate adjustment is proposed in the Recommended FY 2018/2019. However, the City faces future challenges with its water resource supply. The City Commission approved entering into an agreement regarding the C-51 reservoir to assist with the City's water capacity issues. This will result in an estimated cost of \$4.6M dollars in the next 3-5 years. Therefore, the City is currently undertaking a water and sewer rate study to determine if any rate adjustments may be necessary to facilitate the funding and exploration of water resources. Total expenditures, excluding transfers for FY 2018/2019 are budgeted at \$4,909,895 including \$146,565 for the ongoing meter replacement program, \$80,000 for Water Distribution division repairs, \$100,000 for a lime slaker, and a small contingency for unanticipated costs in the amount of \$17,860. Annual debt service costs remain significant at \$960,910. Debt service cost reflects the Utility's use of a substantial SRF loans over the past several years for several major capital improvements – including the completed \$9 million nano-filtration plant, renovation of the City lime softening plant, purchase and installation of new high-service pumps, removal and replacement of a water storage tank, and replacement of underground water mains. The City administration continues to remain cognitive of the gap in water and sewer rates between the East and West sides of the City. The average Dania Beach monthly bill is \$126.62, whereas the Broward County utility bill for the same usage is \$81.34 per month. The City has deliberately halted borrowing for capital projects and is now funding ongoing repairs and maintenance on a cash basis.

SEWER FUND

Total Sewer Fund FY 2018/2019 revenues are \$6,936,138, which is in line with the current FY 2017/2018 year. Expenditures, excluding transfers total \$6,178,817, ongoing

sewer distribution improvements of \$305,000. Contract effluent treatment paid to the City of Hollywood is planned at \$3.67 million reflecting a small increase of \$326,000 from current year levels. Planned costs for loan debt service totals \$207,449. A balance of \$615,253 remains as a contingency for unscheduled repairs, maintenance, and other improvements.

STORMWATER FUND

Stormwater assessment fees for FY 2018/19 are proposed to remain at current levels of \$40 yr. per ERU (equivalent residential unit) in the Recommended Budget providing a total of \$1,971,016. A separate, major infrastructure replacement program approved in 2011 to improve stormwater run-off in the City's Southeast area will continue into the coming budget year. The first phase of this project is completed. The second phase is currently in the bid process. This capital project is being funded by a State Revolving Fund (SRF) loan of \$6.0 million but is not reflected as an added component of this FY 2018/2019 Recommended Budget since it was approved and appropriated in prior years. SRF loans debt service repayments in the coming 2019 year are expected to be \$69,448.

SUMMARY

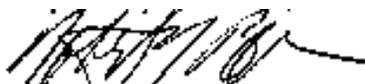
The Administration recommends that the City maintain the existing operating ad valorem millage rate at 5.9998 mills to fund costs of annual operations. The City's sixth year of increasing taxable property values is noteworthy after five years of decline. This will aid the City in working toward balancing annual service costs with available resources. The rolled-back rate of 5.6675 would provide approximately \$1.3M less revenue to fund City operations in the coming year. The voter approved debt service millage rate is .1760 mills.

The City Attorney and the CRA are not under the City Manager's authority; therefore, I have made no recommendations concerning their budgets. Commission direction is necessary in order to consider the Manager's Recommended Budget document, set the proposed millage and non-ad valorem assessment rates, and properly notify property owners of the City's first September Public Hearing through the County TRIM mailing notice. The proposed millage must be set and delivered to the County prior to August 3, 2018.

The Recommended Budget may be modified pursuant to the Commission's review and discussions over the coming weeks. Staff will account for approved changes to expenditures / revenues at the first public hearing where you will vote on the Millage rates. If desired, the proposed ad valorem millage can be lowered at the September public hearings although not recommended.

I extend my appreciation to all Department Directors and their staff for the hard work and dedication in developing this budget in a timely and responsible manner. Special recognition and thanks is given to Nicki Satterfield, Adam Segal, and Yeimy Guzman for their dedication and commitment in preparing this budget document.

Respectfully submitted,

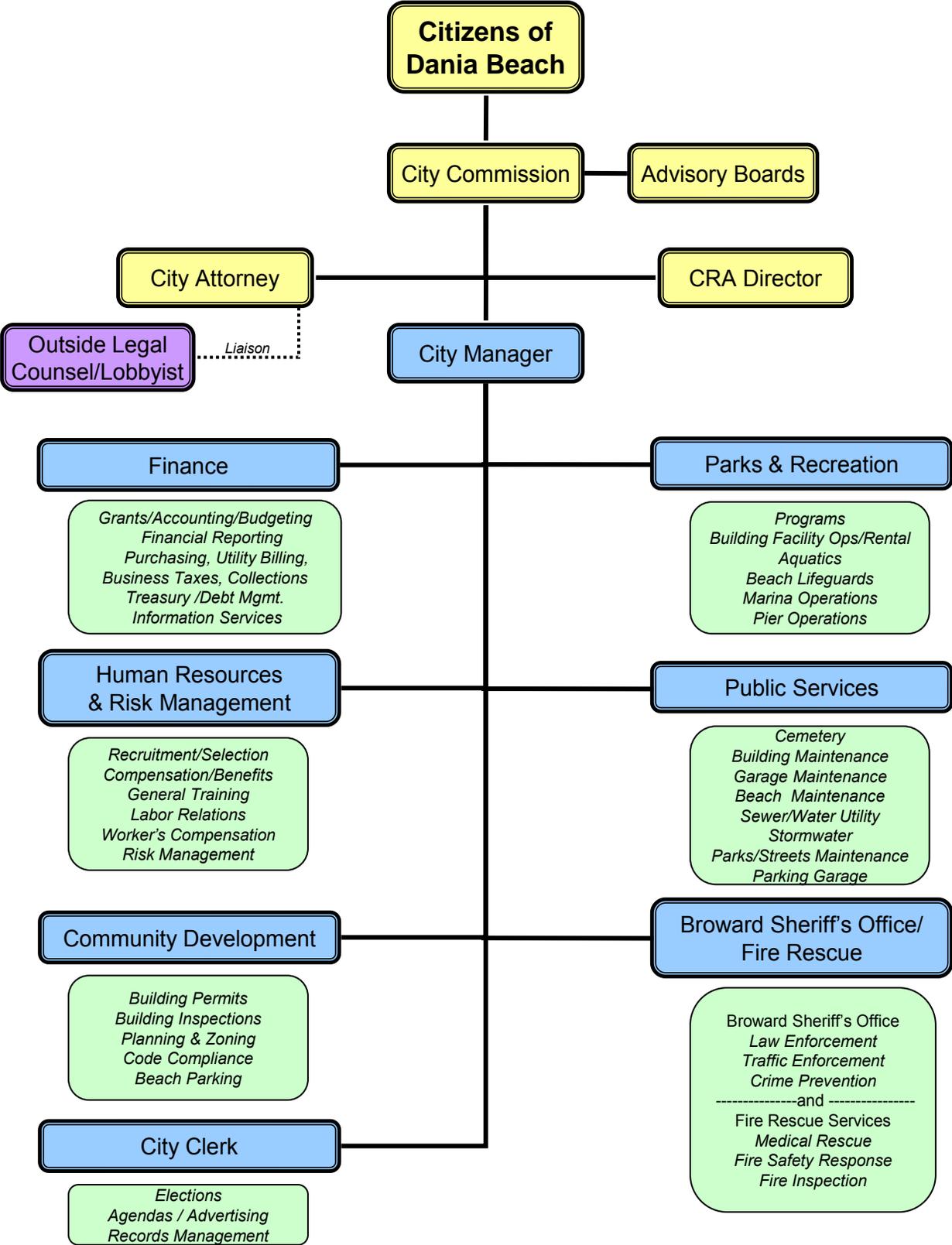


Robert R. Baldwin
City Manager

City of Dania Beach
Amendments to Proposed Budget
10-1-2018 to 9-30-2019

			Account Description	Increase	Decrease
1	Amendment for Beach Raker Contract Award				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(6,643)
	Increase to Recreation (001-72-02-572-31-10)	" "	Professional Services	6,643	
2	Amendment for Additional Contribution to CRA				
	Increase Appropriation of Reserves (001-00-00-389-90-01)	General Fund	General Fund Reserves	220,227	
	Increase Contributions to CRA (001-18-00-519-91-06)	" "		220,227	
3	Amendment for Fire Chief (Reconsider @ Mid-Year)				
	Decrease to General Fund Police Services (001-22-01-522-34-10)	General Fund	Contractual Services		(225,000)
	Increase to Commission Contingency (001-18-00-519-99-10)	" "	Contingency	225,000	
4	Amendment for 2 FT Parks & Grounds Technicians				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(142,735)
	Increase to Public Services Parks Division (001-39-04-539-12-10)	" "	Salaries	81,461	
	Increase to Public Services Parks Division (001-39-04-539-21-10)	" "	FICA	5,050	
	Increase to Public Services Parks Division (001-39-04-539-21-20)	" "	Medicare	1,182	
	Increase to Public Services Parks Division (001-39-04-539-22-20)	" "	FRS Pension	6,728	
	Increase to Public Services Parks Division (001-39-04-539-22-30)	" "	Deferred Compensation	1,466	
	Increase to Public Services Parks Division (001-39-04-539-23-10)	" "	Insurance	44,144	
	Increase to Public Services Parks Division (001-39-04-539-24-10)	" "	Worker's Compensation	2,704	
5	Amendment for City Commission Salary Increase				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(23,838)
	Increase to Commission (001-11-01-511-12-10)	" "	Salaries	15,000	
	Increase to Commission (001-11-01-511-21-10)	" "	FICA	930	
	Increase to Commission (001-11-01-511-21-20)	" "	Medicare	218	
	Increase to Commission (001-11-01-511-22-20)	" "	FRS Pension	7,305	
	Increase to Commission (001-11-01-511-22-30)	" "	Deferred Compensation	270	
	Increase to Commission (001-11-01-511-24-10)	" "	Worker's Compensation	115	
6	Amendment for Add'l PT Recreation Position & Benefits - TBD				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(50,000)
	Increase to Recreation (001-72-01-572-12-11)	" "	Salaries & Wages PT	50,000	
7	Amendment to Recreation - Contractual Charter Buses				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(25,200)
	Increase to Recreation (001-72-001-572-34-10)	" "	Contractual	25,200	
8	Amendment for Permit Supervisor				
	Decrease to Building Division (107-1502-524-12-10)	Building Fund	Salaries		(64,783)
	Decrease to Building Division (107-1502-524-21-10)	" "	FICA		(4,017)
	Decrease to Building Division (107-1502-524-21-20)	" "	Medicare		(939)
	Decrease to Building Division (107-1502-524-22-20)	" "	FRS Pension		(5,351)
	Decrease to Building Division (107-1502-524-22-30)	" "	Deferred Compensation		(1,166)
	Decrease to Building Division (107-1502-524-23-10)	" "	Insurance		(22,072)
	Decrease to Building Division (107-1502-524-24-10)	" "	Worker's Compensation		(162)
	Increase to Building Fund Contingency	" "	Contingency	98,490	

City of Dania Beach Organizational Chart



Personnel Complement

DEPARTMENT	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Proposed FY 2019
City Commission	5	5	5	5	5	5	5
City Manager	3	3	3	3	3	3	3
City Attorney	2	2	2	2	2	2	2
City Clerk	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Finance (Excludes 4 Utility Cust. Serv & 2 Field Crew)	9	9	10	10	10	10	10
Human Resources & Risk Mgmt	2.5	2.5	2.5	3	3	3	3
Fire-Rescue	Contract						
Community Development	4.25	4.25	2.75	3.75	3.8	4	4.5
Code Compliance	8	8	6.65	6.65	6.25	7.4	7.4
Building	5.75	5.75	7	8	7.85	7.75	9.25
Recreation	22.09	21.09	22.10	23.22	23.22	25.42	27.32
Parking Division	1.00	2.50	4.10	5.10	5.60	4.35	4.35
Public Services	19.45	20.45	22.45	23.90	23.90	28.90	28.15
Water Utility	16.95	16.95	16.95	17.5	17.50	17.50	18.95
Sewer Utility	5.05	5.05	5.05	5.2	5.20	4.20	5.85
Stormwater Management	6.55	5.55	5.55	6.65	6.65	3.65	5.3
Dania Beach Marina	Contract						
Community Redevelopment Agency	3	4	4	4	4	5.5	6
Total Full Time Equivalent	116.09	117.59	121.60	129.47	129.47	134.17	142.57
Contract- Police	79.00	77.00	77.00	77.00	79.00	86.00	87.00
Contract- Fire Rescue	61.00	51.00	60.00	60.00	56.00	60.00	63.00
Grand Total Including BSO- Public Safety Contract	<u>256.09</u>	<u>245.59</u>	<u>258.60</u>	<u>266.47</u>	<u>264.47</u>	<u>280.17</u>	<u>292.57</u>

* New Administrative Assistant I (0.5 split)

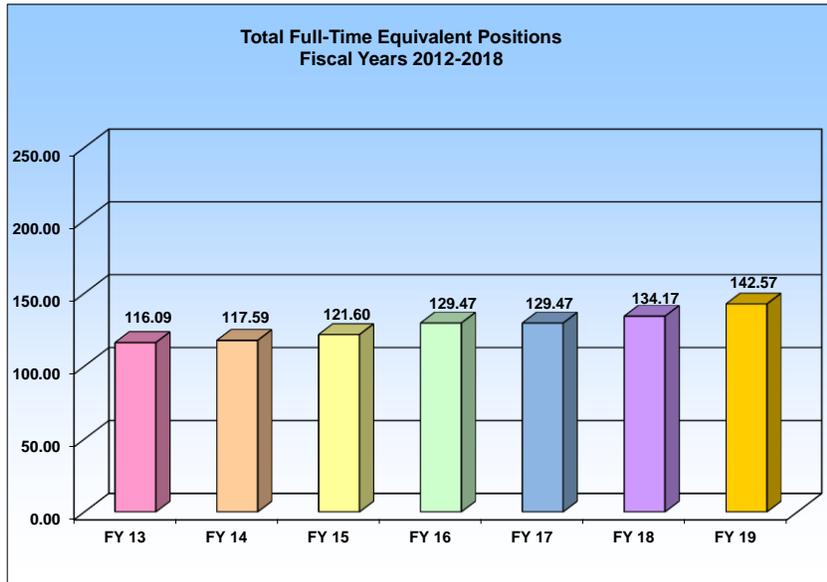
* New Permit Service Specialist - Mid Yr Appr.
* New Administrative Specialist I (0.5 split)

* New PT Recreation Assistant
* 2 New PT Park Rangers

* New Project Associate Engineer (Reclass Facilities Manager)
* New Regulatory Compliance Officer
* New Treatment Plant Operator "B"
* New Utilities Mechanic II
* New Maintenance Worker II

* New Administrative Specialist

* 2 New Safety Fire Inspectors - Mid Year
* New BSO Fire Chief
* New School Resource Deputy



City-wide All Funds Summary

	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a [gg]cb 5 ddfcj YX
Revenues / Resources				
General Fund	\$ 48,468,164	\$ 50,683,405	\$ 58,748,387	\$ 55,712,812
Water Fund	5,601,591	5,830,929	6,802,252	6,409,409
Sewer Fund	6,698,407	6,699,951	7,987,566	6,936,138
Stormwater Fund	1,970,241	2,096,535	9,979,224	2,060,236
Marina Fund	869,565	916,246	1,047,908	1,042,263
Building Fund	2,143,961	3,340,779	3,128,801	4,610,818
Parking Fund	1,685,067	1,698,548	1,691,702	1,684,267
Pier Fund	476,755	476,755	532,675	918,859
Debt Service Fund	----- funded by transfers from other City funds -----			
Total Revenue	\$ 67,913,750	\$ 71,743,148	\$ 89,918,515	\$ 79,374,802
Expenses / Expenditures				
General Fund	\$ 46,681,208	\$ 49,155,586	\$ 58,748,387	\$ 55,712,812
Water Fund	5,558,780	5,509,504	6,802,252	6,409,409
Sewer Fund	5,438,993	5,188,481	7,987,566	6,936,138
Stormwater Fund	1,502,376	1,616,070	9,979,224	2,060,236
Marina Fund	934,948	940,852	1,047,908	1,042,263
Building Fund	2,531,465	2,420,395	3,128,801	4,610,818
Parking Fund	1,200,592	1,288,380	1,691,702	1,684,267
Pier Fund	521,432	517,216	532,675	918,859
Total Expenses	\$ 64,369,794	\$ 66,636,484	\$ 89,918,515	\$ 79,374,802
Net Surplus (Deficit)	\$ 3,543,956	\$ 5,106,664	-	-

**FY 2019- 2023 Capital
Projects Plan**

Department	Projects	FY 2013-2017 Approved	FY 2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total	Funding
City Manager	Neighborhood Improvements Oasis Project	200,000	200,000	200,000					200,000	General Fund
Parking	Beach Repaving and Striping				160,000				160,000	
Pier	Beach Restaurant & Pier Rehabilitation			275,000					275,000	Pier Fund
Public Services	Sun Garden Isles Multimodal Enhancements	571,290							-	Match 90000
	Entrance Sign	250,000							-	General Fund
	City Bus Shelter Program	100,000							-	General Fund
	Solar Lights Project		141,000		100,000				100,000	General Fund
Recreation	Master Plan-Admin		193,050						-	General Fund
	Beach Redevelopment Phase II	925,000	200,000	200,000					200,000	\$200K Parking Fd Revenues
Water Fund	Melaleuca Water Main Replacement (in-house) Materials and Supplies	250,000							-	Water Net Assets
	Water Plant -Lime Slaker			100,000					100,000	Water Net Assets
	NW 1st Avenue Waterline		73,800						-	Water Utility Revenues
	NW 1st Street (Stirling to City Hall) Watermain Replacement		431,730						-	Water Net Assets
Sewer Fund	Telemetry/SCADA System	500,000							-	Sewer Utility Revenues
	Lift Station Rehabilitation 5, 7, & 10		1,137,594						-	Sewer Net Position
	Lift Station Rehabilitation				1,080,000	1,080,000	1,080,000	1,080,000	4,320,000	
	Sewer Pump Replacements (3 to 4 Units)			120,000					120,000	Sewer Utiliti Revenues
Stormwater Fund	Stormwater Improvements - City Wide SW 43rd Ter, 40th Ct., 49t St		1,170,960		1,079,940	762,600	1,230,000	1,500,600	4,573,140	Stormwater Net Assets
	SE Stormwater Drainage Improvements Phase II	6,292,090							-	SRF Loan
	Taylor Lane Drainage	615,000							-	50% Stormwater Funds/50% FDOT
Total				895,000	2,419,940	1,842,600	2,310,000	2,580,600	10,048,140	
Funding	General Fund-Operating Budget			200,000						
	General Fund - Reserves									
	Perpetual Care Fund									
	Water Utility Revenues									
	Sewer Utility Revenues									
	Stormwater Utility Revenues									
	Parking Revenues			200,000						
	Water Fund Impact Fees									
	Sewer Fund Impact Fees									
	Water Fund Net Assets			100,000						
	Sewer Fund Net Assets			120,000						
	Stormwater Net Assets									
	Pier Fund Revenues			275,000						
	Water Debt Financing									
	Sewer Debt Financing									
	Stormwater Debt Financing									
	Total			895,000						

**FY 2019 - 2023 Capital
Purchases Plan**

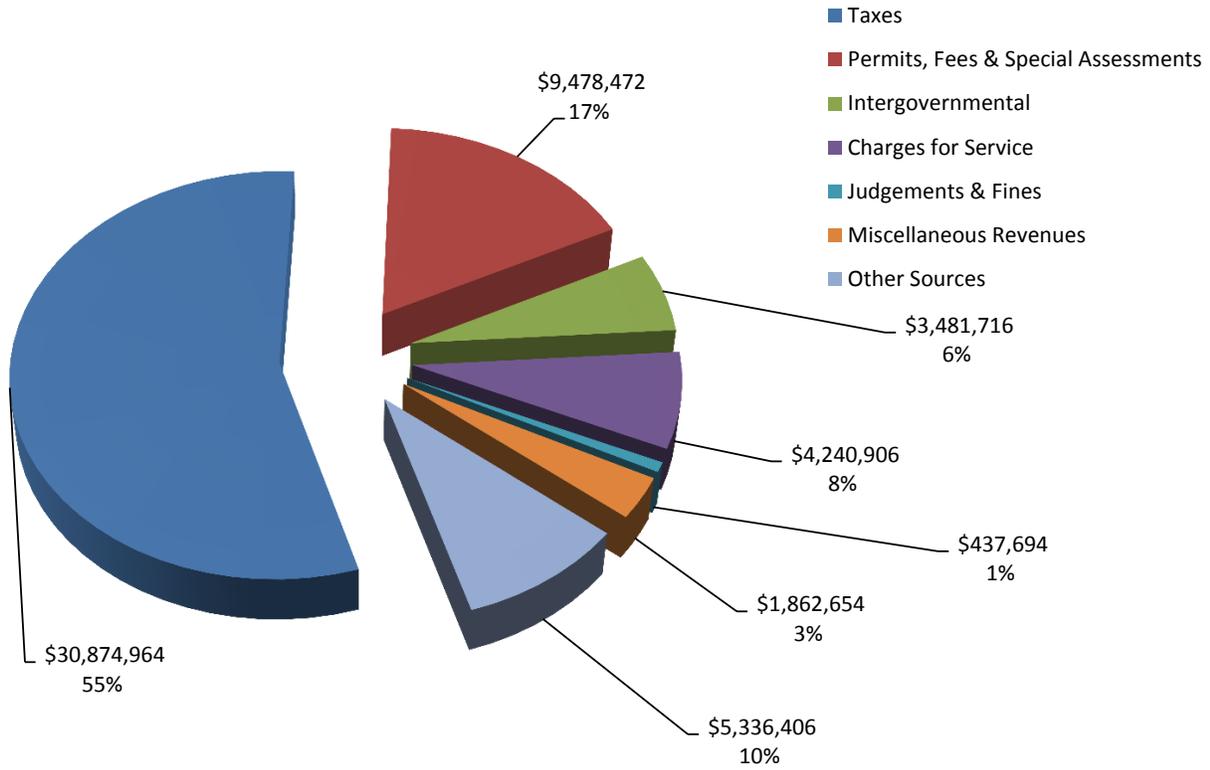
Department	Purchases	FY2019	FY2020	FY2021	FY2022	FY2023	Total	Funding
Building	Building Division - F-150 Unit 105	25,000					25,000	Building Fund
Recreation	Administration - Athletic Director F150	28,000					28,000	General Fund
	Beach - F-150 Unit 100	28,000					28,000	General Fund
	Beach- Wave Runner	14,000					14,000	General Fund
	CW Thomas Basketball Courts		40,000				40,000	General Fund
	CW Thomas-Playground Equipment		131,730				131,730	General Fund
	Transport Vans (2)	70,000					70,000	General Fund
	CW Thomas - F-150 Unit 304	28,000					28,000	General Fund
Parking Fund	Parking Fund - Small/Mid-Size SUV - Unit 104	28,000					28,000	Parking Fund Revenues
Public Services-General	Roadway Repaving Program	325,000	250,000	250,000	250,000	250,000	1,325,000	General Fund (3 Cents Gas Tax)
	Bridge Repair & Maintenance		76,500	83,650	91,515	100,167	351,832	General Fund
	Alleyway Repaving Program	70,000	76,500	83,650	91,515	100,167	421,832	General Fund
	Sidewalk Maintenance Program	90,000	90,000	90,000	90,000	90,000	450,000	General Fund
	Sidewalk Citywide & 50/50 Program	25,000	50,000	50,000	50,000	50,000	225,000	General Fund
	Streets Division - Ford F-250 Unit 602	30,000					30,000	General Fund
	Streets Division - Ford F-250 Unit 621	30,000					30,000	General Fund
	Streets Division -Mack Dump Truck with Grapple Unit 610	202,345					202,345	General Fund Reserves
	Parks Maintenance Division - Ford F-250 Unit 626	30,000					30,000	General Fund
	Parks Maintenance Division - Ford F-250 Unit 627	30,000					30,000	General Fund
Parks Maintenance Division - Ford F-250 Unit 630	30,000					30,000	General Fund	
Water Fund	Utility Distribution Improvements	160,000	180,000	180,000	180,000	180,000	880,000	Water Utility Net Assets
	John Deere Backhoe Unit 703 (33%)	33,333					33,333	Water Utility Fund
Sewer Fund	Sewer Improvements	305,000	305,000	305,000	305,000	305,000	1,525,000	Sewer Utility Fund
	John Deere Backhoe Unit 703 (33%)	33,333					33,333	Sewer Utility Fund
Stormwater Fund	Small Drainage Improvements	120,000	132,000	145,200	159,720	175,692	732,612	Stormwater Fund
	John Deere Backhoe Unit 703 (33%)	33,334					33,334	Stormwater Fund
Total		1,768,345	1,331,730	1,187,500	1,217,750	1,251,025	6,756,350	
Funding	3 Cents Gas Tax - Current Year	233,975						
	General Fund	594,025						
	General Fund Reserves	202,345						
	Building Fund	25,000						
	Parking Fund	28,000						
	Water Utility	33,333						
	Water Utility - Net Assets	160,000						
	Sewer Utility	338,333						
	Stormwater Utility	153,334						
	Total	1,768,345						

General Fund

General Fund

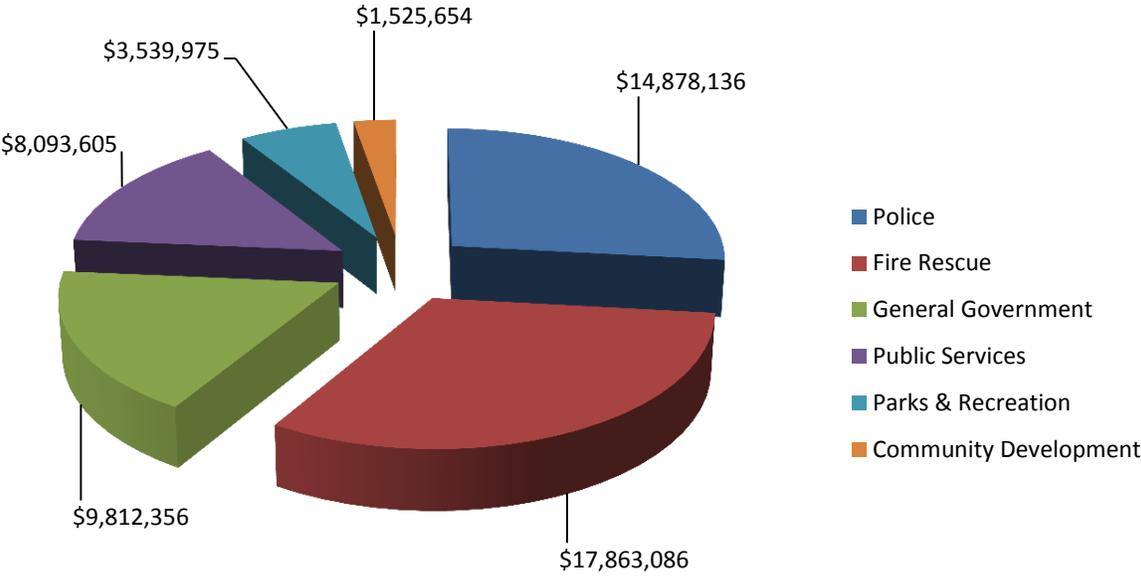
	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a lgg]cb 5 ddfcj YX
Fund: 001 - General Fund				
Revenue Sources				
31 - Taxes	24,311,822	26,126,619	\$29,470,382	\$30,874,964
32 - Permits, Fees and Special Assessments	8,975,474	9,875,285	9,020,840	9,478,472
33 - Intergovernmental Revenue	3,185,223	3,309,613	3,211,314	3,481,716
34 - Charges for Services	4,188,093	4,123,316	4,181,219	4,240,906
35 - Judgments, Fines, and Forfeits	463,642	510,095	363,007	437,694
36 - Miscellaneous Revenues	2,434,462	2,886,291	1,983,686	1,862,654
38 - Other Sources	4,909,449	3,852,186	10,517,939	5,336,406
Revenue Totals	48,468,165	50,683,405	58,748,387	55,712,812
Expenditures				
Mayor and Commission	453,507	457,924	609,188	652,885
City Manager	593,163	555,893	622,310	796,165
City Clerk	287,108	298,586	310,045	321,025
Human Resources/Risk Management	312,518	305,128	363,060	402,389
Finance	1,157,833	1,188,827	1,288,918	1,360,114
Information Systems	533,062	510,928	794,478	766,294
Legal	946,628	896,389	1,156,918	1,127,740
Community Development - Planning/Zoning	650,563	622,222	810,885	760,249
Community Development-Code Compliance	641,047	637,879	728,102	765,405
General Services	258,482	1,474,257	1,127,314	590,136
General Insurance	658,483	690,337	824,007	751,567
Contingency & Legal Settlements	-	-	10,000	-
Hurricane expenses	-	-	3,833,484	-
Capital Project Transfers	940,000	75,000	731,900	200,000
CRA Contributions	1,169,170	1,169,170	1,364,331	1,123,080
Debt Services Transfer Payments	1,269,351	1,140,709	1,085,395	1,063,501
Other Fund Transfers - Incl Retiree Health	461,440	392,640	633,176	657,460
Police Services	12,382,754	12,751,864	13,965,395	14,878,136
Fire Rescue Services	14,450,148	17,085,023	17,131,550	17,863,086
Public Services - Solid Waste	2,380,897	2,609,219	2,765,796	2,844,852
" " - Administration	399,893	390,647	415,380	493,913
" " - Construction & Maintenance	442,206	500,102	495,708	427,869
" " - Fleet Management	395,093	185,597	223,961	254,220
" " - Parks & Grounds Maintenance	932,081	937,938	1,364,858	1,228,848
" " - Cemetery	133,737	131,348	127,539	144,637
" " - Streets	2,094,087	1,562,152	2,389,631	2,699,266
Recreation - Administration	986,144	814,193	1,174,657	1,234,336
" " - Beach	679,080	691,370	849,358	880,010
" " - C.W. Thomas Park	187,662	178,037	259,940	256,569
" " - IT Parker	63,952	49,162	73,380	65,931
" " - Frost Park	297,988	361,763	522,112	423,246
" " - P. J. Meli Aquatics	348,090	318,060	415,550	404,474
" " - P. J. Meli Park	127,982	122,530	206,128	178,827
" " - Summer Program	47,058	50,692	73,933	96,582
Expenditure Totals	46,681,207	49,155,586	58,748,387	55,712,812
Net Surplus (Deficit)	1,786,958	1,527,819	-	-

General Fund Revenue Sources



Total Budget \$55,712,812

General Fund Expenditures by Function



Total Budget \$55,712,812

General Government includes: Mayor and Commission, Office of the City Manager, General Administration, City Attorney, Office of the City Clerk, Department of Human Resources & Risk Management, and the Department of Finance.

Community Development includes: Planning and Zoning, Code Compliance

Public Services includes: Public Services Administration, Construction & Maintenance, Cemetery, Streets, Fleet Management and Solid Waste

Parks & Recreation includes: Parks Maintenance, Beach and all Recreation Facilities

General Fund - Revenues

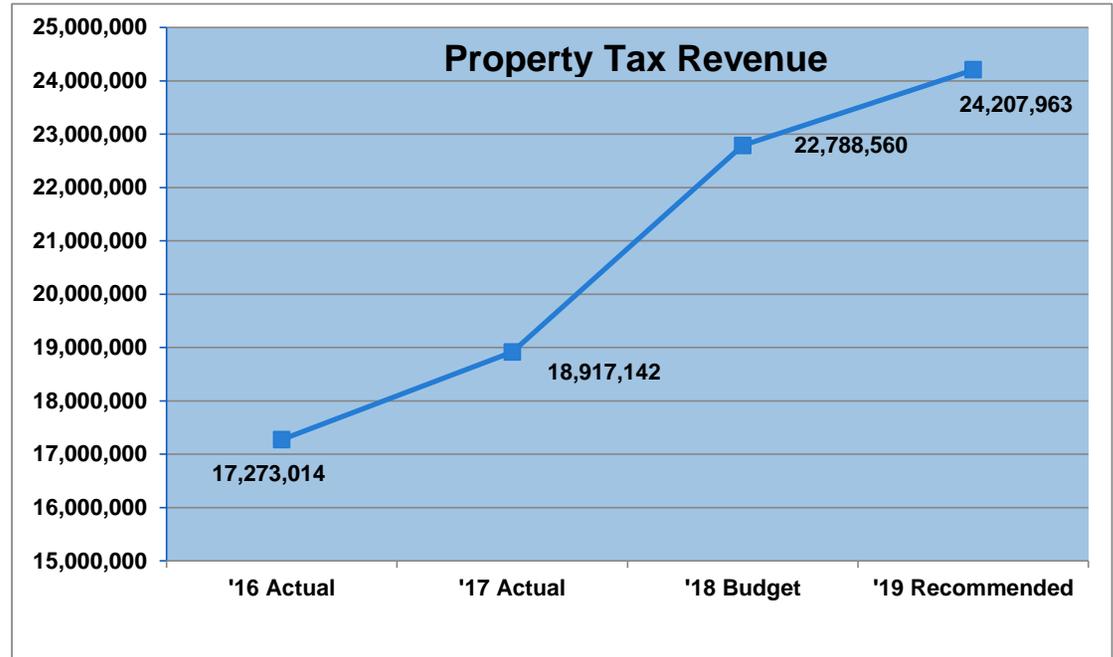
Description	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a jggjcb 5 ddfcj YX
Ad Valorem Taxes Current Taxes	\$ 16,581,728	\$ 18,153,860	\$ 22,085,125	\$ 23,517,978
Ad Valorem Taxes Current Debt Service	691,286	763,282	703,435	689,985
Ad Valorem Taxes Delinquent Taxes	559,064	509,224	510,000	510,000
Ad Valorem Taxes Delinquent Debt Service	3,014	2,758	-	-
Local Option Taxes First Local Option Tax Fuel	319,968	329,342	332,256	332,817
Second Local Option Tax Add'l. 3 Cents Fuel Tax	229,208	236,234	235,544	236,391
Second Local Option Tax 5th Cent Fuel Tax	79,917	80,787	80,000	40,000
Local Option Taxes Insurance Prem Tax Firefighter Pension	219,789	204,747	-	-
Local Option Taxes Casualty Insurance Prem Tax Police Officer Retirement	226,991	244,133	-	-
Utility Tax Electricity Utility	2,824,380	2,901,406	2,884,366	3,027,318
Utility Tax Water Utility	765,775	887,890	821,422	833,737
Utility Tax Gas (Natural) Utility	27,213	21,656	30,288	22,182
Utility Tax Propane Utility	10,017	23,237	11,800	27,939
Other General Taxes Communications Services Tax CST	1,167,514	1,162,585	1,176,063	1,045,802
Other General Taxes Local Business Tax General	605,958	605,477	600,083	590,815
Total: Taxes	24,311,822	26,126,618	29,470,382	30,874,964
Electricity Franchise	2,045,658	2,144,665	2,047,804	2,273,648
Gas Franchise	16,204	17,607	17,596	18,864
Solid Waste Franchise	510,088	510,983	455,644	580,850
Impact Fees Public Safety Police	22,632	61,803	-	-
Impact Fees Public Safety Fire Rescue	47,847	130,660	-	-
Impact Fees Parks Recreation	-	40,150	-	-
Impact Fees Other Administrative	19,926	54,414	-	-
Special Assessments Service Charges Fire Rescue	5,821,427	6,356,104	6,157,413	6,192,919
Building Zoning Review	30,560	35,571	35,320	30,385
Building Cert. of Use	12,090	9,690	10,440	9,756
Licenses & Permits Utility	18,567	35,151	13,260	13,488
Other Permits and Fee Inspection	555	115	-	-
Yard Sale	700	755	800	500
Waste Registration Fee	20,265	20,280	20,000	20,000
Application Review Standard	291,466	411,886	196,766	272,180
Application Review Exceptional/Large Projects	94,888	31,028	40,797	41,484
Application Review Additional Fees/Rebills	22,600	14,425	25,000	24,398
Total: Permits, Fees and Assessments	8,975,473	9,875,287	9,020,840	9,478,472
State Revenue Sharing	888,468	951,899	860,748	1,030,345
Shared Mobile Home License Tax	2,785	3,175	3,500	3,250
Shared Alcoholic Beverage License Tax	13,963	13,774	14,000	15,607
Shared Half-Cent Sales Tax	1,999,502	2,041,599	2,072,344	2,127,244
Shared Motor Fuel Tax	3,097	6,656	4,200	4,200
Other Seminole Gaming Compact	245,547	261,396	225,000	270,000
Other Local Units County Local Business Tax	31,860	31,115	31,522	31,070
Total: Intergovernmental Revenue	3,185,222	3,309,614	3,211,314	3,481,716
Fees Lien Inquiry Fee	120,400	124,500	120,000	143,640
Fire Protection False Alarm Response	775	1,100	1,000	900
Fire Protection Hazardous Material Permit Fee	28,900	31,000	28,000	32,500
Protective Inspection Fees Fire Inspection Fees	366,790	343,107	329,075	314,837
Ambulance Fees EMS Transport Fees	994,317	908,204	968,796	975,835
Special Magistrate Costs	17,947	21,645	17,500	16,000
Abandoned/Foreclosure Registry	13,450	4,800	5,700	5,000
Solid Waste Garbage Collection Assessment	2,391,625	2,433,540	2,450,512	2,519,174
Solid Waste Recycling	24,662	31,806	31,096	-
Solid Waste Trash Pick-Up Fee	4,885	(95)	1,000	2,000
Cemetery Grave Open & Close	40,095	47,110	45,840	41,370
Installation of Cemetery Markers	8,000	5,000	5,200	7,200
Lot Clearing/Mowing	1,366	549	1,200	1,000
50/50 Sidewalk Repair Program	10,340	4,598	10,000	6,000
Recreation Fees	59,872	63,304	51,900	65,000
Summer Program	18,740	18,963	19,500	20,000
IT Parker Center Rentals	52,290	52,622	60,000	53,000
PJ Meli Aquatic Center Fees	29,083	27,253	30,000	30,000

General Fund - Revenues

Description	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a [gg]cb 5 ddfcj YX
Precious Paws Dog Park Fees	375	400	400	450
Special Events	4,180	3,910	4,500	7,000
Total: Charges for Services	4,188,092	4,123,316	4,181,219	4,240,906
Forfeits Judgments and Fines	109,319	65,344	88,007	62,694
Code Violations	353,385	442,975	275,000	375,000
Commercial Vehicle Violations	938	1,776	-	-
Total: Judgments, Fines and Forefits	463,642	510,095	363,007	437,694
Interest Operating Interest	230,963	485,250	430,743	674,530
Property Rental Harbour Towne Marina	337,923	357,405	356,770	360,733
Property Rental Fishing Pier/Restaurant	367,351	366,557	389,000	-
Property Rental Dania Beach Grill	32,292	32,292	32,876	12,110
Other Rental Income Bus Shelters	12,894	13,105	12,660	13,567
Other Rental Income Cellular Tower (Fire Station 1)	67,394	68,545	73,011	76,322
Other Rental Income BSO Ladder Truck Rents	218,840	412,666	206,985	201,058
Disposition of Fixed Assets Cemetery Eastside Burial Plot	22,300	32,500	32,250	32,400
Disposition of Fixed Assets Cemetery Westside Burial Plot	15,300	18,000	20,400	18,000
Disposition of Fixed Assets Cemetery Mausoleum Space	20,500	11,200	12,700	17,000
Contributions Retiree Health Insurance Premium	390,878	357,825	-	-
Slot Machine Proceeds Dania Jai Alai	269,289	369,303	-	-
Miscellaneous All	338,298	627,098	303,791	347,000
Student Resource Officer Reimb	92,504	92,504	92,500	92,504
Insurance Reimbursements	17,736	8,598	20,000	17,430
Total: Miscellaneous Revenues	2,434,462	3,252,848	1,983,686	1,862,654
Non-Operating Transfer from Grant Fund	17,412	-	-	-
Non-Operating Transfer from Marina Fund	57,480	57,480	179,670	125,101
Non-Operating Transfer from Perpetual Care Fund	54,495	60,717	48,138	50,622
Non-Operating Transfer from Capital Projects Fund	1,094,040	47,967	25,000	-
Non-Operating Transfer from Water Utility Fund	978,705	978,705	899,607	1,088,335
Non-Operating Transfer from Sewer Utility Fund	579,649	579,649	570,489	521,634
Non-Operating Transfer from Stormwater Management Fund	322,429	322,429	274,166	357,742
Non-Operating Transfer from Pier Fund	27,836	27,836	86,919	118,740
Non-Operating Admin Allocation Transfer from CRA	279,170	279,170	224,331	233,080
Non-Operating Admin Allocation Transfer from Building Fund	383,492	383,492	710,590	676,028
Non-Operating Admin Allocation Transfer from Parking Fund	154,741	154,741	420,801	501,575
PILOT Marina Fund	50,000	50,000	50,000	50,000
PILOT Water Fund	360,000	360,000	360,000	360,000
PILOT Sewer Fund	220,000	220,000	220,000	220,000
PILOT Stormwater Fund	100,000	100,000	100,000	100,000
PILOT Parking Fund	100,000	100,000	100,000	100,000
Contributions from Enterprise Ops. PILOT Pier Fund	30,000	30,000	-	-
PILOT Building Fund	100,000	100,000	100,000	100,000
Appropriated Fund Balance	-	-	5,443,447	202,345
Re-Appropriations Police Impact Fees	-	-	40,000	50,000
Re-Appropriations Fire Impact Fees	-	-	100,000	125,000
Re-Appropriations Fire Pension	-	-	227,115	-
Re-Appropriations Jai Alai Slots	-	-	337,666	356,204
Total: Other Sources	4,909,449	3,852,186	10,517,939	5,336,406
Fund Total: General Fund	\$ 48,468,162	\$ 51,049,964	\$ 58,748,387	\$ 55,712,812

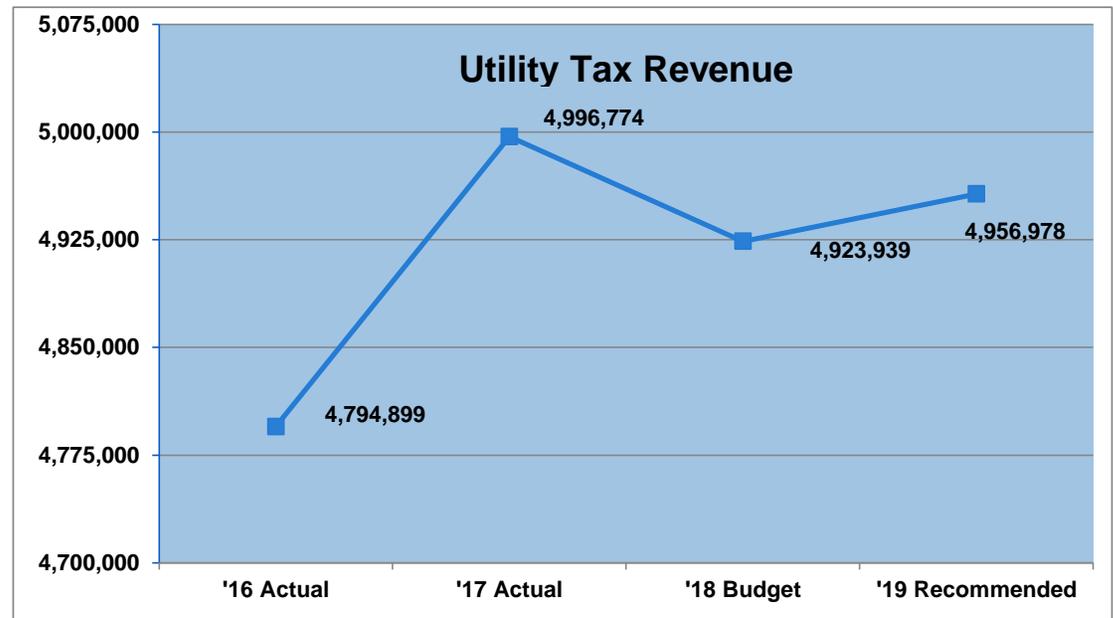
	'16 Actual	'17 Actual	'18 Budget	'19 Recommended
1	16,581,728	18,153,860	22,085,125	23,517,978
2	691,286	763,282	703,435	689,985
	<u>17,273,014</u>	<u>18,917,142</u>	<u>22,788,560</u>	<u>24,207,963</u>

- 1 Ad Valorem Taxes
- 2 Ad Valorem Taxes- Debt Service



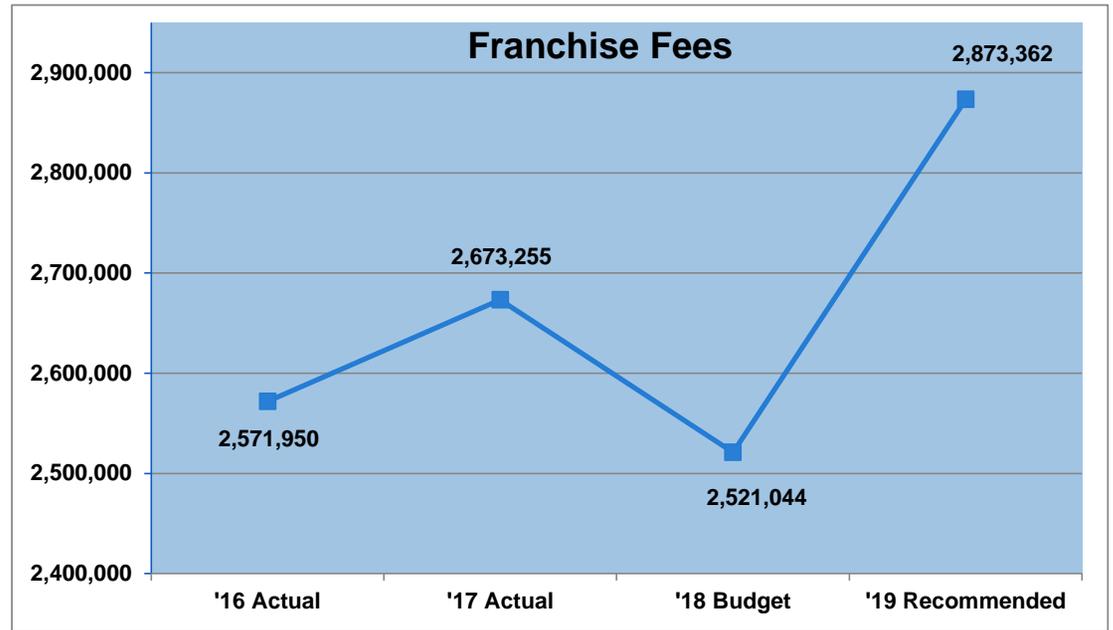
	'16 Actual	'17 Actual	'18 Budget	'19 Recommended
1	2,824,380	2,901,406	2,884,366	3,027,318
2	765,775	887,890	821,422	833,737
3	27,213	21,656	30,288	22,182
4	10,017	23,237	11,800	27,939
5	1,167,514	1,162,585	1,176,063	1,045,802
	<u>4,794,899</u>	<u>4,996,774</u>	<u>4,923,939</u>	<u>4,956,978</u>

- 1 Electric Utility Tax
- 2 Water Utility Tax
- 3 Gas Utility Tax
- 4 Propane Utility Tax
- 5 Communications Tax



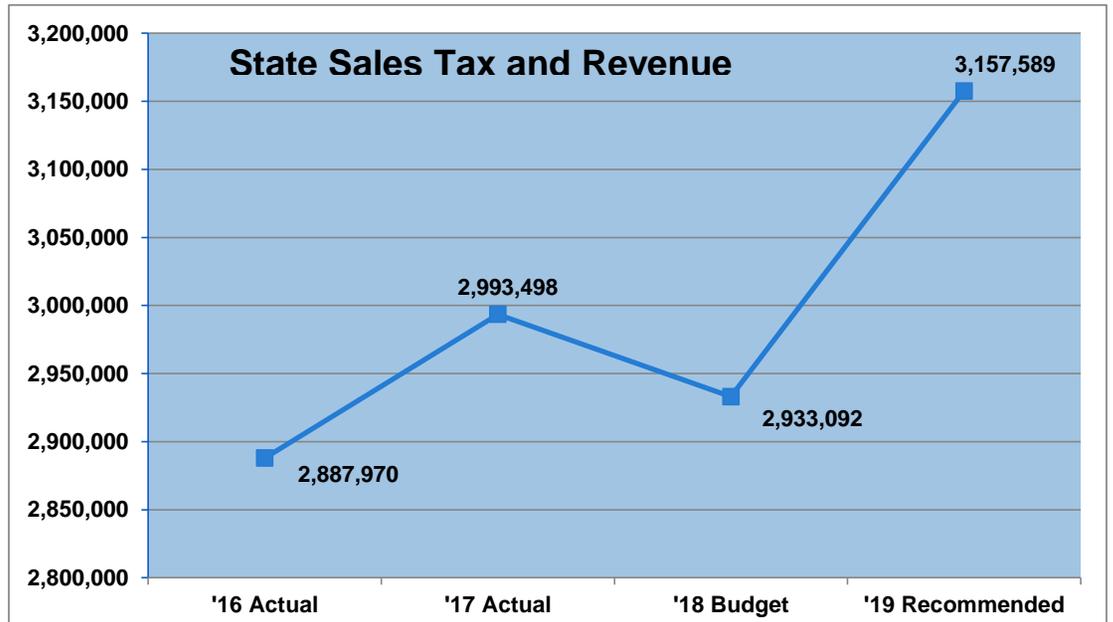
	'16 Actual	'17 Actual	'18 Budget	'19 Recommended
1	2,045,658	2,144,665	2,047,804	2,273,648
2	16,204	17,607	17,596	18,864
3	510,088	510,983	455,644	580,850
	2,571,950	2,673,255	2,521,044	2,873,362

- 1 Electric Franchise
- 2 Gas Franchise
- 3 Solid Waste Franchise

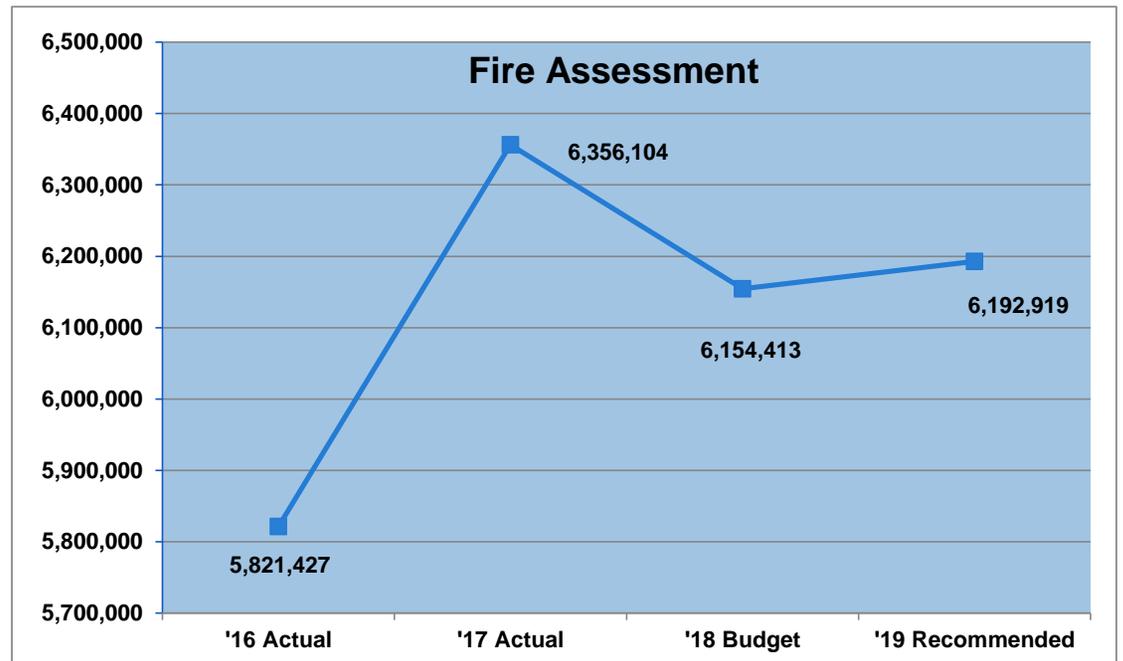


	'16 Actual	'17 Actual	'18 Budget	'19 Recommended
1	1,999,502	2,041,599	2,072,344	2,127,244
2	888,468	951,899	860,748	1,030,345
	2,887,970	2,993,498	2,933,092	3,157,589

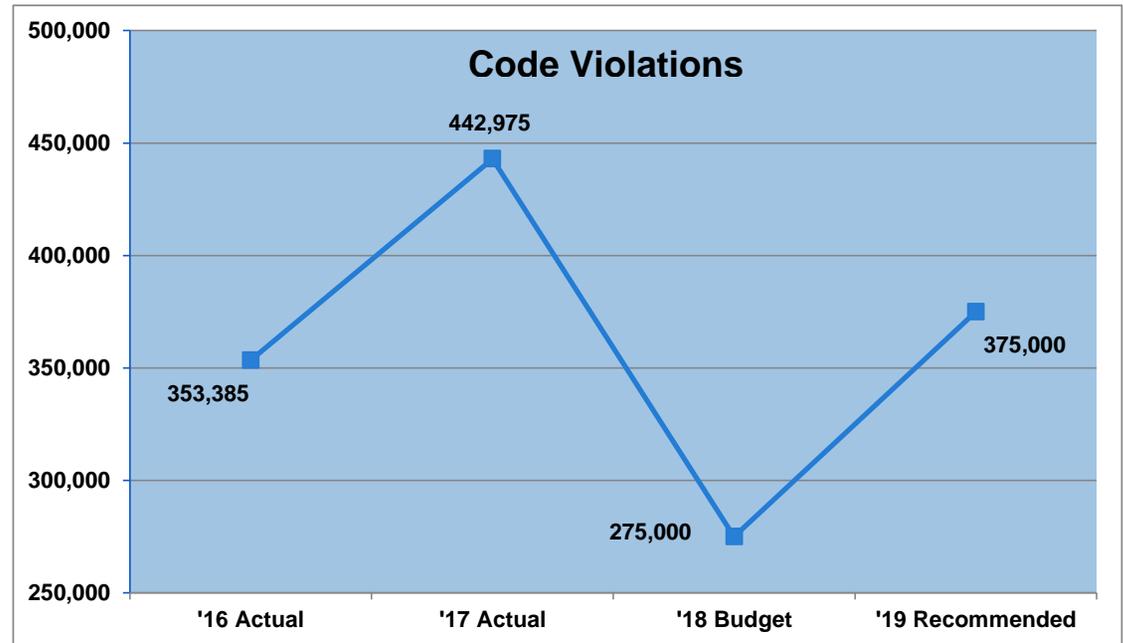
- 1 State Sales Tax
- 2 State Revenue Sharing



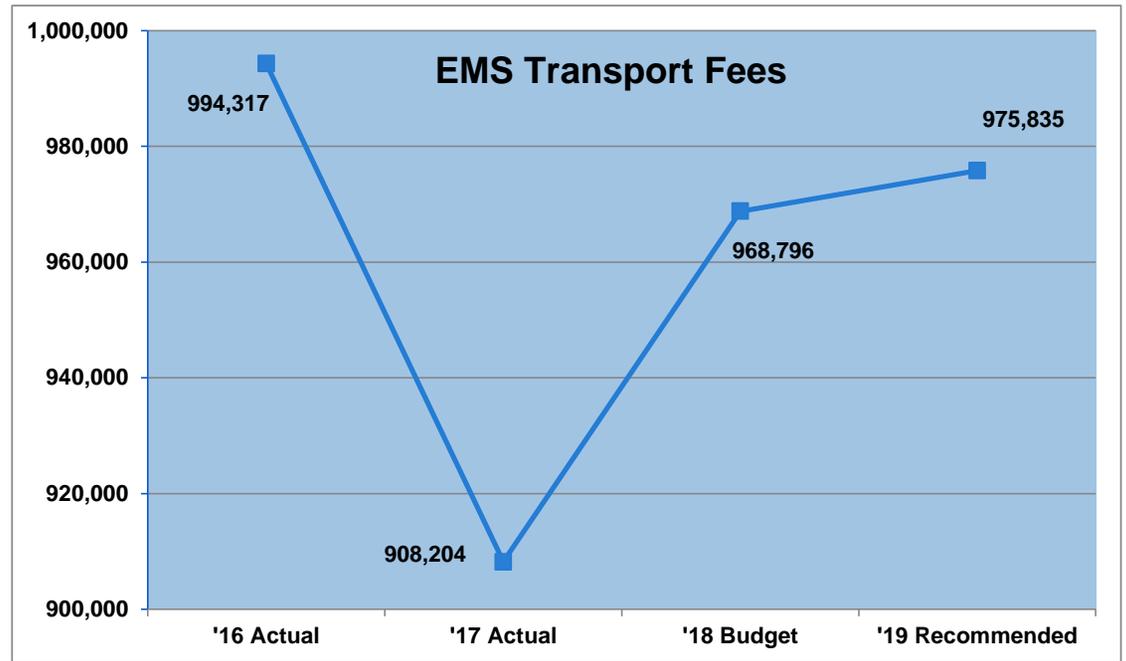
'16 Actual	'17 Actual	'18 Budget	'19 Recommended
5,821,427	6,356,104	6,154,413	6,192,919



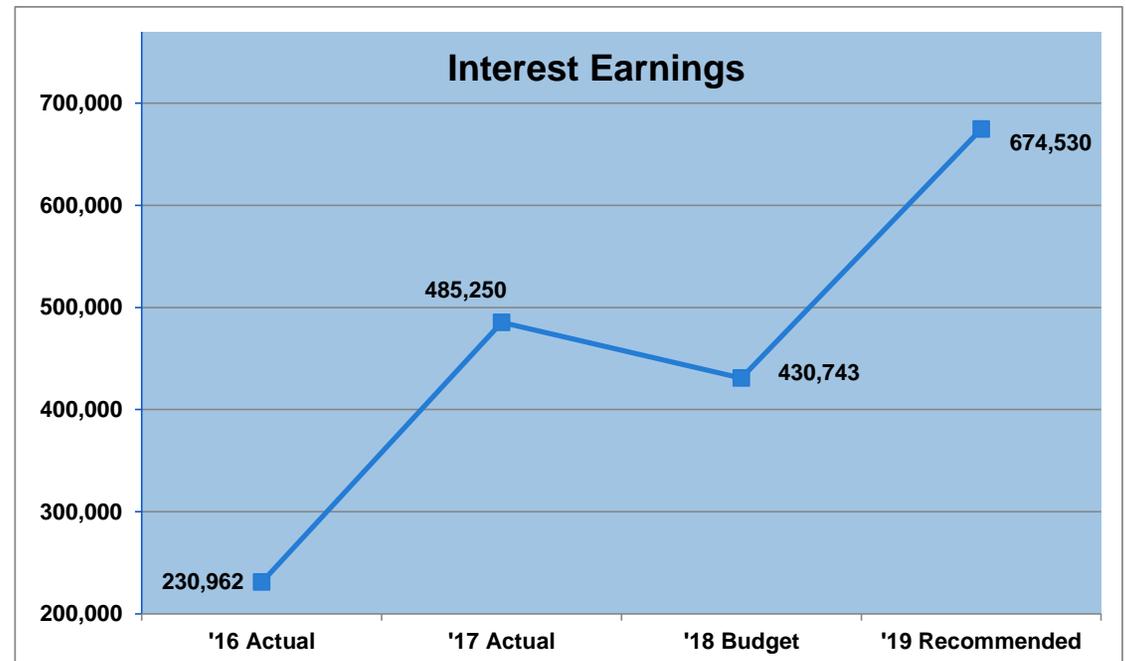
'16 Actual	'17 Actual	'18 Budget	'19 Recommended
353,385	442,975	275,000	375,000



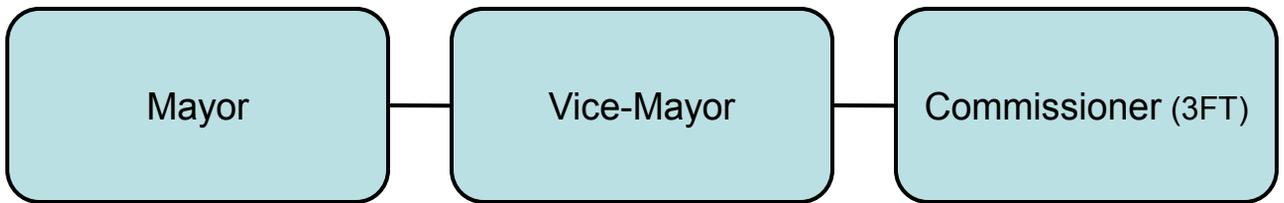
'16 Actual	'17 Actual	'18 Budget	'19 Recommended
994,317	908,204	968,796	975,835



'16 Actual	'17 Actual	'18 Budget	'19 Recommended
230,962	485,250	430,743	674,530



Mayor and Commission FY 2018-2019



	FY 2017/18	18/19
Staff FTE -	5	5

City Commission

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2016 Actual 2017 Actual 2018 Budget5 ddfcj YX.....

Fund: 001 General Fund

Department: 11 City Commission

10 Personal Services	\$ 252,016	\$ 282,310	\$ 330,573	\$ 365,528
30 Operating Expenditures	166,491	140,614	238,615	247,357
80 Grants and Aids	35,000	35,000	40,000	40,000
90 Other Uses	-	-	-	-

Department Total: City Commission	\$ 453,507	\$ 457,924	\$ 609,188	\$ 652,885
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**City Manager
FY 2018-2019**

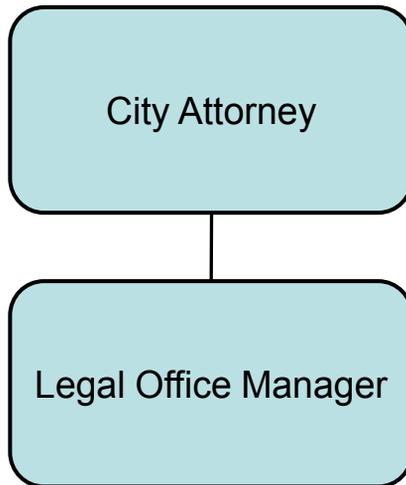


	<u>FY 2017/18</u>	<u>18/19</u>
Staff FTE -	3	3

City Manager

	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a lgg]cb 5 ddfcj YX
Department: 12 City Manager				
10 Personal Services	\$ 512,004	\$ 520,914	\$ 543,025	\$ 724,065
30 Operating Expenditures	47,659	34,979	79,285	72,100
60 Capital Outlay	33,500	-	-	-
Department Total: City Manager	\$ 593,163	\$ 555,893	\$ 622,310	\$ 796,165

City Attorney FY 2018-2019



	FY 2017/18	18/19
Staff FTE -	2	2

City Attorney

Mission

To provide effective and timely legal representation and advice to the City Commission and the City Administration. The City Attorney represents the City in legal controversies and is committed to implementing the policy of the City Commission to minimize exposures to costly litigation and potential liability from claims.

Responsibilities

- Attends all City Commission meetings and acts as legal advisor to the City Commission.
- Attends all Community Redevelopment Agency (“CRA”) meetings and acts as legal advisor to the CRA Board.
- Attends all Planning and Zoning Board meetings and advises the Board on legal issues.
- Prepares ordinances and resolutions for adoption by the City Commission.
- Prepares or reviews and approves all contracts, agreements, and other written documents to which the City is a party.
- Defends the City in legal proceedings or coordinates the defense with special legal counsel.
- Advises the City Manager, the Department Heads, and City employees on matters which have legal implications.

Accomplishments FY 2016-2017

1. Worked with affected City Departments to continue to advance development of the Dania Pointe project which involves numerous zoning considerations.
2. Prepared an updated home solicitation and handbill distribution ordinance for the City.
3. Initiated comprehensive review of City procurement policies and procedures to ensure conformance with applicable laws.

Key Objectives FY 2017-2018

Objective 1: Continue to resolve claims and disputes without having to resort to costly litigation.

Objective 2: Continue to closely monitor legal costs and reduce them when possible.

City Attorney

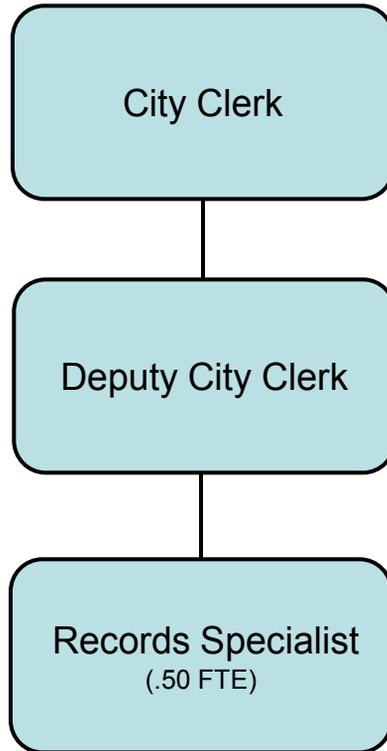
2016 Actual 2017 Actual 2018 Budget 2019 7 ca a lgg]cb
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Department: 14 Legal

10 Personal Services	\$ 546,749	\$ 558,728	\$ 617,918	\$ 668,740
30 Operating Expenditures	399,879	337,661	539,000	459,000
Department Total: Legal	\$ 904,793	\$ 896,389	\$ 1,156,918	\$ 1,127,740

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City Clerk FY 2018-2019



	FY 2017/18	18/19
Staff FTE -	2.5	2.5

City Clerk

Mission

The City Clerk's Office strives to provide quality services to the citizens of Dania Beach, the City Commission, City Manager, and all other City departments. We are committed to accurately record all City documents, making them available as quickly as possible in a courteous and professional manner.

Responsibilities

- Maintain City records, including but not limited to: ordinances, resolutions, minutes, bids, contracts, and agreements
- Administer records management program for all City documents
- Respond to all public records requests
- Prepare and distribute City Commission and Community Redevelopment Agency (CRA) agenda packets
- Attend all City Commission and CRA meetings
- Transcribe minutes of all City Commission and CRA meetings
- Post City Commission, CRA, Planning and Zoning Board, and all City Advisory Board Agendas and Minutes to the City Website
- Act as a liaison between the City's advisory boards and the City Commission
- Advertise vacancies, accept applications, and prepare all required paperwork for appointments to the City's advisory boards
- Provide training to all board members on the requirements of the Sunshine Law
- Act as Supervisor of Elections for the City General Election, coordinating all functions through the Broward County Supervisor of Elections Office to ensure compliance with State Laws
- Advertise administrative public hearings, special assessments, bid announcements and other required public notices
- Post Requests for Proposals/Requests for Qualifications (RFP/RFQ) and Bid Announcements to the City Website and DemandStar
- Attend all Bid openings, tabulate bids, and distribute bid packets to the Bid Review Committee
- Update the Dania Beach Code of Ordinances on a quarterly basis, and provide code supplements to City staff and other governmental agencies

Issues

- Timely submission and approval of Agenda Items

Key Objectives FY 2019

- Continue scanning City-owned property files
- Implement Laserfiche records management software to replace OptiView records storage and retrieval system

City Clerk

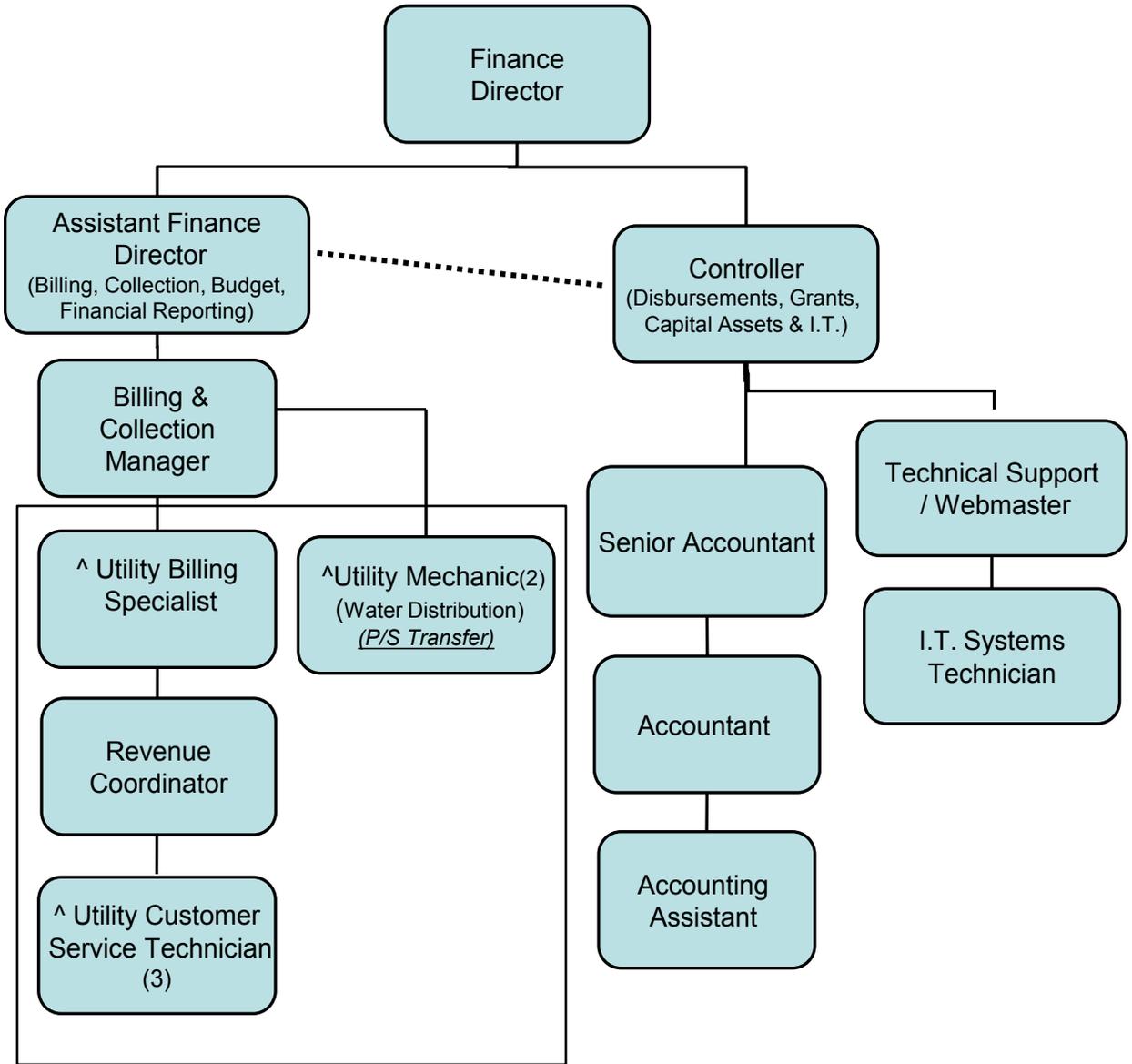
2016 Actual 2017 Actual 2018 Budget 2019 7 ca a lgg]cb
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Department: 16 City Clerk

10 Personal Services	\$ 257,812	\$ 267,142	\$ 278,175	\$ 273,635
30 Operating Expenditures	29,297	31,444	31,870	45,390
60 Capital Outlay	-	-	-	2,000
Department Total: City Clerk	\$ 287,109	\$ 298,586	\$ 310,045	\$ 321,025

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Finance FY 2018-2019



Customer Service

^ Positions are under supervision of Finance, but funded by the Water and Sewer Utility

	FY 2017/18	18/19
Information Systems -	2	2
Financial Management -	7	7
Business Tax Receipts -	1	1
Utility Billing / Cust Serv -	<u>6</u>	<u>6</u>
Total	16	16

Finance Department

Mission

Manage, monitor and administrate the City's financial operations and provide assistance to the City's strategic planning and daily operations by use of responsible financial strategies, effective internal controls, use of sound operational processes over billings & collections, receipts & disbursements; maintain the City's computer network communications and ERP information system; provide timely, meaningful management financial reports, analysis and recommendations to Management that help maintain and guide the City's financial and administrative operations.

Responsibilities

- Provide accounting, payroll processing, accounts payable, accounts receivable, budgeting, revenue collection and financial reporting functions
- Preparation of annual City CAFR (Comprehensive Annual Financial Report)
- Preparation of the City's cost allocation for services provided to each department on an annual basis
- Maintain and record the City's list of capitalized assets
- Monitor, maintain and communicate financial records to assist the City Administration
- Assist the Assistant City Manager with reporting on City grant awards
- Financial administration of the City's monthly water & sewer utility bills and collections from ~4,700 customer accounts
- Administration of annual BTR billings for Fire Inspections and Business Tax Receipts
- Financial oversight of City annual assessment for Fire, Stormwater, and residential Solid Waste fees
- Prepare, monitor and report on the City's annual operating and capital budgets
- Maintain, monitor and recommend adjustments to billing rates for City services
- Conduct mid-year review and assist departments with identifying areas which may require budget revision
- Assist in compiling and updating the City's five-year Capital Improvement Plan provided by City Departments as a part of the annual City budget preparation
- Monitor and report on procurement of goods and services which should follow purchasing policies set by the Code of Ordinances and Administration procedures
- Oversee administration of City loan financing and debt
- Monitor and enhance the City's internal financial controls for billing and collection
- Administration of City's computer communications network, web page and telephone services by a technical support staff positions
- Maintain automation systems throughout the City to support department services
- Assume direct responsibility for the oversight and administration of Water Utility Customer Service field staff for meter reading and maintenance of existing City Utility Service Accounts

Accomplishments FY 2018

- Awarded GFOA Certificate of Achievement for Excellence in Financial Reporting for City CAFR for the 24th consecutive year
- Successfully issued and collected City utility bills (55,000+ yr. for ~\$14m) and annual business tax receipts (4,500+ yr. = \$600k+)
- Successfully maintained acceptance of credit cards payments at city hall, the municipal pier and via the City's online web portal
- Successfully implemented quarterly recording of City General Pension Plan transactions provided by the Plan's Administrator enhancing accountability over Plan investment balances
- Implementation of CAFR production using on-line software
- No findings noted in the City's 2017 CAFR
- Implementation of new Disaster Recovery Plan
- New cloud based phone system
- New archiving system –Laser Fiche
- Extensive update of the City's cost allocation methodology through the use of advanced cost allocation software
- Assisted in implementation of new City Logo for branding
- Replacement of nearly 1,000 water meters

Financial Issues

City property values have increased more than 7% in 2018, assisting the balancing of annual resources with costs of annual service. In previous years, Dania Beach made a substantial investment for 1) neighborhood improvements, 2) roadway infrastructure, 3) utility infrastructure, 4) beach area improvements, 4) Marina renovation, and 5) litigation matters. These investments have aided to rebound of property values over the past several years. In the coming year we see a stabilization of pension funding for the legacy City pension plans and while the Florida Retirement System rises moderately. At a cost of \$9M combined this present a significant impact to City finances; Additional funding will also be necessary for increases in fire and police services. The cost of funding these items will partially offset increases received through rising property values. The use of General Fund Unassigned balances to balance the City's General Fund operating budget is not advocated for the 2019 Recommended Budget. However, funding for a grapple truck was provided in the approximate amount of \$200,000 because it is capital in nature. A major goal of Finance is to preserve current balances and maintain the City's "minimum" target of 25% (roughly 3 months of the annual operating budget) and establish proper levels of disaster reserves and pension reserves.

The recommended budget reflects no change to the current rates for city customer water and sewer services. City-wide fees for stormwater also remain unchanged at current year levels while bids are again sought for major stormwater infrastructure improvements in the City's Southeast area and its Western areas. Capital improvement loan repayment costs have begun to impact the City's Stormwater Fund as loan repayments began in 2016.

The annual Fire Assessment rate remains the same at \$223.75 for single family homes. Finance contracted with an outside consultant to prepare a new fire assessment fee study in 2017 which increased the rates due to the increase in service calls to residential properties. This rate is approximately the equivalent average rate used by other Broward County governments in 2018. The assessment provides financial resources for the increased cost of BSO contract fire services as well as increases to the City's annual Fire Pension Plan contribution. Residential solid waste rates are going to be \$358.44 per year a modest increase of \$9.96 from the prior year. All annual Assessment fees will be discussed at the Commission's first budget hearing on September 12, 2018.

Key Objectives FY 2019

- Produce & distribute quarterly budget financial reports within 45 days of quarter-end
- Expand use of City's procurement card and vendor EFT payments
- Expanded customer credit card / online pay options for City service payments
- Ensure all city payrolls are made accurately and timely
- Continue update city-wide cost allocation plan in conjunction with new software
- Complete full preparation of the CAFR in-house including all footnotes
- Continued update to City's procurement and city-wide financial policies
- Complete implementation and maintenance new City-wide document archiving system compatible with current ERP system and new cloud based telephone system.

Performance Measures

	FY 2018 Projected	FY 2019 Goal
Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes
Number of purchase orders issued within 24 hours of department request	95%	95%
Quarterly Financial Reports to Mgmt. with 45 days	100%	100%
# of repeat Management comments from external auditor	0	0
# of lien research requests processed w/in 5 working days	97%	98%
# of calendar days work-related training is provided to Finance staff	55	55
ERP System availability during City working hours	98%	98%

Finance

2016 Actual 2017 Actual 2018 Budget 2019 7 ca a lgg]cb
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Department: 17 Finance

Division: 01 Admin

10 Personal Services	\$ 1,083,758	\$ 1,124,746	\$ 1,210,021	\$ 1,264,729
30 Operating Expenditures	74,074	64,080	68,647	65,385
60 Capital Outlay	-	-	10,250	30,000
Division Total: Financial/Administrative	1,157,832	1,188,826	1,288,918	1,360,114

Division: 04 Information Systems

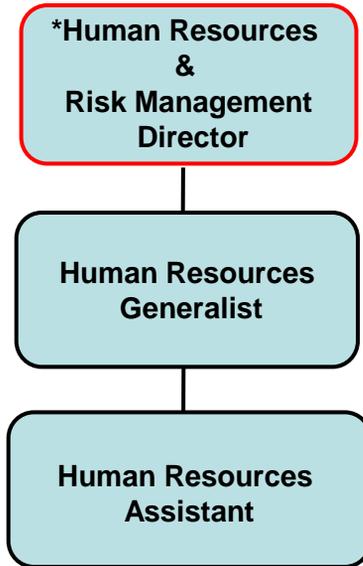
10 Personal Services	323,337	334,319	359,403	379,349
30 Operating Expenditures	178,517	176,610	420,442	356,945
60 Capital Outlay	31,209	-	14,531	30,000
Division Total: Information Systems	533,063	510,929	794,376	766,294

Department Total: Finance

\$ 1,690,895	\$ 1,699,755	\$ 2,083,294	\$ 2,126,408
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Human Resources FY 2018-2019



*New Human Resources & Risk Management Director – Change from Human Resources/Risk Manager by City Commission February 2018

	FY17/18	18/19
Staff FTE -	3	3

Human Resources & Risk Management

Mission

The Human Resources/Risk Management Department is committed to working strategically with Administration to support departments on personnel matters and risk minimization, and seamless systems integration. We will identify and respond to legislative changes, provide leadership and guidance in employee development, and implement and administer current and meaningful policies and procedures in order to increase employee satisfaction and quality of service throughout the City, along with implementing and utilizing streamlined employee/insurance systems. Through these means, we will continue to foster a safe, positive work environment, reduce liability, increase productivity, and ensure the citizens and employees of Dania Beach are provided exemplary customer service.

Responsibilities

Employee Relations & Strategic Planning

- Implement and modify policies and procedures that comply with local, state and federal regulations and ensure that personnel have access to and knowledge of them
- Assist departments in personnel relations including conflict resolution, mediation, disciplinary action, FMLA compliance, and understanding of applicable policies and Collective Bargaining Agreements
- Implement Employee Self-Service for ease of employee use to update and make changes to personal information when necessary.
- Provide a performance management program that serves as a vehicle for departments to establish missions, goals, and accountability while providing guidance and development opportunities to employees
- Identify and schedule development training
- Assist departments with succession planning
- Provide new employees with a comprehensive orientation so that they are aware of policies, procedures, expectations, and benefits
- Maintain employee personnel files and work with departments to ensure those files are complete
- Create social media policy, cell phone use policy, and athletics program processes

Risk

- Provide a Safety Program guided by a safety committee that maintains a work environment that places a high priority on workplace safety
- Review contracts/agreements for adequate insurance coverage and follow-up with Certificate of Insurance assessments
- Develop an in-house process for reviewing CIOs for compliance
- Create insurance compliance process manuals for specific departments, as necessary
- Collaborate with litigation attorney as assigned by City's Insurance carrier

- Review all responses provided by legal counsel to plaintiffs for accuracy in conjunction with City Attorney
- Select and implement risk control and financing measures
- File and review Workers' Compensation claims to ensure high quality treatment of personnel while limiting risk exposure to our employees and reducing the City's liability
- File and review property, casualty, and liability insurance claims with the goal of preventing future incidents and reducing liability

Benefits

- Maintain and monitor benefits for cost effectiveness and competitiveness in conjunction with Healthcare Committee (identify Healthcare Committee)
- Execute fiscal year modifications to benefit administration rates, accrual adjustments, pension contribution rates and imputed tax updates

Recruitment & Classification and Compensation

- Manage recruitment in accordance with current, accepted, and legally compliant methods while collaborating with departments to ensure the highest quality and most appropriate candidates are recruited for their selection
- Review and update job descriptions and pay scales as needed to remain competitive and current with pay rates and required licenses and certifications
- Research and develop appropriate job descriptions to assist departments in meeting goals through appropriate staff

Compliance & Reporting

- Ensure compliance with federal and state regulations including the Affordable Care Act (ACA), Equal Employment Opportunity Commission (EEOC), Fair Labor Standards Act (FLSA), Department of Health and Human Services (DHHS), Family Medical Leave Act (FMLA), American's with Disabilities Act Amended (ADAA), and Florida Retirement System (FRS) (on going)
- Meet federally mandated reporting requirements for ACA, EEOC, Department of Labor (DOL), and DHHS (on going)
- Provide responses to the Florida Department of Reemployment's request for information regarding unemployment claims and contest as necessary
- Review and approve employee requests for leave under the FMLA and requests for accommodation under the ADAA
- Maintain Drug-Free Work place in accordance with Florida Statutes (on going)

Accomplishments FY 2018

- Filled 13 vacancies via promotion and transfer of current employees and completed onboarding and orientation for 19 new hires, including seasonal summer camp staff and on-call lifeguards, during FY 2018
- Re-built the HR Department – hired new HR Assistant, in the process of hiring new HR Generalist
- Rolled out the first draft of City's Dress Code Policy
- Completed the comprehensive, Citywide, comp and class study
- Assisted with the implementation of the new Athletics program for Parks & Recreation for Youth Football, and streamlined the background selection process for volunteer coaches and cheerleaders

- Continue to implement wellness challenges to improve overall employee health
- Continue online training for various computer programs as well as safety and customer service initiatives to increase employee skill set without inconveniencing departments

Issues

- The increase in federal & state regulatory mandated initiatives that are the responsibility of the Human Resources department has intensified the need to update policies and procedures. The Civil Service Code is severely outdated and does not address the current issues in the workplace. Previously, HR completed a draft of a new, comprehensive employee handbook, which is in the process of being reviewed.
- Performance Reviews are not being administered, and the City is in need of a comprehensive performance management system. HR identified NeoGov as the preferred program for performance management costing a total of \$4000; however, this would be revisited and reviewed to identify other software vendors, with an onboarding component added.
- Medical and pharmacy claims ran at a loss ratio of 83% last year, 2017, with total medical claims paid of \$1,479,616; this year, to date, at a slightly higher average of 88% so far, with total medical claims paid of \$1,284,719.
- The City is in need of a comprehensive incident reporting process with a designated contact person from public services. Collaboration with the Finance/IT/Public Services Departments will be necessary for this to be devised and implemented.
- Systems throughout the City do not integrate which leaves room for error and causes process lag time. HR would like most, if not all, systems to integrate, from the inception of applicant tracking, to onboarding, to hiring, to benefits administration, and then to performance management.

Key Objectives FY 2018-2019

- Implement a draft of a new employee handbook
- Create policies (e.g. cell phone use & social media)
- Create a more streamlined process for reviewing and obtaining certificates of insurance from department's to protect the City from unnecessary exposure to liability
- Implement a City employee recognition program
- Implement City-wide employee engagement program
- Implement Employee training & development initiatives/programs
- Systems integration

Performance Measures

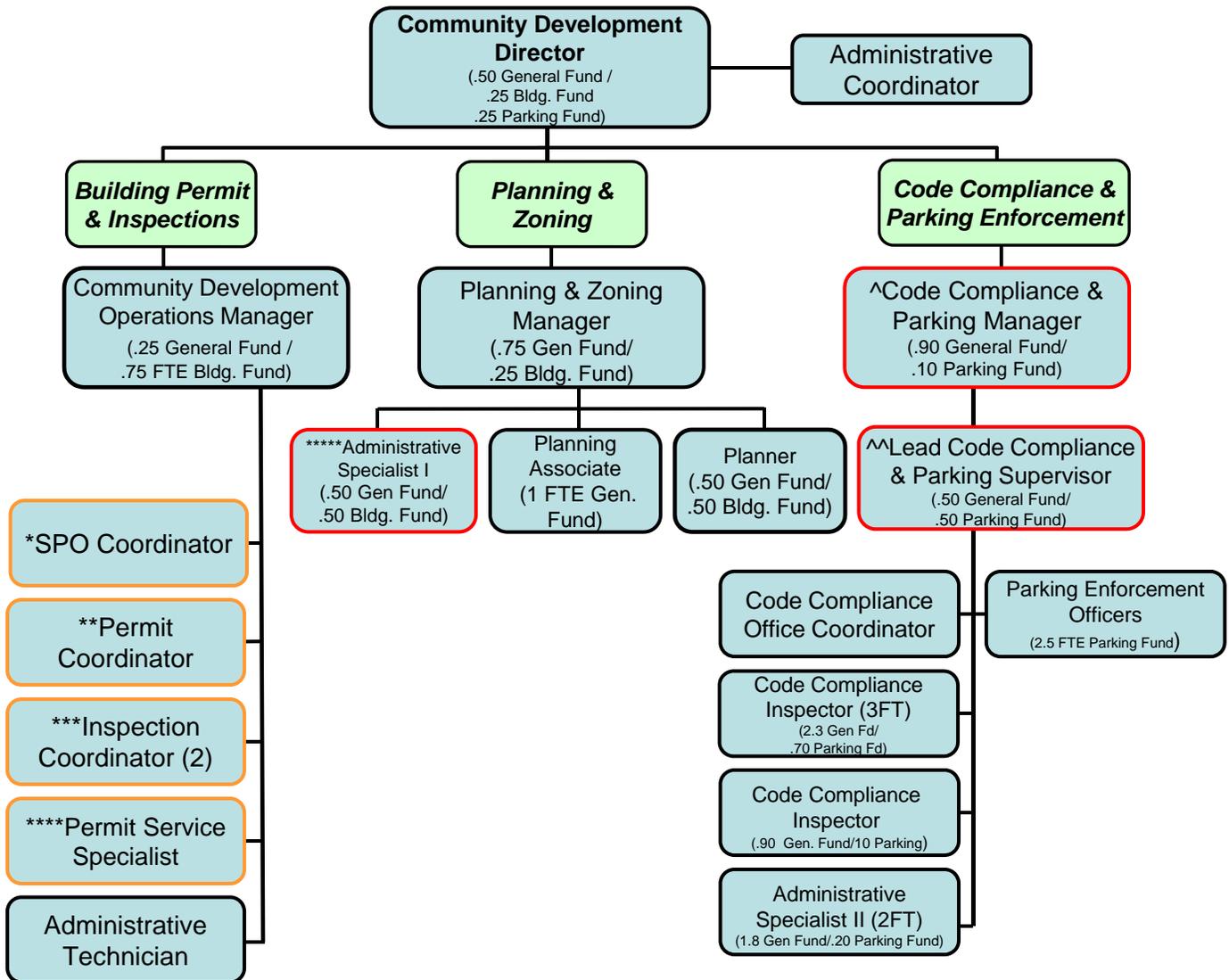
	FY 2018 Projected	FY 2019 Goal
Complete comprehensive employee policy and procedure manual. This manual will serve to replace the current Civil Service Code which is outdated and expand policies to include guidelines on social media, volunteer service, and remote work. The manual will also update other policies currently in place including harassment, cell-phone policy, work-place violence, employee uniforms, computer use policy, and the smoking policy.	80%	100%
Implement a new performance management system	50%	100%
Implement an Employee Recognition Program	40%	100%
Implement an Employee Engagement Program	40%	80%
Implement Employee Training & Development Initiatives	20%	60%

Human Resources

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	2016 Actual	2017 Actual	2018 Budget	
Department: 13 Human Resources/Risk Mgmt.				
10 Personal Services	\$ 289,018	\$ 272,008	\$ 297,370	\$ 341,914
30 Operating Expenditures	23,500	33,120	65,690	60,475
60 Capital Outlay	-	-	-	-
Department Total: Human Resources/Risk Mgmt.	\$ 312,518	\$ 305,128	\$ 363,060	\$ 402,389

Community Development FY 2018-2019



* Special Permitting Office Coordinator reclassified from Permit Coordinator during mid-year FY 18

** Permit Coordinator position reclassified from Permit Service Specialist during mid-year FY 18

*** Inspection Coordinator position reclassified from Administrative Specialist II during mid-year FY 18

**** Permit Service Specialist added in lieu of contract employee during mid-year FY 18

***** New Administrative Specialist I request FY 19

^ Position title change from Code Compliance Manager to Code Compliance & Parking Manager FY19 –Grade 30 to 32

^^ Position title change from Lead Code Compliance Inspector to Lead Code Compliance & Parking Supervisor FY19

	FY 2017/18	18/19
Zoning -	4.00	4.50
Code -	7.40	7.40
Building Fund -	7.75	8.25
Parking Fund-	<u>4.35</u>	<u>4.35</u>
Total Staff FTE -	23.50	24.50



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 1502 Comm Dev Building

Fund 1: General % 50

Fund 2: Building % 50

Fund 3: %

Fund 4: %

Total Impact
\$67,373

Detail Description of Operations/Level of Service Being Affected

The workload in the Building Department has increased significantly during recent years. The administrative responsibilities have also increased and are specialized. This additional position will provide overall administrative support in the department as well as certain assignments (i.e. application processing, public records requests, file management, tracking plan review process and assist the Operations Manager).

Personnel: GENERAL New Administrative Specialist I

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$38,954	\$2,455	\$578	\$3,218	\$22,071	\$97	\$67,373

Expenditure:

Line Item	Description of Request	Cost

Revenue: **Total: \$0**

Line Item	Description of Funding	Amount

Total: \$0

Department of Community Development Planning and Zoning Division

Summary of Responsibilities

The Planning and Zoning Division is responsible for:

- Comprehensive planning, strategic planning (special projects), site plan review, zoning review, current planning (zoning amendments, land use plan amendments, zoning text amendments, plats, site plans, variances, special exceptions, special permits, waivers), Geographic Information Services (GIS) and community outreach.
- Provides administrative and technical support for the Planning & Zoning Board, Airport Advisory Board, Green Advisory Board and City Commission.
- Manages and coordinates the site plan review process for Fire-Rescue, Public Services, landscaping and engineering consultants. This process includes notification of activities with Broward County Aviation Division.
- Coordinates review for project applications within the Community Redevelopment Agency for their review and comment.
- Provides limited GIS information to enhance the quality of service given to residents and customers.
- Provide zoning information and approval of Certificate of Use (CU), and zoning verification letters.
- Coordinate Planning and Zoning Board and the Local Planning Agency activity with Broward County School Board.
- Ensure compliance with the State of Florida and City's legal advertisement requirements for public hearing items including mailed notices, newspaper advertisements, posted signage on site, posted signage at City Hall and on the City's website.

Summary of FY 2017/2018 Accomplishments

- Staff liaison to the Airport Advisory Board assisting with recommendations to the Noise Mitigation Programs and Outreach.
- Staff representation on the Public School Concurrency Working Group Committee (ongoing).
- Amended the Unified Land Development Code such as expansion of permitted use and modification of special event limitations.
- Staff representation on the B.C. Metropolitan Planning Organization (MPO).
- Staff representation on the A1A Scenic Highway committee.
- Participated in Resilient Redesign Workshop featuring Dania Beach as one of three study areas, conducted by SE Florida Regional Climate Change Compact.
- Assist in the Oasis Neighborhood capital projects and programs.
- Increased zoning hours available for customer service.
- Reviewed, processed, and approved 18 Development Review Committee projects (DRC)
- Prepared and participated in 101 public hearings
- Collected \$358,711 in Planning and Zoning fees

Summary of FY 2017/2018 Major Development Projects

- Dania Pointe, site plan modifications – mixed-use development
- Dania Oaks – 5461-5525 SW 40 Avenue – 57 Townhomes
- Wyndham Dania 84 - 2460 W. State Road 84 – 100 room new hotel & restaurant
- Tru – 24-44 N. Federal Highway – 115 room hotel w/off-site parking
- H20 – 4632-4648 SW 32 Avenue – 11 townhomes
- Saratoga – 705-815 & 1105-1165 W. Dania Beach Boulevard – 172 affordable housing units
- Stirling Square – 602 Stirling Road – self storage/grocery store/multi-tenant retail
- Dania Pointe – Phase 2 – 264 units, 8-story multifamily residential
- Stellar Homes – 2851 Stirling Road – 196 dwelling units, 3-story buildings
- Koosh – 2616-2648 Griffin Road – 2 retail buildings, 14,099 s.f.
- FLP – 3100 Griffin Road – modernize electrical generating units & 25,000 s.f. admin. Building
- 44th Street Apartments – 3260 SW 44 Street – 15 townhomes

Summary of FY 2018/2019 Key Objectives and Improvements

- Continue to assist in the implementation for upcoming phases of the Ocean Park Project
- Continue to work with the CRA on implementation of CRA projects and initiatives.
- Modify procedures to streamline the development review process.
- Improve the Community Rating Service (CRS) activities resulting in a better rating class to provide a larger discount on flood insurance policies for Dania Beach Residents
- Continue to work with Broward County to obtain additional funding through Community Development Block Grants.
- Provide adequate zoning review support for the Building and Planning Divisions.
- Update the Comprehensive Plan
- Update and expand the GIS database and provide training for staff.
- Perform zoning inspections.

Performance Measures

	FY 2018 (Actual)	FY2019 (Goal)
Planning & Zoning Board/Local Planning Agency Public Hearing items (8 weeks or less)	100%	100%
City Commission Public Hearing items (9 weeks or less)	100%	100%
Zoning Letters (2 weeks)	100%	100%
Certificates of Use (1 week)	100%	100%
Site Plans – DRC review (3 weeks)	100%	100%
Other Development Applications	100%	100%

Department of Community Development

Code Compliance & Parking Enforcement Division

Mission

To educate the public on the City's Code of Ordinances and administer City codes to protect and enhance the quality of life and economy for Dania Beach's residents and businesses.

Summary of Responsibilities

Code Compliance

Enforcement and administration of the City's codes, including, but not limited to:

- Zoning Violations (property use, construction without permits, setbacks, property maintenance etc.)
- Public Nuisances (junk, trash, debris on private property, overgrown grass & lots)
- Junked and Abandoned Vehicles (cars, trucks, boats, etc.)
- Minimum Property Standards for dwellings and structures (paint, appearance, landscaping, etc.)
- Permits, Licensing, and Business Tax Receipt requirements
- Special Magistrate Clerk and Abatement Hearing Coordinator
- Special projects as assigned by City Manager's office

Parking Enforcement

- Patrol and issue parking citations in the Beach Parking area, City Parking Garage, Tri-Rail Garage, and other parking facilities/lots throughout the City
- Perform collections and maintenance on Beach Parking meters
- Monitor and maintain Beach Parking area signage
- Provide assistance to beach visitors and other departments as needed
- Handicap parking enforcement at commercial and multi-family properties
- Responsible for operation of the parking garage
- Coordination of duties with Park Ranger
- Coordination of pay-by-phone / app services with provider

Summary of FY 2017/2018 Accomplishments

- Code Compliance received 2,220 complaints, issued 1,788 violation notices (which includes violation letters, courtesy notices, abandoned vehicle letters, red tags, etc.)
- Code staff identified and prosecuted 1 property that was abandoned and/or unsafe. This property was demolished by the City in cooperation with the Public Services Department and the Broward Sheriff's Office. These properties were cleaned up, mowed, and/or boarded up to protect the public safety
- Recovered funds for costs associated with the Special Magistrate hearings and funds received for the Abandoned/Vacant/Foreclosure Registration Program
- Numerous quality of life and crime prevention issues were handled jointly by BSO and Code with positive results
- Proactive projects, such as the Downtown Cleanup Initiative and Oasis, have resulted in Code staff addressing violations on all major roads for maintenance

- issues. Increased property maintenance orders to vacant/abandons properties for mowing and cleaning
- Parking enforcement issued 7,905 parking tickets. (Ticket count is lower due to Hurricane and Parking ordinance updates)
 - Coordinating department with BSO for convenience store and graffiti operations
 - Coordinating department with BSO for homeless camp identification and enforcement
 - Assisted in bulk trash collection and monitoring
 - Increased parking revenue to \$1,698,547
 - Increased collection of Code enforcement fines / liens to \$510,095
 - Inventoried City-owned properties, vacant properties and abandoned buildings for property maintenance and monitoring
 - Streamlined code enforcement/magistrate procedures
 - Implemented pay-by-phone parking payment and electronic ticketing systems
 - Provided mailed invoices to property owner with outstanding fines
 - Completed three (3) neighborhood or commercial roadway code inspection area wide survey and enforcement projects

Summary of FY 2018/2019 Key Objectives

- Expand and improve code enforcement activities with new procedures, methods and management that will increase the efficiency and effectiveness of Code Compliance citywide.
- Expand and improve the Parking Enforcement operations to meet the heavy parking demands from increased enforcement on the weekends, evenings, and holidays in the beach parking area and other areas of the city.
- Improve Parking Enforcement and procedures to improve efficiency and management
- Implement New World System software updates and training that will improve data collection, analysis and accessibility
- Increase revenues collected related to applicable activities
- Assist the City Manager with special projects as assigned

Performance Measures

	FY 2018 (Actual)	FY 2019 (Goal)
Percentage of proactive cases	40%	45%
Percentage of reactive cases	60%	55%
Response times for public safety/health complaints (within 2 to 4 hours)	98%	100%
Response times for non-public safety/health complaints (within 1 to 2 days)	95%	100%
Percentage increase for parking revenue	6%	10%

Community Development

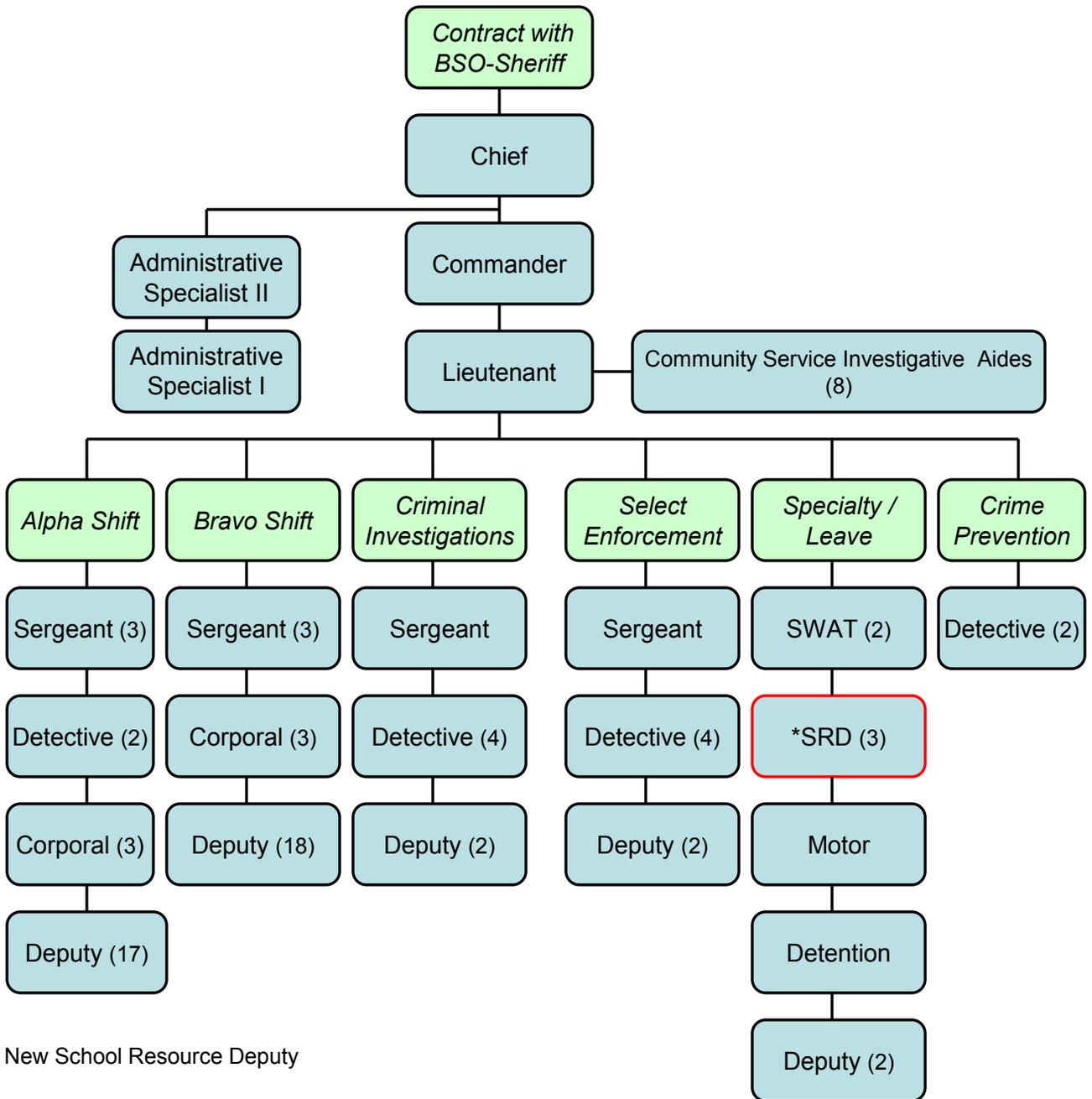
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	2016 Actual	2017 Actual	2018 Budget	
Department: 15 Community Development				
Division: 01 Admin				
10 Personal Services	\$ 460,054	\$ 519,936	\$ 546,717	\$ 601,499
30 Operating Expenditures	190,510	102,286	262,693	158,750
60 Capital Outlay	-	-	1,475.00	-
Division Total: Admin/Planning & Zoning	650,564	622,222	810,885	760,249
Division: 03 Code Compliance				
10 Personal Services	559,493	581,122	599,917	646,505
30 Operating Expenditures	48,708	56,757	114,506	118,900
60 Capital Outlay	32,847	-	13,679	-
Division Total: Code Compliance	641,048	637,879	728,102	765,405
Department Total: Community Development	\$ 1,291,612	\$ 1,260,101	\$ 1,538,987	\$ 1,525,654

General Services

	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a [gg]cb 5 ddfcj YX
Department: 18 General Gov't.				
10 Personal Services	\$ 1,412	\$ 5,817	\$ -	\$ -
30 Operating Expenditures	899,065	1,773,905	5,489,286	1,234,563
60 Capital Outlay	15,988	250,886	244,000	-
90 Other Uses	3,839,961	2,911,504	3,876,401	3,151,180
<hr/>				
Department Total: General Gov't.	\$ 4,756,426	\$ 4,942,112	\$ 9,609,687	\$ 4,385,743

Broward Sherriff's Office - Dania Beach District FY 2018-2019



* New School Resource Deputy

Staffing	FY2017/18	18/19
Road Patrol / A & B Shift	49	49
Special Units	22	23
Other Sworn	5	5
Total Sworn	76	77
Non-sworn/Administrative Support	10	10
Total	86	87



Proposed Budget FY2018/2019
Department of Law Enforcement Contract Services
City of Dania Beach
02-3230

CLASSIFICATION	ACTUAL 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019
PERSONNEL SERVICES	\$9,691,575	\$11,031,453	\$11,925,583
OPERATING EXPENSES	1,192,395	1,318,315	1,014,614
CAPITAL OUTLAY	207,469	331,190	583,880
TRANSFERS/RESERVES	438,717	431,180	466,084
TOTAL	\$11,530,156	\$13,112,138	\$13,990,161
POSITIONS (FTE)	77.0	84.0	85.0

Added one (1) new position.

MISSION:

The Broward Sheriff's Office (BSO) has been the contract provider responsible for handling all law enforcement needs for the City of Dania Beach since 1988, to include administrative staff, patrol deputies, criminal investigators, and community service aides. BSO maintains all records and performs all police related functions for the City. Law enforcement activities are coordinated through BSO District Command. District personnel also work with civic groups throughout the City to improve the quality of life for residents. By merging traditional policing with a community policing philosophy, the Broward Sheriff's Office provides a responsive and successful law enforcement service to the City of Dania Beach.

OBJECTIVES:

District Command Staff and personnel will work to positively impact the quality of life and safety concerns of the homeless and monitor solicitation and panhandling in Dania Beach. Intersections throughout the city will be monitored for panhandling and solicitation to ensure the safety of all motorists and pedestrians by utilizing BSO's Homeless Outreach Initiative. Structures, parks and open areas where the homeless sleep, bathe and congregate will be monitored. The homeless will be treated respectfully with their rights and dignity upheld. Through a partnership with homeless shelters throughout the city, efforts will be made to ensure all homeless individuals obtain much needed services. The District will ensure that adequate personnel assigned to each shift and squad are Crisis Intervention Team (CIT) and Homeless Outreach Team (HOT) certified and members assigned to the command take ownership of the homeless issue in Dania Beach. They will work daily to mitigate issues to the benefit of all citizens and community stakeholders. The Dania Beach District will provide security at schools in order to protect students in their learning environment. School Resource Deputies will continue to build positive relationships with students, parents and staff. Dania Beach's increase in commercial growth; hotels, condominiums, the operation of the Dania Casino and the multi-billion dollar Dania Pointe project has had a significant impact on BSO's district resources. A deputy will continue to perform duties related to Commercial Vehicle Enforcement due to the large amounts of construction traffic throughout the city. The district will continue to provide a high level of law enforcement services to the residents and visitors to the City of Dania Beach. The growth has resulted in an 8.8% increase for calls for service requiring the need to continue to increase staffing levels from FY 2015 to FY 2017. The District Command will utilize feedback from residents, visitors,



**Proposed Budget FY2018/2019
 Department of Law Enforcement Contract Services
 City of Dania Beach
 02-3230**

business owners and city officials in the formulation of service provision standards. The command will attend meetings with all Homeowner Association's members and Dania Beach city staff to discuss, monitor, and update service standards.

PERFORMANCE MEASURES:

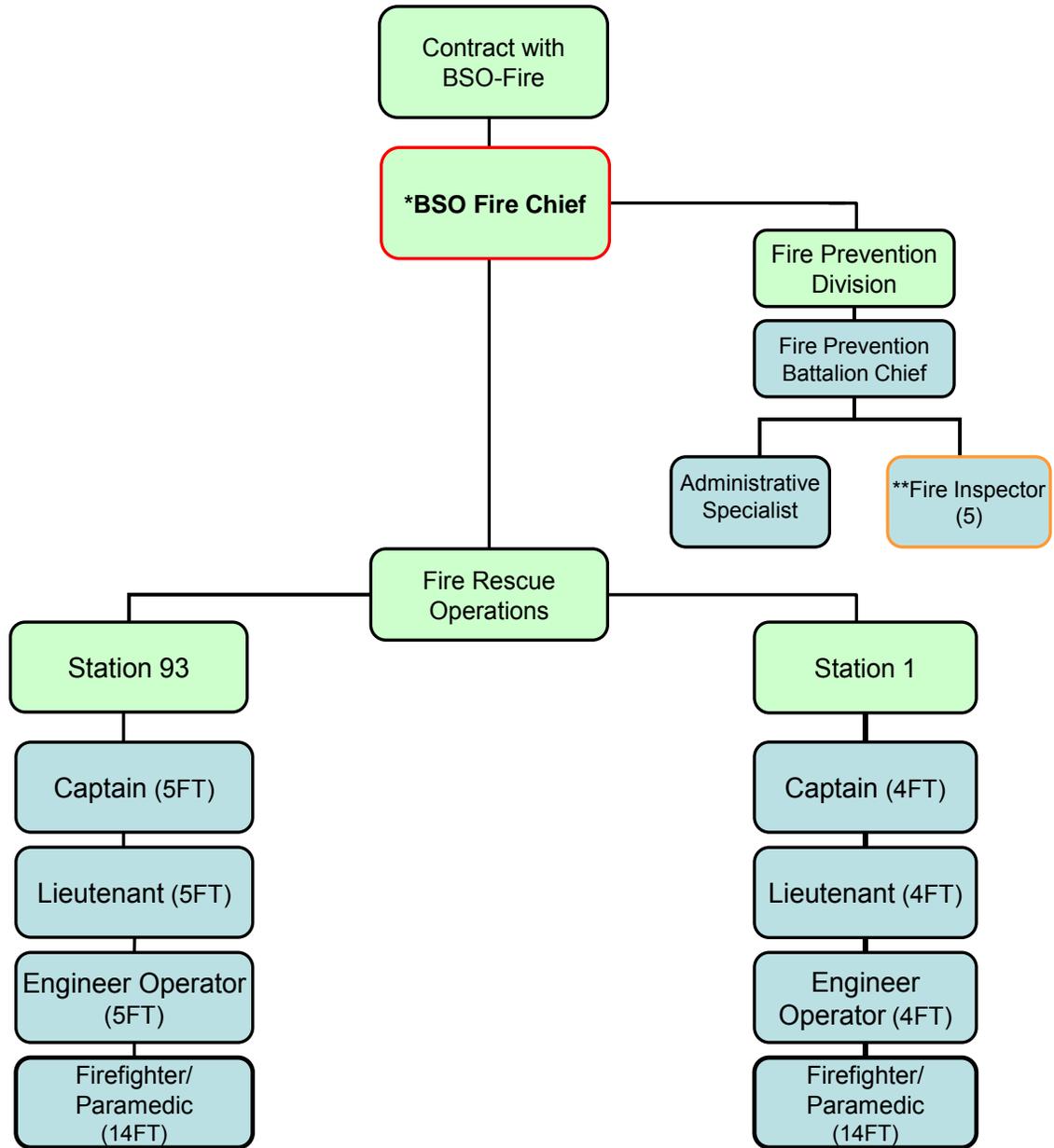
DESCRIPTION	ACTUAL 2017	BUDGET 2018	BUDGET 2019
Number of crimes reported	1,272	1,317	1,308
Crimes reported, percentage difference from previous year (+/-)	-4.6%	+3.5%	-0.7%
Calls for service	37,400	34,718	35,648
Calls for Service, percentage difference from previous year (+/_)	+7.4%	-7.2%	+2.7%

BSO-Police Services

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	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a lggjcb 5 ddfcj YX
Department: 21 Police Services				
10 Personal Services	\$ 791,068	\$ 798,918	\$ 714,736	\$ 780,609
30 Operating Expenditures	11,591,685	11,952,946	13,250,659	14,097,527
60 Capital Outlay	-	-	-	-
Department Total: Police Services:	\$ 12,382,753	\$ 12,751,864	\$ 13,965,395	\$ 14,878,136

Broward Sheriff's Office Department of Fire Rescue FY 2018-2019



* New BSO Fire Chief

** 2 Fire Safety Inspectors approved during mid-year budget adjustment

Rescue Responder	4
Fire Engine / Ladder	2
Fire Engine / Pumper	2
Inspection / Passenger Vehicles	<u>8</u>
Total Vehicles	16

Chief	1
Captains	9
Lieutenants	9
Engineer Operator	9
Fire / Paramedic	28
Fire Prevention	<u>7</u>
Total Staffing	63



Proposed Budget FY2018/2019
Department of Fire and Emergency Services
Special Purpose Fund
Dania Beach
08-8721

CLASSIFICATION	ACTUAL 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019
PERSONNEL SERVICES	\$9,063,024	\$10,313,188	\$11,071,217
OPERATING EXPENSES	708,411	884,545	911,954
CAPITAL OUTLAY	23,114	72,900	88,000
TRANSFERS/RESERVES	191,638	185,078	232,200
TOTAL	<u>\$9,986,187</u>	<u>\$11,455,711</u>	<u>\$12,303,371</u>
POSITIONS (FTE)	<u>56.0</u>	<u>60.0</u>	<u>63.0</u>

Added three (3) new positions.

MISSION:

The Broward Sheriff's Office, Department of Fire Rescue and Emergency Services, will provide the City of Dania Beach, its residents, and visitors the highest quality of fire suppression, fire prevention, emergency medical services, educational programs, and community events through the use of highly skilled and technically trained professional firefighters/paramedics, Fire Prevention, and civilian staff members.

OBJECTIVES:

BSOFRES will strive to exceed expectations related to the delivery of fire rescue services throughout the City of Dania Beach, and will continue to provide a liaison representative to the City of Dania Beach in accordance with the contractual agreements established as part of the departmental merger. Staff will continue to provide Emergency Management support and leadership, and assist in the establishment of a City of Dania Beach EOC during activations. They will assist the City of Dania Beach with annual CEMP Plan updates, associated Emergency Management drills and exercises to strengthen core response and recovery capabilities. BSODFRES will participate in fire safety public education programs at all Dania Beach elementary schools including day care centers, and will participate in any annual evacuation drills and public safety readiness training programs. CPR classes to residents and city personnel will be provided as requested as well as first aid and CPR training for City employees at the city's request. SCBA classes will be provided to all water plant personnel as needed or requested. BSODFRES will complete annual fire inspections, re-inspections, and plan reviews, with the proper compliment of Fire Inspectors, Plan Reviewers, Fire Officials, and Administrative Assistants, and will continue to assess for the most appropriate level of prevention office staffing to match with building development and activity.



PERFORMANCE MEASURES:

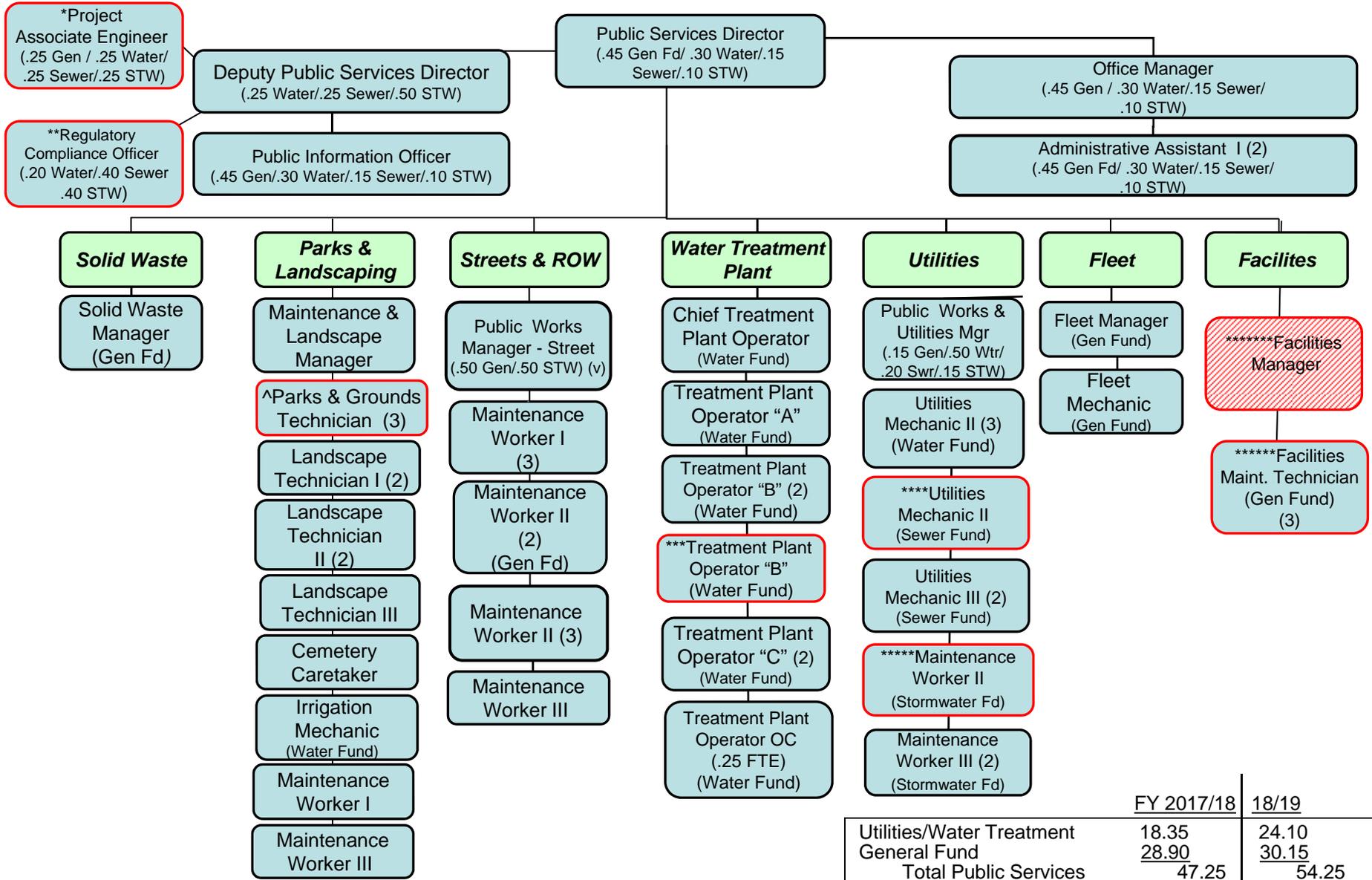
Station 01 and 17:

DESCRIPTION Type of Incident Call	ACTUAL 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019
Fire	83	75	75
Rupture or Explosion	0	0	0
Emergency Medical Services	5,040	5,400	5,400
Hazardous Conditions	160	75	75
Service Call	592	525	525
Good Intent Call	1,204	1,000	1,000
False Alarm	349	300	300
Severe Weather	0	0	0
Special Incident Type	0	0	0

BSO Fire-Rescue Services

	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a lggjcb 5 ddfcj YX
Department: 22 Fire Rescue				
10 Personal Services	\$ 4,707,647	\$ 6,012,892	\$ 5,582,094	\$ 5,547,126
30 Operating Expenditures	9,742,501	10,660,116	11,549,456	12,315,960
60 Capital Outlay	\$ -	\$ 412,015	\$ -	\$ -
Department Total: Fire Rescue	\$ 14,450,148	\$ 17,085,023	\$ 17,131,550	\$ 17,863,086

Public Services FY 2018-2019



	FY 2017/18	18/19
Utilities/Water Treatment	18.35	24.10
General Fund	<u>28.90</u>	<u>30.15</u>
Total Public Services	47.25	54.25
Utility Billing – Finance	<u>7.00</u>	<u>6.00</u>
Grand Total	54.25	60.25

* New Project Associate Engineer ** New Regulatory Compliance Officer
 *** New Treatment Plant Operator "B" **** New Utilities Mechanic II (SW)
 ***** New Maintenance Worker II (STW) ***** Maintenance Worker I reclassified to Facilities
 ***** Eliminated Facility Manger Maintenance Technician (GEN)
 ^ 2 New Parks & Grounds Technicians (GEN)



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department:	3901 Public Services Administration	
Fund 1:	General	% 25
Fund 2:	Water	% 25
Fund 3:	Sewer	% 25
Fund 4:	Stormwater	% 25

Total Impact
\$124,596

Detail Description of Operations/Level of Service Being Affected

Project Associate Engineer-Under the general direction of the City Engineer, performs complex analytical work in providing office support, engineering design and field engineering support for environmental compliance, water, sewer, streets and stormwater projects and programs ensuring technical competence and compliance with all current codes and criteria. Performs other work as may be required by the Director of Public Services and/or the City Engineer.

Personnel:

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$86,816	\$5,499	\$1,259	\$7,171	\$23,634	\$217	\$124,596

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3902 PS Construction & Maintenance

Fund 1: General % 100

Fund 2: %

Fund 3: %

Fund 4: %

Total Impact
\$16,614

Detail Description of Operations/Level of Service Being Affected

Upgrade position to reflect expanded job duties.

Personnel: GENERAL Upgrade from Maintenance Worker/Equipment Operator to Facilities Maintenance Technician
 Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$14,114	\$875	\$205	\$1,420			\$16,614

Expenditure:

Line Item	Description of Request	Cost

Revenue: **Total: \$0**

Line Item	Description of Funding	Amount

Total: \$0

Public Services

Mission

To provide responsive and high quality public service through efficient departmental procedures in an effort to plan, design, build, maintain, and operate the City's physical infrastructure in a manner that respects the environment and quality of life; to enhance the ability of the City to promote economic development; and to enable the City to adequately preserve these infrastructure assets for succeeding generations.

Responsibilities

General Services

- Address Citywide ADA sidewalk requirements
- Maintain street signs
- City-owned parking facilities and storm drainage structures

Street Maintenance

- Overlay and maintenance of City streets using an average schedule of 10-15 years
- Repair and minor reconstruction of City owned streets including curbs and sidewalks
- Provide street sweeping and debris removal including FDOT, County and City owned streets

Parks and Facility Grounds Maintenance

- Provide service for the care of all public grounds and trees, including State and County right of way trees
- New tree planting, tree spraying, tree trimming, weed spraying, brush removal, and arterial landscaping restoration
- Parking lot and public building grounds maintenance including cemeteries, beach and County Library
- Beach dune and beach parking lot maintenance and trash removal, including coordination with Marina and Pier Operator/Maintenance Contractor
- Ensure all parks meet ADA requirements

Facilities Maintenance

- Provide monitoring and maintenance of all municipal buildings and City-owned rental property including: appearance, safety, heating and air conditioning systems, ventilation, plumbing, minor structural and roofing systems, minor electrical requirements, all repairs and replacements. Respond to miscellaneous building maintenance concerns and requests made from City Departments
- Addressing street lighting reporting to FPL and coordinating timely repair of both electrical powered and solar powered street lighting

Disaster Recovery/Storm Cleanup Management

- Provide oversight of disaster recovery contracts and work in the field to assure roadway clearance and continued utilities operation
- Coordinate with other governmental agencies and FEMA

Development Review and Engineering Services

- Ensure that development within the City meets current City Codes and development standards
- Plan review, permitting, inspection, final approval and acceptance of all municipal projects related to water and sewer infrastructure, paving, and drainage systems. Maintains engineering reports, as-built and design information through various platforms such as Autodesk Infrastructure, ArcGIS and other public and proprietary software
- Provide professional engineering support services to various City departments including the Community Redevelopment Agency
- Supports Citywide effort of formulating strategic initiatives or objectives for coordinating and integrating elements of geographic information and technology into a central system for asset, work order, pavement, and fleet management, field data collection, and data sharing

Accomplishments FY 2018

- Continued with the 50/50 sidewalk repair program Citywide
- Continued with installation of traffic calming devices, trees and solar powered lighting in certain areas of City
- Completed recovery from Hurricane Irma
- Maintained vacant lots and abandoned properties throughout the City
- Monitored solid waste pickup throughout the City
- Continued with safety training program for employees
- Fleet maintenance and preventative maintenance of all City vehicles
- Completed Oasis 12 and 13
- Completed drainage repair project on NE 2nd Avenue
- Continued Micro-surfacing roads (Cycle 5)
- Maintained landscaping and tree trimming on City-owned properties and public right of way
- Installed new trees on NW 1st Avenue
- Replaced a number of aging City service vehicles

Issues

- Continued improvement to the appearance of the City, Parks and Beach
- Traffic on major roads anticipated to pass through the City will need to be addressed
- Traffic on neighborhood streets anticipated from cut-through vehicles will need to be addressed
- Traffic issues as a result of development and re-development
- Addressing resident requests for traffic control/calming devices, stop signs at various intersections and coordination with Broward County, City's Traffic Consultant

Key Objectives FY 2019

- Continue with improving the appearance of the City, Parks and Beach with the addition of new staff positions.
- Continue working with Dania Pointe on the new Utility connections.
- Start construction on SE Storm Drainage Project
- Start construction of Phase II for Beach Revitalization Project
- Continue to coordinate traffic issues with both FDOT and Broward County Traffic Engineering Division
- Coordinate with Community Development Department for proper planning to abate traffic impacts in our Community
- Continue 50/50 sidewalk program to promote pedestrian safety and ADA compliance
- Continue Solar Street Lighting installation per City policy
- Continue development of a City-wide GIS system in conjunction to update the Department's internal GIS atlas for sidewalks, street lighting, and other vital City infrastructure (water, sewer, storm drainage)
- Continue to support appearance improvements and development efforts at the Beach
- Continue to support Public Services related activities of the City's Community Redevelopment Agency
- Implement a pavement management system that will assess pavement condition for predicting asphalt maintenance and repair (M&R) needs

Public Services

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	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a [gg]cb 5 ddfcj YX
Department: 34 Solid Waste				
10 Personal Services	\$ -	\$ -	\$ 110,000	\$ 109,992
30 Operating Expenditures	2,379,602	2,609,219	2,655,796	2,734,860
Department Total: Solid Waste	2,379,602	2,609,219	2,765,796	2,844,852
Department: 39 Public Services				
Division: 01 Admin				
10 Personal Services	309,809	312,379	257,180	305,892
30 Operating Expenditures	69,329	78,268	114,200	177,821
60 Capital Outlay	20,755		44,000	10,200
Division Total: Admin	399,893	390,647	415,380	493,913
Division: 02 Construction/Maint.				
10 Personal Services	417,392	452,286	366,311	263,872
30 Operating Expenditures	24,814	16,881	94,397	163,997
60 Capital Outlay	-	30,935	35,000	-
Division Total: Construction/Maint.	442,206	500,102	495,708	427,869
Division: 03 Fleet Management				
10 Personal Services	194,786	174,184	208,911	212,970
30 Operating Expenditures	15,995	10,616	15,050	41,250
60 Capital Outlay	184,311	797	-	-
Division Total: Fleet Management	395,092	185,597	223,961	254,220
Division: 04 Parks Maintenance				
10 Personal Services	663,764	734,090	698,000	707,545
30 Operating Expenditures	248,644	203,848	465,858	431,303
60 Capital Outlay	19,673	-	201,000	90,000
Division Total: Parks Maintenance	932,081	937,938	1,364,858	1,228,848
Division: 05 Cemetery				
10 Personal Services	64,395	69,098	51,664	55,335
30 Operating Expenditures	69,342	62,250	75,875	89,302
Division Total: Cemetery	133,737	131,348	127,539	144,637
Division: 06 Streets Maintenance				
10 Personal Services	329,310	443,245	902,511	924,921
30 Operating Expenditures	1,295,454	1,118,907	1,397,120	1,512,000
60 Capital Outlay	469,324	-	90,000	262,345
Division Total: Streets Maintenance	2,094,088	1,562,152	2,389,631	2,699,266
Department Total: Public Services	\$ 6,776,699	\$ 6,317,003	\$ 7,782,873	\$ 8,093,605

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	6			Project Manager:	Thomas D. Goodman III	
Department:	Parks Maintenance			Division:	001-39-04-539-64-20	
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):Vehicle	\$30,000	\$0	\$0	\$0	\$0	\$30,000
TOTAL COST:	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

F-250 with lift gate to replace unit 627, 2003 Ford F-250 with 88,593 miles. Truck has exceeded cost effective lifespan. Future repairs will exceed the vehicles value and cause excessive downtime.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	6			Project Manager:	Thomas D. Goodman III	
Department:	Parks Maintenance			Division:	001-39-04-539-64-20	
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):Vehicle	\$30,000	\$0	\$0	\$0	\$0	\$30,000
TOTAL COST:	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

Ford F-250 to replace unit 626 2003 Ford F-250 with 154,999 miles. This vehicle has surpassed its cost effective lifespan and further repairs will exceed its value. Truck used for towing heavy loads regularly.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	5			Project Manager:	Thomas D. Goodman III	
Department:	Streets			Division:	001-39-06-541-64-20	
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):	\$30,000	\$0	\$0	\$0	\$0	\$30,000
TOTAL COST:	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

Ford F-250 to replace Unit 621, 2001 Ford F-250 with 124,357 miles. Vehicle has surpassed its cost effective lifespan. Body heavily damaged and needed repairs will exceed vehicle value.

Personnel:		Year:	Descriptive:
Operating:			
Replacement Cost:			
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	9			Project Manager:	Thomas D. Goodman III	
Department:	Streets			Division:	001-39-06-541-64-20	
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify): vehicle	\$202,345	\$0	\$0	\$0	\$0	\$202,345
TOTAL COST:	\$202,345	\$0	\$0	\$0	\$0	\$202,345
Revenue Source:	General Fund Reserves					

Description (Justification and Explanation)

Mack truck with dump body and claw grapple to replace unit 610, 2003 Sterling refuse trash dump truck with 26,315 miles. Sterling has gone out of business and parts aren't available anymore. This truck has sustained heavy body damage. The self loading capabilities of the replacement truck allows one operator to perform the work of two machines during debris removal in a post hurricane recovery effort.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project		<input checked="" type="checkbox"/> Capital Purchase				
Priority	2		Project Manager:	Thomas D. Goodman III			
Department:	Streets/Solid Waste		Division:	001-39-06-541-64-20			
Item Location:							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):vehicle	\$30,000	\$0	\$0	\$0	\$0	\$30,000	
TOTAL COST:	\$30,000	\$0	\$0	\$0	\$0	\$30,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Ford F-250 to replace Unit 602, 2001 Ford F-250 with over 85,000 miles. Truck bed is damaged due to daily refuse collection resulting in necessary repairs exceeding the value of the vehicle. Replacement will be outfitted to better serve the departments intended use.

Personnel:		Descriptive:
Operating:		
Replacement Cost:	Year:	
Revenue/Other:		
Total	\$0	

**City of Dania Beach
Capital Request Form**

Roadway Repaving Program							
Capital Request Type	<input checked="" type="checkbox"/> Capital Project			<input checked="" type="checkbox"/> Capital Purchase			
Priority	8			Project Manager:	Ronnie S. Navarro		
Department:	Public Services			Division:	001-39-06-541-46-60		
Item Location:	Citywide						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies						\$0	
Engineering/Architecture	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$315,000	\$240,000	\$240,000	\$240,000	\$240,000	\$1,275,000	
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL COST:	\$325,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,325,000	
Revenue Source:	3¢ gas tax & Gen Fd						

Description (Justification and Explanation)

To maintain the function and operating condition of almost 200 lane miles of City-owned streets while prolonging the useful life of paved surfaces, this project provides asphalt restoration of various streets throughout the City. The scope of work include milling and asphalt resurfacing as determined by visual pavement condition surveys. Improvements also include curb and gutter repairs, swale improvements, shoulder improvements, patching and installation of handicap ramps as needed.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Alleway Repaving Program							
Capital Request Type	<input type="checkbox"/> Capital Project			<input checked="" type="checkbox"/> Capital Purchase			
Priority	1			Project Manager:	Ronnie S Navarro		
Department:	Public Services			Division:	001-39-06-541-46-60		
Item Location:	Citywide						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$65,000	\$71,500	\$78,650	\$86,515	\$95,167	\$396,832	
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL COST:	\$70,000	\$76,500	\$83,650	\$91,515	\$100,167	\$421,832	
Revenue Source:	General Fund						

Description (Justification and Explanation)

This is an offshoot of the City's asphalt resurfacing program. The City maintains about 15 miles of alleyways. A number of these alleyways are in bad shape and in need of repair/rehabilitation. Most of the connections between these alleyways and roadways are in disrepair due to repeated use by heavy trucks and usual tear and wear.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Citywide Sidewalk Maintenance							
Capital Request Type	<input checked="" type="checkbox"/> Capital Project			<input type="checkbox"/> Capital Purchase			
Priority	Standard			Project Manager:	Ronnie S. Navarro		
Department:	Public Services			Division:	001-39-06-541-46-60		
Item Location:	Public Services						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$450,000	
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL COST:	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$450,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Annual Citywide Sidewalk Maintenance

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Citywide Sidewalk Maintenance - 50/50 Program

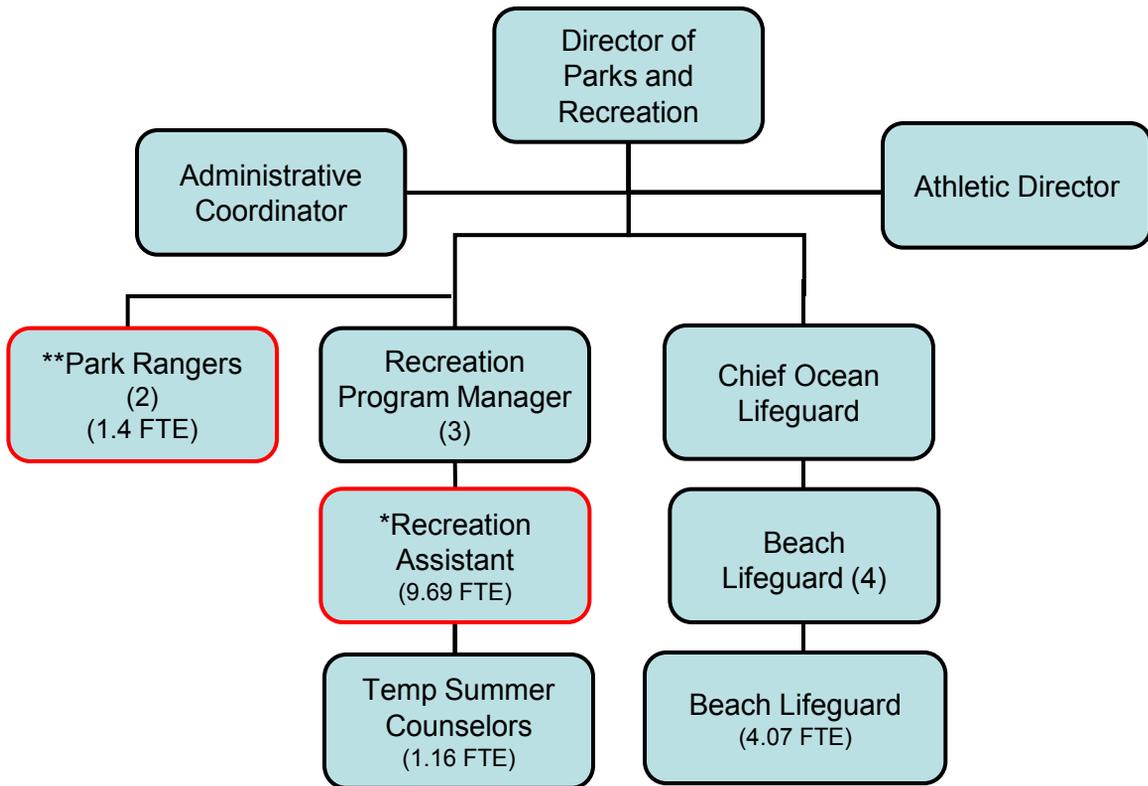
Capital Request Type	<input checked="" type="checkbox"/> Capital Project <input type="checkbox"/> Capital Purchase					
Priority	Standard			Project Manager:	Ronnie S. Navarro	
Department:	Public Services			Division:	001-39-06-541-46-60	
Item Location:	Public Services					
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$225,000
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL COST:	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$225,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

Sidewalk maintenance responsibility for residential sidewalks falls with the adjacent property owner. The 50/50 program assists residents with sidewalk replacement which minimizes the City's potential liability for slip and falls due to disrepair sidewalks

Personnel:		Year:	Descriptive:
Operating:			
Replacement Cost:			
Revenue/Other:			
Total	\$0		

Recreation FY 2018 - 2019



* New Recreation Assistant position part-time

** 2 New Park Ranger positions part-time

	FY 2017/18	18/19
Staff Admin -	15.19	17.09
Counselors -	1.16	1.16
Beach -	<u>9.07</u>	<u>9.07</u>
Total	25.42	27.32



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 7201 Recreation Administration

Fund 1: General % 100

Fund 2: _____ % _____

Fund 3: _____ % _____

Fund 4: _____ % _____

Total Impact
\$33,233

Detail Description of Operations/Level of Service Being Affected

Park Ranger #1 -Per Commission request.

Personnel:

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$27,169	\$1,684	\$394	\$2,733		\$1,253	\$33,233

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 7201 Recreation Administration

Fund 1: General % 100

Fund 2: %

Fund 3: %

Fund 4: %

Total Impact
\$33,233

Detail Description of Operations/Level of Service Being Affected

Park Ranger #2 -Per Commission request.

Personnel:

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$27,169	\$1,684	\$394	\$2,733		\$1,253	\$33,233

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 7201 Recreation Administration

Fund 1: General % 100

Fund 2: _____ % _____

Fund 3: _____ % _____

Fund 4: _____ % _____

Total Impact
\$19,651

Detail Description of Operations/Level of Service Being Affected

Recreational Assistant- Part-time. This position was requested to assist the new Athletic Director with new recreational and sporting activities.

Personnel:

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$16,039	\$1,068	\$257	\$1,325		\$962	\$19,651

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0

Department of Parks & Recreation

Mission

To provide safe, fun and diverse Parks & Recreational facilities and lifelong leisure activities to enhance the quality of life for residents and visitors of Dania Beach while also meeting their cultural, social, and wellness needs.

Responsibilities

- Operate and maintain various Recreational facilities including C.W. Thomas Park, P.J. Meli Park, Frost Park, I.T. Parker Community Center, Southwest Community Center, Beach and 8 passive parks
- Oversee and manage contracts for Dania Beach Marina, Dania Beach Pier/Bait Shop, Community Bus Service, Jeff Ellis Aquatic Management, Beach Raker and Performance Pups Inc
- Operate and maintain two aquatics facilities, two fitness centers and three computer labs
- Provide various Recreational programs for both adult and youth ranging from Jazzercise, Yoga, Karate, Earth 2 Table, Swim Lessons, Chess Club, Children's Dance Classes, Girl Scouts, Tennis Instruction, Computer Classes and Senior Programs
- City operated Youth Football, Cheerleading, and Basketball Programs at C.W. Thomas Park, Baseball/T-Ball Softball, at Frost Park and Free Summer Feeding Programs at 3 park locations
- Provide Summer Camp for children at Frost Park which include field trips and educational opportunities
- Coordinate/facilitate citywide special events such as 3 Seasonal Flea Markets, Spring Celebration, M.L.K. Festivities, Dania Beach Vintage Motorcycle Show, Arts & Seafood Celebration, Family Fun Day, Halloween Fall Festival, Holiday Tree Lighting and Bicycle Safety/Awareness event
- Coordinate and provide free daily Community Bus service to our residents and visitors six days per week

Accomplishments FY 2018

- New FREE Summer Camp Program (M.O.S.T.) was held at P.J. Meli Park in conjunction with Memorial Health Care for 50 children
- Ocean Rescue Division implemented their 2nd successful Junior Lifeguard Program
- New Athletic Director position created to implement more children and adult sports programs
- Three part time Recreation Assistant promoted to full time positions
- New Shade System installed for the Outdoor Fitness Equipment at Chester Byrd Park
- New mural at Chester Byrd Park mounted

- Ocean Rescue Division received re-certification through United States Lifesaving Association
- In conjunction with the Dania Beach Chamber of Commerce coordinated the 5th annual Hurricane Expo
- Free Summer Food Spot Feeding Programs at Frost Park, C.W. Thomas Park & P.J. Meli Park
- Northside Gardens Park Tennis Court resurfaced
- New Lifeguard Stand purchased for North Side of Fishing Pier
- Two new Treadmills purchased for Frost Park fitness room
- Exterior and interior painting of the C.W. Thomas Recreational Complex
- I.T. Parker Community Center Dock sealed and protective coating applied
- New front entrance canopy installed at I.T. Parker
- New drinking fountains installed at CW Thomas and Chester Byrd Parks

Issues

Parks & Recreation vehicles (3) need to be replaced. Ford 1998, and two (2) 2000 pickup trucks are still in department fleet.

Key Objectives FY 2019

- Provide safe, clean and attractive Recreational/Park facilities for residents and visitors
- Market recreational programs and promote our City's major assets: i.e. Park Facilities, Beaches, Recreation Programs and Special Events
- Work with selected consulting firm to develop the Parks and Recreation 10 Year Master Plan
- Exterior and interior painting of the C.W. Thomas Park Recreation Center
- Facilitate the Free Summer Feeding Program at 3 park locations
- Replace both existing playgrounds at C.W. Thomas Park
- Resurface all 3 Basketball Courts at C.W. Thomas Park
- Complete Phase II of the Marian Dredging Project at the northern basin of Marina
- Extend Summer Camp at Frost Park for one additional week
- Remodel Lifeguard shower/locker room

Recreation

	2016 Actual	2017 Actual	2018 Budget	2019 7 ca a [gg]cb 5 ddfcj YX
Department: 72 Recreation				
Division: 01 Admin				
10 Personal Services	\$ 453,419	\$ 402,311	\$ 478,948	\$ 615,101
30 Operating Expenditures	369,753	411,882	610,409	521,235
60 Capital Outlay	162,972	-	85,300	98,000
Division Total: Admin	986,144	814,193	1,174,657	1,234,336
Division: 02 Beach				
10 Personal Services	508,717	525,597	641,279	658,325
30 Operating Expenditures	170,364	149,847	164,735	178,785
60 Capital Outlay	-	15,926	43,344	42,900
Division Total: Beach	679,081	691,370	849,358	880,010
Division: 03 CW Thomas Park				
10 Personal Services	95,246	100,167	152,964	124,849
30 Operating Expenditures	92,416	77,870	106,976	103,720
60 Capital Outlay	-	-	-	28,000
Division Total: CW Thomas Park	187,662	178,037	259,940	256,569
Division: 04 IT Parker				
10 Personal Services	19,204	20,092	21,015	22,001
30 Operating Expenditures	34,895	29,070	52,365	43,930
60 Capital Outlay	9,853	-	-	-
Division Total: IT Parker	63,952	49,162	73,380	65,931
Division: 05 Frost Park				
10 Personal Services	208,096	260,170	405,711	319,083
30 Operating Expenditures	89,892	90,863	95,166	104,163
60 Capital Outlay	-	10,730	21,235	-
Division Total: Frost Park	297,988	361,763	522,112	423,246
Division: 06 PJ Meli - Aquatics				
30 Operating Expenditures	348,090	318,060	415,550	404,474
Division Total: PJ Meli - Aquatics	348,090	318,060	415,550	404,474
Division: 07 PJ Meli Park				
10 Personal Services	83,156	85,254	132,033	118,740
30 Operating Expenditures	44,826	37,276	59,095	60,087
60 Capital Outlay	-	-	15,000	-
Division Total: PJ Meli Park	127,982	122,530	206,128	178,827
Division: 08 Summer Program				
10 Personal Services	34,033	34,622	45,358	65,582
30 Operating Expenditures	13,025	16,070	28,575	31,000
Division Total: Summer Program	47,058	50,692	73,933	96,582
Department Total: Recreation	\$ 2,737,957	\$ 2,585,807	\$ 3,575,058	\$ 3,539,975

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
Priority	1 - Life Safety			Project Manager:	Michael Huck		
Department:	Recreation			Division:	001-72-02-572-64-30		
Item Location:							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/Furnishings	\$14,000	\$0	\$0	\$0	\$0	\$14,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL COST:	\$14,000	\$0	\$0	\$0	\$0	\$14,000	
Revenue Source:							

Description (Justification and Explanation)

Dania Beach Ocean Rescue need to replace its aging PWCs. Both PWCs are from 2007 and only one of the two is operational. PWCs are used for rescue operations and it is imperative to have a dependable PWC for the safety of the rescuer and the persons who they are rescuing.

Personnel:		Year:	Descriptive:
Operating:			
Replacement Cost:			
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

F-150 Truck							
Capital Request Type	<input type="checkbox"/> Capital Project			<input checked="" type="checkbox"/> Capital Purchase			
Priority				Project Manager:	Thomas Goodman III		
Department:	Recreation			Division:	001-72-01-572-64-20		
Item Location:							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify): Ford F150	\$28,000	\$0	\$0	\$0	\$0	\$28,000	
TOTAL COST:	\$28,000	\$0	\$0	\$0	\$0	\$28,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

F-150 truck for Athletic Director

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Bus Purchase							
Capital Request Type	<input type="checkbox"/> Capital Project			<input checked="" type="checkbox"/> Capital Purchase			
Priority				Project Manager:	Thomas Goodman III		
Department:	Recreation			Division:	001-72-01-572-64-20		
Item Location:							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify): Vehicles	\$70,000	\$0	\$0	\$0	\$0	\$70,000	
TOTAL COST:	\$70,000	\$0	\$0	\$0	\$0	\$70,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Bus for transporting athletic teams, seniors etc.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	3			Project Manager:	Thomas D. Goodman III	
Department:	Parks Dept.			Division:	001-72-03-572-64-20	
Item Location:	C.W. Thomas					
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify): Vehicle	\$28,000	\$0	\$0	\$0	\$0	\$28,000
TOTAL COST:	\$28,000	\$0	\$0	\$0	\$0	\$28,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

F-150 to replace Unit 304 a 2000 Ford Ranger with over 100,000 miles. Vehicle has surpassed it cost effective lifespan and repairs have exceeded value of vehicle. The Parks Department has operated without the allotted amount of vehicles since 2011 and currently has the oldest vehicles in the fleet.

Personnel:		Year:	Descriptive:
Operating:			
Replacement Cost:			
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	4			Project Manager:	Thomas D. Goodman III	
Department:	Parks Dept.			Division:	001-72-01-572-64-20	
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):vehicle	\$28,000	\$0	\$0	\$0	\$0	\$28,000
TOTAL COST:	\$28,000	\$0	\$0	\$0	\$0	\$28,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

F-150 to replace unit 100 a 1998 ford ranger. This vehicle has severe rust damage that makes it unsafe to operate. The cost to repair this damage exceeds the vehicle value. The parks department has operated without the allotted amount of vehicles since 2011 and currently has the oldest vehicles in the fleet.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

Debt Service Fund

Debt Service Fund

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2016 Actual

2017 Actual

2018 Budget

Fund: 201 Debt Service Fund

Revenue

36 - Miscellaneous Revenues	\$ 595	\$ 225	\$ -	\$ -
38 - Other Sources	4,151,260	1,140,709	1,085,395	1,063,501
Revenue Totals	4,151,855	1,140,934	1,085,395	1,063,501

Expenditures

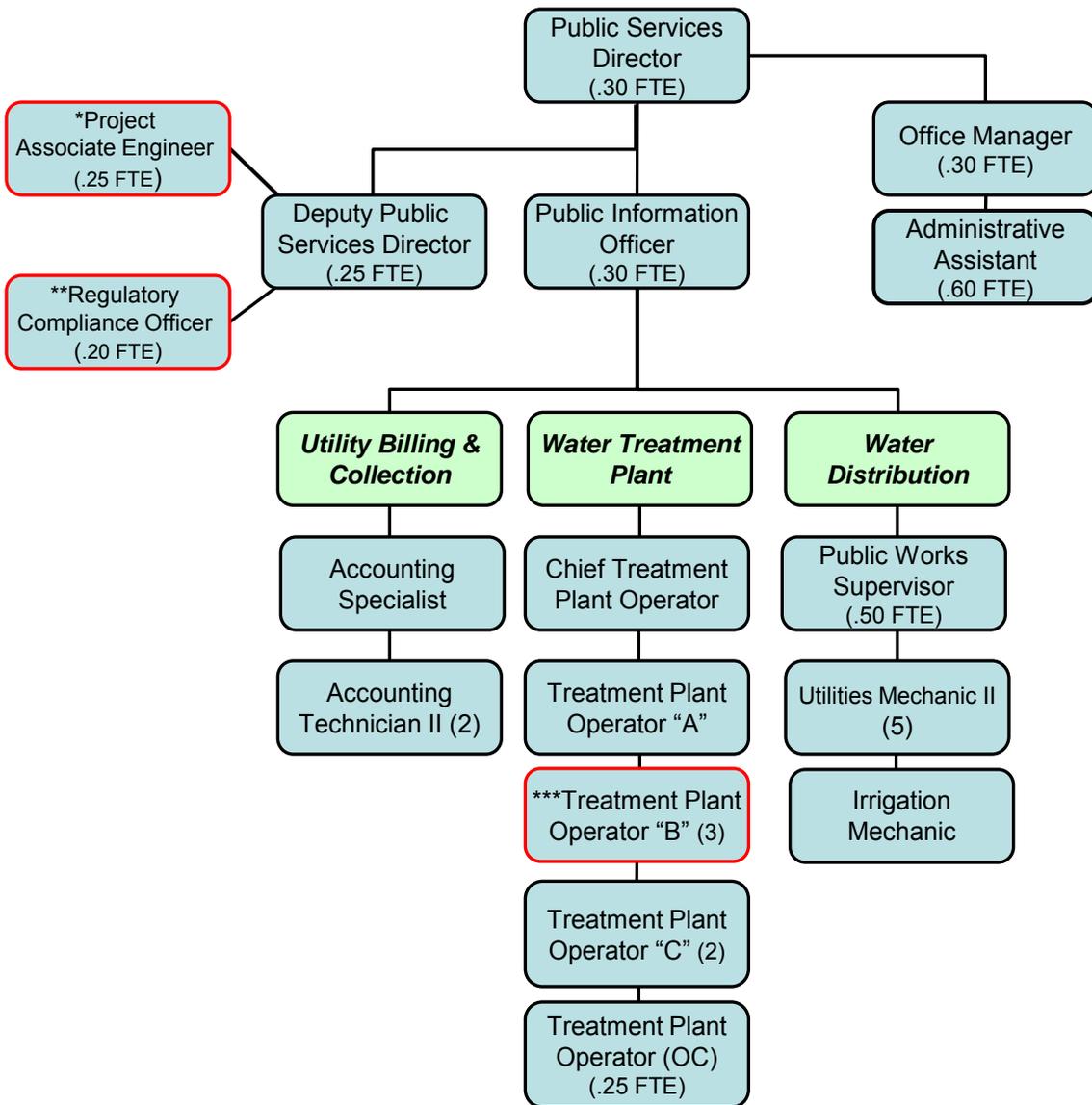
30 Operating Expenditures	-	-	-	-
70 Debt Service	840,860	1,140,746	1,085,395	1,063,501
90 Other Uses	2,899,909	-	-	-
Expenditure Totals	3,740,769	1,140,746	1,085,395	1,063,501

Net Surplus (Deficit)

\$ 411,086	\$ 188	\$ -	\$ -
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Water Fund

Water Utility Fund FY 2018-2019



- * New Project Associate Engineer
- ** New Regulatory Compliance Officer
- *** New Treatment Plant Operator "B"

	FY 2017/18	18/19
Staff FTE -	17.50	18.95



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3303 Water Utility Water Plant

Fund 1: Water % 100

Fund 2: %

Fund 3: %

Fund 4: %

Total Impact
\$89,735

Detail Description of Operations/Level of Service Being Affected

Water Plant Operator B. This will facilitate an additional night operator. There is currently only one operator during the night and if anything happened to him it could compromise the City's water system.

Personnel: GENERAL

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$55,392	\$3,469	\$843	\$4,575	\$23,068	\$2,388	\$89,735

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department:	3901 Public Services Administration	
Fund 1:	General	% 25
Fund 2:	Water	% 25
Fund 3:	Sewer	% 25
Fund 4:	Stormwater	% 25

Total Impact
\$124,596

Detail Description of Operations/Level of Service Being Affected

Project Associate Engineer-Under the general direction of the City Engineer, performs complex analytical work in providing office support, engineering design and field engineering support for environmental compliance, water, sewer, streets and stormwater projects and programs ensuring technical competence and compliance with all current codes and criteria. Performs other work as may be required by the Director of Public Services and/or the City Engineer.

Personnel:

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$86,816	\$5,499	\$1,259	\$7,171	\$23,634	\$217	\$124,596

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3303 Water Utility Water Plant

Fund 1: Water % 20

Fund 2: Stormwater % 40

Fund 3: Sewer % 40

Fund 4: %

Total Impact
\$106,489

Detail Description of Operations/Level of Service Being Affected

Regulatory Compliance Officer- Under the direction of the Director of Public Services, this is advanced professional and supervisory environmental work in planning, coordinating and supervising environmental programs. RCO's are responsible for ensuring the Department meets federal, state, and local licensing and regulatory requirements. RCO's supervise the investigation and resolution of water quality and other environmental complaints/violations; supports other divisions environmental and regulatory needs.

Personnel: GENERAL

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$71,483	\$4,480	\$1,085	\$5,905	\$23,357	\$179	\$106,489

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0

Water Utility Fund

Mission

To provide and operate a safe and reliable water service to customers of the Dania Beach water utility.

Responsibilities

- To produce potable and safe water that meets regulatory requirements based on EPA's drinking water standards and FDEP's maximum contaminant levels for drinking water
- Operate and maintain City's water treatment plant and well raw water supply
- Assist Finance Department with operation and maintenance of City's metering system
- Maintain the City's water plant (lime softening and nanofiltration) and the City's water distribution systems

Accomplishments FY 2018

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five Year Water Capital Improvement Program
- Updated ordinance to provide better enforcement for backflow compliance program
- 2018 Water Quality Report prepared, placed on City Web Site, copies printed for mailing if requested by residents.
- Completed water main replacement in west section of Melaleuca Gardens
- Completed rehabilitation/repair works at the City's lime softening plant (chlorine and filters)
- Entered agreement for 1 MGD for C-51 reservoir agreement for water supply

Issues

- Aging water distribution infrastructure
- Raw water supplies, raw water quality, water treatment, water quality and water distribution are the most important issues now and in the near future
- Raw water volume restrictions implemented by the SFWMD will require investigation of alternative raw water supplies and treated waste water reuse options and feasibility
- Salt water intrusion in the underground wells and wells are currently on standby

Key Objectives FY 2019

- Update and continue with the Integrated Waterworks Capital Improvement Program as summarized in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated development and also ensure environmental compliance required for the water system
- Address raw water supply issues and continue necessary work at wells

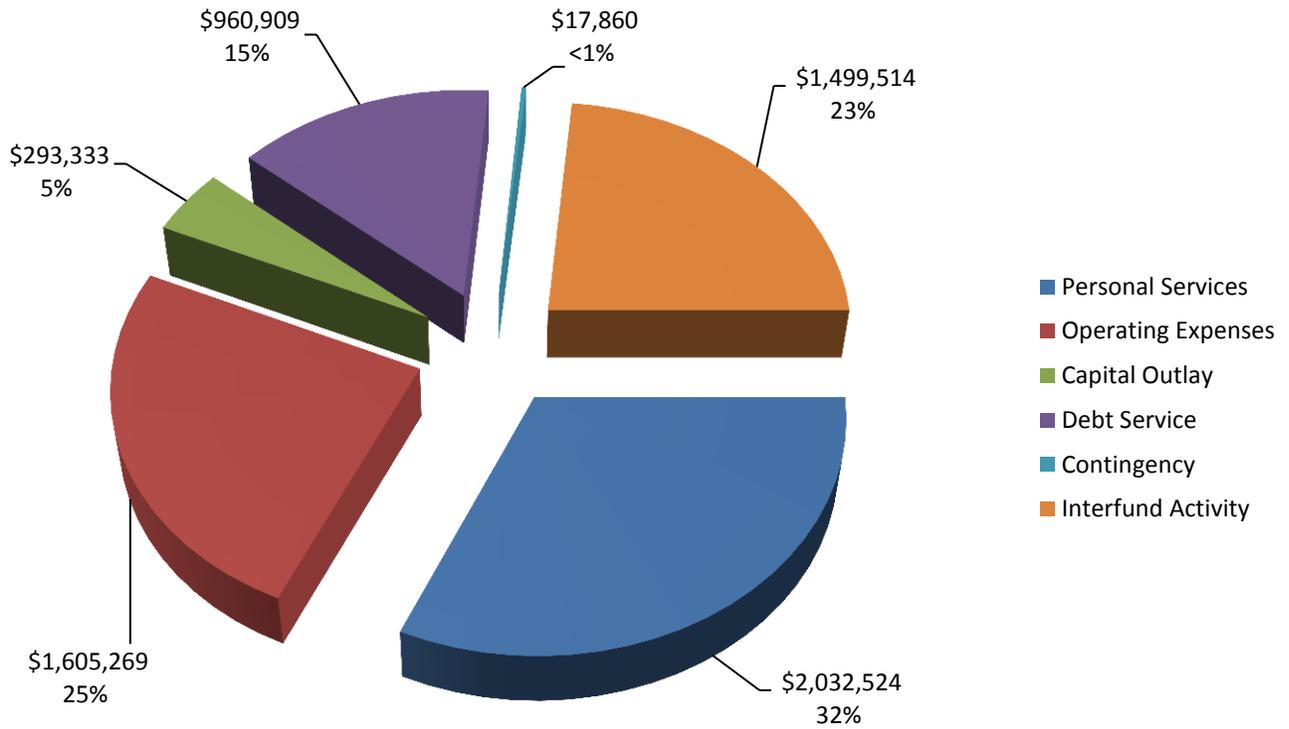
- Re-evaluate design of Water Treatment Plant Solids Handling System and Backwash Recovery, evaluate costs and impacts to rate payers, and make recommendation regarding implementation
- Continue water main replacement projects in critical areas of the City
- Continue implementing controls to minimize water loss in the distribution system
- Continue implementing backflow and cross connection control program

Water Fund

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	2016 Actual	2017 Actual	2018 Budget	
Fund: 401 Water Fund				
Revenue				
32 - Permits, Fees and Special Assessments	\$ 114,333	\$ 222,650	\$ -	\$ 175,000
33 - Intergovernmental Revenue	-	-	-	-
34 - Charges for Services	5,436,608	5,560,634	5,619,464	5,850,279
36 - Miscellaneous Revenues	50,650	43,643	43,324	44,232
38 - Other Sources	-	4,002	1,139,464	339,898
Revenue Totals	5,601,591	5,830,929	6,802,252	6,409,409
Expenditures				
Department: 17 Finance				
Division: 02 Accounting				
Personal Svcs - 10 Personal Services	138,840	116,527	162,840	173,192
Operating Expend - 30 Operating Expenditures	21,751	25,939	35,581	40,050
Capital Outlay - 60 Capital Outlay	-	(39,670)	7,100	-
Division Total: Accounting	160,591	102,796	205,521	213,242
Division: 05 Distribution				
Personal Svcs - 10 Personal Services	276,281	320,163	292,656	335,122
Operating Expend - 30 Operating Expenditures	50,901	148,318	383,200	232,165
Capital Outlay - 60 Capital Outlay	-	41,527	-	-
Division Total: Distribution	327,182	510,008	675,856	567,287
Department Total: Finance	487,773	612,804	881,377	780,529
Department: 33 Water Utility				
Division: 01 Admin				
Personal Svcs - 10 Personal Services	188,578	286,720	211,020	276,138
Operating Expend - 30 Operating Expenditures	148,138	135,005	121,576	150,691
Capital Outlay - 60 Capital Outlay	-	-	7,500	-
Other Uses - 90 Other Uses	1,338,705	1,338,705	1,306,085	1,517,374
Division Total: Admin	1,675,421	1,760,430	1,646,181	1,944,203
Division: 02 Distribution				
Personal Svcs - 10 Personal Services	618,511	475,338	548,689	577,507
Operating Expend - 30 Operating Expenditures	399,871	260,635	130,575	270,709
Capital Outlay - 60 Capital Outlay	1,333	-	240,316	193,333
Debt Service - 70 Debt Service	50,864	47,196	184,098	184,097
Division Total: Distribution	1,070,579	783,169	1,103,678	1,225,646
Division: 03 Water Plant				
Personal Svcs - 10 Personal Services	517,621	551,827	544,000	670,565
Operating Expend - 30 Operating Expenditures	1,585,381	1,596,835	906,810	911,654
Capital Outlay - 60 Capital Outlay	-	(951,553)	25,000	100,000
Debt Service - 70 Debt Service	219,004	204,439	776,812	776,812
Division Total: Water Plant	2,322,006	1,401,548	2,252,622	2,459,031
Division Total: US1/Melaleuca Gardens	-	-	406,586	-
Division Total: NW 1st Ave Water line	-	-	73,800	-
Division Total: NW 1 St Water Main Stlg Rd to City Hall	-	-	431,730	-
Division Total: Water Plant Chlorine Upgrade	3,000	276,850	4,528	-
Division Total: Water Plant Filter Upgrade	-	674,703	1,750	-
Expenditure Totals	5,558,779	5,509,504	6,802,252	6,409,409
Net Surplus (Deficit)	42,812	321,425	-	-

Water Fund Expenditures by Category



Total Budget \$6,409,409

**City of Dania Beach
Capital Request Form**

Water Plant - Lime Slaker							
Capital Request Type	<input checked="" type="checkbox"/> Capital Project <input type="checkbox"/> Capital Purchase						
Priority	2			Project Manager:	Ronnie S. Navarro		
Department:	Public Services			Division:	401-33-03-533-63-10		
Item Location:	Citywide						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$100,000	\$0	\$0	\$0	\$0	\$100,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL COST:	\$100,000	\$0	\$0	\$0	\$0	\$100,000	
Revenue Source:	Water Fund Net Assets						

Description (Justification and Explanation)

The current lime slaker equipment is now aged and had frequent downtime and in need of urgent replacement. This equipment is an important component of the water plant for processing pH adjustment, and chemical reaction. This will be a certified refurbished lime slaker.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Water Utility Distribution System Improvements

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	Standard			Project Manager:	Ronnie Navarro	
Department:	Public Services			Division:	401-33-02-533-63-10	
Item Location:	Public Services					
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Construction:	\$130,000	\$150,000	\$150,000	\$150,000	\$150,000	\$730,000
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL COST:	\$160,000	\$180,000	\$180,000	\$180,000	\$180,000	\$880,000
Revenue Source:	Water Net Assets					

Description (Justification and Explanation)

The city owns and maintains about 80 miles of water mains. Current effort is reactive in nature and only responds to emergency situations. With this project, a more proactive approach will provide a systematic program for rehabilitating and replacing of "defective" water mains to assure adequate pressure and water quality within the City's distribution network. This project is proposed to be funded continuously for an extended period of time.

Personnel:		Year:	Descriptive:
Operating:			
Replacement Cost:			
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project		<input checked="" type="checkbox"/> Capital Purchase			
Priority		Project Manager:	Thomas Goodman III			
Department:	Water, Sewer, Storm Utility Division		Division:	401-33-02-533-64-30,402-3502-535 64-30 403-38-01-538-64-30		
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL COST:	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Revenue Source:	33% Water, 33% Sewer. 33% Stormwater					

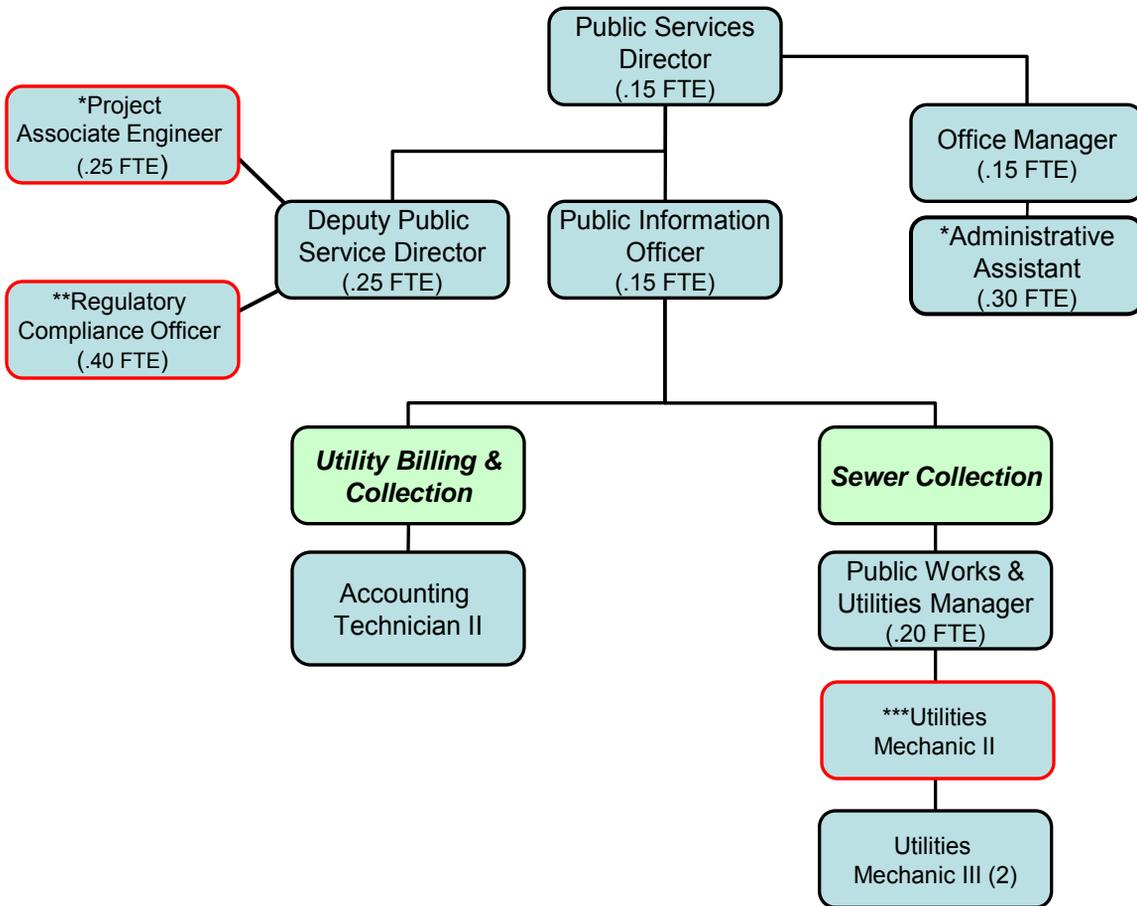
Description (Justification and Explanation)

Unit 703 is a 2001 Case 580M backhoe. Over the past 3 years we have spent twice the units value in repairs. Water utility leaks and emergencies demand a reliable piece of equipment. This machine is no longer financially viable to repair and maintain. Replace with 2018 John Deere backhoe. This would be either a lease option or direct purchase.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

Sewer Fund

Sewer Utility Fund FY 2018-2019



- * New Project Associate Engineer
- ** New Regulatory Compliance Officer
- *** New Utilities Mechanic II

	FY 2017/18	18/19
Staff FTE -	4.20	5.85



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3502 Sewer Utility Sewer Collection

Fund 1: Sewer % 100

Fund 2: %

Fund 3: %

Fund 4: %

Total Impact
\$83,406

Detail Description of Operations/Level of Service Being Affected

Utilities Mechanic II -The Sewer Division currently only has two (2) full-time dedicated employees. The City has nineteen (19) lift stations. In order to adequately provide proper maintenance servive, the City requires additional staff to avoid utilizing staff from other funds/divisions.

Personnel: GENERAL

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$50,211	\$3,140	\$769	\$4,147	\$22,975	\$2,164	\$83,406

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department:	3901 Public Services Administration	
Fund 1:	General	% 25
Fund 2:	Water	% 25
Fund 3:	Sewer	% 25
Fund 4:	Stormwater	% 25

Total Impact
\$124,596

Detail Description of Operations/Level of Service Being Affected

Project Associate Engineer-Under the general direction of the City Engineer, performs complex analytical work in providing office support, engineering design and field engineering support for environmental compliance, water, sewer, streets and stormwater projects and programs ensuring technical competence and compliance with all current codes and criteria. Performs other work as may be required by the Director of Public Services and/or the City Engineer.

Personnel:

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$86,816	\$5,499	\$1,259	\$7,171	\$23,634	\$217	\$124,596

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3303 Water Utility Water Plant

Fund 1: Water % 20

Fund 2: Stormwater % 40

Fund 3: Sewer % 40

Fund 4: %

Total Impact
\$106,489

Detail Description of Operations/Level of Service Being Affected

Regulatory Compliance Officer- Under the direction of the Director of Public Services, this is advanced professional and supervisory environmental work in planning, coordinating and supervising environmental programs. RCO's are responsible for ensuring the Department meets federal, state, and local licensing and regulatory requirements. RCO's supervise the investigation and resolution of water quality and other environmental complaints/violations; supports other divisions environmental and regulatory needs.

Personnel: GENERAL

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$71,483	\$4,480	\$1,085	\$5,905	\$23,357	\$179	\$106,489

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0

Sewer Utility Fund

Mission

To enhance the quality of life by safely maintaining, improving, and managing a dependable and efficient sewer collection and transmission system.

Responsibilities

- Ensure proper operation of sewer and wastewater systems
- Operate, maintain and repair the City's gravity and forcemain system
- Operate, inspect and maintain all City-owned sewer lift stations
- Inspect private lift stations connected to the City's sewer system
- Continue monitoring SW Section of City west of I-95, Broward County water and sewer neighborhood improvement projects
- Responsible for ongoing sewer inspections to ensure integrity of sewer system

Accomplishments FY 2018

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five Year Wastewater Capital Improvement Program
- Continued wastewater conveyance repairs Citywide
- Continued and updated GIS Atlas of sewer (gravity and forcemain) system
- Met with developers and their consultants to review impacts and necessary improvements that will be required for the City's sewer system.
- Completed implementation of SCADA system
- Continue with lift station's 5, 7, and 10 rehabilitation.

Issues

- Aging sewer collection infrastructure
- Lack of telemetry or remote monitoring
- Inflow/Infiltration both on City side and on private side

Key Objectives FY 2019

- Update and continue with the integrated Waterworks Capital Improvement Program as outlined and reflected in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated redevelopment and also ensure environmental compliance required for the wastewater system
- Continue Inflow/Infiltration maintenance program using Sewer Fund accumulated funds
- Make significant improvements by rehabbing the most critical lift stations
- Work on standardizing the city's pumps for each lift station.

Sewer Fund

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2016 Actual 2017 Actual 2018 Budget 5 ddfcj YX

Fund: 402 Sewer Fund

Revenue

32 Permits, Fees and Special Assessments	\$	45,798	\$	64,887	\$	-	\$	-
33 Intergovernmental Revenue		-		-		-		-
34 Charges for Services		6,605,268		6,532,540		6,509,600		6,758,418
36 Miscellaneous Revenues		47,341		108,836		82,657		177,720
38 Other Sources		-		(6,312)		1,395,309		-
Revenue Totals		6,698,407		6,699,951		7,987,566		6,936,138

Expenditures

Department: 17 Finance

Division: 03 Accounting

10 Personal Services	\$44,708	\$45,716	\$46,877	\$49,914
30 Operating Expenditures	20,764	22,543	31,665	38,887
60 Capital Outlay	-	-	4,100	-
Division Total: Accounting	65,472	68,259	82,642	88,801

Department: 35 Sewer Utility

Division: 01 Admin

10 Personal Services	\$114,607	\$132,983	\$125,962	\$206,562
30 Operating Expenditures	100,824	89,584	128,688	166,905
60 Capital Outlay	2,060	3,716	9,900	2,500
90 Other Uses	799,649	799,649	805,282	757,321
Division Total: Admin	1,017,140	1,025,932	1,069,832	1,133,288

Division: 02 Collection

10 Personal Services	\$409,089	\$508,466	\$483,618	\$584,736
30 Operating Expenditures	3,891,593	3,578,027	3,727,640	3,968,277
60 Capital Outlay	(1,759)	(45,186)	262,500	338,333
70 Debt Service	57,458	52,983	207,451	207,449
90 Other Uses	-	-	758,574	615,254
Division Total: Collection	4,356,381	4,094,290	5,439,783	5,714,049

Division Total: Lift Station Rehab project 5,7,10 - - 1,137,594 -

Division Total: Scada System - - 257,715 -

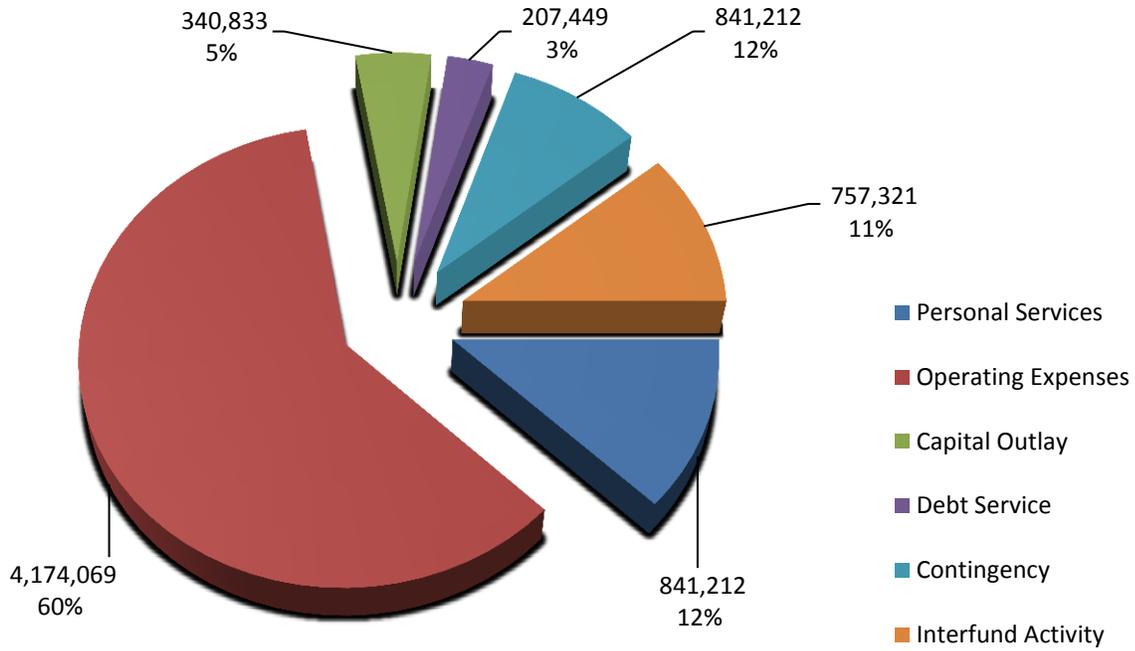
Division Total: Subaqueous Crossing - - - -

Division Total: Sanitary Sewer - - - -

Expenditure Totals	5,438,993	5,188,481	7,987,566	6,936,138
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Net Surplus (Deficit)	\$ 1,259,414	\$ 1,511,470	-	\$ -
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Sewer Fund Expenditures by Category



Total Budget \$6,936,138

**City of Dania Beach
Capital Request Form**

Pump Replacement Program							
Capital Request Type	<input checked="" type="checkbox"/> Capital Project <input type="checkbox"/> Capital Purchase						
Priority	1			Project Manager:	Ronnie S. Navarro		
Department:	Public Services			Division:	402-35-02-535-63-10		
Item Location:	City Wide						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000	
Other (Specify): Telemetry	\$0	\$0				\$0	
TOTAL COST:	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000	
Revenue Source:	Sewer Fund						

Description (Justification and Explanation)

Purchase of 3 to 4 pumps per year. Price include upgrade of related electrical components.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Sanitary Sewer Collection System Improvements

Capital Request Type	<input checked="" type="checkbox"/> Capital Project						<input type="checkbox"/> Capital Purchase	
Priority	Standard			Project Manager:	Ronnie Navarro			
Department:	Public Services			Division:	402-35-02-535-63-10			
Item Location:	Public Services							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total		
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0		
Engineering/Architecture	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000		
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0		
Permits, Plan Reviews & Impact Fees	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000		
Construction:	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000		
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0		
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL COST:	\$305,000	\$305,000	\$305,000	\$305,000	\$305,000	\$1,220,000		
Revenue Source:	Sewer Fund							

Description (Justification and Explanation)

The city owns and maintains about 50 miles of gravity and forcemain pipes. This project provides for Citywide maintenance and upgrade of sanitary sewers and forcemains, inspection and replacement programs, point repair and emergency replacements. This project is proposed to be funded continuously until the entire system is fully rehabilitated. This project will also alleviate the City's I&I (Infiltration and Inflow) problems.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project		<input checked="" type="checkbox"/> Capital Purchase			
Priority		Project Manager:	Thomas Goodman III			
Department:	Water, Sewer, Storm Utility Division		Division:	401-33-02-533-64-30,402-3502-535 64-30 403-38-01-538-64-30		
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL COST:	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Revenue Source:	33% Water, 33% Sewer. 33% Stormwater					

Description (Justification and Explanation)

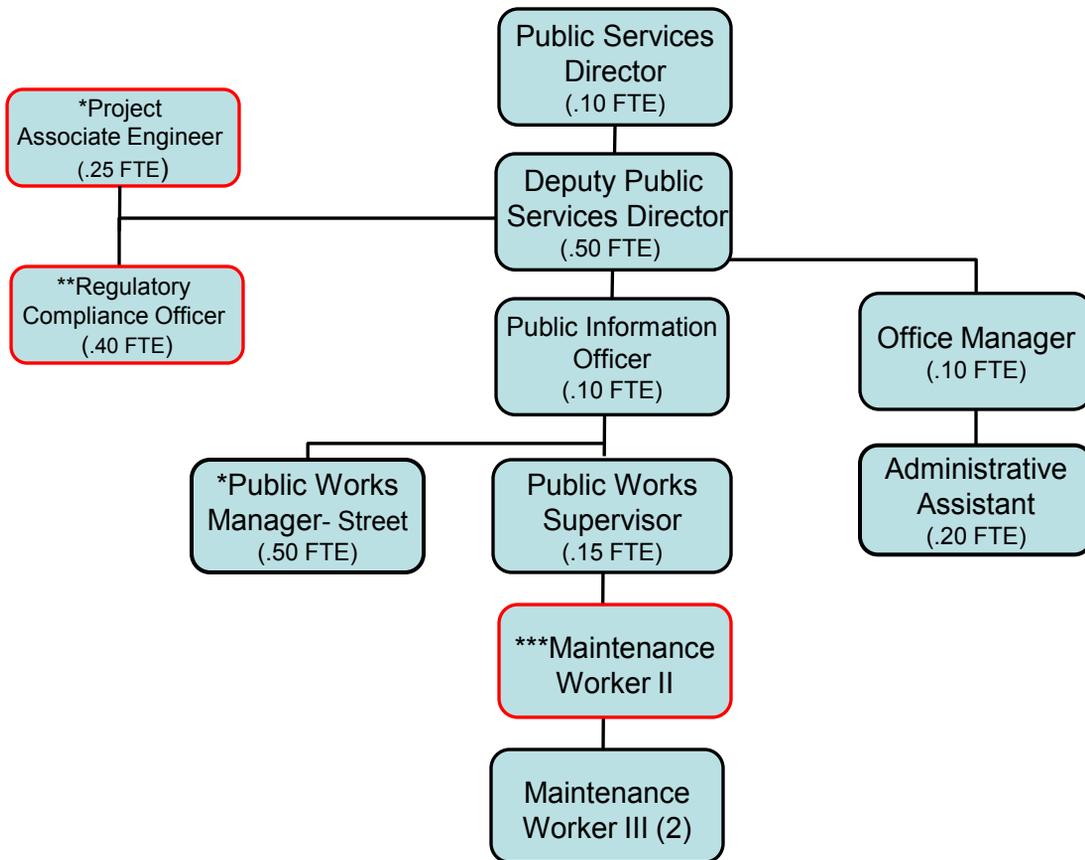
Unit 703 is a 2001 Case 580M backhoe. Over the past 3 years we have spent twice the units value in repairs. Water utility leaks and emergencies demand a reliable piece of equipment. This machine is no longer financially viable to repair and maintain. Replace with 2018 John Deere backhoe. This would be either a lease option or direct purchase.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

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Stormwater Fund

Stormwater Utility Fund FY 2018-2019



- * New Project Associate Engineer
- ** New Regulatory Compliance Officer
- *** New Maintenance Worker II

FY 2017/18	18/19
Staff FTE - 3.65	5.30



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3801 Stormwater Management	
Fund 1: Stormwater	% 100
Fund 2: _____	% _____
Fund 3: _____	% _____
Fund 4: _____	% _____

Total Impact
\$72,015

Detail Description of Operations/Level of Service Being Affected

Utility Maintenance Operator II. The Stormwater division is responsible for over 1200 storm drains citywide and has responsibilities for culvert and lake maintenance. Need additional personnel to provide adequate services citywide.

Personnel: GENERAL

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$40,886	\$2,563	\$620	\$3,377	\$22,807	\$1,762	\$72,015

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department:	3901 Public Services Administration	
Fund 1:	General	% 25
Fund 2:	Water	% 25
Fund 3:	Sewer	% 25
Fund 4:	Stormwater	% 25

Total Impact
\$124,596

Detail Description of Operations/Level of Service Being Affected

Project Associate Engineer-Under the general direction of the City Engineer, performs complex analytical work in providing office support, engineering design and field engineering support for environmental compliance, water, sewer, streets and stormwater projects and programs ensuring technical competence and compliance with all current codes and criteria. Performs other work as may be required by the Director of Public Services and/or the City Engineer.

Personnel:

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$86,816	\$5,499	\$1,259	\$7,171	\$23,634	\$217	\$124,596

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 3303 Water Utility Water Plant

Fund 1: Water % 20

Fund 2: Stormwater % 40

Fund 3: Sewer % 40

Fund 4: _____ % _____

Total Impact
\$106,489

Detail Description of Operations/Level of Service Being Affected

Regulatory Compliance Officer- Under the direction of the Director of Public Services, this is advanced professional and supervisory environmental work in planning, coordinating and supervising environmental programs. RCO's are responsible for ensuring the Department meets federal, state, and local licensing and regulatory requirements. RCO's supervise the investigation and resolution of water quality and other environmental complaints/violations; supports other divisions environmental and regulatory needs.

Personnel: GENERAL

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$71,483	\$4,480	\$1,085	\$5,905	\$23,357	\$179	\$106,489

Expenditure:

Line Item	Description of Request	Cost

Revenue:

Total: \$0

Line Item	Description of Funding	Amount

Total: \$0

Stormwater Utility Fund

Mission

Provide a stormwater system that controls damage from storms, protects surface water quality, supports fish and wildlife habitat, and protects the environment.

Responsibilities

- Repair emergency storm drainage pump stations and pump equipment required for the utilities operation
- Responsible for the maintenance of all City's right-of-ways and swales
- Canal cleaning
- Ensure contaminants are prevented from infiltrating into the City's canals and lakes
- Routinely clean streets, catch basins, and drainage lines to prevent debris blockages
- Inspect and upkeep of all headwall systems to maintain drainage efficiency

Accomplishments FY 2018

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five to Ten Year Stormwater Capital Improvement Program
- Phase 2 SE Stormwater Drainage Project bid in progress
- Maintain, repair or replace storm drainage structures within streets
- Completed SW 26th Terrace Stormwater Project
- Continued addressing minor storm water drainage issues Citywide, including replacement of corroded, collapsed and damaged pipes and outfall
- Completed Taylor Lane Stormwater Drainage Project to address flooding on NE 7th Avenue and Taylor Lane
- NE 2nd Avenue Drainage Project Completed

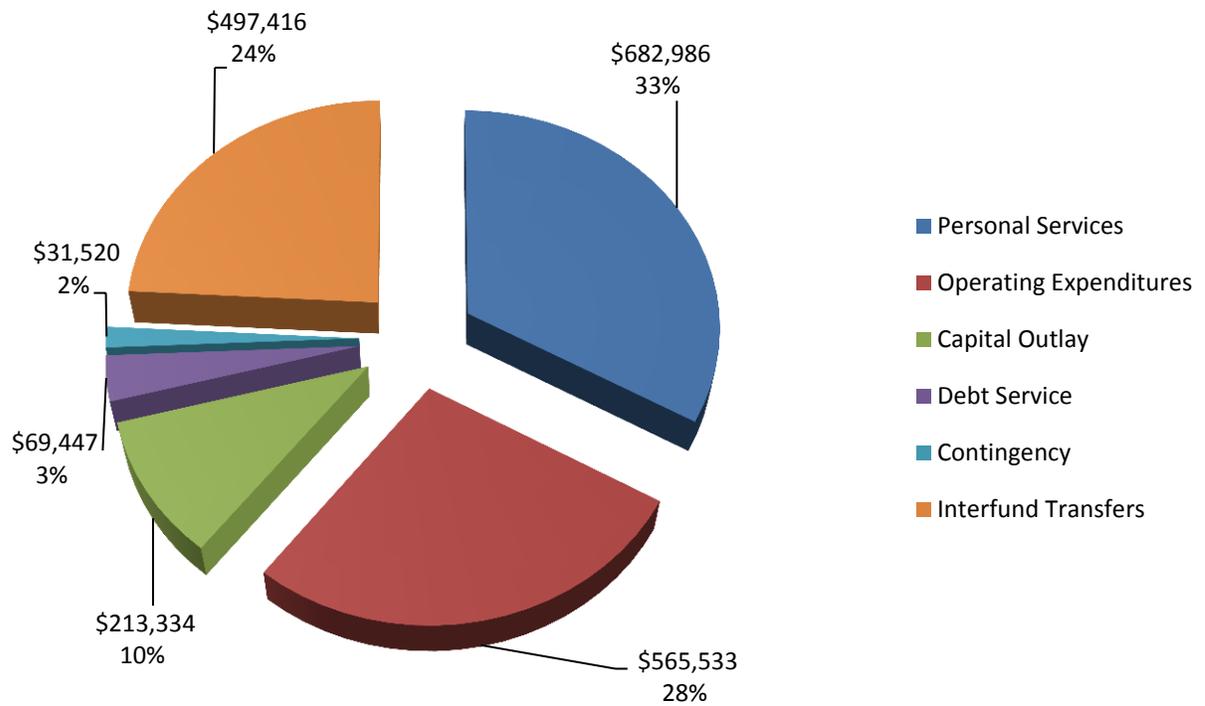
Issues

- Rapid pace of urban densification making more areas impervious
- Lack of adequate stormwater infrastructure west of I-95
- Aging infrastructure that is past life cycle in the older section of the City
- Inadequate inventory of existing stormwater system
- Flooding complaints from businesses and residents due to lack of drainage system
- Swales that have been used for parking rather than water retention areas, thus turning them impervious
- Rigorous permitting requirements
- New Stormwater (MS4) regulations require detailed record keeping of routine maintenance. Entire system needs to be inspected and cleaned every 10 years, minimum 10 % of the system needs to be completed each year. Other structures would require more frequent maintenance at least every 3 years or even shorter
- Additional manpower, equipment, training and certifications will be required to comply with new regulations
- Tidal surge, sea level rise, and water table rise

Key Objectives FY 2019

- Implement a Capital Improvement Program for stormwater improvements. This will assure the City the proper infrastructure required to sustain anticipated redevelopment and also ensure environmental compliance required for the stormwater system
- SE Storm Water Drainage Improvement Project Phase 2 start construction under a Design Build procurement
- In conjunction with FAU Engineering students work on system data collection for storm drains and numbering system
- Continue to address drainage issues and complaints
- Work with Broward County in updating flood maps
- Continue implementing an inventory of all existing drainage structures
- Continue to update and build GIS atlas for stormwater and add markers to roadway

Stormwater Fund Expenditures by Category



Total Budget Amount \$2,060,236

**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project		<input checked="" type="checkbox"/> Capital Purchase			
Priority		Project Manager:	Thomas Goodman III			
Department:	Water, Sewer, Storm Utility Division		Division:	401-33-02-533-64-30,402-3502-535 64-30 403-38-01-538-64-30		
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/ Furnishings	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL COST:	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Revenue Source:	33% Water, 33% Sewer. 33% Stormwater					

Description (Justification and Explanation)

Unit 703 is a 2001 Case 580M backhoe. Over the past 3 years we have spent twice the units value in repairs. Water utility leaks and emergencies demand a reliable piece of equipment. This machine is no longer financially viable to repair and maintain. Replace with 2018 John Deere backhoe. This would be either a lease option or direct purchase.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

**City of Dania Beach
Capital Request Form**

Small Drainage Improvements Program

Capital Request Type	<input checked="" type="checkbox"/> Capital Project						<input type="checkbox"/> Capital Purchase	
Priority	2			Project Manager:	Jose Urtecho			
Department:	Public Services			Division:	403-38-01-538-63-10			
Item Location:	Citywide							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total		
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0		
Engineering/Architecture	\$15,000	\$16,500	\$18,150	\$19,965	\$21,962	\$91,577		
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0		
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0		
Construction:	\$105,000	\$115,500	\$127,050	\$139,755	\$153,731	\$641,036		
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0		
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL COST:	\$120,000	\$132,000	\$145,200	\$159,720	\$175,692	\$732,612		
Revenue Source:	Stormwater Fund							

Description (Justification and Explanation)

From time to time the City receives request for drainage improvements in areas where there is no active outfall nor pipe storm system. Improvement may be in the form of swales or exfiltration treches or similar to create additional surface water storage and improve percolation and/or conveyance. This program is meant to address such requests. Budgeted as annual maintenance.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

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Marina Fund

Westrec Marinas

The Dania Beach Marina

2018-2019 Budget Commentary

Current Financial

With its superior location directly on the Intra-Coastal Waterway, just minutes from the inlet, and opposite the beach and Dania Beach Pier, continues to make this Marina a highly desirable location for recreational boaters. Occupancies continue to be steady on a year round basis. During Winter months there is a slight increase in slip holders as it is snowbird “season” and everyone from the northeastern United States and Canada is in south Florida to escape the cold weather. Each spring occupancies vary slightly when these same snowbirds return north for the Summer.

Last year a major rate increase went into effect for all customers as the new annual rate at the Marina went from \$750 per month to \$900 per month (per slip) plus tax on a contract basis. The seasonal rates for the Winter went from \$900 per month to \$1,050 per month and the Summer (off season from June through September) went from \$825 to \$1,000 per month. This brought the rate structure more in line with the competition in the area. The demand remains solid as we continue to work to attract boat owners in the 40’ to 65’ range that can easily access the marina without concern over clearing the bridge to get in the basin. This year for the 2018-2019 budget, a slight rate increase of a little over 2% will go into effect in each category (with City approval).

This increase is equal to \$25 per month across the board. The annual rate will increase to \$925 per month for those signing a one -year contract. The Winter monthly rate (October through May) which is considered high season in the south Florida market, will increase to \$1,075 (from its current rate of \$1,050) per month (per slip) plus tax. The Summer (off- season June through September) monthly rate will increase to \$1,025 per month (per slip) plus tax. The electric in each slip is metered so annual or monthly customers are billed based on their slip’s meter readings. Prior to the renovation of the Marina, the City’s monthly rate included electric. The transient rate for boats staying at the marina on a temporary basis (under 30 days) will remain the same as the previous year. This rate is \$1.00 per foot per day during the Summer months and \$1.50 per foot per day during the Winter season, with a flat daily rate for electric depending on what amperage their vessel requires. All rates are plus Florida sales tax. A 30’ minimum charge for these transient (daily) rate boats went into effect last year with little notice by customers.

With City approval of the attached budget, the new rates will go into effect October 1st, 2018 the start of the new fiscal year. The rate structure as presented continues to be competitive with other marinas in the immediate area.

The budget reflects revenues and occupancies for only 113 slips as 7 of the Marina’s 120 slips are non-revenue producing as they are temporary use courtesy slips for those boaters coming to visit the City’s Beach, Pier or the Quarterdeck Restaurant. The 2018-2019 budget has been

adjusted to reflect the seasonal fluctuations of revenues based on Westrec's local experience in the market.

Marketing

Westrec continues to promote the Dania Beach Marina and the Dania Beach Pier along with our other properties in South Florida. This exposure includes our booths at the Fort Lauderdale and Miami International Boat Shows and at other industry networking events. This includes distribution of print material and flyers, in addition to by word of mouth through our local marinas to boat captains and owners alike helps to get the word out about the new state of the art Marina.

Marketing and promotions of the Marina are implemented by Westrec with City approval. Annual special events such as the Marine Industries Association of South Florida (MIASF) Plywood Regatta and the Annual Waterway Clean-up each March bring potential new boat customers into the Marina. These types of community events produce positive word of mouth and exposure for the Marina, Pier and the City.

Operations

Westrec's regional security staff continues to provide a roving patrol throughout the overnight hours and monitors the video feed from the security cameras that were installed at the Marina last year. The gates and key pass locks installed by the City throughout the Marina help restrict access to those that have no business strolling the docks. This has made it easier to pinpoint the source of problems when they arise.

Our regional maintenance staff services the marina on a daily basis to help provide support to the marina staff onsite. With the location adjacent to the beach, sand and saltwater throughout the common areas of the marina is a constant challenge. Our staff sweeps the sand back and clears the pathways regularly. We continue to review and monitor day to day operations and routine maintenance and make adjustments as necessary to meet customer needs.

Marina Fund

2016 Actual 2017 Actual 2018 Budget 2019 7 ca a [gg]cb
5 ddfcj YX

Fund 406 Marina Enterprise Fund

Revenue

36 Miscellaneous Revenues	\$ 869,565	\$ 916,246	\$ 1,047,908	\$ 1,042,263
38 Other Sources	-	-	-	-
Revenue Totals	869,565	916,246	1,047,908	1,042,263

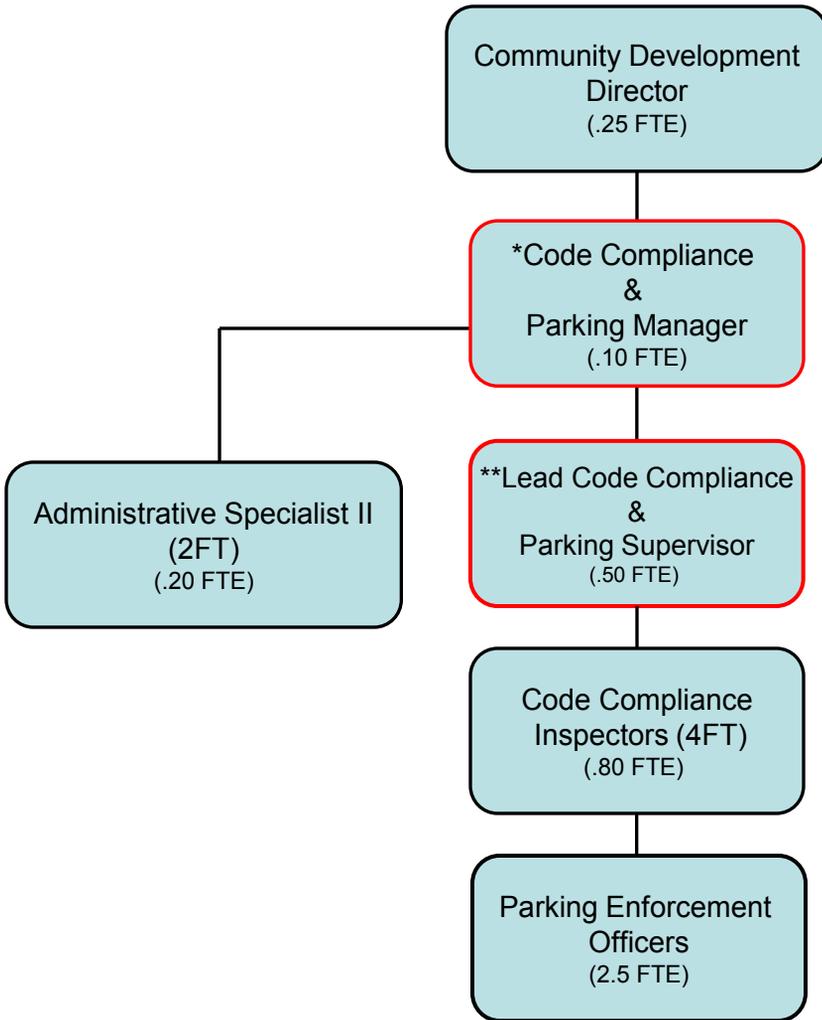
Expenditures

10 Personal Services	-	-	-	-
30 Operating Expenditures	756,362	766,705	477,036	415,320
60 Capital Outlay	-	-	-	-
70 Debt Service	71,106	66,667	199,194	199,505
90 Other Uses	107,480	107,480	371,678	427,438
Expenditure Totals	934,948	940,852	1,047,908	1,042,263

Net Surplus (Deficit)	\$ (65,383)	\$ (24,606)	\$ -	\$ -
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Parking Fund

Parking Fund FY 2018-2019



*Position title change from Code Compliance Manager to Code Compliance & Parking Manager

**Position title change from Lead Code Compliance Inspector to Lead Code Compliance & Parking Supervisor

	FY 2017/18	18/19
Staff FTE -	4.35	4.35

Parking Fund

2016 Actual 2017 Actual 2018 Budget 2019 7 ca a lggjcb
5 ddfcj YX

Fund 404 Parking Enterprise

Revenue

34 Charges for Services	\$ 1,378,063	\$ 1,454,663	\$ 1,422,975	\$ 1,392,410
35 Judgments, Fines, and Forfeits	307,004	230,301	254,288	247,817
36 Miscellaneous Revenues	-	10,555	-	44,040
38 Other Sources	-	3,029	14,439	-
Revenue Totals	1,644,600	1,698,548	1,691,702	1,684,267

Expenditures

Division: 02 Beach

10 Personal Services	\$322,830	\$377,682	\$338,407	\$363,607
30 Operating Expenditures	134,948	159,399	194,950	212,350
60 Capital Outlay	-	-	174,439	28,000
90 Other Uses	654,741	654,741	803,894	871,295
Division Total: Beach	1,112,519	1,191,822	1,511,690	1,475,252

Division: 03 City Center Garage

10 Personal Services	-	-	-	-
30 Operating Expenditures	\$88,073	\$81,164	\$180,012	\$209,015
60 Capital Outlay	-	15,394	-	-
Division Total: City Center Garage	88,073	96,558	180,012	209,015

Expenditure Totals

1,200,592	1,288,380	1,691,702	1,684,267
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Net Surplus (Deficit)

444,008	410,168	-	-
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**City of Dania Beach
Capital Request Form**

Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase					
Priority	10			Project Manager:	Thomas D. Goodman III	
Department:	Parking Enforcement			Division:	404-45-02-545-64-20	
Item Location:						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify):Vehicle	\$28,000	\$0	\$0	\$0	\$0	\$28,000
TOTAL COST:	\$28,000	\$0	\$0	\$0	\$0	\$28,000
Revenue Source:	General Fund					

Description (Justification and Explanation)

Unit 104, a 1998 Ford Ranger, with 57,334 miles, has outlived its useful life span and maintenance costs and downtime will increase. This vehicle is highly visible to the public and poorly represents the city. It is requested that a replacement be purchased that is a small or midsize SUV that better serves the intended purpose of this vehicles assignment. The rest of the parking fleet has been replaced with Ford Escape SUV's. .

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

Pier Fund

Westrec Marinas Dania Beach Pier 2018-2019 Budget Commentary

Overview

Westrec has been managing and operating the Pier on behalf of City since 2014. Since that time Westrec has completely transformed the retail store and operations at the location. An expansive store inventory includes items for anglers and beach goers alike. The addition of live bait wells and a live shrimp tank in the last year have made it easy for anglers to get everything they need in one place. Last minute anglers can even rent a fishing rod if while strolling on the pier they suddenly desire to go fishing themselves. Since Westrec's takeover of the management of the Pier, strict methods for accounting and reporting are evidenced in increased revenue numbers to the bottom line. The installation of a new point of sale cash register insures that inventory and sales are fully accounted for, and rotating color-coded admission bracelets insure everyone pays every day. These types of controls help to insure maximum revenues for the benefit of the City.

All of the improvements and upgrades that have been made to the Pier location since our assumption of the management and operations have been at the sole expense of Westrec. Sales and gate revenues continue to be strong as the word has spread about all the new things happening at the Dania Beach Pier. The success of the Quarterdeck Restaurant at the location has also helped gate sales with people taking a stroll on the Pier after their lunch or dinner becoming a destination for an enjoyable time at the beach.

Marketing

Both the Pier and the Dania Beach Marina locations are promoted across our regional marketing platforms. Opportunity also continues to exist for cross promotion with the Quarterdeck Restaurant. Having a brand name restaurant with multiple locations has helped bring more people to the Pier with their own quality and consistency in operations. Taking a walk on the pier before or after a meal at the Quarterdeck is becoming a favorite past time for locals and tourists alike. They are purchasing Dania Beach Pier logo items in the retail store which helps to market the location by word of mouth throughout the community and beyond as vacationers return to their homes. The Dania Beach Pier logo was developed by Westrec and can be found on a number of items including but not limited to hats, shirts, visors, koozies, and beach towels. All are available for purchase. Our strong sales in all departments signify that what we are doing is working well. Any special marketing events Westrec considers for the Pier will be with City approval.

Operations

Westrec's regional maintenance team follows a set a schedule for routine maintenance of the Pier which includes trash disposal, cleaning, and minor repairs. The whole length of the Pier is pressure cleaned on a quarterly basis. Due to the constant exposure to the elements this major task not only maintains a well-kept appearance for pier visitors, but it provides a means for our maintenance department to inspect every foot of the wharf as they go, addressing any minor maintenance needs before they become major repair issues. The improvements that Westrec has made to the Pier location both tangible and intangible continue to help increase sales and gate fees overall. This combined with the operations and maintenance procedures in place continue to help increase revenue for the City and insure that this asset is preserved for years to come.

Pier Fund

2019 7 ca a jggjcb
5 ddfcj YX

Fund 405 Pier Operation Fund

Revenue

36 Miscellaneous Revenues	\$ 476,755	\$ 498,090	\$ 493,775	\$ 918,859
38 Other Sources	-	-	38,900	-
Revenue Totals	476,755	476,755	532,675	918,859

Expenditures

10 Personal Services	-	-	-	-
30 Operating Expenditures	432,492	441,452	433,033	456,969
60 Capital Outlay	31,105	17,928	4,500	275,000
90 Other Uses	57,836	57,836	95,142	186,890
Expenditure Totals	521,433	517,216	532,675	918,859
Net Surplus (Deficit)	\$ (44,678)	\$ (40,461)	\$ -	\$ -

**City of Dania Beach
Capital Request Form**

Beach Restaurant Building Retrofit							
Capital Request Type	<input checked="" type="checkbox"/> Capital Project			<input type="checkbox"/> Capital Purchase			
Priority	Standard			Project Manager:	Ronnie S. Navarro		
Department:	Public Services			Division:	405-72-15-572-62-10		
Item Location:	Public Services						
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/Architecture	\$45,000	\$0	\$0	\$0	\$0	\$45,000	
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$15,000	\$0	\$0	\$0	\$0	\$15,000	
Construction:	\$215,000	\$0	\$0	\$0	\$0	\$215,000	
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL COST:	\$275,000	\$0	\$0	\$0	\$0	\$275,000	
Revenue Source:	Pier Fund						

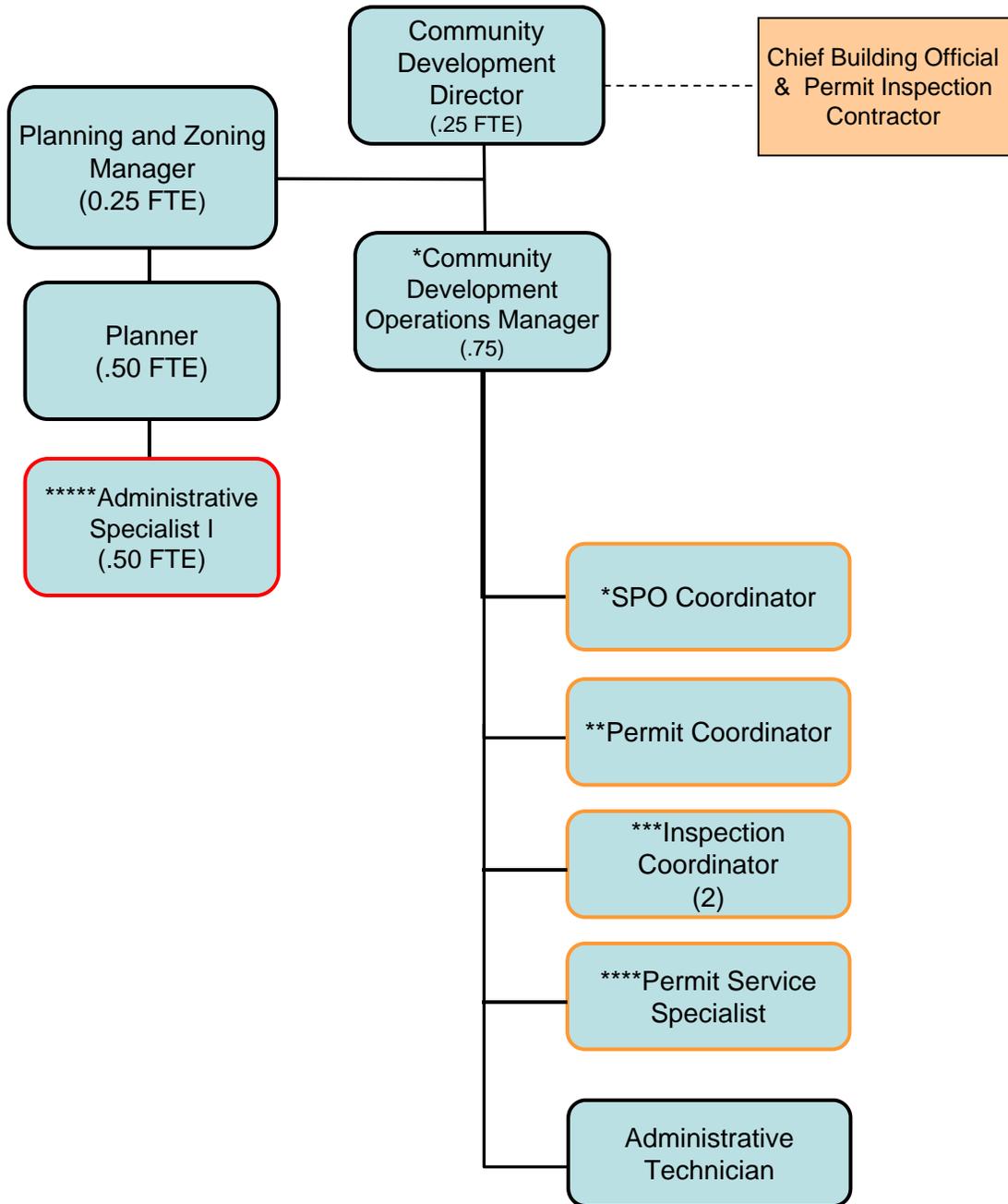
Description (Justification and Explanation)

The project intends to relocate existing elevator at the beach due to frequent mechanical breakdown due to sand and seawater intrusion. Existing elevator will be replaced with a new one. Also offsite electrical meters will be relocated at this building. The project will also provide a "facelift" to the existing building.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

Building Fund

Building Fund FY 2018-2019



- * Special Permitting Office Coordinator reclassified during mid-year budget adjustment
- ** Permit Coordinator position reclassified during mid-year budget adjustment
- *** Inspection Coordinator position added during mid-year budget adjustment
- **** Permit Service Specialist added during mid-year budget adjustment
- ***** New Administrative Specialist I

	FY 2017/18	18/19
Staff FTE -	7.75	8.25



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 1502 Comm Dev Building	
Fund 1: Building	% 100
Fund 2: _____	% _____
Fund 3: _____	% _____
Fund 4: _____	% _____

Total Impact
\$98,576

Detail Description of Operations/Level of Service Being Affected

The workload in the Community Development has increased significantly during recent years. The administrative responsibilities have also increased and are specialized. This additional position will provide overall support in the special permit office department.

Personnel: GENERAL Permit Office Supervisor

Description of Personnel Change : _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$64,783	\$4,082	\$961	\$5,351	\$23,237	\$162	\$98,576

Expenditure:

Line Item	Description of Request	Cost

Revenue: Total: \$0

Line Item	Description of Funding	Amount

Total: \$0



CITY OF DANIA BEACH

FY 2019

Program Modification Form

Department Information

Department: 1502 Comm Dev Building

Fund 1: General % 50

Fund 2: Building % 50

Fund 3: %

Fund 4: %

Total Impact
\$67,373

Detail Description of Operations/Level of Service Being Affected

The workload in the Building Department has increased significantly during recent years. The administrative responsibilities have also increased and are specialized. This additional position will provide overall administrative support in the department as well as certain assignments (i.e. application processing, public records requests, file management, tracking plan review process and assist the Operations Manager).

Personnel: GENERAL New Administrative Specialist I

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$38,954	\$2,455	\$578	\$3,218	\$22,071	\$97	\$67,373

Expenditure:

Line Item	Description of Request	Cost

Revenue: **Total: \$0**

Line Item	Description of Funding	Amount

Total: \$0

Department of Community Development

Building Division FY2019

Mission

To protect the health, safety and welfare of the Citizens of Dania Beach through permitting and inspection of all construction, and by administering the Florida Building Code. This Division plans to utilize GIS to enhance the quality of service provided to the residents.

Summary of Responsibilities

The Building Division is responsible for:

- Perform all required plan review and inspections for all building trades including, but not limited to structural, electrical, plumbing, mechanical, zoning, fire and flood to all properties in the City
- Perform inspections for Code Compliance on commercial properties prior to issuance of Business Tax Receipts
- Collect Impact Fees and Water Tap Fees for the City
- Aid law enforcement by identifying, condemning and removing or forcing restoration/upgrading to substandard buildings within the City
- Assisting in project administration of City construction and Code Compliance
- Provide Flood Zone Determinations for all residence in Dania Beach
- Special projects assigned by the City Manager

Summary of FY 2017/2018 Accomplishments

- Issued approximately 3,750 building permits
- Permitted construction with a value of 301,250,000
- Issue 57 Certificates of Occupancy and Completions
- Performed approximately 28,911 building inspections by 6 trades (structural, electrical, mechanical, plumbing, zoning and fire life safety inspections)
- Performed approximately 11,826 plan reviews by 6 trades (structural, electrical, mechanical, plumbing, zoning and fire life safety inspections)
- Completed 2,250 building permit records request
- Improved record management and office organization
- Increased staff training and cross-training
- Notified pending permit applications older than 60 days
- Enhanced the online permitting service
- Scan backlog building permit files into City's current OptiView system
- Coordinate open permit and occupancy violations enforcement with Code Compliance
- Implemented the Special Permitting Office for large-scale projects and increased permitting staff for increased development activity
- Implemented software improvements for the inspections module, to expedite the permitting process

Summary of FY 2018/2019 Key Objectives and Improvements

- Continue to promote the general safety and well-being of building occupants by conducting complete and thorough building plan review and inspections
- Continue to emphasize personal service and education to those not familiar with the construction process, especially owner builder applications
- Notify applicant of expired permits with outstanding inspections
- Continue to improve procedures and services to streamline the building permit process.
- Enhance online permitting services for public access
- Continue to correct the land management file
- Increase public outreach related to flood damage prevention and implement higher regulatory standards
- Improve the City's current Community Rating System (CRS) score to provide a higher discount in flood insurance premiums for the City's Residents

Performance Measures

	FY 2018 (Actual)	FY 2019 (Goal)
Small scale permits reviewed within 5 days	96%	100%
Large scale permits reviewed within 21 days	96%	100%
Compliance of building, electrical, mechanical, plumbing and zoning inspections.	100%	100%
Approved compliance of building, electrical, mechanical Building and zoning plan review	100%	100%
Respond to building code inspection requests within 24 hours (fire inspections excluded)	100%	100%
Records research performed within 10 business days	100%	100%
Community Rating Service Insurance Flood Determination Information provided same day	100%	100%

Building Permit Fund

2019 7 ca a [gg]cb
5 ddfcj YX

2016 Actual 2017 Actual 2018 Budget

Fund: 107 Building Permit Operations

Revenue

32 Permits, Fees and Special Assessments	\$ 2,132,060	\$ 3,315,635	\$ 3,069,113	\$ 4,577,818
34 Charges for Services		-	-	20,000
36 Miscellaneous Revenues	11,901	25,144	13,000	13,000
38 Other Sources	-	-	46,688	-
Revenue Totals	2,143,961	3,340,779	3,128,801	4,610,818

Expenditures

10 Personal Services	900,291	939,585	1,046,985	1,134,882
30 Operating Expenditures	1,147,682	990,864	1,245,013	1,678,350
60 Capital Outlay	-	6,454	-	25,000
90 Other Uses	483,492	483,492	836,803	1,772,586
Expenditure Totals	2,531,465	2,420,395	3,128,801	4,610,818

Net Surplus (Deficit)

	\$ (387,504)	\$ 920,384	\$ -	\$ -
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**City of Dania Beach
Capital Request Form**

Capital Request Type							
<input type="checkbox"/> Capital Project				<input checked="" type="checkbox"/> Capital Purchase			
Priority		8		Project Manager:		Thomas D. Goodman III	
Department:		Community Development		Division:		107-15-02-524-64-20	
Item Location:							
Fiscal Year	FY 19	FY 20	FY 21	FY 22	FY 23	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):Vehicle	\$25,000	\$0	\$0	\$0	\$0	\$25,000	
TOTAL COST:	\$25,000	\$0	\$0	\$0	\$0	\$25,000	
Revenue Source:	Building Fund						

Description (Justification and Explanation)

Ford F-150 to replace Unit 105 2003 Ford F150. Vehicle has surpassed its cost effecient lifespan. Highly visible in new community development projects, reflects poorly on city due to exterior condition.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	\$0		

All Other Funds

Perpetual Care Fund

2016 Actual 2017 Actual 2018 Budget 2019 7 ca a lgg]cb
5 ddfcj YX

Fund: 110 Perpetual Care

Revenue

34 Charges for Services	\$ 31,500	\$ 45,432	\$ 48,138	\$ 50,622
36 Miscellaneous Revenues	3,189	-	-	-
38 Other Sources	-	-	-	-
Revenue Totals	34,689	45,432	48,138	50,622

Expenditures

30 Operating Expenditures	-	60,717	48,138	50,622
60 Capital Outlay	-	-	-	-
90 Other Uses	54,495	-	-	-
Expenditure Totals	54,495	60,717	48,138	50,622

Net Surplus (Deficit)

\$ (19,806)	\$ (15,285)	\$ -	\$ -
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Appendix

CERTIFICATION OF TAXABLE VALUE

Year :	County :
Principal Authority :	Taxing Authority :

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$		(1)
2.	Current year taxable value of personal property for operating purposes	\$		(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$		(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$		(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$		(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$		(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$		(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Number (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Number (9)
	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date :		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$		(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$		(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$		(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$		(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$		(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		per \$1000	(16)
17.	Current year proposed operating millage rate		per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$		(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>	per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>	per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>	%	(27)

First public budget hearing	Date :	Time :	Place :
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	Mailing Address :		Physical Address :		
	City, State, Zip :		Phone Number :		Fax Number :



CERTIFICATION OF VOTED DEBT MILLAGE

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year :	County :
Principal Authority :	Taxing Authority :

Levy Description :

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	(1)
2.	Current year taxable value of personal property for operating purposes	\$	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	(4)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :	Date :	

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	per \$1,000	(6)

S I G N H E R E	Taxing Authority Certification	I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :	Date :		
	Title :	Contact Name and Contact Title :		
	Mailing Address :	Physical Address :		
	City, State, Zip :	Phone Number :	Fax Number :	

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.



MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year:	County:		
Principal Authority :	Taxing Authority:		
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (1)
<p>IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</p>			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	per \$1,000	(2)
3.	Prior year maximum millage rate with a majority vote from 2017 Form DR-420MM, Line 13	per \$1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	per \$1,000	(4)
<p>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</p>			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	(5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	(9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	per \$1,000	(10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	per \$1,000	(11)
12.	Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>		(12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	per \$1,000	(13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	per \$1,000	(14)
15.	Current year proposed millage rate	per \$1,000	(15)
16.	Minimum vote required to levy proposed millage: (Check one)		
<input type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	per \$1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$	(18)

Taxing Authority :		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title :	
	Mailing Address :	Physical Address :	
	City, State, Zip :	Phone Number :	Fax Number :

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

RESOLUTION NO. 2018-___

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE PROPOSED MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2018-2019 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter (Part VII, Article 1, Section 2) of the City of Dania Beach, Florida and state law (Florida Statutes, Section 200.065) require that the City Commission shall, by resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections may be heard; and

WHEREAS, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year, beginning October 1, 2018, and ending September 30, 2019, with sufficient copies of such report and estimate being on file in the office of the City Clerk so that any interested party may obtain copies upon request; and

WHEREAS, pursuant to the referendum approved by the voters of the City in the March 2005 General Election, the issuance of General Obligation bonds in an amount not to exceed \$10,300,000.00 was authorized; and

WHEREAS, the City has issued General Obligation Bonds in the total amount of \$10,300,000.00, and the City will be levying a debt millage equal to 0.1760 mills towards the payment of principal and interest; and

WHEREAS, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period, including expenditures for corresponding items during the last two fiscal years and increase and decrease demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

WHEREAS, the City Commission has met and carefully considered such annual report and estimate for the ensuing year and has determined and fixed the amount necessary to carry on the government of the City for the ensuing year and has prepared a tentative budget setting forth the amounts necessary to be raised for the various departments of the City and has appropriated such amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

WHEREAS, the City Commission has determined that in order to produce a sufficient sum to fund such tentative budget, it is recommended that a provisional millage of 5.9998 be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach; and

WHEREAS, the “rolled back rate” as computed in accordance with the provisions of Section 200.065(1), Florida Statutes, is 5.6675 mills;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the proposed tentative operating millage necessary to be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach to produce a sufficient sum, which, together with departmental revenue, will be adequate to pay the appropriations made in the tentative budget, is as follows:

FOR OPERATING BUDGET:

(GENERAL MUNICIPAL MILLAGE) 5.9998 MILLS

Section 2. That the proposed millage rate is a 5.86% increase from the rolled back rate as computed in accordance with the provisions of Section 200.065(1), Florida Statutes.

Section 3. That the voted debt service millage rate is 0.1760 mills as established in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes.

Section 4. That the City’s aggregate tentative millage rate is 6.1758 (a combined total Millage of 5.9998 Mills for operating and 0.1760 Mills for debt service).

Section 5. That the City Commission of the City of Dania Beach will meet in the City Commission Room in the City Hall (100 West Dania Beach Boulevard, Dania Beach, Florida) on September 12, 2018, at 5:01 p.m. for the purpose of considering and adopting the above stated millage rate and answering questions concerning same. The City Manager shall specify the

purposes for which ad valorem tax revenues are being increased, if any, over the “rolled back rate”.

Section 6. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 7. That this Resolution shall take effect and be in force immediately upon its passage and adoption.

PASSED AND ADOPTED on July 24, 2018.

ATTEST:

LOUISE STILSON, CMC
CITY CLERK

TAMARA JAMES
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

RESOLUTION NO. 2018-___

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF STORMWATER SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR STORMWATER ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; DIRECTING THE PREPARATION OF RESPECTIVE ASSESSMENT ROLLS; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach, Florida, implemented a recurring annual Stormwater Assessment Program to provide funding for the City’s stormwater services and facilities; and

WHEREAS, the City Public Services Department has developed a program for improving stormwater services within the City that will entail loan financing and grant applications that result in substantial facility improvements, as well as loan repayment costs in the coming years; and

WHEREAS, the cost of the City’s planned borrowing and stormwater capital improvements will require an increased level of annual funding; and

WHEREAS, the City Commission deems it to be in the best interest of the citizens and residents of the City of Dania Beach to adopt this Preliminary Rate Resolution establishing proposed fees for stormwater assessments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the Preliminary Stormwater Assessment rate for the fiscal year beginning October 1, 2018, is established at an equivalent residential unit rate (“ERU”) of \$40.00.

Section 2. That the City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2018.

Section 3. That there is established a public hearing to be held at 5:01 p.m. on September 12, 2018, in the City Commission Chambers of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, 33004 at which time the City Commission will receive and consider any comments on the Stormwater Assessments from the public and affected property

owners, consider imposing Stormwater Assessments for the Fiscal Year beginning October 1, 2018, and the collection of such assessments on the same bill as ad valorem taxes.

Section 4. That the City Clerk shall publish a notice of the public hearing in the local newspaper. The notice shall be published no later than August 23, 2018, in substantially the form attached.

Section 5. That the Director of Finance shall provide information on the public hearing and the “not to exceed” rate to the Broward County Property Appraiser’s Office to be included in the TRIM (Truth in Millage) Notice to serve as first class notice as required by the Ordinance no later than August 3, 2018.

Section 6. That proceeds derived by the City from the Stormwater Assessments will be utilized for the provision of stormwater services, facilities, and programs. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund stormwater services, facilities, and programs.

Section 7. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 8. That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this resolution.

Section 9. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on July 24, 2018.

ATTEST:

LOUISE STILSON, CMC
CITY CLERK

TAMARA JAMES
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

STORMWATER SPECIAL ASSESSMENTS

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider re-imposition of stormwater assessments for the provision of stormwater management services within the City of Dania Beach for the Fiscal Year beginning October 1, 2018.

The stormwater assessments are based on two components – the impervious area of the property and the percentage of impervious area as compared to the median single family home. Both variables are required to determine the appropriate amount of stormwater runoff generated by impervious surface on each parcel of property. Impervious surfaces include roof tops, patios, driveways, parking lots and similar areas. The City has determined that the median single-family residence in the City includes 1,720 square feet of impervious surface on a median lot size of 6,500 square feet, which is defined as one "equivalent residential unit" or "ERU" and has an impervious factor of 0.26. The annual stormwater assessment rate for the upcoming fiscal year will be \$40.00 for each ERU. Since verifying the impervious surface for each single-family residence in the City is a practical impossibility, all single-family residences have been assigned one ERU. Mobile homes on owner-occupied lots in mobile home parks have been assigned one-half ERU. All other properties have been calculated individually as follows:

- For condominiums, the total impervious area (TIA) is calculated for the condominium community, including parking and association property. The total area (TA) encompassed by the development is determined as follows:
$$((TIA/1720) \times (TIA/(0.26 \times TA)))/\text{number of units in complex};$$
- While vacant property has no impervious area, it may still contribute to the City's stormwater system, so the assessment is based on the total area (TA). As a result, vacant property assessments are calculated without the operating component as follows: $0.2 \times TA/6500$;
- For mobile home parks, the typical mobile home, driveway, pad and ancillary activities constitute 1300 square feet. Therefore the total impervious area (TIA) for mobile home parks was determined by multiplying the number of potential mobile homes by 1300. The formula is: $(1300 \times \text{No of MHs}/1720) \times (TIA/(0.26 \times TA))$; and
- For all other property uses the total impervious area (TIA) is calculated for the property, including parking. The total area (TA) encompassed by the development is also calculated. The assessment is determined as follows: $(TIA/1720) \times (TIA/(0.26 \times TA))$.

A credit system has been developed for those properties that retain stormwater on site. The policy grants an eighty (80) percent credit to those properties. Properties that cannot benefit in any way from the City's stormwater program are granted 100 percent credits.

Copies of the Stormwater Utility Ordinance (Ordinance No. 13-96), the Initial Stormwater Assessment Resolution (Resolution No. 73-96), the Final Stormwater Assessment Resolution (Resolution No. 73-96, as amended by Resolution No. 103-96, and Resolution 116-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Stormwater Assessments, the proposed amendments to the Stormwater Ordinance and the updated Stormwater Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3620 between 9:00 a.m. and 4:00 p.m. The above special assessments will be collected on the ad valorem tax bill (the "Property tax" bill) to be mailed in November, 2018, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs proved to be successful last year in fairly and efficiently providing a much needed alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 5:01 P.M. ON SEPTEMBER 12, 2018, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing, to speak at the hearing, and to file written objections with the City Commission within twenty (20) days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least two days prior to the date of the hearing.

RESOLUTION NO. 2018-096

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE BOUNDARIES OF THE CITY OF DANIA BEACH, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach, Florida, enacted Ordinance No. 09-96 (the "Ordinance"), which authorizes the re-imposition of annual Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs against certain Assessed Property within the City; and

WHEREAS, the imposition of a Solid Waste Service Assessment for Solid Waste collection and disposal services, facilities or programs has proven to be an equitable and efficient method of allocating and apportioning Solid Waste Costs among parcels of Assessed Property located in those incorporated areas of the City annexed pursuant to Chapter 90-483, Laws of Florida (the "Griffin Road Annexation Area") and annexed pursuant to Chapter 2000-474, Laws of Florida (collectively referred to as the "Solid Waste Assessment Area"); and

WHEREAS, on December 9, 2008, the City passed Resolution No. 2008-221 amending Resolution No. 64-96 to use the uniform method of collecting solid waste assessments for all properties located within the boundaries of the City of Dania Beach; and

WHEREAS, the City Commission desires to impose an annual Solid Waste collection and disposal assessment program within the boundaries of the City of Dania Beach, using the property tax bill (the "Ad Valorem" tax bill) collection method for the Fiscal Year beginning on October 1, 2018;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. Authority. That this Resolution is adopted pursuant to the provisions of the Solid Waste Service Assessment Ordinance (Ordinance No. 09-96), the Initial Assessment Resolution (Resolution No. 64-96), the Resolution amending Resolution No. 64-96 (Resolution

No. 2008-221), the Final Assessment Resolution (Resolution No. 71-96), Sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

Section 2. Purpose and Definitions. That this Resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the re-imposition of Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2018. All capitalized words and terms not otherwise defined in this Resolution shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution. Unless the context indicates otherwise, words using the singular number include the plural number, and vice versa.

Section 3. Provision and Funding of Solid Waste Services. That upon the imposition of Solid Waste Service Assessments for Solid Waste collection and disposal against Assessed Property located within the boundaries of the City of Dania Beach, the City shall provide Solid Waste collection and disposal services to such Assessed Property.

It is ascertained, determined, and declared that each parcel of Assessed Property located within the City of Dania Beach will be benefited by the City's provision of Solid Waste collection and disposal services in an amount not less than the Solid Waste Service Assessment imposed against such parcel, computed in the manner set forth in this Preliminary Rate Resolution.

Section 4. Legislative Determinations of Special Benefit and Fair Apportionment. That the legislative determinations of special benefit and fair apportionment embodied in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution are affirmed and incorporated in this Resolution by reference.

Section 5. Establishment of Annual Solid Waste Service Assessment Rate. That for the Fiscal Year beginning October 1, 2018, Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities and programs are to be re-imposed and the Solid Waste Cost shall be allocated among all parcels of Assessed Property, as deemed necessary by the City of Dania Beach. A rate of assessment not to exceed \$358.44 for each dwelling unit is established.

Section 6. The City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year beginning October 1, 2018, in the manner provided in the Ordinance. Such updated Assessment Roll shall contain the following: (1) a summary

description of all Assessed Property within the Solid Waste Assessment Area; (2) the name and address of the owner of record of each parcel as shown on the Tax Roll; and (3) the amount of the Solid Waste Service Assessment for Solid Waste collection and disposal services. Copies of this Preliminary Rate Resolution, the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution and the updated Assessment Roll are maintained on file in the office of the City Clerk and are open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll be in printed form if the amount of the Solid Waste Service Assessment for each parcel of property can be determined by use of a computer terminal available to the public in City Hall. The Solid Waste Service Assessment for each parcel of Assessed Property shall be computed by multiplying the assessment rate by the number of Dwelling Units on such parcel.

It is ascertained, determined, and declared that the foregoing method of determining the Solid Waste Service Assessments for Solid Waste collection and disposal services is a fair and reasonable method of apportioning the Solid Waste Cost among parcels of Assessed Property.

Section 7. Authorization of Public Hearing. That there is established a public hearing to be held at 5:01 p.m. on September 12, 2018, in the City Commission Chamber of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, at which time the City Commission will receive and consider any comments on the Solid Waste Service Assessments from the public and affected property owners and consider re-imposing the Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2018, and collecting such assessments on the same bill as ad valorem taxes.

Section 8. Notice of Publication. That the City Clerk shall publish a notice of the public hearing authorized by Section 7 of this Preliminary Rate Resolution in the manner and time provided in Sections 2.04 and 2.08 of the Ordinance. The notice shall be published no later than August 23, 2018, in substantially the form attached to this Resolution.

Section 9. Notice by Mail. That the Director of Finance shall provide information on the public hearing and the “not to exceed” rate to the Broward County Property Appraiser’s Office to be included in the TRIM (Truth in Millage) Notice which will serve as first class notice as required by the Ordinance, no later than August 3, 2018.

Section 10. Severability. That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part

or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 11. Conflict. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 12. Effective Date. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED and ADOPTED on July 24, 2018.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

TAMARA JAMES
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

SOLID WASTE SERVICE ASSESSMENTS

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider re-imposing Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2018, against certain improved residential properties located within those incorporated areas of the City of Dania Beach.

The solid waste service assessments will be computed by multiplying the number of dwelling units on each parcel by the rate of assessment. The rate of assessment for the upcoming fiscal year shall be \$358.44. Unimproved properties, mobile home parks, apartments with four or more dwelling units, condominiums, or commercial properties are not subject to the solid waste service assessment.

Copies of the Solid Waste Service Assessment Ordinance (Ordinance No. 9-96), the Initial Assessment Resolution (Resolution No. 64-96), the Final Assessment Resolution (Resolution No. 71-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Solid Waste Service Assessments, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3620, Monday through Friday between 9:00 a.m. and 4:00 p.m.

The above special assessments will be collected on the ad valorem tax bill (the "Property tax" bill) to be mailed in November 2018, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs proved to be successful last year in fairly and efficiently providing a much needed alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 5:01 P.M. ON SEPTEMBER 12, 2018, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing, to speak at the hearing, and to file written objections with the City Commission within twenty (20) days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such

person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least two (2) days prior to the date of the hearing.

**CITY COMMISSION OF THE
CITY OF DANIA BEACH, FLORIDA**

RESOLUTION NO. 2018-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE IMPOSITION OF FIRE RESCUE ASSESSMENTS AND THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; PROVIDING AUTHORITY; PROVIDING PURPOSE, EFFECT AND DEFINITIONS AND AFFIRMING THE PROVISIONS AND FINDINGS OF RESOLUTION NOS. 2017-084 AND 2017-105; PROVIDING FOR PROVISION AND FUNDING OF FIRE SERVICES; PROVIDING FOR IMPOSITION AND COLLECTION OF SUCH ASSESSMENTS; CONFIRMING AND PROVIDING LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT AND CONFIRMING THE 2017 ASSESSMENT METHODOLOGY; DETERMINATION OF FIRE ASSESSED COSTS AND ESTABLISHING PRELIMINARY NOT-TO-EXCEED ASSESSMENT RATES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; DIRECTING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING; DIRECTING THE PROVISION OF PUBLISHED AND MAILED NOTICE OF SUCH HEARING; PROVIDING FOR APPLICATION OF ASSESSMENT PROCEEDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in July of 1996, the City of Dania Beach (City) implemented a Fire Rescue Assessment to provide a portion of the funding for the City's fire rescue services and facilities with the adoption of Ordinance No. 10-96 (subsequently codified as Article VIII of the City of Dania Beach Code of Ordinances), and imposed fire rescue assessments for Fiscal Year 1997-1998 with the adoption of the Initial Rate Resolution, Resolution No. 63-96 (also referred to as Resolution No. 1996-063) and the Final Rate Resolution, Resolution No. 72-96 (also referred to as Resolution No. 1996-72); and

WHEREAS, pursuant to Ordinance No. 10-96 (Ordinance), the reimposition of fire rescue assessments for any Fiscal Year after the year of initial levy (Fiscal Year 1996-1997) requires certain processes and procedures; and

WHEREAS, annually a Preliminary Rate Resolution describing the method of assessing fire rescue costs against Assessed Property located within the City, directing the preparation of an Assessment Roll, authorizing a public hearing and directing the provision of notice of such hearing and an Annual or Final Rate Resolution adopting the final assessment rate and directing

billing and collection of such rates are required by the Ordinance for the reimposition of the fire rescue assessments; and

WHEREAS, the City in each year subsequent to 1996 adopted Preliminary and Final/Annual Rate Resolutions in accordance with the requirements of the Ordinance to adopt and impose the Fire Rescue Assessments; and

WHEREAS, to facilitate the understanding of the public and simplify the administration of the Fire Rescue Assessments, the City adopted Preliminary Resolution No. 2017-084 and Annual Resolution No. 2017-105 to supersede and supplant all prior resolutions, without however affecting the validity or effectiveness of any prior resolutions for purposes of the Fire Rescue Assessments adopted and imposed by such prior resolutions; and

WHEREAS, the City has engaged a rate consulting firm to analyze and confirm, or reasonably adjust the City's assessment rates as needed, for Fiscal Year 2018-2019; and

WHEREAS, the City Commission of the City of Dania Beach, Florida, deems it to be in the best interest of the citizens and residents of the City of Dania Beach to adopt this Preliminary Rate Resolution to begin the process of adopting and imposing Fire Rescue Assessments for Fiscal Year 2018 - 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. Authority. That this Resolution is adopted pursuant to the provisions of the Fire Rescue Assessment Ordinance (Ordinance No. 10-96, subsequently codified as Chapter 23, Article VIII of the City of Dania Beach Code of Ordinances); the Initial Assessment Resolution (Resolution No. 63-96, also referred to as Resolution No. 1996-63); the Final Assessment Resolution (Resolution No. 72-96, also referred to as Resolution No. 1996-72); and all subsequent Fire Assessment Resolutions; Florida Statutes 166.021 and 166.041, and other applicable provisions of law.

Section 2. Purpose, Effect and Definitions. That this Resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the reimposition of Fire Rescue Assessments for the Fiscal Year beginning October 1, 2018. This Resolution ratifies, confirms and supplements the Ordinance and Preliminary Resolution No. 2017-084 and Annual Resolution No. 2017-105. All findings of special benefit and fair and reasonable apportionment in the Ordinance and Resolution Nos. 2017-084 and 2017-105 are specifically ratified, confirmed and incorporated in this Resolution by reference.

The Ordinance and Resolution Nos. 2017-084 and 2017-105 shall be referred to for definitions of capitalized terms except for the following term used in this Resolution:

(a) “2017 Methodology Report” shall be the term used in this and subsequent Resolutions to refer to the Methodology Report, as defined in Resolution No. 2017-084, dated June 2017 and which included a July Addendum.

Section 3. Provision and Funding of Fire Services. That upon the imposition of Fire Rescue Assessments for fire services, facilities, or programs against Assessed Property located within the City, the City shall provide fire services to such Assessed Property. A portion of the cost to provide such fire services, facilities, or programs shall be funded from proceeds of the Fire Rescue Assessments. The remaining costs required to provide fire services, facilities, or programs shall be funded by lawfully available City revenues other than Fire Rescue Assessment proceeds. No EMS costs shall be funded by Fire Rescue Assessment proceeds. It is ascertained, determined, and declared by this Resolution that each parcel of Assessed Property located within the City will be benefited by the City's provision of fire services, facilities, or programs in an amount not less than the Fire Rescue Assessment imposed against such parcel, computed in the manner as set forth in this Preliminary Rate Resolution.

Section 4. Imposition and Collection of Fire Rescue Assessments. That Fire Rescue Assessments shall be imposed against all Assessed Property based on the Fire Assessment rates calculated in the 2017 Methodology Report, using the Fire Class Codes and Fire Basis data maintained by the BCPA for each Assessed Parcel. Fire Rescue Assessments shall be computed in the manner set forth in this Resolution, Resolution Nos. 2017-084 and 2017-105, and the 2017 Methodology Report. The rate consultant engaged by the City has determined that the rates as established in the 2017 Methodology Report are fair and reasonable to impose for Fiscal Year 2018-19 and that no changes to the previously approved not-to-exceed rates are needed. It is hereby determined and declared that the Fire Rescue Assessments for Fiscal Year 2018-19 proposed in this Resolution, as may be adopted by a Final or Annual Resolution, shall be collected under the Uniform Assessment Collection Act.

Section 5. Legislative Determinations of Special Benefit and Fair Apportionment. Adoption of this Resolution constitutes a legislative determination that all parcels assessed derive a special benefit and that the assessed costs are apportioned fairly consistent with the legislative declarations, determinations and findings as set forth in the Ordinance, the Initial Assessment Resolution, as amended, the Final Assessment Resolution, as amended, and Resolution Nos. 2017-

084 and 2017-105. The legislative findings of special benefit and fair apportionment approved in the Ordinance and all prior resolutions are ratified, confirmed and incorporated.

Section 6. Determination of Fire Assessed Costs; Establishment of Proposed Not-to-Exceed Fire Rescue Assessment Rates. The estimated Fire Assessed Cost for the Fiscal Year commencing on October 1, 2018 is \$9,990,743. Based on this estimated Fire Assessed Cost, the following are the proposed, not-to-exceed rates to be used in preparing the Preliminary Assessment Roll and in the required notices:

The Proposed Not-to-Exceed Fire Rescue Assessment Rates for the Fiscal Year commencing October 1, 2018, are:

PROPERTY USE CATEGORIES	RATE UNIT	RATE
Residential	Per Dwelling Unit	\$223.75
Vacant	Per Acre	\$204.96
Commercial	Building Area In Square Feet	
	≤ 1,999	\$1,060.04
	2,000 – 3,499	\$1,457.55
	3,500 – 4,999	\$2,257.88
	5,000 – 9,999	\$3,975.15
	10,000 – 19,999	\$7,950.29
	20,000 – 29,999	\$13,250.49
	30,000 – 39,999	\$18,550.68
	40,000 – 49,999	\$23,850.88
	≥ 50,000	\$26,500.97
Industrial/Warehouse	Building Area In Square Feet	
	≤ 1,999	\$190.54
	2,000 – 3,499	\$261.99
	3,500 – 4,999	\$405.85
	5,000 – 9,999	\$714.52
	10,000 – 19,999	\$1,429.04
	20,000 – 29,999	\$2,381.73
	30,000 – 39,999	\$3,334.42
	40,000 – 49,999	\$4,287.11
	≥ 50,000	\$4,763.46

. The approval of the Proposed Fire Rescue Assessment Rate Schedule by the adoption of this Preliminary Rate Resolution determines the amount of the Fire Assessed Cost and the maximum, or not-to-exceed, rates that may be imposed and collected for the upcoming fiscal year. The remainder of such Fiscal Year budget for fire rescue services, facilities, and programs shall be funded from lawfully available City revenue other than Fire Rescue Assessment proceeds.

Section 7. Preliminary Assessment Roll. The City Manager or designee is directed to prepare, or cause to be prepared, an updated Preliminary Assessment Roll for the Fiscal Year commencing October 1, 2018, in the manner provided in the Ordinance and this Resolution. The updated Assessment Roll shall include all Assessed Properties within the Fire Class Code categories and incorporate the Proposed Rates referenced in Section 6 above. The City Manager or designee shall apportion the estimated Fire Assessed Cost to be recovered through Fire Rescue Assessments in the manner set forth in Resolution Nos. 2017-084 and 2017-105, the 2017 Methodology Report, and this Resolution. A copy of this Preliminary Rate Resolution, the Ordinance, previously adopted Resolutions, documentation related to the estimated amount of the Fire Assessed Cost to be recovered through the imposition of Fire Rescue Assessments, and the updated Preliminary Assessment Roll shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Preliminary Assessment Roll proposed for the Fiscal Year beginning October 1, 2018, be in printed form if the amount of the Fire Rescue Assessment for each parcel of Assessed Property can be determined by the use of a computer terminal available to the public.

It is ascertained, determined, and declared by this Resolution that the method of determining the Fire Rescue Assessments for fire services as set forth in this Preliminary Rate Resolution is a fair and reasonable method of apportioning the Fire Assessed Cost among parcels of Assessed Property located within the City.

Section 8. Authorization of Public Hearing. That there is established a public hearing to be held at 5:01 p.m. on September 12, 2018, in the City Commission Chambers of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, at which time the City Commission will receive and consider any comments on the Fire Rescue Assessments from the public and affected property owners and consider imposing Fire Rescue Assessments for the Fiscal Year beginning October 1, 2018 and collecting such assessments on the same bill as ad valorem taxes.

Section 9. Notice of Publication. That the City Clerk shall publish a notice of the public hearing authorized by Section 8 of this Preliminary Rate Resolution in the manner and time provided in Section 2.04 of the Ordinance. The notice shall be published no later than August 23, 2018, in substantially the form attached as Exhibit A.

Section 10. Notice by Mail. That the Director of Finance shall provide information on the public hearing and the proposed not-to-exceed rates to the Broward County Property Appraiser's Office no later than August 3, 2018 to be included in the TRIM (Truth in Millage) Notice to serve as first class notice as required by the Ordinance to be mailed no later than August 23, 2018.

Section 11. Application of Assessment Proceeds. That proceeds derived by the City from the Fire Rescue Assessments will be utilized for the provision of fire services, facilities, and programs and will not be used for any EMS costs or services. In the event there is any unexpended or uncommitted assessment revenue remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire services, facilities, and programs.

Section 12. Conflict. That all resolutions or parts of resolutions in conflict with this Resolution are superseded and supplanted to the extent of such conflict.

Section 13. Severability. That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 14. Effective Date. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on July 24, 2018.

ATTEST:

LOUISE STILSON, CMC
CITY CLERK

TAMARA JAMES
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

EXHIBIT A

FORM OF NOTICE TO BE PUBLISHED

NOTE: To Be Published No Later Than August 23, 2018. This Notice may be combined with the required notice for other non-ad valorem assessments levied by the City and the format and wording may be modified as needed so long as the requirements of the Uniform Assessment Collection Act are fulfilled.

[CITY TO INSERT MAP SHOWING BOUNDARY OF CITY. MAP NEEDS TO REFLECT THAT FIRE RESCUE ASSESSMENTS ARE BEING IMPOSED CITY-WIDE.]

NOTICE OF PUBLIC HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF FIRE RESCUE SPECIAL ASSESSMENTS BY THE CITY OF DANIA BEACH, FLORIDA

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider reimposing fire rescue assessments within the City of Dania Beach for the provision of fire services within the City of Dania Beach for the Fiscal Year beginning October 1, 2018. The Public Hearing will be held at 5:01 P.M. on September 12, 2018, in the City Commission Chamber of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida.

The assessment for each parcel of Assessed Property will be based upon each parcel's Fire Class Code(s) and the total number of billing units (Fire Basis) attributed to that parcel. The following table reflects the proposed not-to-exceed fire rescue assessment rate schedule. Copies of the Fire Rescue Assessment Ordinance (Ordinance No. 10-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and reimposing the Fire Rescue Assessments, the 2017 Methodology Report, documentation related to the estimated amount of the Fire Rescue Assessed Cost to be recovered through the imposition of Fire Rescue Assessments, and the updated Preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

PROPOSED NOT-TO-EXCEED FIRE RESCUE ASSESSMENT RATES

PROPERTY USE CATEGORIES	RATE UNIT	RATE
Residential	Per Dwelling Unit	\$223.75
Vacant	Per Acre	\$204.96
Commercial	Building Area In Square Feet	
	≤ 1,999	\$1,060.04
	2,000 – 3,499	\$1,457.55
	3,500 – 4,999	\$2,257.88
	5,000 – 9,999	\$3,975.15

	10,000 – 19,999	\$7,950.29
	20,000 – 29,999	\$13,250.49
	30,000 – 39,999	\$18,550.68
	40,000 – 49,999	\$23,850.88
	≥ 50,000	\$26,500.97
Industrial/Warehouse	Building Area In Square Feet	
	≤ 1,999	\$190.54
	2,000 – 3,499	\$261.99
	3,500 – 4,999	\$405.85
	5,000 – 9,999	\$714.52
	10,000 – 19,999	\$1,429.04
	20,000 – 29,999	\$2,381.73
	30,000 – 39,999	\$3,334.42
	40,000 – 49,999	\$4,287.11
	≥ 50,000	\$4,763.46

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3620, Monday through Friday between 9:00 a.m. and 4:00 p.m. The above special assessments will be collected on the ad valorem tax bill to be mailed in November 2018, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs have provided a fair and efficient alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 5:01 P.M. ON SEPTEMBER 12, 2018, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE CITY'S PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least forty-eight (48) hours prior to the hearing.

Glossary of Terms

Accrual Basis- A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Adopted Budget- The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes- Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Appropriation- A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation- Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance- This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Base Budget- Projected cost of continuing the existing levels of service in the current budget year.

Bond- A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond- This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond- This type of bond is backed only by revenues, which come from a specific enterprise or project, such as a hospital or toll road.

Bond Refinancing- The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget- A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAPP, cash, or modified accrual.

Budgetary Calendar- The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Glossary of Terms *(cont.)*

Budgetary Control- The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets- Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget- The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Improvements- Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government- sometimes referred to as infrastructure.

Capital Improvement Program (CIP) - An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay- Fixed assets which have a value of \$1000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project- Major Construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis- A basis of accounting which recognizes transactions only when cash is increased or decreased.

Consumer Price Index (CPI)- A statistical description of price level provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation)

Contingency- A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services- Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include garbage collection service, rent, maintenance agreements, and professionals consulting services.

Cost-of-Living Adjustments (COLA)- An increase in salaries to offset the adverse effect of inflation on compensation.

Glossary of Terms *(cont.)*

Debt Service- The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit- The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department- The basic organization unit of government which is functionally unique in its delivery of services.

Employee (or Fringe) Benefits- Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Expense- Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy- A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year- A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Dania Beach, this twelve (12) month period is October 1 to September 30.

Fixed Assets- Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fee- Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Fund- A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance- The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP- Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures, that defines accepted accounting principles.

Goal- A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Glossary of Terms *(cont.)*

Grants- A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Indirect Cost- A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure- The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Interfund Transfers- The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy- To impose taxes for the support of government activities.

Line-item Budget- A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt- Debt with a maturity of more than one year after the date of issuance.

Mill- The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Object of Expenditure- An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective- Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Expenses- The cost for personnel, materials and equipment required for a department to function.

Operating Revenue- Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis- A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Glossary of Terms *(cont.)*

Personal Services- Expenditures for salaries, wages, and fringe benefits of a government's employees.

Prior-year Encumbrances- Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program- A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Performance Based Budget- A method of budgeting whereby the services provided to the residents are broken down in identifiable service programs or performance units. A unit can be a department, a division, or a workgroup. Each program has an identifiable service or output and objectives to effectively provide the service. The effectiveness and efficiency of providing the service by the program is measured by performance indicators.

Purpose- A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve- An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources- Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue- Sources of income financing the operations of government.

Rolled-back Rate- The tax rate when applied to the current year's adjusted taxable value generates the same ad valorem tax revenue as the prior year.

Source of Revenue- Revenues are classified according to their source or point of origin.

Taxes- Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Glossary of Terms *(cont.)*

Temporary Positions- An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak work loads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out- Amounts transferred from one fund to another to assist in financing the serviced for the recipient fund.

TRIM- Truth in millage (Section 200.065, Florida Statute)

Unencumbered Balance- The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance- The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges- The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Taxes- Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunication.

Fund Descriptions

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds – based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Government, Proprietary, and Fiduciary.

Governmental Fund Types

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

General Fund- Accounts for all financial resources, except those required to be accounted for in another fund. The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Fire Rescue Services, Public Safety, Parks and Recreation, and Public Services. This Fund also captures and reports all financial activities of the Self Insured Health Fund in the annual year-end audited financial statements.

Special Revenue Funds- Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City of Dania Beach operates several Special Revenue Funds including the following:

Tree Preservation Fund

There is created to account for the acceptance and disbursement of the replacement fees paid to the City as part of tree removal licenses. This fund shall solely be used for the planting of trees in the city and any other ancillary costs associated with planting of trees.

Grant Fund

The Grants Fund is a special revenue fund created to properly account for grant activity in the City. The purpose of the fund is to allow better control over grant monies in order to prevent potential incidents of noncompliance with grantor requirements. The fund also helps to prevent potential penalties related to noncompliance with the Single Audit Act.

Fund Descriptions *(cont.)*

Perpetual Care Fund

The City owns and operates cemeteries and a mausoleum. This fund is created to account for revenue and expenses related to the operation and ongoing maintenance of the cemetery and mausoleum.

Building Fund

Effective October 1, 2009, the City has created a special revenue fund to account for revenue and expenses related to the building division operations. This fund is due to Florida Statute requirements that any funds collected from building permit fees be used for the operations of the Building Division. This Division is responsible for the health, safety, and welfare of the citizens through permitting and inspections of all constructions including new, remodel, additions and repairs of all properties, both commercial and residential.

RAC Traffic Mitigating Fund

This was created for a transportation mitigation fee for new development in the Regional Activity Area.

Debt Service Funds- Accounts for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Capital Projects Funds- Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

Community Redevelopment Agency – Accounts for the financial resources to be used for development, redevelopment, and economic development of the City of Dania Beach. This Agency is not a traditional CRA and does not receive Tax Increment Revenue. Funding for the Agency is derived from contributions from the General Fund.

Proprietary Fund Types

Proprietary Fund Types are subdivided into two sections: Enterprise Funds and Internal Service Funds.

Enterprise Funds- Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has six Enterprise Funds: Water, Sewer, Stormwater Parking, Pier and Marina.

Internal Service Funds- Accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental units, on a cost reimbursement basis. The City does not presently use Internal Service Funds.

Fund Descriptions *(cont.)*

Fiduciary Fund Types

The Fiduciary Fund Type consists of trust and agency funds.

Trust and Agency Funds- Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds.