CITY OF DANIA BEACH, FLORIDA

FISCAL YEAR 2017/2018

COMMISSION APPROVED BUDGET

Mayor

Tamara James

Vice Mayor

Bill Harris

Commissioners

Chickie Brandimarte

Marco Salvino, Sr.

Bobbie H. Grace

City Manager

Robert R. Baldwin

Assistant City Manager

Colin Donnelly

Director of Finance
Nicki Satterfield

Controller
Yeimy Guzman

Assistant Finance Director
Adam Segal CPA

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City of Dania Beach

Florida

July 25, 2017

The Honorable Mayor Tamara James
The Honorable Vice-Mayor Bill Harris
The Honorable Commissioner Chickie Brandimarte
The Honorable Commissioner Bobbie H. Grace
The Honorable Commissioner Marco A. Salvino Sr.

Dear Mayor, Vice Mayor and Members of the City Commission:

In accordance with Part III, Article 3, Section 4(g) of the City of Dania Beach Charter, I am herewith submitting for your consideration the City Manager's Annual Budget Proposal for the Fiscal Year commencing October 1, 2017. The budget proposal before you represents the budgetary policy direction expressed by the City Commission during the year.

Pursuant to FS 200.185 the maximum millage rate that the City Commission can levy by a simple majority vote is the TRIM roll back rate determined in accordance with FS 200.065 and adjusted by the Florida Department of Revenue growth in per-capita personal income. Limitations of State personal income growth rate and inflation, as determined by the Department of Revenue for FY 2017/18, coupled with new construction and increasing property values resulted in an increase to annual City taxable values of 20.68%. Consequently, the maximum operating millage rate that the City Commission could levy in FY 2017/18 with a simple majority vote is 6.1380 mills. The rolled-back rate for FY 2017/18 is 5.4655 mills. The Administration recommends keeping the annual operating millage rate at the existing level of 5.9998 mills and establishing the voter-approved debt service millage rate at .1911 mills; resulting in a total combined millage of 6.1909 mills.

The Citywide combined use of funds for FY 2017/18 including operations, transfers and capital totals $75,705,201. The combined total is $6,191,845 lower than the current year amended budget of $81,897,046. This reduction results primarily from non-recurring capital projects initiated and approved in prior years such as the, the Lime Plant Rehab, the Southeast Stormwater Project and Lift Station Upgrades. The City's funding includes the General Fund, Water Fund, Sewer Fund, Stormwater Fund, Marina Fund, Building Inspection Fund, Parking Fund, and Pier Fund.

CURRENT YEAR 2016/17 ACCOMPLISHMENTS

During the current 2016/17 budget year the City of Dania Beach has achieved a number of notable accomplishments including:

- Completion of one (1) additional Oasis Project 11 - SW 40th Avenue
- Completion of City's fourth annual Hurricane Preparathon
- Completion of the resurfacing of miles of city streets
- Completion of Beach Revitalization Phase I
- Outsourced the City's Meter Reading to U.S Water to free up City Staff to implement the meter replacement program.
- Completion of CDBG 41st Year Solar Lighting Project
- Substantial completion of the refurbishment of the lime softening water plant
- Implementation of Passport pay by phone parking system at the beach
- Relaunch of the City's website
- Redesign of the City's utility bills and implementation of e-billing
- Addressed commercial hauling regulation compliance
- Expansion of the Building Department to service large scale development and expedited permits

Many other projects funded in the current 2016/2017 budget are presently underway and progressing including:

- Conducting sewer inflow & infiltration projects
- Replacement of sewer lift stations and water supply lines
- Construction of dumpster enclosures at various City locations
- Resurfacing of additional public streets
- Designing of neighborhood project for CDBG 42nd Year Oasis 12 - NW 8th Avenue
- Designing of neighborhood project for Oasis 13 – NE 1st Street
- Design and implementation of new SCADA system for sewer utility
- Design and construction of City entrance signs
- Design and construction of City bus shelters
- Evaluation and possible sale or development of City-owned property

COMMISSION AND MANAGEMENT FINANCIAL POLICIES AND PRIORITIES

Management closely monitored the use of City financial resources during the extended economic downturn of the past several years. The last few years have seen an economic upturn but the City has still been mindful of conserving its resources while continuing to provide the necessary services to the citizens of Dania Beach. During the past seven years the Commission has strategically and cautiously invested accumulated General Fund surplus funds. Due to this close monitoring, the Commission has been able to reach its goal of accumulating a 25% fund balance reserve. The coming FY 2017/18 budget year shows a continued increase in property values for the fourth consecutive year representing approximately $3.69 million in additional tax revenue to the City over the prior year. This year finally sees the City's property values exceeding their 2007 values for the first time in ten years. However, this increase in revenue as a result of the increase in values is quickly offset

by the growing contract costs of public safety with a need to increase personnel and an increased cost of funding the City's legacy pension plans. The utilization of General Fund surplus reserves for operating costs or service expansion is generally not recommended by the Administration. An increase to annual City pension in the amount of $374,000 is reflected in this FY 2017/2018 Recommended Budget. These increased contributions are expected to stabilize in the next few years for City pension and retiree health benefits and a decrease should be seen thereafter.

Despite the good news with the increase in property tax values, it should be noted that during the 2017 Florida State Legislative Session, the House passed a bill (HJR) 7105 which could impact local governments as much as $640million. The ballot measure offers an additional $25,000 homestead exemption on valuations between $100,000 and $125,000. The effect on the City is expected to be a loss in taxable value of approximately $56 million, which equates to $350,000 in lost ad valorem taxes. This represents a significant loss of revenue to a city the size of Dania Beach.

Preserving the City's Reserve Funds (unassigned General Fund reserve) balance at a level of at least three months of operating expenses (approx. $13M), as set by the City Commission's Debt Policy in 2011, is recommended by the Administration. The Manager's Recommended Budget provides for an increase of the emergency reserve funds of $900K to follow the GFOA recommend practice (further supported by the Florida League of Cities) of two months of operating budget ($8.9M) while still maintaining the 25% unassigned reserve balance of $13M. The establishment of a GFOA recommended formal Pension Reserve is recommended at $2M (25% of annual required contribution) in addition to the unassigned fund balance. This recommended budget provides for establishing a pension reserve for the first time and partially funds this reserve at $1M.

City investments in the community have focused generally in three areas: 1) Oasis crime prevention and neighborhood improvement projects, 2) roadway & business appearance, and 3) beach area improvements. These investments enhance the City's overall appearance, increase property values, improve residential quality of place, and attract further business activity and investments in Dania Beach. The continued success of the $7.5 million Dania Beach Marina renovation coupled with over eleven successful Oasis projects and the completion of Phase I of the Beach Redevelopment Project further enhance the City's position for continued redevelopment. Plans are still underway to continue replacement of stormwater drainage using loans from the State Revolving Fund (SRF) program. The City is continuing to pursue lift station rehabilitation using accumulated Sewer Fund resources. Significant private development is also underway with the construction of the much anticipated Dania Pointe project, a 102-acre site with mixed-use development. This development is approximately one (1) million square feet and will offer a sophisticated mix of shopping, dining and entertainment venues as well as luxury living and work spaces. This will help enhance the City's reputation as being a premier destination in South Florida and will enhance property tax values in the coming years.

The Manager's Recommended Budget for FY 2017/18 continues to embrace several major initiatives. First, staffing, pay and benefit costs are being better aligned with long-term financial sustainability goals as veteran employees retire and are replaced with new staff having significantly different retirement benefits. The City continues to face the challenge of funding costs for the City's legacy Police & Fire Pension Plan, General Pension Plan and the related retiree health costs of these two City retirement plans. The FY 2017/2018 Recommended Budget reflects an increase of $374K for required pension funding. The City

anticipates a favorable renewal rate from the Florida League representing a slight increase in premiums. The budget calls for employee health contributions to equal 15% of monthly premium cost coupled with a 3.0% increase to employee base pay. Collective bargaining has recently been concluded with the employee union for pay and benefit adjustments.

The annual BSO Fire/Rescue and Police services contracts expired September 30, 2015. Management effectively negotiated a contract renewal for BSO Police services during the prior year. The Cost for fiscal year 2017/2018 is an estimated increase of 1.4% over last year. The City has not been able to negotiate a new cost effective contract for Fire-Rescue services but has agreed to continue BSO Fire-Rescue services on a month-to-month basis at an estimated cost increase of 2.87% over the prior year. These costs are subject to final consideration in September by the Broward Sheriff's Office.

The SAFER grant ended in May 2016, Administration was directed to add five (5) out of the original nine (9) SAFER funded fire rescue personnel. Last year, these positions were funded with the use of reserves. The proposed budget provides full funding for these five (5) firefighter paramedics without the use of reserves. For the fiscal 2017/2018 year budget, a new SAFER Grant has again been applied for by BSO. If awarded, the City will incur a match of $140,000 for four (4) additional firefighter paramedics. The budget includes funding for these positions from the General Fund if necessary beginning in March.

The City Commission has expressed a desire to increase the City's police presence to address public safety concerns. Therefore, this budget includes the addition of four (4) deputies and three (3) Community Service Investigative Aides. Costs for law enforcement and fire rescue services in this FY 2017/2018 Recommended Budget are:

	BSO Contract		City Pension Funding	
	2017	2018	2017	2018
Police	$12,184,498	$13,577,242	$ 554,785	$ 714,736
Fire Rescue	$10,653,783	$11,099,100	$ 5,670,846	$ 5,582,094

The BSO Police and Fire Rescue contract cost increases are separate and apart from City contributions to the City's legacy Police and Fire Pension plan. City pension contributions for police increased by $159,951.00. However, City contributions for fire rescue decreased slightly by $88,752. The combined BSO contract proposal reflects a cost increase of $1,838,061.00 or 8.04%. This increase includes, two new deputies approved by the City Commission in March 2017, and four (4) additional deputies, three (3) CSIA's and the SAFER grant funding match of $140,000.00 in the proposed FY 2017/2018 budget.

The General Employee Pension Plan contribution increased from $1.497M to $1.762M for FY 2017/18. This required pension funding applies to 19 active participants and 74 retiree and DROP participants. The FY 2017/2018 Recommended Budget plans for almost $1.95M in employer required contributions to the GEP, to provide funding toward the Plan's past service costs and large liability.

The emphasis on City appearance and crime prevention is being expanded. A number of significant funding investments have been made in the City during the past several years in

Oasis neighborhoods, park improvements, and beach area improvements. The City Manager's budget calls for increased police staffing as public safety continues to drive expenditures and maintains a continued focused coordination between the City's contract grounds maintenance, Public Service and Code Compliance staff. Community Development continues to oversee contracted lot maintenance and City responses to derelict property. Public Services continue to bring beach, roadway and park appearance throughout the City to a higher level. Coordinating and sharing staff resources between Community Development, Public Services and Recreation is planned to further improve the City's overall appearance in the coming FY 2017/2018 year.

GENERAL FUND

The Recommended FY 2017/2018 General Fund budget totals $53,279,940 including operating expenditures, budget transfers and capital projects representing an increase of $3,444,989 from the current FY 2016/17 amended budget of $49,834,951. The majority of the increase is a direct result of increased pension contributions to the legacy pension plans, significant additional public safety costs as discussed above as well as capital expenditures that were curtailed in previous years due to budgetary constraints.

I. Revenue

The Certified Taxable Value issued by the Property Appraiser's Office on July 1, 2017 shows that Dania Beach taxable property values increased by 20.68% to $3,874,712,481 from the prior year final total of $3,210,803,862. This is the fifth consecutive year increase reflecting a significant directional (and positive) change in the economy following historical net declines of (8.4%), (6.8%), +4.6%, +5.4%, +7.4% and +9.9% over the previous four years. The rolled back millage rate for the coming fiscal year is 5.4655 mills. The City's current operating millage rate is 5.9998 mills. The Commission can levy up to 6.1380 mills with a majority vote. This Recommended Budget reflects continuation of the current 5.9998 operating millage rate to fund annual City operations in the coming year.

Fire Assessments fees for FY 2017/18 reflects a proposed increase from $200 yr. to $223.75 yr. for each residential property unit. This primarily provides funds for the City's increasing annual contract BSO fire services cost and retirement Fire Pension Plan contribution costs. The proposed $223.75 annual fire assessment fee has increased as a result of a fire assessment study conducted by the City this year. The results of the study showed an increase in calls to the residential and commercial properties categories while a decrease occurred to the warehouse and acreage categories. As such the rates are legally required to be allocated accordingly. These rates must be adopted in order to maintain the existing revenues generated in the prior year and follows the commitment made by the Commission to help fund the fire portion of the City's pension obligation. This adjusted Fire assessment rate provides a net total of $6,157,413 (69%) of the City's $ $9,606,919 Fire protection cost.

The City's residential waste contract increased modestly to $348.48, which reflects a $6.00 increase per year from current levels in accordance with the Waste Management contract.

II. Personnel Services

Citywide General Fund personnel services in the Recommended Budget, including all fringe benefits, totals $15,539,885. This reflects an increase of approximately $1,151,475 from the current FY 2016/2017 amended budget. This FY 2017/2018 Manager's Recommended Budget provides for a 3.0% pay adjustment and an increase of 1% in the employee cost sharing for health benefits, adjusting the total cost share to 15% by general employees effective October 1, 2017. The City will need to successfully conclude collective bargaining negotiations with the City's union in order to implement these personnel changes. However, the Administration is recommending Commission approval of this budget, which will authorize these changes to be implemented on October 1, 2017 for all non-bargaining employees.

The Administration is planning for a compensation-in-class study to evaluate employee compensation. The FY 2017/2018 Manager's recommended budget provides contingency funding to implement approve recommendations.

The majority of the actively working City employees were hired after March 1, 2006 and receive their City retirement benefits through the Florida Retirement System (FRS). Beginning July 1, 2011 the level of total FRS pension contribution was dramatically reduced by the State legislature due to the national and state economy. This lower contribution level has been annually increased by the State Legislature and beginning July 2017 the employee rate equals 7.92% of base pay.

The "closed" City GEP plan now covers only 18 remaining active employees. New pension guidelines issued by the GASB (Governmental Accounting Standards Board) now require full annual recording of the City Pension Liability impacting the City's future annual financial reports as well as the level of annual funding contributions. An additional, second pension plan with FRS is offered to GEP employees that retire through DROP option and continue working at the City. The cost to fund the GEP in the coming year has increased to an employer contribution level of $1.76M. The City also separately pays for a portion of the GEP mandatory employee contribution, through "pick-up" of approximately $191K. Thus, the total GEP contributions funded by the City are approximately $1.95M in the FY 2017/2018 Recommended Budget.

The Recommended FY 2017/2018 budget reflects a slight increase to the current annual health costs of approximately 5.0% based on preliminary estimates from the City's health insurance consultant, bringing City employer costs to approximately $7,220 for a single person and $19,140 for a family per year. These rates are based upon the City's actual health claims experience for the past twelve months. The renewal quote is still pending from the Florida League of Cities and these rates are subject to change. The Administration established an annual health plan review committee to make recommendations to the City Manager on annual health coverage. The five member committee includes two members of the City's collective bargaining union.

The City has chosen to fund a Trust Investment for implementation of City retiree health benefits under GASB 45 (OPEB: Other Post Employment Benefits). Recent calculation by the actuary indicated that the annual required contribution necessary to accumulate funds to pay for retiree health benefits is approximately $1.0 million dollars. A portion of the ARC (annual required contribution) is paid from retiree premium collections in the City's Health Insurance Fund. The City also incurs and pays retiree health benefits through its weekly

payment of insurance premiums. The City suspended contributions towards this liability in recent years due to the economic downturn. With the improvement in the economy and increase in property values the City Administration will seek to renew the funding of this $12.7M unfunded liability in the FY 2018/19 fiscal year.

III. Operating Expenses – General Fund

The Broward Sheriff Office's police services contract was renewed in 2015. The current contract was extended for an additional five years scheduled to expire September 30, 2020. The FY 2017/2018 Recommended Budget for police service costs, operating expenses including school crossing guards and City pension costs reflects an increase of $1,553,495 to a total of $14,394,978. The City police budget reflects the BSO annual service contract total of $13,577,242 reflecting the increase in the four (4) police officers and three (3) Community Service Investigative Aides. The Recommended Budget increases annual City Police Pension Plan contributions by $159,951 to a total of $714,736. This pension cost increase considers the closed City Police Plan's investment earnings, changes in methods and elimination of Plan actuarial amortizations and the Pension Board's continued reduction in the Plan's estimated investment rate of return.

The Recommended Budget for BSO Fire Rescue Services, operating expenses and City pension costs reflects an increase of $350,366 to a total of $16,686,894. The annual Broward Sheriff Office contract cost is planned at $10,959,100. Additionally, the City has budgeted an additional $140,000 match for a SAFER Grant if awarded. In addition to the BSO contract cost, the Recommended Budget provides funding to the City's Fire Pension Plan at an adjusted amount of approximately $5,582,094. This City Fire Pension Plan annual cost includes funding toward this 'closed' City Plan's retirement liability, investment earnings and most notably continuing downward adjustment to the Plan's assumed rate of investment return approved by the Pension Board.

Annual City funding for the CRA in FY 2017/18 reflects a total of $1,364,331 for the coming year comprised of $880,000 in operating resources, $10,000 in support of the Arts & Seafood Festival, $224,331 for the City's administrative cost allocation and $250,000 for the repayment of a loan from Broward County, which may be forgiven in the future.

IV. Capital Purchase / Capital Projects

The Recommended Budget provides funding for capital purchases that are generally less than $100,000 and/or not included in the City's broader Capital Project Plan (such as roadway maintenance, bridge repair and facility maintenance plans). Recommended capital purchases for all City Funds for FY 2017/2018 is $1,460,139. These capital purchases are primarily for repaving of streets, improvements to the City's parks, drainage and sewer improvements as well as the purchase of several new vehicles to upgrade the City's aging fleet.

Citywide Capital Projects (including the 5-year Capital Plan by each City Department) provide funding for projects that generally cost more than $100,000 which the asset will last more than 7-10 years. Major projects include Citywide stormwater and water distribution improvements, beach repaving and striping, NW 1st Street watermain replacement, and continued funding towards the Beach Redevelopment Phase II in the amount of $200,000. Additional Oasis project funds in the amount of $200,000 have also been included.

MARINA FUND

The Marina Enterprise Fund was established in 2012 in conjunction with a Marina Renovation Project bank loan. The fully operational Marina is currently close to capacity which allows the Marina Fund to be fully self-sufficient. Current unrestricted net position at September 30, 2016 is running at a small deficit of $(9,405), which should rebound into positive territory by September 2017. The operating deficit is reflective of a need to increase the current rental rates. Rates have been evaluated to ensure the City is within market rates and an increase is recommended in the FY 2017/18 budget. This rate is necessary not only for operational purposes but to maintain compliance with the market as dictated by grant and loan covenants. Total operating revenues of $1,032,180 are planned in the coming year. The annual management fee is estimated to be $197,295. Other operating costs and annual repayment of $199,194 on the bank loans, provides a contingency balance of $175,161 in this Recommended FY 2017/2018 Budget. The Administration's recommendation is to keep this amount in reserve to comply with debt service reserve requirements and ongoing maintenance.

PARKING ENTERPRISE FUND

To meet needs and improve controls over the City's Parking Facilities operation, maintenance of the parking garage was transferred from Community Development to Public Services in FY 2015. Community Development continues to oversee the beach parking operations. Improvements to this enterprise were implemented during 2014 with the addition of three (3) part-time certified parking enforcement officers. This was further enhanced during 2015 by the addition at mid-year of one (1) full-time parking enforcement officer. This additional full-time parking enforcement allowed for less daily oversight by code enforcement allowing them to focus more with City Code activities. The Parking Enterprise Fund budget revenue estimates remain stable for the coming year. Continued success of the new beach restaurant operation, expansion of parking compliance into the evening hours through use of the full-time and part-time officers, the development of the beach parking app, which allows patrons to pay via their mobile phones, have all contributed to the success of these operations. Annual revenues are planned at $1,677,263 in 2017/2018 reflecting a small increase of $136,831 from the current year which is likely due to the introduction of e-ticketing and pay by phone parking options which have added efficiency to parking operations and increased parking compliance.

The vast majority of the $1.7 million annual parking revenue comes from beach area parking and resident decals. Beach costs are budgeted at $1,516,459 for the coming 2017/2018 fiscal year that includes a small contingency of $94,853. Notably the Parking Fund also reflects transfer of $200,000 to the City's Capital Project Fund to provide funding for Phase II of the Beach Capital Improvement Project. Downtown parking garage revenues are not forecast to provide meaningful source of revenue until downtown development demand begins to create a continuing and meaningful customer base. Garage operating costs of $160,804 are reflected in the FY 2017/2018 budget primarily for evening garage security costs, utilities, insurance and facility maintenance.

BUILDING INSPECTION FUND

The total operating revenue for the Building Operations Fund in FY 2017/2018 is planned at $3,082,113, a decrease of $468,503 from the current year. This is a reasonably general estimate. It should be noted while building development increases, permit fees are not necessarily received in the same year due to timing differences and the unpredictability of the commercial development market. However, due to additional development in the past few years, the Building Fund now has a reserve balance totaling $1.3M at September 30, 2016. Continued improvement in the local and state economy continues to reflect improved and expanding construction activity (Dania Pointe for example). Building expenditures reflect a planned increase of $400,000 for inspection consulting costs to an annual total of $1,250,000.

WATER FUND

Total Water Fund operating revenue in FY 2017/2018 is $5,619,464, reflecting an increase of $138,654 over the current year. No rate adjustment is proposed or considered necessary in the Recommended FY 2017/2018 Budget as additional SRF loan funding has been curtailed. Total expenditures, excluding transfers for FY 2017/2018 are budgeted at $4,968,675 including $291,125 for the ongoing meter replacement program, $70,000 for Water Distribution division repairs and a small contingency for unanticipated costs in the amount of $14,338. Additional funding is provided for the purchase of three (3) new vehicles for $75,500 and the NW 1st street main replacement as well as water utility system improvements for $591,730. Annual debt service costs remain significant at $960,910. Debt service cost reflects the Utility's use of a substantial SRF loans over the past several years for several major capital improvements – including the completed $9 million nano-filtration plant, renovation of the City lime softening plant, purchase and installation of new high-service pumps, removal and replacement of a water storage tank, and replacement of underground water mains. The City administration continues to remain cognitive of the gap in water and sewer rates between the East and West sides of the City. The average Dania Beach monthly bill is $126.62, whereas the Broward County utility bill for the same usage is $77.22 per month. The City has deliberately halted borrowing for capital projects and is now funding ongoing repairs and maintenance on a cash basis.

SEWER FUND

Total Sewer Fund FY 2017/2018 revenues are $6,592,257, which is in line with the current FY 2016/2017 year. Expenditures, excluding transfers total $5,786,975, which includes the plan to purchase two new vehicles and ongoing sewer distribution improvements of $245,000. Contract effluent treatment paid to the City of Hollywood is planned at $3.44 million reflecting a small increase of $91,000 from current year levels. Planned costs for loan debt service totals $207,451. A balance of $758,696 remains as a contingency for unscheduled repairs, maintenance, and other improvements.

STORMWATER FUND

Stormwater assessment fees for FY 2017/18 are proposed to remain at current levels of $40 yr. per ERU (equivalent residential unit) in the Recommended Budget providing a total of $2,017,995. A separate, major infrastructure replacement program approved in 2011 to improve stormwater run-off in the City's Southeast area will continue into the coming budget year. This capital project is being funded by a State Revolving Fund (SRF) loan of $7.7 million but is not reflected as an added component of this FY 2017/2018 Recommended Budget since

it was approved and appropriated in prior years. SRF loans debt service repayments in the coming 2018 year are expected to be $69,448.

SUMMARY

The Administration recommends that the City maintain the existing operating ad valorem millage rate at 5.9998 mills to fund costs of annual operations. The City's fifth year of increasing taxable property values is noteworthy after five years of decline and has seen property values increase beyond their 2007 levels for the first time. This will aid the City in working toward balancing annual service costs with available resources. The rolled- back rate of 5.4655 would provide approximately $1.97M less revenue to fund City operations in the coming year. The voter approved debt service millage rate is .1911 mills.

The City Attorney and the CRA are not under the City Manager's authority; therefore, I have made no recommendations concerning their budgets. Commission direction is necessary in order to consider the Manager's Recommended Budget document, set the proposed millage and non-ad valorem assessment rates, and properly notify property owners of the City's first September Public Hearing through the County TRIM mailing notice. The proposed millage must be set and delivered to the County prior to August 4, 2017.

The Recommended Budget may be modified pursuant to the Commission's review and discussions over the coming weeks. Staff will account for approved changes to expenditures / revenues at the first public hearing where you will vote on the Millage rates. If desired, the proposed ad valorem millage can be lowered at the September public hearings although not recommended.

I extend my appreciation to all Department Directors and their staff for the hard work and dedication in developing this budget in a timely and responsible manner. Special recognition and thanks is given to Nicki Satterfield, Adam Segal, and Yeimy Guzman for their dedication and commitment in preparing this budget document.

Respectfully submitted,

Robert R. Baldwin
City Manager

CITY OF DANIA BEACH
DEPARTMENT OF FINANCE
MEMORANDUM

TO: Honorable Mayor and Commissioners

FROM: Robert Baldwin, City Manager

BY: Nicki Satterfield, Finance Director

DATE: September 19, 2017

SUBJECT: Final Public Hearing – Ad Valorem Tax and FY 2017/18 Budget

The Commission held its first public hearing on September 13th to consider recommendations from the Administration and take public input for the Ad Valorem Tax rate and proposed FY 2017/18 annual budget. The Commission approved a list of adjustments at the first public hearing.

Tonight, the Commission will hold its final public hearing on the Ad Valorem tax rate and annual budget. After considering public input, the Commission will take action on two Resolutions establishing final approval of the following two items:

1) Ad Valorem Taxes

a.	Operating Ad Valorem Tax rate	5.9998 Mills
b.	Voter Approved Debt Service millage rate	.1911 Mills
	Total Combined Rate	6.1909 Mills

The Operating Ad Valorem rate reflects an 9.78% INCREASE from the City's "rolled back" rate of 5.4655 mills.

and

2) Approval of the Final FY 2017/18 Budget as amended

City of Dania Beach
Amendments to Proposed Budget
10-1-2017 to 9-30-2018

			Account Description	Increase	Decrease
1	*Amendment for BSO Law Enforcement (Remove 3 CSIA's)*				
	Decrease to Police Professional Services (001-21-01-521-31-10)	General Fund	Professional Services		(335,115)
	Increase to General Fund Contingency (001-18-00-519-99-10	" "	Contingency	335,115	
2	*Amendment for BSO Law Enforcement (Reduce 4 BSO Deputies Oct 1st to 2 BSO Deputies Oct 1st)*				
	Decrease to Police Professional Services (001-21-01-521-31-10)	General Fund	Professional Services		(326,378)
	Increase to General Fund Contingency (001-18-00-519-99-10)	" "	Contingency	326,378	
3	*Amendment for BSO Law Enforcement (Add 3 BSO Deputy April 1st)*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	General Fund Contingency		(244,784)
	Increase to Police Professional Services (001-21-01-521-31-10)	" "	Professional Services	244,784	
4	*Amendment for BSO Fire Rescue (Add 3 FF/PM October 1)*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	General Fund Contingency		(414,631)
	Increase to Fire Rescue Contractual Services (001-22-01-522-34-10)	" "	Contractual Services	414,631	
5	*Amendment for BSO Fire Rescue (Add 1 FF/PM April 1)*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	General Fund Contingency		(69,105)
	Increase to Fire Rescue Contractual Services (001-22-01-522-34-10)	" "	Contractual Services	69,105	
6	*Amendment for BSO SAFER Grant*				
	Decrease to Fire Rescue Contractual Services (001-22-01-522-34-10)	General Fund	Contractual Services		(140,000)
	Increase to General Fund Contingency (001-18-00-519-99-10)	" "	General Fund Contingency	140,000	
7	*Amendment for Mobility Plan*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(100,000)
	Increase to Community Development (001-15-01-515-31-10)	" "	Professional Services	100,000	
8	*Amendment for Chamber Donation*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(5,000)
	Increase to Commission (001-11-01-511-31-10)	" "	Professional Services	5,000	
9	*Amendment for Gracefully Aging Program*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(8,000)
	Increase to Recreation (001-72-01-572-31-10)	" "	Professional Services	8,000	
10	*Amendment for Employee Appreciation Event*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(5,000)
	Increase to General Administration (001-18-00-519-34-10)	" "	Contractual Services	5,000	
11	*Amendment for Summer Program*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(12,075)
	Increase to Recreation (001-72-08-572-xx-xx)	" "	Salaries, Benefits, & Operating	12,075	
12	*Amendment for Lobbyist & Grant Writer Consultant Fees*				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(80,000)
	Increase to Commission (001-11-01-511-31-10)	" "	Professional Services	80,000	
13	*Amendment for Debt Service Revenue*				
	Decrease to Miscellaneous Revenue (001--00-00-369-90-01)	General Fund	Miscellaneous Revenue		(124)
	Increase to Debt Serve Re venue (001-00-00-311-01-01)	" "	Ad Valorem Debt Revenue	124	

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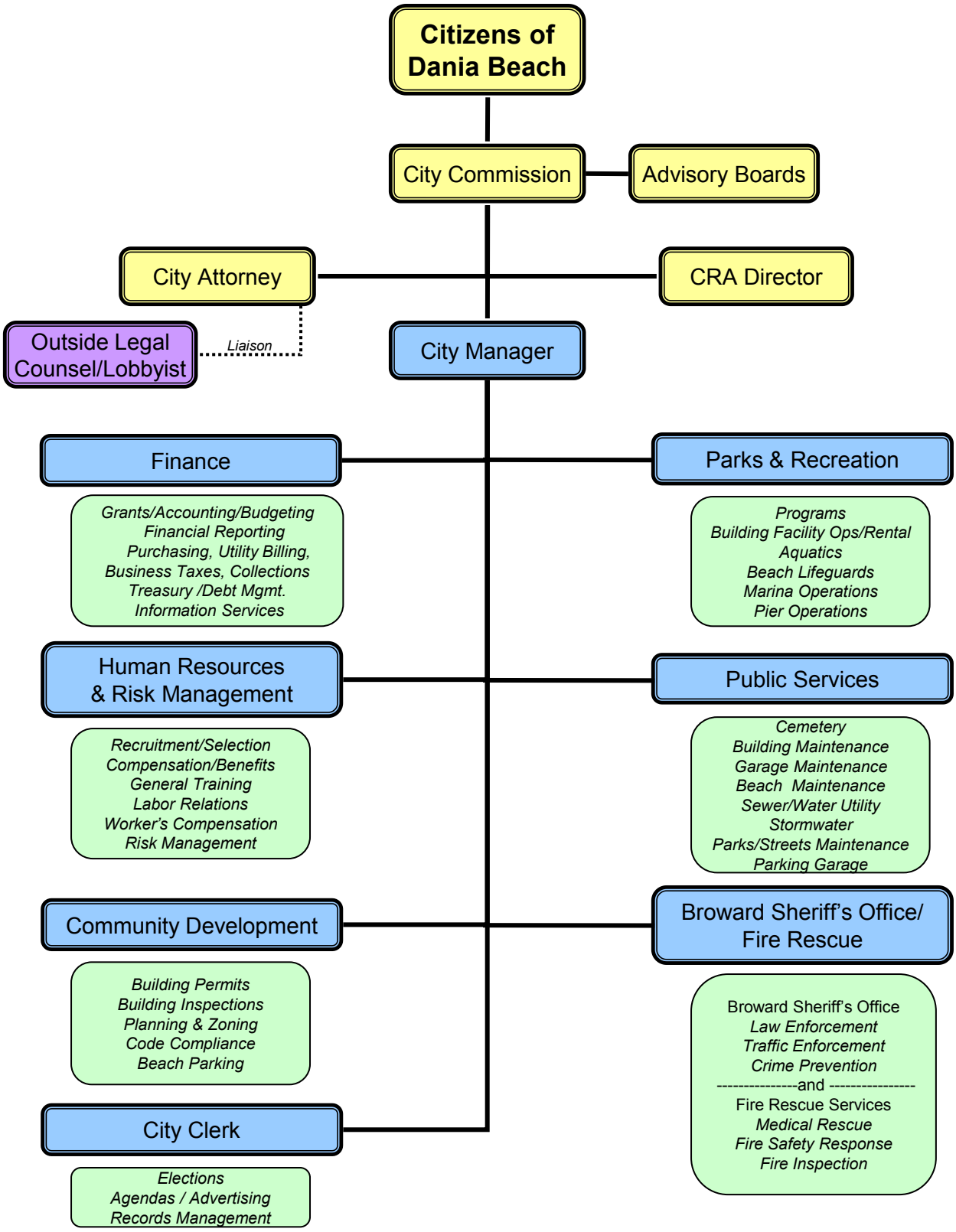
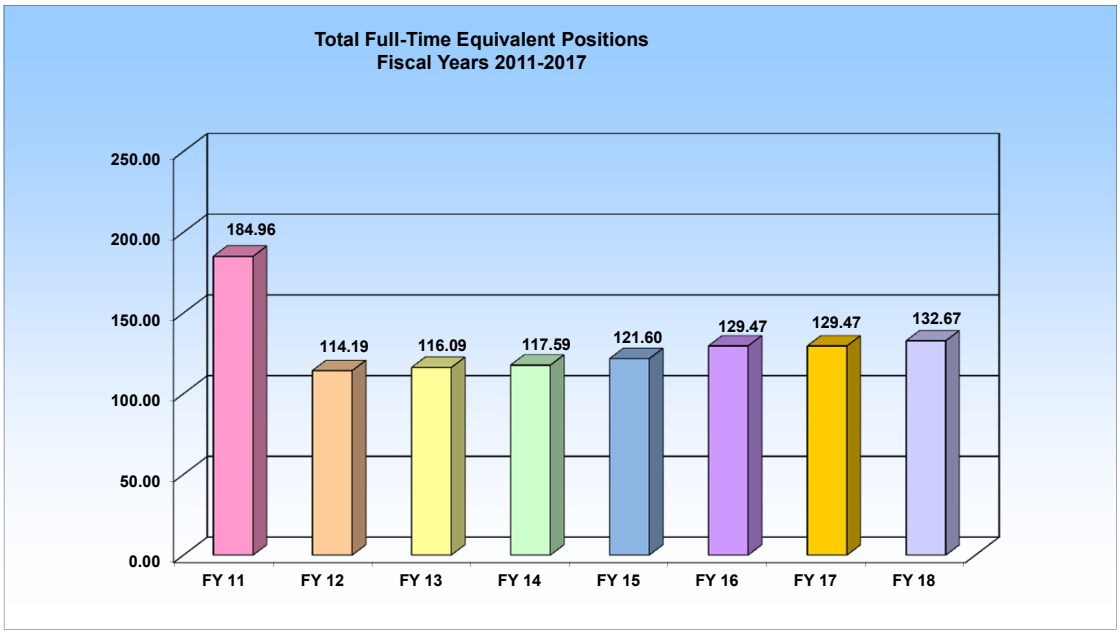
City of Dania Beach
Organizational Chart



Personnel Complement

DEPARTMENT	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Approved FY 2018	
City Commission	5	5	5	5	5	5	5	**5**	
City Manager	4	3	3	3	3	3	3	**3**	
City Attorney	2	2	2	2	2	2	2	**2**	
City Clerk	2.5	2.5	2.5	2.5	2.5	2.5	2.5	**2.5**	
Finance (Excludes 4 Utility Cust. Serv & 2 Field Crew)	8	8	9	9	10	10	10	**10**	
Human Resources & Risk Mgmt	3.5	2.5	2.5	2.5	2.5	3	3	**3**	
Fire-Rescue	68	Contract	Contract	Contract	Contract	Contract	Contract	**Contract**	
Community Development	4.25	4.25	4.25	4.25	2.75	3.75	3.8	**4**	
Code Compliance	9	8.9	8	8	6.65	6.65	6.25	**7.5**	
Building	5.75	5.75	5.75	5.75	7	8	7.85	**7.75**	
Recreation	20.19	20.19	22.09	21.09	22.10	23.22	23.22	**25.42**	*1 FT Athletic Director * 1 FT Lifeguard Position * 1 PT Life Guard Position * 3 Recreation Assistants converted from PT to FT * Eliminate 3 PT Custodians
Parking Division	2.62	1.10	1.00	2.50	4.10	5.10	5.60	**4.25**	
Public Services	16.80	19.45	19.45	20.45	22.45	23.90	23.90	**28.90**	*1 FT Facilities Manager
Water Utility	16.7	16.95	16.95	16.95	16.95	17.5	17.50	**17.50**	
Sewer Utility	7.9	5.05	5.05	5.05	5.05	5.2	5.20	**4.20**	
Stormwater Management	5.6	6.55	6.55	5.55	5.55	6.65	6.65	**3.65**	
Dania Beach Marina	0.15	Contract	Contract	Contract	Contract	Contract	Contract	**Contract**	
Community Redevelopment Agency	3	3	3	4	4	4	4	**4**	
Total Full Time Equivalent	**184.96**	**114.19**	**116.09**	**117.59**	**121.60**	**129.47**	**129.47**	**132.67**	
Contract- Police	79.00	79.00	79.00	77.00	77.00	77.00	79.00	86.00	* 4 FT BSO Deputies * 3 FT BSO CSIAs
Contract- Fire Rescue	see above	61.00	61.00	51.00	60.00	60.00	56.00	56.00	
Grand Total Including BSO- Public Safety Contract	263.96	254.19	256.09	245.59	258.60	266.47	264.47	274.67	



City-wide All Funds Summary

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Revenues / Resources				
General Fund	$ 44,743,570	$ 48,468,164	$ 49,834,951	$ 53,279,940
Water Fund	5,619,733	5,601,591	6,626,159	6,274,518
Sewer Fund	6,670,364	6,698,407	9,420,158	6,592,257
Stormwater Fund	2,042,108	1,970,241	9,544,062	3,234,255
Marina Fund	775,742	869,565	876,705	1,032,180
Building Fund	2,687,323	2,143,961	3,550,616	3,082,113
Parking Fund	1,644,600	1,685,067	1,540,432	1,677,263
Pier Fund	463,542	476,755	503,963	532,675
Debt Service Fund	----------	funded by transfers from other City funds		----------
Total Revenue	**$ 64,646,981**	**$ 67,913,751**	**$ 81,897,046**	**$ 75,705,201**
Expenses / Expenditures				
General Fund	$ 41,934,128	$ 46,681,208	$ 49,834,951	$ 53,279,940
Water Fund	5,492,304	5,558,780	6,626,159	6,274,518
Sewer Fund	4,519,412	5,438,993	9,420,158	6,592,257
Stormwater Fund	1,311,626	1,502,376	9,544,062	3,234,255
Marina Fund	825,522	934,948	876,705	1,032,180
Building Fund	2,182,176	2,531,465	3,550,616	3,082,113
Parking Fund	1,199,361	1,200,592	1,540,432	1,677,263
Pier Fund	473,553	521,432	503,963	532,675
Total Expenses	**$ 57,938,081**	**$ 64,369,794**	**$ 81,897,046**	**$ 75,705,201**
Net Surplus (Deficit)	**$ 6,708,900**	**$ 3,543,957**	-	-

FY 2018- 2022 Capital Projects Plan

Department	Projects	FY 2012-2015 Approved	FY 2016	FY 2017	FY 2018	FY 2019	FY2020	FY2021	FY2022	Total	Funding
City Manager	Neighborhood Improvements Oasis Project		200,000		200,000					200,000	General Fund
Public Services	West Dania Beach Blvd Bridge					1,500,000	2,500,000			4,000,000	100 % State/Fed Funds-No Match
	Sun Garden Isles Multimodal Enhancements			571,290							Match 90000
	Irrigation - Water Reuse System (from Hollywood treatment)					594,000	351,000	561,750	240,750	1,747,500	
	Dumpster Enclosures	185,000									General Fund
	City Bus Shelter Program		100,000								General Fund
	Streetscaping- NW 1st Ave from Stirling Rd to NW 3rd Ave					995,000				995,000	
Recreation	Beach Maintenance Nourishment - Possible City Cost Share					250,000	790,000	790,000	790,000	2,620,000	City/County/Army Corp of Eng.
	Beach Redevelopment Phase II	525,000	525,000	400,000	200,000					200,000	$200K Parking Fd Revenues
	Frost Park-Laser Grade					266,713				266,713	
	Olsen Middle Grass Options					180,000				180,000	
Stormwater Fund	Malaleuca Gardens Drainage Improvements/Roadwork					660,000				660,000	
	Stormwater Improvements - SW 43rd Ter, SW 49 Ct, SW 49 St				1,170,960	1,079,940	790,000	790,000	790,000	4,620,900	Stormwater Net Assets
	SE Stormwater Drainage Improvements	7,212,000									SRF Loan
	Stormwater Improvements-SW 26th Ter,SW 31st St,SW 32nd St, and Area to South	722,250									50% Stormwater Funds/50% FDOT
Water Fund	Melaleuca Water Main Replacement (in-house) Materials and Supplies	250,000									Water Net Assets
	SE SW 2 Ave Water Main Replacement					2,288,110				2,288,110	
	NW 1st Street Main Replacement				431,730					431,730	Water Net Assets
Sewer Fund	Telemetry/SCADA System			500,000							Sewer Utility Revenues
	Lift Station Rehabilitation					1,035,000	930,000			1,965,000	Sewer Net Position
Parking	Beach Parking Area - Pavement, Signage, Curbing					164,000	100,000	100,000	100,000	464,000	
	Beach Repaving and Striping				160,000					160,000	Parking Fund Revenues
Total					**2,162,690**	**9,012,763**	**5,461,000**	**2,241,750**	**1,920,750**	**20,798,953**	
Funding	General Fund-Operating Budget				200,000						
	General Fund - Reserves										
	Perpetual Care Fund										
	Water Utility Revenues										
	Sewer Utility Revenues										
	Stormwater Utility Revenues										
	Parking Revenues				360,000						
	Water Fund Impact Fees										
	Sewer Fund Impact Fees										
	Water Fund Net Assets				431,730						
	Sewer Fund Net Assets										
	Stormwater Net Assets				1,170,960						
	Water Debt Financing										
	Sewer Debt Financing										
	Stormwater Debt Financing										
	Total				**2,162,690**						

FY 2018 - 2022 Capital Purchases Plan

Department	Purchases	FY2018	FY2019	FY2020	FY2021	FY2022	Total	Funding
Recreation	Chester Byrd Shade System	35,300					35,300	General Fund
	Beach - Life Guard Tower North of Pier	39,604					39,604	General Fund
	Nyberg Swanson House Remediation	50,000					50,000	General Fund
	CW Thomas Playground and Surface		104,230				104,230	General Fund
	Frost Park - Skate Park Resurfacing	13,735					13,735	General Fund
	Frost Park -Treadmills	7,500					7,500	General Fund
	PJ Meli - Railings	15,000					15,000	General Fund
	Mullikin Park Shade System		24,010				24,010	General Fund
Public Services-General	Roadway Repaving Program	250,000	500,000	500,000	500,000		1,750,000	General Fund (3 Cents Gas Tax)
	New Lighting Installation Program		100,000	100,000	100,000	100,000	400,000	General Fund
	Bridge Repair & Maintenance		110,000	121,000	133,100	146,410	510,510	General Fund
	Traffic Calming		132,500	132,500	132,500	132,500	530,000	General Fund
	Alleyway Repaving Program	70,000	92,400	101,640	111,804	122,984	498,828	General Fund
	Sharrow Bike Lanes		60,000	60,000	60,000	60,000	240,000	General Fund
	Holiday Street Décor		100,000	100,000	100,000	100,000	400,000	General Fund
	Admin Building Security and Automation Upgrade System		100,000				100,000	General Fund
	City Hall Park		50,000	50,000	50,000	50,000	200,000	General Fund
	Grounds Division - Ford F-250 (Qty 1)	41,000					41,000	General Fund
	Grounds Division - Ford F-550 (Qty 1)	160,000					160,000	General Fund
	Streets Division - Ford F-150 Crew Cab (Qty 2)	65,000					65,000	General Fund
	Construction Maintenance Division - Cargo Van (Qty 1)	35,000					35,000	General Fund
Water Fund	Water Plant One Ford F150	25,000					25,000	Water Utility Fund
	Water Distribution One Ford F150 (50/50 Water, Sewer)	17,500					17,500	Water Utility Fund
	Water Distribution One Ford Transit Van	33,000					33,000	Water Utility Fund
	Administration - Ford Explorer (25/25/50 - Water, Sewer, Stormwater)	7,500					7,500	Water Utility Fund
	Utility Distribution Improvements	160,000					160,000	Water Net Assets
Sewer Fund	Sewer Improvements	245,000	245,000	245,000	245,000	245,000	1,225,000	Sewer Utility Fund
	Sewer Distribution (Public Services) One (1) F150 (50/50 water)	17,500					17,500	Sewer Utility Fund
	Administration - Ford Explorer (25/25/50 -Water, Sewer, Stormwater)	7,500					7,500	Sewer Utility Fund
Stormwater Fund	Small Drainage Improvements	120,000	132,000	145,200	159,720	175,692	732,612	Stormwater Fund
	Administration - Ford Explorer (25/25/50 - Water, Sewer Stromwater)	15,000					15,000	Stormwater Fund
	Stormwater Utility - Ford F-150	30,000					30,000	Stormwater Fund
Total		**1,460,139**	1,750,140	1,555,340	1,592,124	1,132,586	7,490,329	
Funding	3 cents gas tax - Current Year	250,000						
	General Fund	532,139						
	Building Fund							
	Parking Fund							
	Water Utility	243,000						
	Sewer Utility	270,000						
	Stormwater Utility	165,000						
	Total	**1,460,139**						

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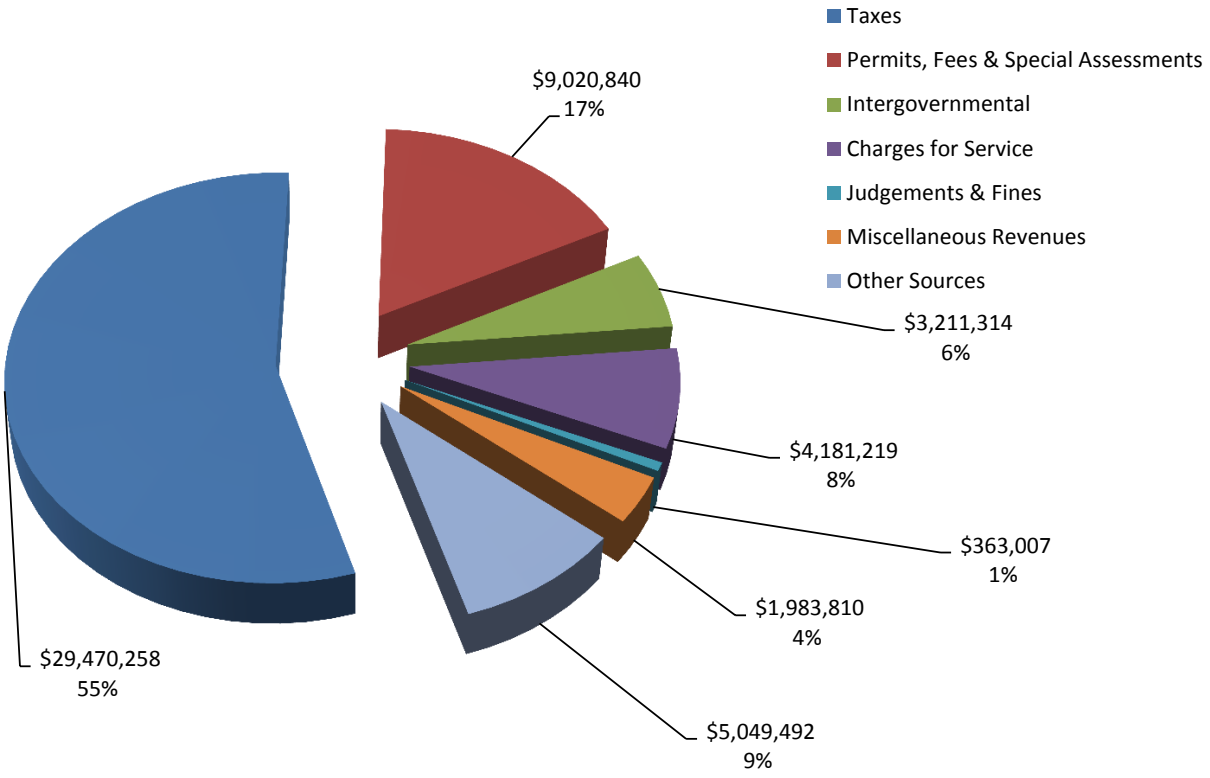
General Fund

General Fund

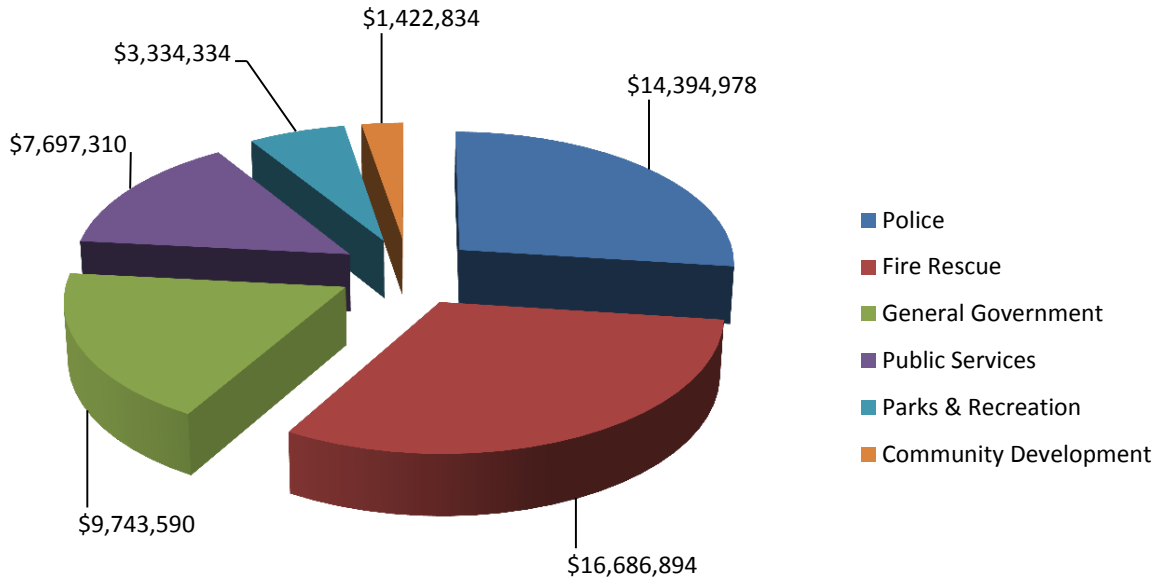
	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 001 - General Fund				
Revenue Sources				
31 - Taxes	23,127,607	24,311,822	25,225,975	29,470,258
32 - Permits, Fees and Special Assessments	8,608,364	8,975,474	9,097,874	9,020,840
33 - Intergovernmental Revenue	3,092,021	3,185,223	3,184,002	3,211,314
34 - Charges for Services	3,639,393	4,188,093	4,102,379	4,181,219
35 - Judgments, Fines, and Forfeits	513,704	463,642	367,201	363,007
36 - Miscellaneous Revenues	1,833,327	2,434,461	1,994,230	1,983,810
38 - Other Sources	3,929,154	4,909,449	5,863,290	5,049,492
Revenue Totals	**44,743,570**	**48,468,164**	**49,834,951**	**53,279,940**
Expenditures				
Mayor and Commission	411,177	453,507	475,967	519,188
City Manager	772,278	593,163	609,187	612,350
City Clerk	274,468	287,108	313,237	310,045
Human Resources/Risk Management	276,192	312,518	394,234	363,060
Finance	1,108,759	1,157,833	1,263,325	1,288,857
Information Systems	480,735	533,062	674,311	641,370
Legal	904,793	946,628	1,136,344	1,156,919
Community Development - Planning/Zoning	566,709	650,563	700,174	723,117
Community Development-Code Compliance	582,012	641,047	660,733	699,717
General Services	582,580	258,482	693,214	400,767
General Insurance	639,689	658,483	691,893	850,181
Contingency & Legal Settlements	172,170	-	175,995	272,190
Capital Project Transfers	560,000	940,000	-	200,000
CRA Contributions	1,169,170	1,169,170	1,169,170	1,364,331
Debt Services Transfer Payments	1,414,020	1,269,351	1,140,709	1,085,395
Other Fund Transfers - Incl Retiree Health	462,000	461,440	392,460	633,176
Police Services	11,673,595	12,382,754	12,841,483	14,394,978
Fire Rescue Services	12,125,710	14,450,148	16,756,082	16,686,894
Public Services - Solid Waste	2,012,939	2,380,897	2,631,614	2,765,796
" " - Administration	180,759	399,893	399,137	419,380
" " - Construction & Maintenance	399,613	442,206	535,568	693,593
" " - Fleet Management	188,908	395,093	200,325	223,961
" " - Parks & Grounds Maintenance	793,439	932,081	949,170	1,324,428
" " - Cemetery	121,772	133,737	137,539	130,789
" " - Streets	1,571,246	2,094,087	1,960,494	2,155,526
Recreation - Administration	801,457	986,144	891,155	1,034,173
" " - Beach	622,622	679,080	788,694	849,357
" " - C.W. Thomas Park	307,967	187,662	211,813	259,614
" " - IT Parker	74,326	63,952	71,373	73,495
" " - Frost Park	218,309	297,988	373,667	521,737
" " - P. J. Meli Aquatics	322,679	348,090	356,250	357,550
" " - P. J. Meli Park	96,865	127,982	179,261	206,148
" " - Summer Program	45,170	47,058	60,372	61,858
Expenditure Totals	**41,934,128**	**46,681,207**	**49,834,951**	**53,279,940**
Net Surplus (Deficit)	**2,809,442**	**1,786,957**	**-**	**-**

General Fund Revenue Sources



Total Budget $53,279,940

General Fund Expenditures by Function



Total Budget $53,279,940

General Government includes: Mayor and Commission, Office of the City Manager, General Administration, City Attorney, Office of the City Clerk, Department of Human Resources & Risk Management, and the Department of Finance.

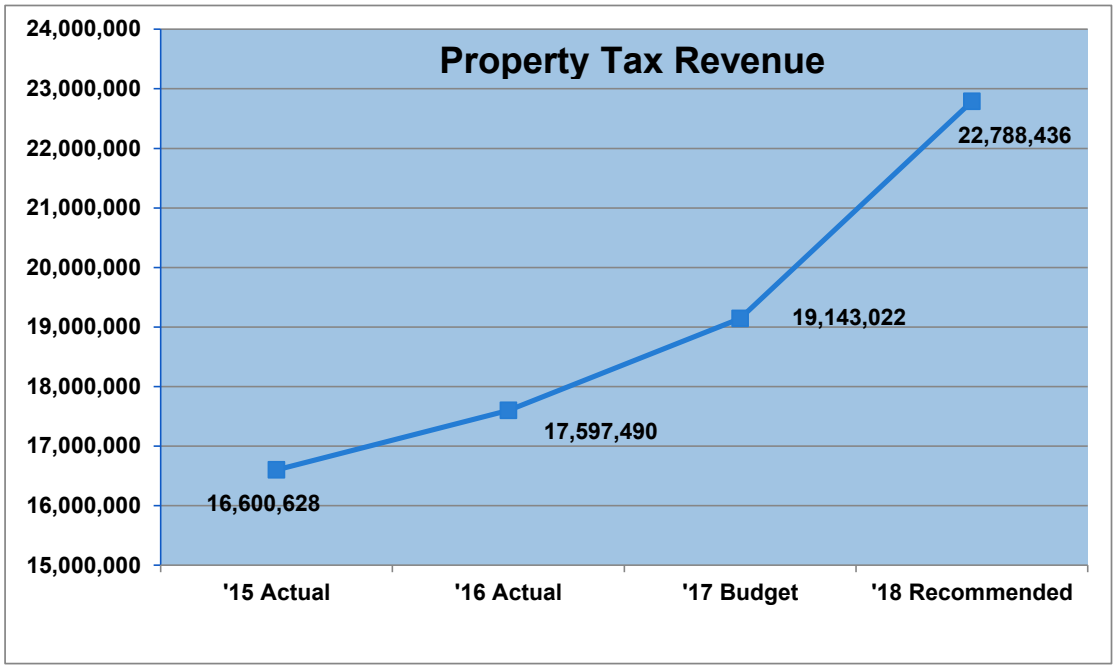
Community Development includes: Planning and Zoning, Code Compliance

Public Services includes: Public Services Administration, Construction & Maintenance, Cemetery, Streets, Fleet Management and Solid Waste

Parks & Recreation includes: Parks Maintenance, Beach and all Recreation Facilities

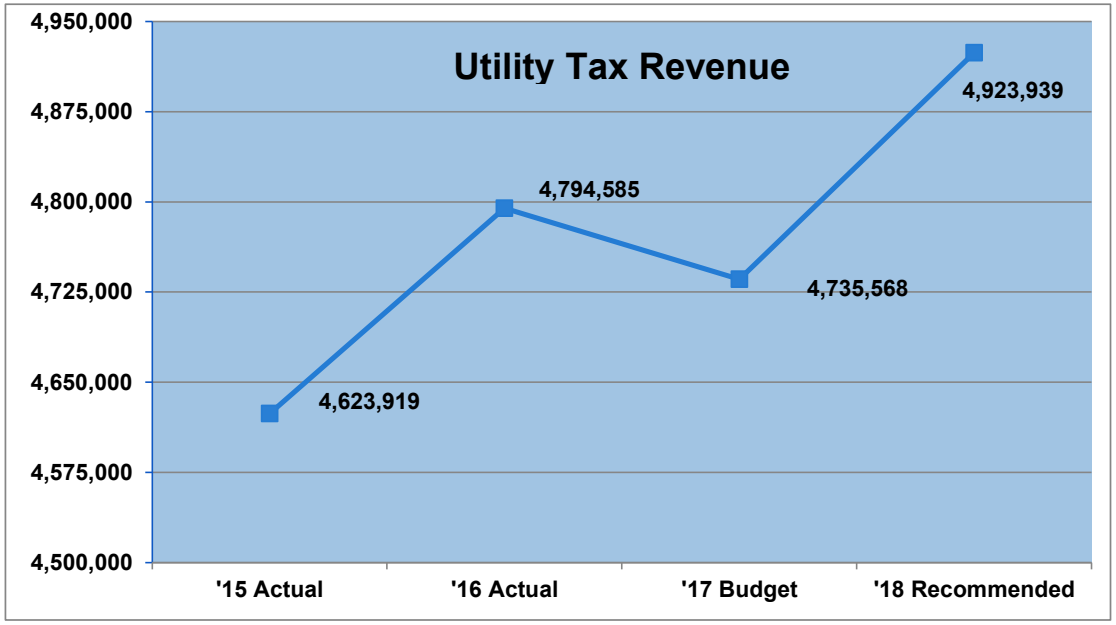
	'15 Actual	'16 Actual	'17 Budget	'18 Recommended
1	15,912,353	16,917,429	18,387,922	22,085,125
2	688,275	680,061	755,100	703,311
	16,600,628	17,597,490	19,143,022	22,788,436

1 Ad Valorem Taxes
2 Ad Valorem Taxes- Debt Service



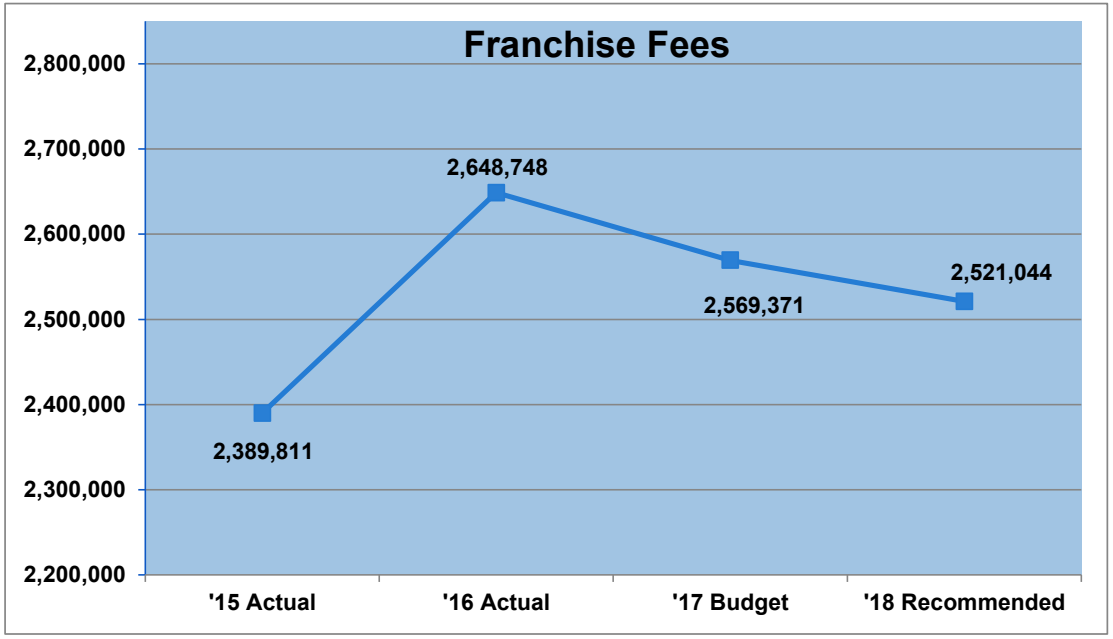
	'15 Actual	'16 Actual	'17 Budget	'18 Recommended
1	2,609,079	2,760,152	2,760,069	2,884,366
2	761,010	767,498	799,080	821,422
3	19,494	29,412	32,018	30,288
4	10,336	7,975	11,713	11,800
5	1,224,000	1,229,548	1,132,688	1,176,063
	4,623,919	4,794,585	4,735,568	4,923,939

1 Electric Utility Tax
2 Water Utility Tax
3 Gas Utility Tax
4 Propane Utility Tax
5 Communications Tax



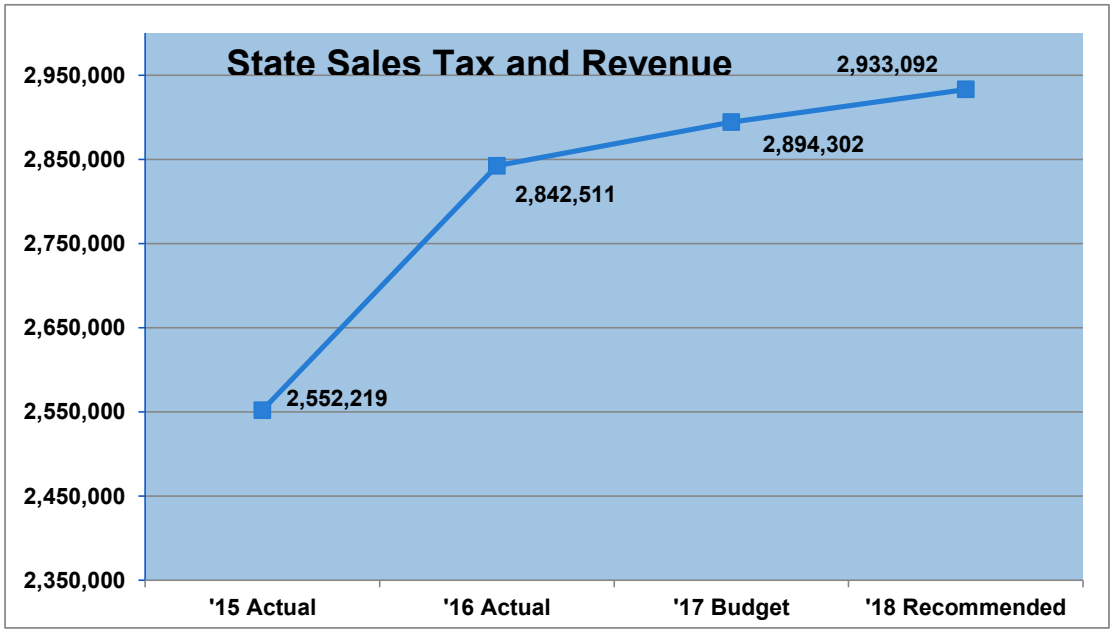
	'15 Actual	'16 Actual	'17 Budget	'18 Recommended
1	1,999,094	2,154,419	2,080,683	2,047,804
2	21,267	22,500	22,500	17,596
3	369,450	471,829	466,188	455,644
	2,389,811	2,648,748	2,569,371	2,521,044

1 Electric Franchise
2 Gas Franchise
3 Solid Waste Franchise

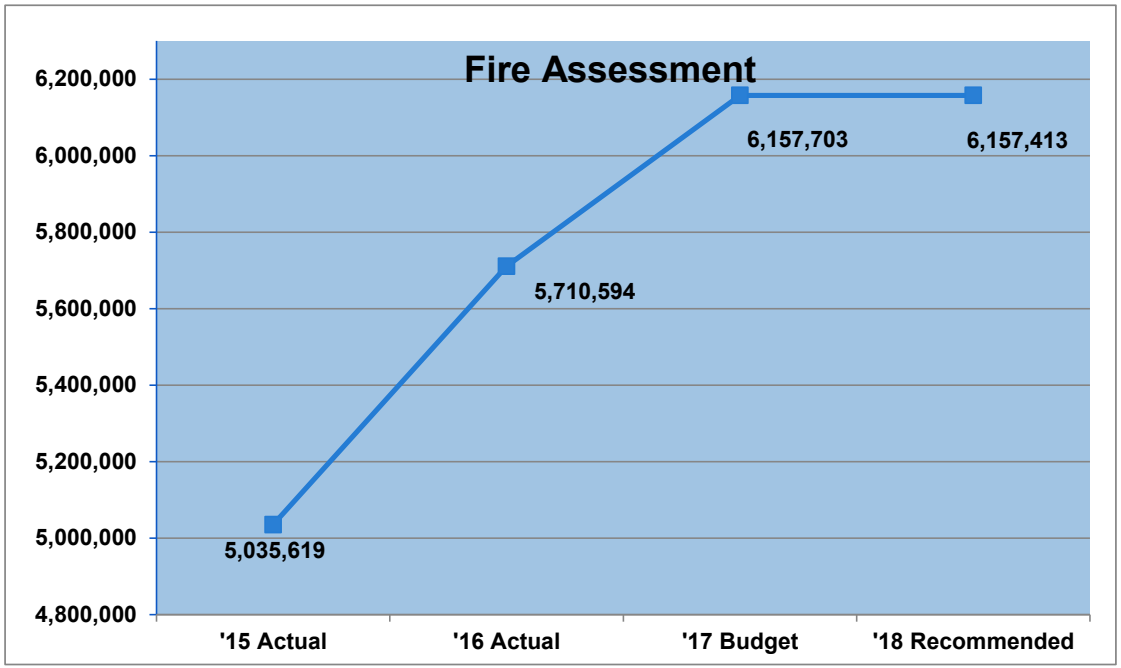


	'15 Actual	'16 Actual	'17 Budget	'18 Recommended
1	1,803,002	2,048,100	2,066,536	2,072,344
2	749,217	794,411	827,766	860,748
	2,552,219	2,842,511	2,894,302	2,933,092

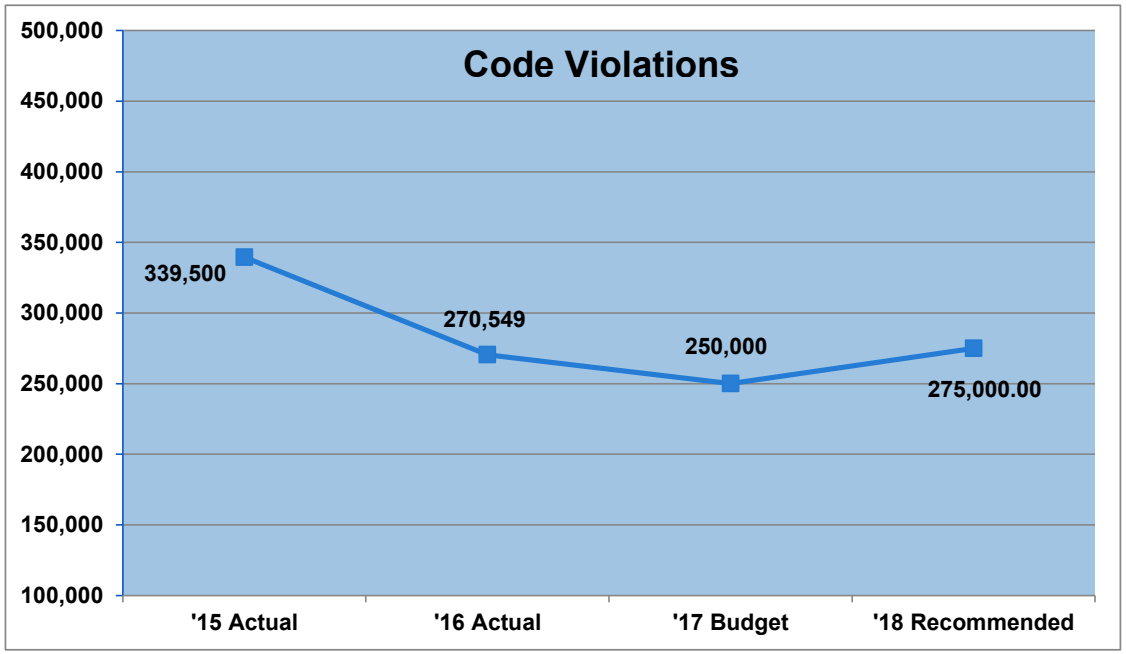
1 State Sales Tax
2 State Revenue Sharing



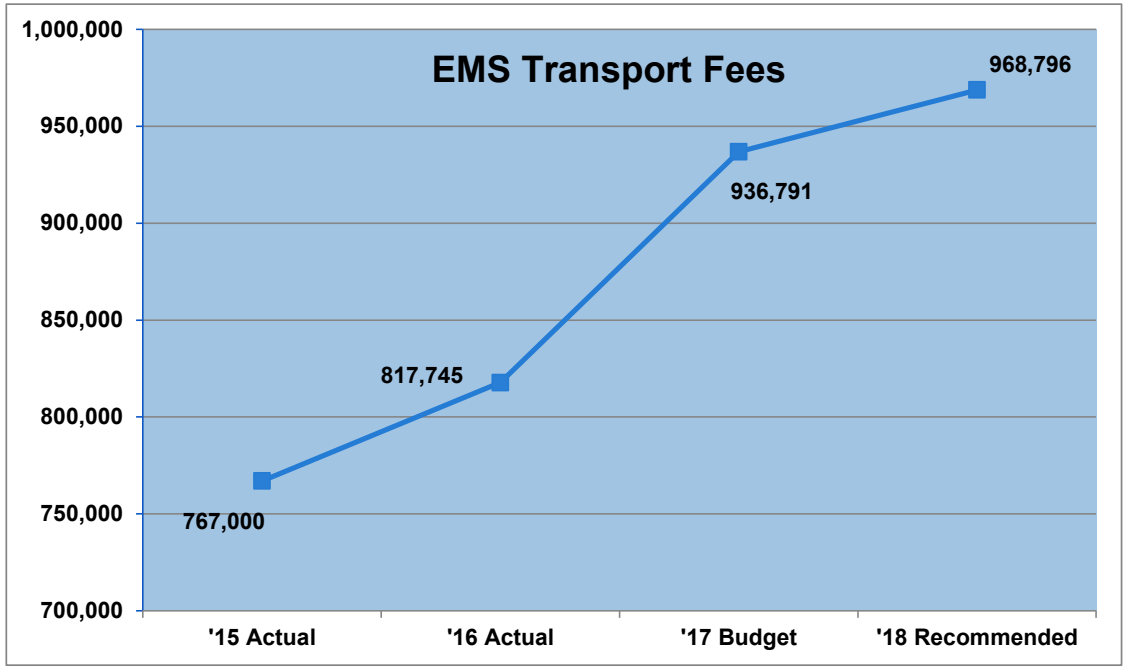
'15 Actual	'16 Actual	'17 Budget	'18 Recommended
5,035,619	5,710,594	6,157,703	6,157,413



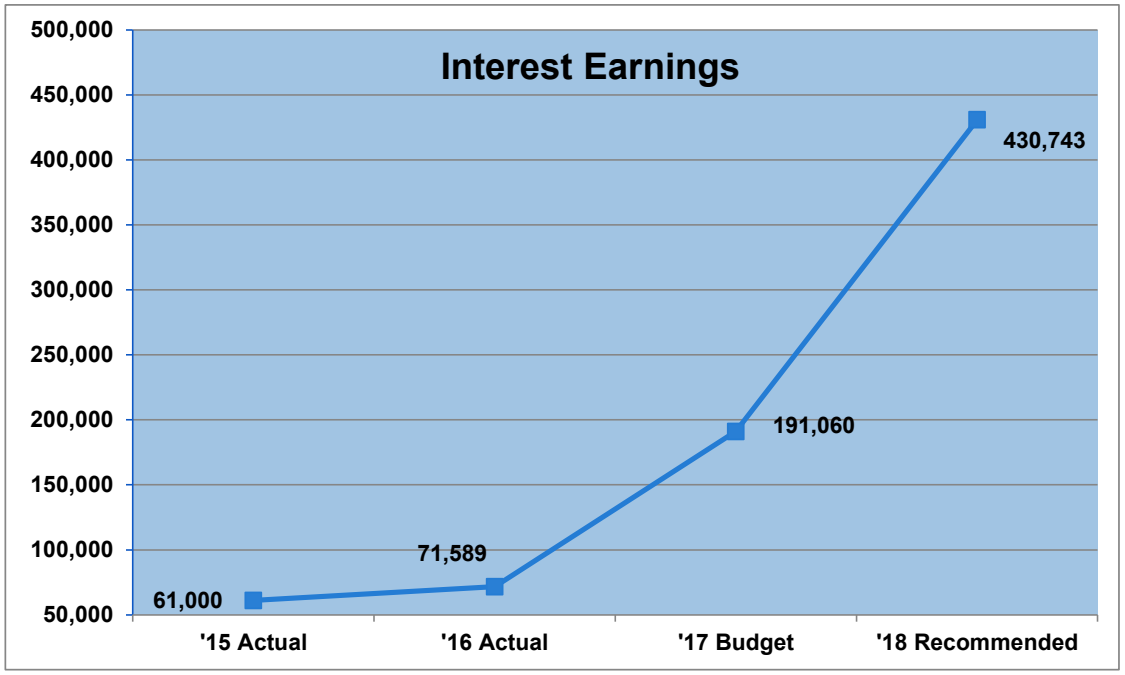
'15 Actual	'16 Actual	'17 Budget	'18 Recommended
339,500	270,549	250,000	275,000.00



'15 Actual	'16 Actual	'17 Budget	'18 Recommended
767,000	817,745	936,791	968,796



'15 Actual	'16 Actual	'17 Budget	'18 Recommended
61,000	71,589	191,060	430,743



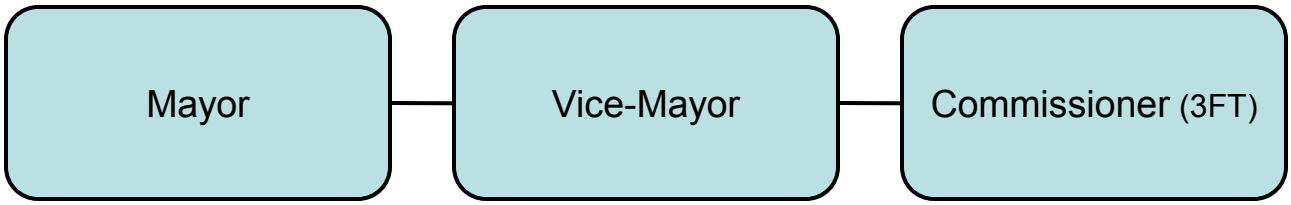
General Fund - Revenues

Description	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Ad Valorem Taxes Current Taxes	$ 15,437,289	$ 16,581,728	$ 18,387,922	$ 22,085,125
Ad Valorem Taxes Current Debt Service	687,271	691,286	755,100	703,311
Ad Valorem Taxes Discount Debt Service	-		-	-
Ad Valorem Taxes Delinquent Taxes	523,077	559,064	110,000	510,000
Ad Valorem Taxes Delinquent Debt Service	2,654	3,014	-	-
Local Option Taxes First Local Option Tax Fuel	313,920	319,968	315,680	332,256
Second Local Option Tax Add'l. 3 Cents Fuel Tax	225,767	229,208	226,646	235,544
Second Local Option Tax 5th Cent Fuel Tax	80,247	79,917	79,617	80,000
Local Option Taxes Insurance Prem Tax Firefighter Pension	236,793	219,789	-	-
Local Option Taxes Casualty Insurance Prem Tax Police Officer Retirement	205,099	226,991	-	-
Utility Tax Electricity Utility	2,750,822	2,824,380	2,760,069	2,884,366
Utility Tax Water Utility	790,832	765,775	799,080	821,422
Utility Tax Gas (Natural) Utility	29,659	27,213	32,018	30,288
Utility Tax Propane Utility	11,296	10,017	11,713	11,800
Other General Taxes Communications Services Tax CST	1,226,037	1,167,514	1,132,688	1,176,063
Other General Taxes Local Business Tax General	606,844	605,958	615,442	600,083
Total: Taxes	**23,127,607**	**24,311,822**	**25,225,975**	**29,470,258**
Electricity Franchise	2,119,605	2,045,658	2,080,683	2,047,804
Gas Franchise	21,544	16,204	22,500	17,596
Solid Waste Franchise	473,460	510,088	466,188	455,644
Impact Fees Public Safety Police	76,094	22,632	-	-
Impact Fees Public Safety Fire Rescue	160,873	47,847	-	-
Impact Fees Parks Recreation	96,000	-	-	-
Impact Fees Other Administrative	57,863	19,926	-	-
Special Assessments Service Charges Fire Rescue	5,081,535	5,821,427	6,157,703	6,157,413
Building Zoning Review	32,575	30,560	36,000	35,320
Building Cert. of Use	9,280	12,090	9,000	10,440
Licenses & Permits Utility	148,855	18,567	15,000	13,260
Other Permits and Fee Inspection	-	555	-	-
Yard Sale	695	700	800	800
Waste Registration Fee	21,225	20,265	20,000	20,000
Application Review Standard	186,868	291,466	150,000	196,766
Application Review Exceptional/Large Projects	92,300	94,888	100,000	40,797
Application Review Additional Fees/Rebills	29,591	22,600	40,000	25,000
Total: Permits, Fees and Assessments	**8,608,364**	**8,975,473**	**9,097,874**	**9,020,840**
State Revenue Sharing	858,743	888,468	827,766	860,748
Shared Mobile Home License Tax	3,111	2,785	3,500	3,500
Shared Alcoholic Beverage License Tax	14,940	13,963	15,000	14,000
Shared Half-Cent Sales Tax	1,943,593	1,999,502	2,066,536	2,072,344
Shared Motor Fuel Tax	4,228	3,097	4,200	4,200
Other Seminole Gaming Compact	229,582	245,547	246,000	225,000
Other Local Units County Local Business Tax	37,825	31,860	21,000	31,522
Total: Intergovernmental Revenue	**3,092,021**	**3,185,222**	**3,184,002**	**3,211,314**
Fees Lien Inquiry Fee	123,500	120,400	117,756	120,000
Fire Protection False Alarm Response	400	775	1,000	1,000
Fire Protection Hazardous Material Permit Fee	27,700	28,900	28,000	28,000
Protective Inspection Fees Fire Inspection Fees	328,764	366,790	350,000	329,075
Ambulance Fees EMS Transport Fees	951,424	994,317	936,791	968,796
Special Magistrate Costs	13,448	17,947	13,000	17,500
Abandoned/Foreclosure Registry	16,100	13,450	15,000	5,700
Solid Waste Garbage Collection Assessment	1,952,626	2,391,625	2,404,046	2,450,512
Solid Waste Recycling	16,083	24,662	16,000	31,096
Solid Waste Trash Pick-Up Fee	7,075	4,885	7,000	1,000
Cemetery Grave Open & Close	44,400	40,095	41,800	45,840
Installation of Cemetery Markers	4,600	8,000	5,200	5,200
Lot Clearing/Mowing	2,175	1,366	1,500	1,200
50/50 Sidewalk Repair Program	6,030	10,340	10,500	10,000
Recreation Fees	40,165	59,872	49,477	51,900
Summer Program	19,460	18,740	19,500	19,500
IT Parker Center Rentals	46,708	52,290	53,375	60,000

General Fund - Revenues

Description	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
PJ Meli Aquatic Center Fees	31,891	29,083	24,984	30,000
Precious Paws Dog Park Fees	250	375	450	400
Special Events	5,995	4,180	7,000	4,500
Total: Charges for Services	**3,638,793**	**4,188,092**	**4,102,379**	**4,181,219**
Forfeits Judgments and Fines	135,360	109,319	117,201	88,007
Code Violations	368,344	353,385	250,000	275,000
Code Property Held For Resale	10,000	-	-	-
Local Ordinance Vilolations	-	938	-	-
Total: Judgments, Finesa and Forefits	**513,704**	**463,642**	**367,201**	**363,007**
Interest Operating Interest	102,330	230,963	191,060	430,743
Property Rental Harbour Towne Marina	305,029	337,923	329,358	356,770
Property Rental Fishing Pier/Restaurant	353,313	367,351	349,847	389,000
Property Rental Dania Beach Grill	32,292	32,292	32,855	32,876
Other Rental Income Bus Shelters	13,872	12,894	12,843	12,660
Other Rental Income Cellular Tower (Fire Station 1)	64,485	67,394	56,000	73,011
Other Rental Income BSO Ladder Truck Rents	224,767	218,840	214,449	206,985
Disposition of Fixed Assets Cemetery Eastside Burial Plot	20,300	22,300	18,000	32,250
Disposition of Fixed Assets Cemetery Westside Burial Plot	20,200	15,300	15,000	20,400
Disposition of Fixed Assets Cemetery Mausoleum Space	10,150	20,500	12,700	12,700
Contributions Retiree Health Insurance Premium	352,727	390,878	392,640	-
Slot Machine Proceeds Dania Jai Alai	3,546	269,289	-	-
Miscellaneous All	215,517	338,298	264,978	303,915
Student Resource Officer Reimb	92,504	92,504	92,500	92,500
Insurance Reimbursements	22,901	17,736	12,000	20,000
Total: Miscellaneous Revenues	**1,833,933**	**2,434,462**	**1,994,230**	**1,983,810**
Non-Operating Transfer from Grant Fund	-	17,412	-	-
Non-Operating Transfer from Marina Fund	138,132	57,480	57,480	179,670
Non-Operating Transfer from Building Operations Fund	150,000	-	-	-
Non-Operating Transfer from Perpetual Care Fund	55,000	54,495	60,717	48,138
Non-Operating Transfer from Capital Projects Fund	-	1,094,040	47,967	-
Non-Operating Transfer from Water Utility Fund	978,705	978,705	978,705	899,607
Non-Operating Transfer from Sewer Utility Fund	579,649	579,649	579,649	570,489
Non-Operating Transfer from Stormwater Management Fund	241,822	322,429	322,429	274,166
Non-Operating Transfer from Pier Fund	27,836	27,836	27,836	86,919
Non-Operating Admin Allocation Transfer from CRA	279,170	279,170	279,170	224,331
Non-Operating Admin Allocation Transfer from Building Fund	383,492	383,492	383,492	710,590
Non-Operating Admin Allocation Transfer from Parking Fund	154,741	154,741	154,741	420,801
PILOT Marina Fund	50,000	50,000	50,000	50,000
PILOT Water Fund	360,000	360,000	360,000	360,000
PILOT Sewer Fund	220,000	220,000	220,000	220,000
PILOT Stormwater Fund	180,607	100,000	100,000	100,000
PILOT Parking Fund	100,000	100,000	100,000	100,000
Contributions from Enterprise Ops. PILOT Pier Fund	30,000	30,000	30,000	-
PILOT Building Fund	-	100,000	100,000	100,000
Appropriated Fund Balance	-	-	1,492,270	-
Re-Appropriations Police Impact Fees	-	-	50,000	40,000
Re-Appropriations Fire Impact Fees	-	-	150,000	100,000
Re-Appropriations Fire Pension	-	-	150,000	227,115
Re-Appropriations Jai Alai Slots			168,834	337,666
Total: Other Sources	**3,929,154**	**4,909,449**	**5,863,290**	**5,049,492**
Fund Total: General Fund	**$ 44,743,576**	**$ 48,468,162**	**$ 49,834,951**	**$ 53,279,940**

Mayor and Commission
FY 2017-2018

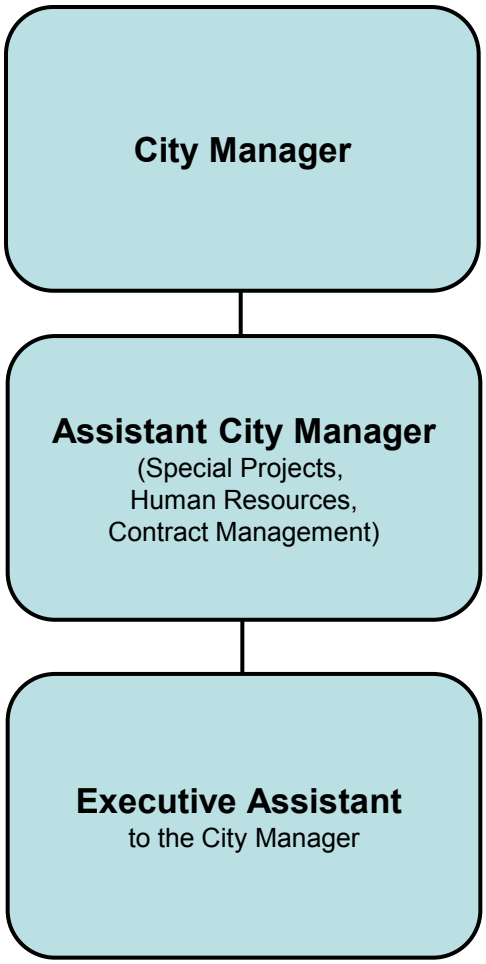


	FY 2016/17	17/18
Staff FTE -	5	5

City Commission

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 001 General Fund				
Department: 11 City Commission				
10 Personal Services	$ 252,228	$ 252,016	$ 250,492	$ 330,573
30 Operating Expenditures	123,949	166,491	190,475	153,615
80 Grants and Aids	35,000	35,000	35,000	35,000
90 Other Uses	-	-	-	-
Department Total: City Commission	**$ 411,177**	**$ 453,507**	**$ 475,967**	**$ 519,188**

City Manager
FY 2017-2018

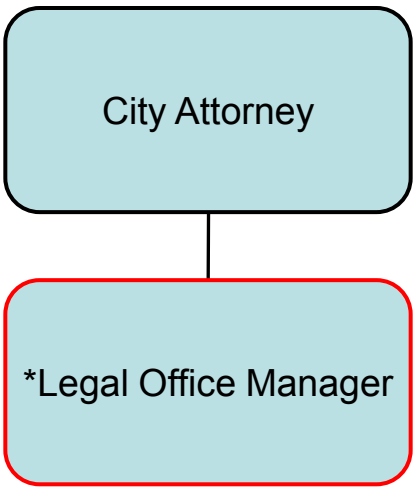


	FY 2016/17	17/18
Staff FTE -	3	3

City Manager

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 12 City Manager				
10 Personal Services	$ 491,550	$ 512,004	$ 522,757	$ 543,025
30 Operating Expenditures	5,969	47,659	86,430	69,325
60 Capital Outlay	274,759	33,500	-	-
Department Total: City Manager	**$ 772,278**	**$ 593,163**	**$ 609,187**	**$ 612,350**

City Attorney
FY 2017-2018



*Position title changed from Legal Assistant to Legal Office Manager

	FY 2016/17	17/18
Staff FTE -	2	2

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 1400 City Attorney

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
$9,405

Detail Description of Operations/Level of Service Being Affected

Request to upgrade of the Legal Assistant (pay grade 28) to Legal Office Manager (pay grade 30) to better reflect the duties performed by the position.

In addition to assisting the City Attorney, this position also creates, manages, and implements the department's budget, purchasing activities, and records maintenance system. The position also manages the City's 5 contracts with outside counsel. Most notably, the position exercises authority in regards to advising and reviewing resolutions, bid specifications, and RFPs from other departments. In its current form, the position is only intended to provide assistance to the City Attorney in these areas. However, due to the department's workload, the position must function as a Legal Office Manager. The level of autonomy required by this position merits the upgrade.

The Legal Assistant currently makes $56,036 per year. The calculations below are based on midpoint of the new grade ($63,684) with the incumbent's actual rate of pay to be determined with a maximum total impact of $9,405.

Personnel: FRS

Upgrade Legal Assistant Page Grade 28 to Legal Office Manager Pay Grade 30

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$7,648	$474	$111	$713		$459	**$9,405**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

City Attorney

Mission

To provide effective and timely legal representation and advice to the City Commission and the City Administration. The City Attorney represents the City in legal controversies and is committed to implementing the policy of the City Commission to minimize exposures to costly litigation and potential liability from claims.

Responsibilities

- Attends all City Commission meetings and acts as legal advisor to the City Commission.
- Attends all Community Redevelopment Agency ("CRA") meetings and acts as legal advisor to the CRA Board.
- Attends all Planning and Zoning Board meetings and advises the Board on legal issues.
- Prepares ordinances and resolutions for adoption by the City Commission.
- Prepares or reviews and approves all contracts, agreements, and other written documents to which the City is a party.
- Defends the City in legal proceedings or coordinates the defense with special legal counsel.
- Advises the City Manager, the Department Heads, and City employees on matters which have legal implications.

Accomplishments FY 2016-2017

1. Worked with affected City Departments to continue to advance development of the Dania Pointe project which involves numerous zoning considerations.
2. Prepared an updated home solicitation and handbill distribution ordinance for the City.
3. Initiated comprehensive review of City procurement policies and procedures to ensure conformance with applicable laws.

Key Objectives FY 2017-2018

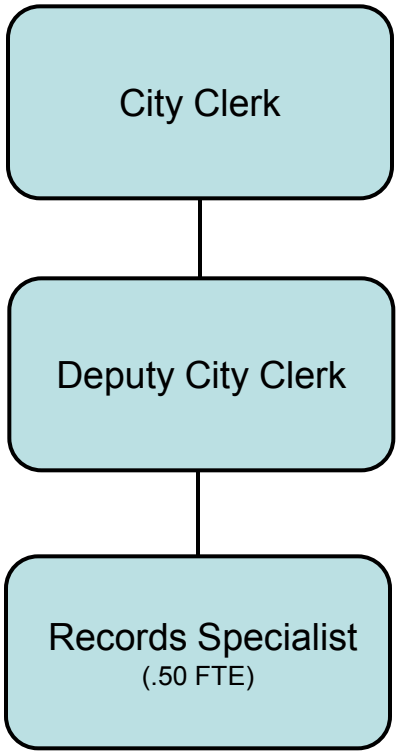
Objective 1: Continue to resolve claims and disputes without having to resort to costly litigation.

Objective 2: Continue to closely monitor legal costs and reduce them when possible.

City Attorney

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 14 Legal				
10 Personal Services	$ 542,614	$ 546,749	$ 585,384	$ 617,919
30 Operating Expenditures	362,179	399,879	550,960	539,000
Department Total: Legal	**$ 904,793**	**$ 946,628**	**$ 1,136,344**	**$ 1,156,919**

City Clerk
FY 2017-2018



	FY 2016/17	17/18
Staff FTE -	2.5	2.5

City Clerk

Mission

The City Clerk's Office strives to provide quality services to the citizens of Dania Beach, the City Commission, City Manager, and all other City departments. We are committed to accurately record all City documents, making them available as quickly as possible in a courteous and professional manner.

Responsibilities

- Maintain City records, including but not limited to: ordinances, resolutions, minutes, bids, contracts, and agreements
- Administer records management program for all City documents
- Respond to all public records requests
- Prepare and distribute City Commission and Community Redevelopment Agency (CRA) agenda packets
- Attend all City Commission and CRA meetings
- Transcribe minutes of all City Commission and CRA meetings
- Post City Commission, CRA, Planning and Zoning Board, and all City Advisory Board Agendas and Minutes to the City Website
- Act as a liaison between the City's advisory boards and the City Commission
- Advertise vacancies, accept applications, and prepare all required paperwork for appointments to the City's advisory boards
- Provide training to all board members on the requirements of the Sunshine Law
- Act as Supervisor of Elections for the City General Election, coordinating all functions through the Broward County Supervisor of Elections Office to ensure compliance with State Laws
- Advertise administrative public hearings, special assessments, bid announcements and other required public notices
- Post Requests for Proposals/Requests for Qualifications (RFP/RFQ) and Bid Announcements to the City Website and DemandStar
- Attend all Bid openings, tabulate bids, and distribute bid packets to the Bid Review Committee
- Update the Dania Beach Code of Ordinances on a quarterly basis, and provide code supplements to City staff and other governmental agencies

Issues

- Timely submission and approval of Agenda Items

Key Objectives FY 2018

- Continue scanning City-owned property files
- Implement Tyler Content Manager records management software to replace OptiView records storage and retrieval system

City Clerk

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 16 City Clerk				
10 Personal Services	$ 238,385	$ 257,812	$ 270,547	$ 278,175
30 Operating Expenditures	36,083	29,297	42,690	31,870
Department Total: City Clerk	**$ 274,468**	**$ 287,109**	**$ 313,237**	**$ 310,045**

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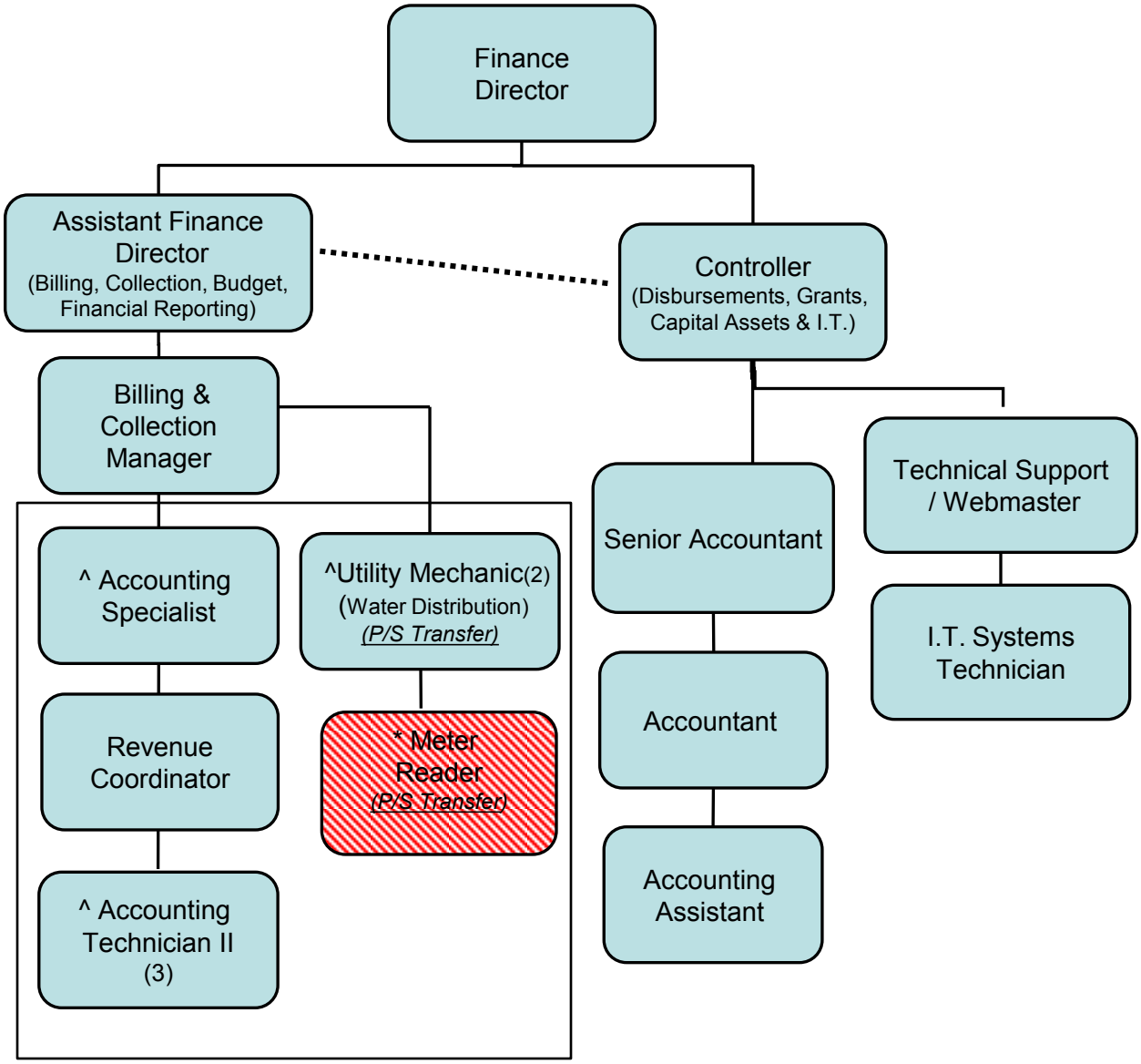
Finance
FY 2017-2018



Customer Service

^ Positions are under supervision of Finance, but funded by the Water and Sewer Utility

* Meter Reader position has been outsourced

	FY 2016/17	17/18
Information Systems -	2	2
Financial Management -	7	7
Business Tax Receipts -	1	1
Utility Billing / Cust Serv -	7	6
Total	17	16

Finance Department

Mission

Manage, monitor and administrate the City's financial operations and provide assistance to the City's strategic planning and daily operations by use of responsible financial strategies, effective internal controls, use of sound operational processes over billings & collections and receipts & disbursements; maintain the City's computer network communications and ERP information system; provide timely, meaningful management financial reports, analysis and recommendations to Management that help maintain and guide the City's financial and administrative operations.

Responsibilities

- Provide accounting, payroll processing, accounts payable, accounts receivable, budgeting, revenue collection and financial reporting functions
- Preparation of annual City CAFR (Comprehensive Annual Financial Report)
- Maintain and record the City's list of capitalized assets
- Monitor, maintain and communicate financial records to assist the City Administration
- Assist the Assistant City Manager with reporting on City grant awards
- Financial administration of the City's monthly water & sewer utility bills and collections from ~4,700 customer accounts
- Administration of annual BTR billings for Fire Inspections and Business Tax Receipts
- Financial oversight of City annual assessment for Fire, Stormwater, and residential Solid Waste fees
- Prepare, monitor and report on the City's annual operating and capital budgets
- Maintain, monitor and recommend adjustments to billing rates for City services
- Conduct mid-year review and assist departments with identifying areas which may require budget revision
- Assist in compiling and updating the City's five-year Capital Improvement Plan provided by City Departments as a part of the annual City budget preparation
- Monitor and report on procurement of goods and services which should follow purchasing policies set by the Code of Ordinances and Administration procedures
- Oversee administration of City loan financing and debt
- Monitor and enhance the City's internal financial controls for billing and collection
- Administration of City's computer communications network, web page and telephone services by a single technical support staff position
- Maintain automation systems throughout the City to support department services
- Assume direct responsibility for the oversight and administration of Water Utility Customer Service field staff for meter reading and maintenance of existing City Utility Service Accounts

Accomplishments FY 2017

- Awarded GFOA Certificate of Achievement for Excellence in Financial Reporting for City CAFR for the 23rd consecutive year
- Successfully issued and collected City utility bills (55,000+ yr. for ~$14m) and annual business tax receipts (4,500+ yr. = $600k+)

- Successfully maintained acceptance of credit cards payments at city hall, the municipal pier and via the City's online web portal
- Successfully implemented quarterly recording of City General Pension Plan transactions provided by the Plan's Administrator enhancing accountability over Plan investment balances
- Redesigned and implemented new modern look utility bill
- Assisted with the relaunch of the City's new website
- Implementation of CAFR production using on-line software
- No findings noted in the City's 2016 CAFR
- E-Billing made available to City's utility customers
- Live beach camera added to you tube which has doubled the web-cam views.
- Extensive update of the City's cost allocation methodology through the use of advanced cost allocation software

Financial Issues

City property values have increased 20.68% providing a needed financial opportunity to balance the annual resources with costs of annual service. In the past five years, Dania Beach made a substantial investment from Unassigned General Fund balances for 1) neighborhood improvements, 2) roadway infrastructure, 3) utility infrastructure, 4) beach area improvements, 4) Marina renovation, and 5) litigation matters. These investments previously reduced the Unassigned General Fund levels while City debt borrowing was increased. In the coming year we see additional increases for pension funding of the legacy City pension plans and the Florida Retirement System, present a significant impact to City finances; Additional funding will also be necessary should the City continue to support three person medical crews for EMS services and increase police services. The cost of funding these items will significantly offset increases received through rising property values. The use of General Fund Unassigned balances to balance the City's General Fund operating budget is not advocated for the 2018 Recommended Budget in order to preserve current balances and move further toward the City's "minimum" target of 25% (roughly 3 months of the annual operating budget) and establish proper levels of disaster reserves and pension reserves.

The recommended budget reflects no change to the current rates for city customer water and sewer services. City-wide fees for stormwater also remain unchanged at current year levels while bids are again sought for major stormwater infrastructure improvements in the City's Southeast area and its Western areas. Capital improvement loan repayment costs have begun to impact the City's Stormwater Fund as loan repayments began in 2016.

The annual Fire Assessment rate also reflects an increase from the current annual level of $200.00 to $223.75 for single family homes. Finance contracted with an outside consultant to prepare a new fire assessment fee study which reflects an adjustment in rates due to the increase in service calls to residential properties. This rate is approximately the equivalent average rate used by other Broward County governments in 2017. The assessment provides financial resources for the increased cost of BSO contract fire services as well as increases to the City's annual Fire Pension Plan contribution. Residential solid waste rates are going to be $348.48 per year a modest increase of $6.00 from the prior year. All annual Assessment fees will be discussed at the Commission's first budget hearing on September 13, 2017.

City Clerk

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 16 City Clerk				
10 Personal Services	$ 238,385	$ 257,812	$ 270,547	$ 278,175
30 Operating Expenditures	36,083	29,297	42,690	31,870
Department Total: City Clerk	**$ 274,468**	**$ 287,109**	**$ 313,237**	**$ 310,045**

Finance

	2015 Actual	2016 Actual	2017 Budget	2018 Commision Approved
Department: 17 Finance				
Division: 01 Admin				
10 Personal Services	$ 1,043,126	$ 1,083,758	$ 1,153,178	$ 1,199,909
30 Operating Expenditures	65,633	74,074	99,897	78,698
60 Capital Outlay	-	-	10,250	10,250
Division Total: Financial/Administrative	**1,108,759**	**1,157,832**	**1,263,325**	**1,288,857**
Division: 04 Information Systems				
10 Personal Services	282,556	323,337	340,738	357,566
30 Operating Expenditures	168,950	178,517	333,573	277,806
60 Capital Outlay	29,229	31,209	-	5,998
Division Total: Information Systems	**480,735**	**533,063**	**674,311**	**641,370**
Department Total: Finance	**$ 1,589,494**	**$ 1,690,895**	**$ 1,937,636**	**$ 1,930,227**

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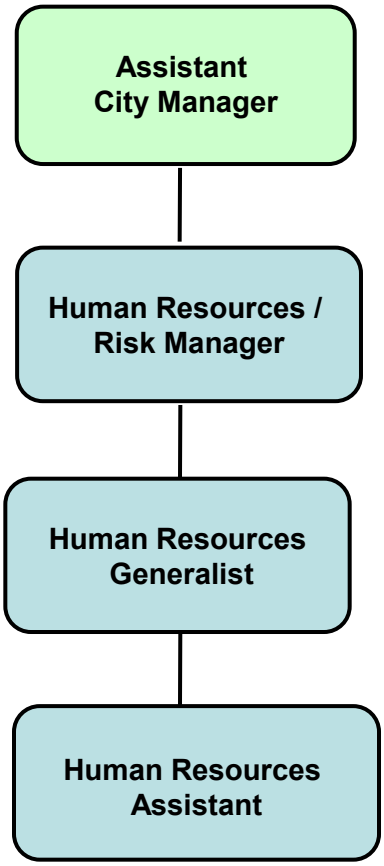
Human Resources
FY 2017-2018



	FY16/17	17/18
Staff FTE -	3	3

Human Resources & Risk Management

Mission

The Human Resources/Risk Management Department is committed to working strategically with Administration to support departments on personnel matters and risk minimization. We will identify and respond to legislative changes, provide leadership and guidance in employee development, and implement and administer current and meaningful policies and procedures in order to increase employee satisfaction and quality of service throughout the City. Through these means, we will continue to foster a safe, positive work environment, reducing liability and ensuring the citizens of Dania Beach are provided exemplary customer service.

Responsibilities

Employee Relations & Strategic Planning

- Implement and modify policies and procedures that comply with local, state and federal regulations and ensure that personnel have access to and knowledge of them
- Assist departments in personnel relations including conflict resolution, mediation, disciplinary action, FMLA compliance, and understanding of applicable policies and Collective Bargaining Agreements
- Provide a performance management program that serves as a vehicle for departments to establish missions, goals, and accountability while providing guidance and development opportunities to employees
- Identify and schedule development training
- Assist departments with succession planning
- Play a vital role in labor negotiations
- Provide new employees with a comprehensive orientation so that they are aware of policies, procedures, expectations, and benefits
- Maintain employee personnel files and work with departments to ensure those files are complete

Risk

- Provide a Safety Program guided by a safety committee that maintains a work environment that places a high priority on workplace safety
- Review contracts/agreements for adequate insurance coverage and follow-up with Certificate of Insurance assessments
- Collaborate with litigation attorney as assigned by City's Insurance carrier
- Review all responses provided by legal counsel to plaintiffs for accuracy in conjunction with City Attorney
- Select and implement risk control and financing measures
- File and review Workers' Compensation claims to ensure high quality treatment of personnel while limiting risk exposure to our employees and reducing the City's liability
- File and review property, casualty, and liability insurance claims with the goal of preventing future incidents and reducing liability

Benefits

- Maintain and monitor benefits for cost effectiveness and competiveness in conjunction with Healthcare Committee
- Execute fiscal year modifications to benefit administration rates, accrual adjustments, pension contribution rates and imputed tax updates

Recruitment & Classification and Compensation

- Manage recruitment in accordance with current, accepted, and legally compliant methods while collaborating with departments to ensure the highest quality and most appropriate candidates are recruited for their selection
- Review and update job descriptions and pay scales as needed to remain competitive and current with pay rates and required licenses and certifications
- Research and develop appropriate job descriptions to assist departments in meeting goals through appropriate staff

Compliance & Reporting

- Ensure compliance with federal and state regulations including the Affordable Care Act (ACA), Equal Employment Opportunity Commission (EEOC), Fair Labor Standards Act (FLSA), Department of Health and Human Services (DHHS), Family Medical Leave Act (FMLA), American's with Disabilities Act Amended (ADAA), and Florida Retirement System (FRS)
- Meet federally mandated reporting requirements for ACA, EEOC, Department of Labor (DOL), and DHHS
- Provide responses to the Florida Department of Reemployment's request for information regarding unemployment claims and contest as necessary
- Review and approve employee requests for leave under the FMLA and requests for accommodation under the ADAA
- Maintain Drug-Free Work place in accordance with Florida Statutes

Accomplishments FY 2017

- Filled 13 vacancies via promotion and transfer of current employees and completed onboarding and orientation for 31 new hires, including seasonal summer camp staff and on-call lifeguards, during FY 2017
- Worked with the CM's Office to fully implement internal use of the Accela (f.ka. Public Stuff) online work request system
- Completed a first draft of a new City Employee Handbook
- Hosted City-wide trainings to include Harassment & Bullying in the Workplace and worked with departments to offer job specific trainings like Dealing with Angry and Difficult People
- Hosted free and confidential financial counseling for employees in conjunction with We Florida Financial
- Implemented Target Solutions, an online training program providing safety and employment courses at no cost through the City's liability insurance provider
- Assisted the Assistant City Manager in coordinating data collection for annual participation in the Florida Benchmark Consortium
- Implemented a new process for reviewing and obtaining certificates of insurance from department's to protect the City from unnecessary exposure to liability

- Completed required Affordable Care Act reporting ahead of the original deadline and worked closely with departments to ensure compliance with ACA regulations
- Worked with the Florida League of Cities' Wellness Coordinator to hold a flu vaccination clinic as well as a free health assessment event
- Continued to implement wellness challenges to improve overall employee health
- Continued online training for various computer programs as well as safety and customer service initiatives to increase employee skill set without inconveniencing departments
- Continued to generate quarterly newsletter for distribution
- Continued to hold employee socials & recognitions to increase City-wide unity
- Participated in PEPIE 2017 compensation and classification study
- Continued to participate in the PGIT Matching Funds Program for safety related purchases
- Attended the 2017 Public Risk Management Association Conference
- HR Generalist Kristin Milligan passed examination through the Human Resources Certification Institute (HRCI) to become a certified Professional in Human Resources (PHR) in addition to being a Certified Professional through the Society for Human Resources Management (SHRM-CP)

Issues

- The increase in federal & state regulatory mandated initiatives that are the responsibility of the Human Resources department has intensified the need to update policies and procedures. The Civil Service Code is severely outdated and does not address the current issues in the workplace. HR has completed a draft of a new, comprehensive employee handbook

- Performance Reviews continue to lag and the City is in need of a comprehensive performance management system. HR has identified NeoGov as the preferred program for performance management

- The City's health claims experience for the first 5 months of this fiscal year has increased from this time last year. Claims currently run an average of $1,172.51 per month per employee over last year's average of $956 respectively. The overall loss ratio for 2015/2016 was 77%, an increase from the previous year's ratio of 57%, but still a vast improvement from 2013/2014's loss ratio of 135%. The City currently has two claimants with claims exceeding $50,000, one of which is exceeding $100,000. In spite of this, claims are still averaging lower than the $1,487 average fiscal year 2013-2014

- The City is in need of a comprehensive return-to-work policy in order to avoid paying lost-time claims for workplace injuries, often the costliest component of worker's compensation claims. HR has completed development of a return-to-work program which will be implemented this year. The City currently has an experience modification factor, meaning a comparison of our experience to the average experience of other governmental agencies, of .91, 9 points lower than the national average. For the 2015/2016 plan year, our Worker's compensation loss ratio, meaning our total incurred losses during the plan year to total paid premiums, was 12% with a total loss ratio, to include payments made on losses occurring in previous years, of 49%. This was a significant reduction from last year which saw a loss ratio of 85%

Key Objectives FY 2018

- Implement the current draft of the new employee handbook
- Negotiate a new Collective Bargaining Agreement on time
- Implement the current draft of the City-wide return-to-work program
- Implement NeoGov performance management system
- Implement the current draft of a City volunteer program
- Implement the current draft of a City employee recognition program

Performance Measures	FY 2017 Projected	FY 2018 Goal
Complete comprehensive employee policy and procedure manual. This manual will serve to replace the current Civil Service Code which is outdated and expand policies to include guidelines on social media, volunteer service, and remote work. The manual will also update other policies currently in place including harassment, cell-phone policy, work-place violence, employee uniforms, computer use policy, and the smoking policy.	80%	100%
Implement a City-wide return-to-work program so employees suffering from worker's compensation injuries or personal illness are able to continue working through their recovery	100%	100%
Implement a new performance management system	50%	100%
Implement an Employee Recognition Program	100%	100%

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Implement a new performance management system	50%	100%
Implement an Employee Recognition Program	100%	100%

Human Resources

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 13 Human Resources/Risk Mgmt.				
10 Personal Services	$ 239,109	$ 289,018	$ 323,244	$ 297,370
30 Operating Expenditures	37,083	23,500	70,990	65,690
60 Capital Outlay	-	-	-	-
Department Total: Human Resources/Risk Mgmt.	**$ 276,192**	**$ 312,518**	**$ 394,234**	**$ 363,060**

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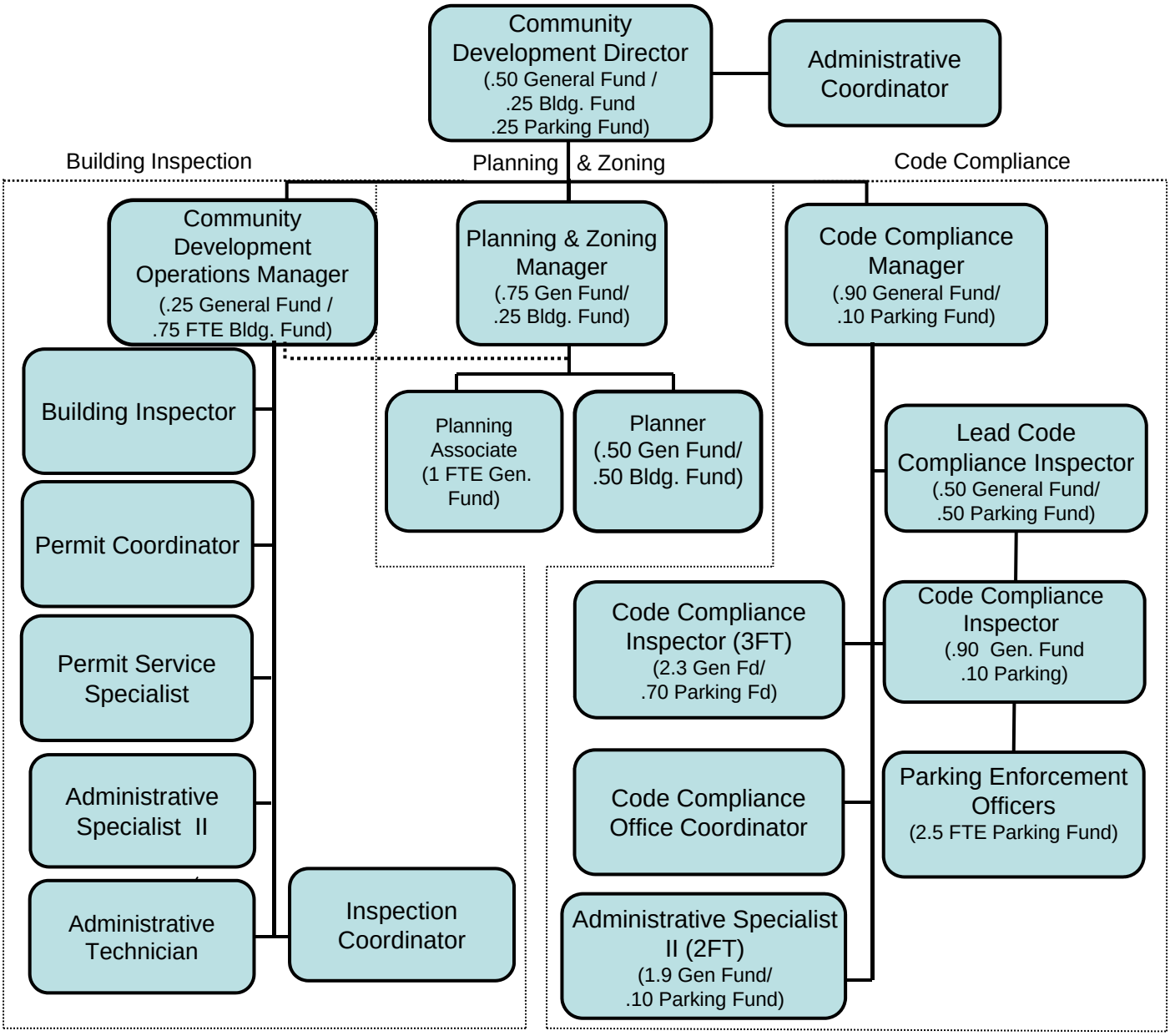
Community Development
FY 2017-2018



	FY 2016/17	17/18
Zoning -	3.80	4.00
Code -	6.25	7.50
Building Fund -	7.85	7.75
Parking Fund-	5.60	4.25
Total Staff FTE -	23.50	23.50

Department of Community Development
Planning and Zoning Division

Summary of Responsibilities

The Planning and Zoning Division is responsible for:

- Comprehensive planning, strategic planning (special projects), site plan review, zoning review, current planning (zoning amendments, land use plan amendments, zoning text amendments, plats, site plans, variances, special exceptions, special permits, waivers), Geographic Information Services (GIS) and community outreach.
- Provides administrative and technical support for the Planning & Zoning Board, Airport Advisory Board, Green Advisory Board and City Commission.
- Manages and coordinates the site plan review process for Fire-Rescue, Public Services, landscaping and engineering consultants.
- Coordinates review for project applications within the Community Redevelopment Agency for their review and comment.
- Provides limited GIS information to enhance the quality of service given to residents and customers.
- Provide zoning information and approval of Certificate of Use (CU), and zoning verification letters.

Summary of FY 2016/2017 Accomplishments

- Staff liaison to the Airport Advisory Board assisting with recommendations to the Noise Mitigation Programs and Outreach.
- Staff representation on the Public School Concurrency Working Group Committee (ongoing).
- Amended the Unified Land Development Code such as expansion of permitted use including a simplified tree removal/replacement process for homeowners, and added conditional use for convenience store uses.
- Staff representation on the B.C. Metropolitan Planning Organization (MPO).
- Staff representation on the A1A Scenic Highway committee.
- Participated in Resilient Redesign Workshop featuring Dania Beach as one of three study areas, conducted by SE Florida Regional Climate Change Compact.
- Assist in the Oasis Neighborhood capital projects and programs.
- Increased zoning hours available for customer service.

Summary of FY 2016/2017 Major Development Projects

- Dania Pointe, Phase II – 181 Bryan Rd – mixed-use development
- Trion – NEC of Federal Highway and East Dania Beach Boulevard – 286 units, w/18,978 s.f. commercial
- Wingate – 321 N. Federal Highway – new hotel
- Broward County Water Tank – 4980 SW 40 Avenue – new water tank
- Dania Square – 1301 S. Federal Highway – 18,200 s.f. commercial
- Calm – 601 E. Dania Beach Boulevard – 385 units, w/8,000s.f. commercial
- Runway Lakes – 3001 SW 26 Terrace – 28,500 s.f. warehouse
- Burger King – 1800 Stirling Road – 2,740 s.f. restaurant
- 7 Eleven – 1554 S. Federal Highway – 4,000 s.f. commercial w/gas
- Dania Oaks – 5461 SW 40 Avenue – 25 Townhomes
- Whispering Oaks – SW 49 Street – 36 single family homes

- Griffin Pointe – 2281 Griffin Road – Office/Warehouse

Summary of FY 2017/2018 Key Objectives and Improvements

- Continue to assist in the implementation for upcoming phases of the Ocean Park Project
- Continue to work with the CRA on implementation of CRA projects and initiatives.
- Modify procedures to streamline the development review process.
- Improve the Community Rating Service activities resulting in a better rating class to provide a larger discount on flood insurance policies for Dania Beach Residents
- Continue to work with Broward County to obtain additional funding through Community Development Block Grants.
- Provide adequate zoning review support for the Building and Planning Divisions.
- Continue to propose zoning code amendments to improve development regulation and procedures.
- Update the Comprehensive Plan
- Update and expand the GIS database and provide training for staff.
- Perform zoning inspections.

Performance Measures

	FY 2017 (Actual)	**FY2018** (Goal)
Planning & Zoning Board/Local Planning Agency Public Hearing items (8 weeks or less)	100%	100%
City Commission Public Hearing items (9 weeks or less)	100%	100%
Zoning Letters (2 weeks)	100%	100%
Certificates of Use (1 week)	100%	100%
Site Plans – DRC review (3 weeks)	100%	100%
Other Development Applications	100%	100%

Department of Community Development
Code Compliance & Parking Enforcement Division

Mission

To educate the public on the City's Code of Ordinances and administer City codes to protect and enhance the quality of life and economy for Dania Beach's residents and businesses.

Summary of Responsibilities

Code Compliance
Enforcement and administration of the City's codes, including, but not limited to:

- Zoning Violations (property use, construction without permits, setbacks, property maintenance etc.)
- Public Nuisances (junk, trash, debris on private property, overgrown grass & lots)
- Junked and Abandoned Vehicles (cars, trucks, boats, etc.)
- Minimum Property Standards for dwellings and structures (paint, appearance, landscaping, etc.)
- Permits, Licensing, and Business Tax Receipt requirements
- Special Magistrate Clerk and Abatement Hearing Coordinator
- Special projects as assigned by City Manager's office.

Parking Enforcement

- Patrol and issue parking citations in the Beach Parking area, City Parking Garage, Tri-Rail Garage, and other parking facilities/lots throughout the City
- Perform collections and maintenance on Beach Parking meters
- Monitor and maintain Beach Parking area signage
- Provide assistance to beach visitors and other departments as needed
- Handicap parking enforcement at commercial and multi-family properties
- Responsible for operation of the parking garage
- Coordination of duties with Park Ranger
- Coordination of pay-by-phone / app services with provider.

Summary of FY 2016/2017 Accomplishments

- Code Compliance received 1254 complaints, issued 2455 violation notices (which includes violation letters, courtesy notices, abandoned vehicle letters, red tags, etc.)
- Code staff identified and prosecuted 4 properties that were abandoned and/or unsafe. Cooperation with the Public Services Department and the Broward Sheriff's Office, these properties were cleaned up, mowed, and/or boarded up to protect the public safety
- Recovered funds for costs associated with the Special Magistrate hearings and funds received for the Abandoned/Vacant/Foreclosure Registration Program.
- Numerous quality of life and crime prevention issues were handled jointly by BSO and Code with positive results
- Proactive projects, such as the Downtown Cleanup Initiative and Oasis, have resulted in Code staff addressing over 550 properties in regards to public nuisance issues.
- Increased property maintenance orders to vacant/abandons properties for mowing and cleaning.
- Parking enforcement issued 9994 parking tickets.
- Coordinating department with BSO for convenience store and graffiti operations.
- Coordinating department with BSO for homeless camp identification and enforcement.
- Assisted in bulk trash collection and monitoring

- Increased parking revenue to $ 1,588,784.
- Increased collection of Code enforcement fines / liens to $272,766.
- Inventoried City-owned properties, vacant properties and abandoned buildings for property maintenance and monitoring.
- Streamlined code enforcement/magistrate procedures.
- Implemented pay-by-phone parking payment and electronic ticketing systems.

Summary of FY 2017/2018 Key Objectives

- Expand and improve code enforcement activities with new procedures, methods and management that will increase the efficiency and effectiveness of Code Compliance citywide.
- Expand and improve the Parking Enforcement operations to meet the heavy parking demands from increased enforcement on the weekends, evenings, and holidays in the beach parking area and other areas of the city.
- Improve Parking Enforcement and procedures to improve efficiency and management
- Implement New World System software updates and training that will improve data collection, analysis and accessibility.
- Increase revenues collected related to applicable activities.
- Assist the City Manager with special projects as assigned

Performance Measures

	FY 2017 (Actual)	**FY 2018 (Goal)**
Percentage of proactive cases	42%	45%
Percentage of reactive cases	58%	55%
Response times for public safety/health complaints (within 2 to 4 hours)	98%	100%
Response times for non-public safety/health complaints (within 1 to 2 days)	95%	100%
Percentage increase for parking revenue	3%	10%

Community Development

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 15 Community Development				
Division: 01 Admin				
10 Personal Services	$ 405,693	$ 460,054	$ 497,474	$ 546,717
30 Operating Expenditures	161,016.36	190,510	202,700	176,400
60 Capital Outlay	-	-	-	-
70 Debt Service	-	-	-	-
Division Total: Admin/Planning & Zoning	**566,709**	**650,564**	**700,174**	**723,117**
Division: 03 Code Compliance				
10 Personal Services	459,932	559,493	525,285	599,917
30 Operating Expenditures	78,837	48,708	135,448	99,800
60 Capital Outlay	43,243	32,847	-	-
Division Total: Code Compliance	**582,012**	**641,048**	**660,733**	**699,717**
Department Total: Community Development	**$ 1,148,721**	**$ 1,291,612**	**$ 1,360,907**	**$ 1,422,834**

General Services

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 18 General Gov't.				
10 Personal Services	$ 1,315	$ 1,412	$ -	$ -
30 Operating Expenditures	868,448	899,065	1,034,313	1,182,241
60 Capital Outlay	10,869	15,988	260,000	16,000
70 Debt Service	-	-	-	-
80 Grants and Aids	-	-	-	-
90 Other Uses	4,118,997	3,839,961	2,969,128	3,607,799
Department Total: General Gov't.	**$ 4,999,628**	**$ 4,756,426**	**$ 4,263,441**	**$ 4,806,040**

City of Dania Beach
Capital Request Form

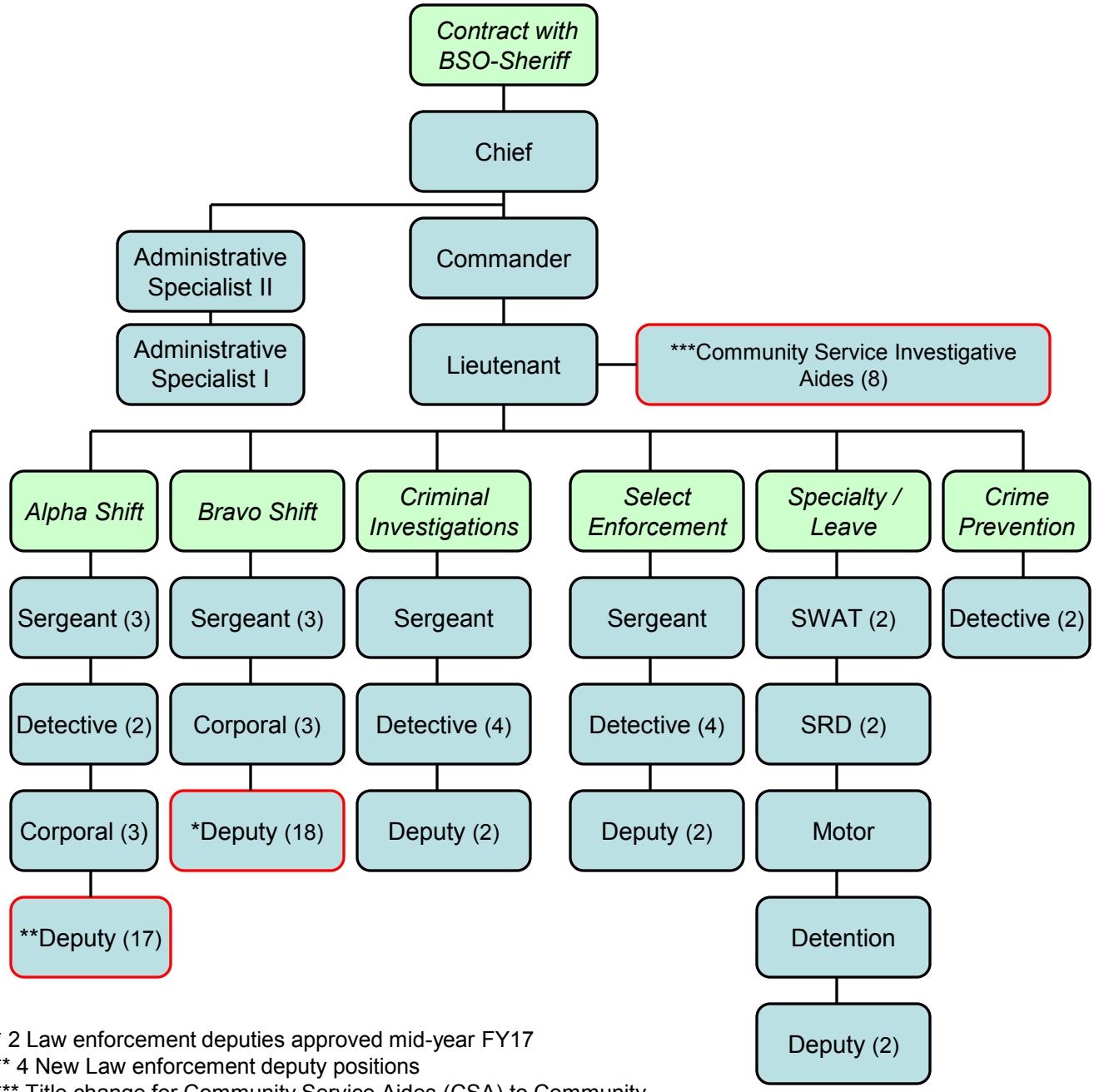
Capital Request Type	☑ **Capital Project**			☐ **Capital Purchase**			
Priority	**1**			**Project Manager:**	**City Manager**		
Department:	**Public Services**			**Division:**	001-18-00-19-63-15		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$15,000	$0	$0	$0	$0	$15,000	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$185,000	$0	$0	$0	$0	$185,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$200,000	$0	$0	$0	$0	$200,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Oasis Project - To be determined

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

Broward Sherriff's Office - Dania Beach District
FY 2017-2018



* 2 Law enforcement deputies approved mid-year FY17
** 4 New Law enforcement deputy positions
*** Title change for Community Service Aides (CSA) to Community Service Investigated Aides (CSIA) and 3 new CSIAs

Staffing	FY2016/17	17/18
Road Patrol / A & B Shift	43	49
Special Units	22	22
Other Sworn	5	5
Total Sworn	70	76
Non-sworn/Administrative Support	7	10
Total	77	86

Sheriff Scott Israel

Proposed Budget FY2017/2018
Department of Law Enforcement Contract Services
City of Dania Beach
02-3230

CLASSIFICATION	ACTUAL 2015/2016	BUDGET 2016/2017	BUDGET 2017/2018
PERSONNEL SERVICES	$9,608,990	$10,109,992	$10,629,871
OPERATING EXPENSES	1,176,089	1,239,749	1,265,810
CAPITAL OUTLAY	152,817	227,206	262,510
TRANSFERS/RESERVES	465,526	438,717	431,180
TOTAL	$11,403,422	$12,015,664	$12,589,371
POSITIONS (FTE)	77	77	79

Added two (2) new positions.

MISSION:

The Broward Sheriff's Office (BSO) has been the contract service provider responsible for handling all law enforcement needs for the City of Dania Beach since 1988, to include administrative staff, patrol deputies, criminal investigators, and community service aides. BSO maintains all records and performs all police-related functions for the City. Law enforcement activities are coordinated through BSO District Command. District personnel also work with civic groups throughout the City to improve the quality of life for residents. By merging traditional policing with a community policing philosophy, the Broward Sheriff's Office provides a successful law enforcement service to the City Dania Beach.

OBJECTIVES:

District Command Staff and personnel will work to positively impact the quality of life and safety concerns of the homeless and monitor solicitation and panhandling in Dania Beach. Intersections throughout the city will be monitored for panhandling and solicitation to ensure the safety of all motorists and pedestrians By utilizing BSO's *Homeless Outreach Initiative*, structures, parks and open areas where the homeless sleep, bathe and congregate will be monitored. The homeless will be treated respectfully, their rights and dignity upheld. Through a partnership with homeless shelters throughout the city, efforts will be made to ensure all homeless individuals obtain much needed services. The District will ensure that adequate personnel assigned to each shift and squad are Crisis Intervention Team (CIT) and Homeless Outreach Team (HOT) certified and members assigned to the command take ownership of the homelessness issue in Dania Beach, working daily to mitigate it to the benefit of all citizens and community stakeholders.

Dania Beach's increase in commercial growth; hotels, condominiums, the opening of the Dania Casino and the multi-billion dollar Dania Pointe project has had a significant impact on BSO's district resources. The district will continue to provide a high level of law enforcement services to the residents and visitors to the City of Dania Beach. This growth has resulted in an 8.5% increase for calls for service requiring the need to increase staffing levels from CY 2014 to CY 2016. The District Command will utilize feedback from residents, visitors, business owners and city officials in the formulation of service provision standards. The command will attend meetings with all Homeowner Association's members and Dania Beach city staff to discuss, monitor, and update service standards.

Sheriff Scott Israel

Proposed Budget FY2017/2018
Department of Law Enforcement Contract Services
City of Dania Beach
02-3230

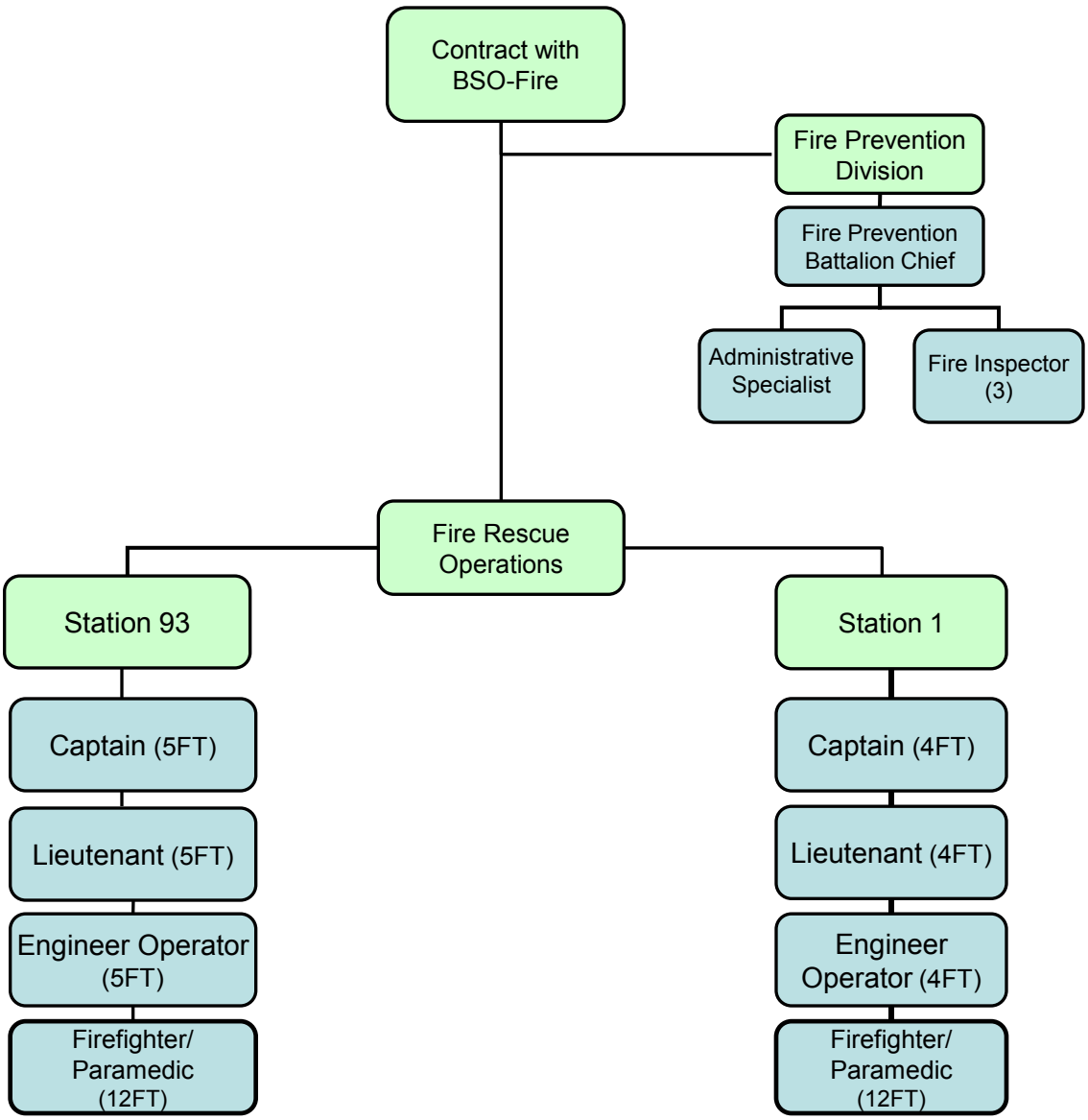
PERFORMANCE MEASURES:

DESCRIPTION	ACTUAL CY 2016	BUDGET CY 2017	BUDGET CY 2018
Number of crimes reported	1,272	1,317	1,308
Crimes reported, percentage difference from previous year (+/-)	-4.6%	+3.5%	-0.7%
Calls for Service	37,400	34,718	35,648
Calls for Service, percentage difference from previous year (+/-)	+7.4%	-7.2%	+2.7%
CY - Calendar Year.			

BSO-Police Services

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 21 Police Services				
10 Personal Services	$ 707,263	$ 791,068	$ 554,785	$ 714,736
30 Operating Expenditures	10,966,333	11,591,685	12,286,698	13,680,242
60 Capital Outlay	-	-	-	-
Department Total: Police Services:	**$ 11,673,595**	**$ 12,382,753**	**$ 12,841,483**	**$ 14,394,978**

Broward Sheriff's Office
Department of Fire Rescue
FY 2017-2018



Rescue Responder	4
Fire Engine / Ladder	2
Fire Engine / Pumper	2
Inspection / Passenger Vehicles	8
Total Vehicles	16

Captains	9
Lieutenants	9
Engineer Operator	9
Fire / Paramedic	24
Fire Prevention	5
Total Staffing	56

Sheriff Scott Israel

Proposed Budget FY2017/2018
Department of Fire Rescue and Emergency Services
Special Purpose Fund
Dania Beach
08-8721

CLASSIFICATION	ACTUAL 2015/2016	BUDGET 2016/2017	BUDGET 2017/2018
PERSONNEL SERVICES	$8,969,589	$9,713,306	$9,820,620
OPERATING EXPENSES	683,144	723,688	880,502
CAPITAL OUTLAY	4,774	25,150	72,900
TRANSFERS/RESERVES	221,593	191,638	185,078
TOTAL	$9,879,100	$10,653,782	$10,959,100
POSITIONS (FTE)	51	56	56

MISSION:

The Broward Sheriff's Office, Department of Fire Rescue and Emergency Services, will provide the City of Dania Beach, its residents, and visitors the highest quality of fire suppression, fire prevention, emergency medical services, educational programs, and community events through the use of highly skilled and technically trained professional firefighters/paramedics, Fire Prevention, and civilian staff members.

OBJECTIVE:

BSOFRES will strive to exceed expectations related to the delivery of fire rescue services throughout the City of Dania Beach, and will continue to provide a liaison representative to the City of Dania Beach in accordance with the contractual agreements established as part of the departmental merger. Staff will continue to provide Emergency Management support and leadership, and assist in the establishment of a City of Dania Beach EOC during activations. They will assist the City of Dania Beach with annual CEMP Plan updates and associated Emergency Management drills and exercises to strengthen core response and recovery capabilities. BSODFRES will participate in fire safety public education programs at all Dania Beach elementary schools including day care centers, and will participate in any annual evacuation drills and public safety readiness training programs. CPR classes to residents and city personnel will be provided as requested as well as first aid and CPR training for City employees at the city's request. SCBA classes will be provided to all water plant personnel as needed or requested. BSODFRES will complete annual fire inspections, re-inspections, and plan reviews, with the proper compliment of Fire Inspectors, Plan Reviewers, Fire Officials, and Administrative Assistants, and will continue to assess for the most appropriate level of prevention office staffing to match with building development and activity.

Sheriff Scott Israel

Proposed Budget FY2017/2018
Department of Fire Rescue and Emergency Services
Special Purpose Fund
Dania Beach
08-8721

PERFORMANCE MEASURES:

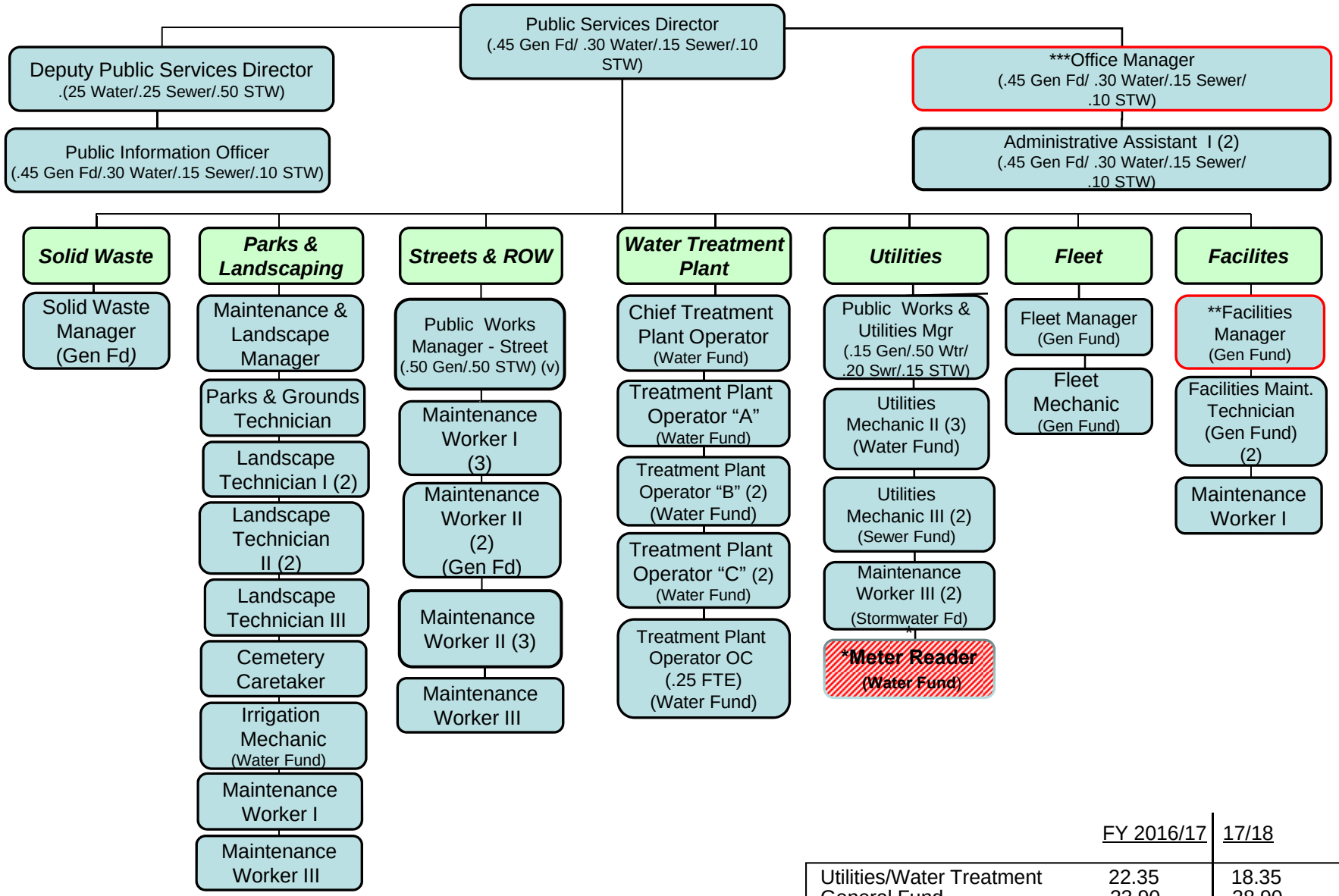
Station 01 and 17:

DESCRIPTION Type of Incident Call	ACTUAL 2015/2016	BUDGET 2016/2017	BUDGET 2017/2018
Fire	82	75	75
Rupture or Explosion	2	0	0
Emergency Medical Services	5,363	5,400	5,400
Hazardous Conditions	86	75	75
Service Call	508	525	525
Good Intent Call	969	1,000	1,000
False Alarm	320	300	300
Severe Weather	1	0	0
Special Incident Type	0	0	0
Total	7,331	7,375	7,375

BSO Fire-Rescue Services

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 22 Fire Rescue				
10 Personal Services	$ 3,043,216	$ 4,707,647	$ 5,670,846	$ 5,582,094
30 Operating Expenditures	9,082,494	9,742,501	10,665,682	11,104,800
60 Capital Outlay	$ -	$ -	$ 419,554	$ -
Department Total: Fire Rescue	**$ 12,125,710**	**$ 14,450,148**	**$ 16,756,082**	**$ 16,686,894**

Public Services
FY 2017-2018



*Meter Reader position has been outsourced
** New Facilities Manager position
*** Administrative Coordinator promoted to Office Manager

	FY 2016/17	17/18
Utilities/Water Treatment	22.35	18.35
General Fund	23.90	28.90
Total Public Services	46.25	47.25
Utility Billing – Finance	7.00	7.00
Grand Total	53.25	54.25

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 3902 PS Construction & Maintenance

Fund 1: General % 100

Fund 2: %

Fund 3: %

Fund 4: %

Total Impact
$101,602

Detail Description of Operations/Level of Service Being Affected

Request for a Facilities Manager grade 30.
1. Plan, prioritize, assign, supervise, review, and participate in the work of staff responsible for facility maintenance.
2. Establish schedules and methods for providing facility maintenance services; identify resource needs; review needs with appropriate management staff; allocate resources accordingly.
3. Participate in the development of goals and objectives as well as policies and procedures; make recommendations for changes and improvements to existing standards, policies, and procedures; participate in the implementation of approved policies and procedures; monitor work activities to ensure compliance with established policies and procedures.
4. Participate in the preparation and administration of the facility maintenance budget; submit budget recommendations; monitor expenditures; prepare cost estimates; submit justifications for equipment; monitor budget expenditures.
5. Monitor and control supplies and equipment; order supplies and tools as necessary; prepare documents for equipment procurement; prepare specifications and contracts for contract services.
6. Train or coordinate training in facility maintenance and safety methods, procedures, and techniques.
7. Develop and organize preventive maintenance and safety inspection programs for all facilities and equipment.
8. Coordinate construction projects, remodels, and other special projects.
9. Assist in the preparation of various contracts, requests for proposals, and reports.
10. Perform the more technical and complex tasks of the division.
11. Coordinate with contractors in providing contract services.
12. Answer questions and provide information to the public; investigate complaints and recommend corrective action as necessary to resolve complaints.

Personnel: FRS Additional personnel staff request.

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$66,950	$4,151	$971	$5,885	$19,628	$4,017	**$101,602**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 3901 Public Services Administration

Fund 1:	General	% 45
Fund 2:	Water	% 30
Fund 3:	Sewer	% 15
Fund 4:	Stormwater	% 10

Total Impact
$14,639

Detail Description of Operations/Level of Service Being Affected

Upgrade Administrative Coordinator position to Office Manager to more appropriately reflect position's role and relation to the Director of Public Services.

Personnel: FRS

Description of Personnel Change : Upgrade Administrative Coordinator position to Office Manager to more appropriately reflect position's role and relation to the Director of Public Services.

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$11,831	$734	$172	$1,192		$710	**$14,639**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

Public Services

Mission

To provide responsive and high quality public service through efficient departmental procedures in an effort to plan, design, build, maintain, and operate the City's physical infrastructure in a manner that respects the environment and quality of life; to enhance the ability of the City to promote economic development; and to enable the City to adequately preserve these infrastructure assets for succeeding generations.

Responsibilities

General Services

- Address Citywide ADA sidewalk requirements
- Maintain street signs
- City-owned parking facilities and storm drainage structures

Street Maintenance

- Overlay and maintenance of City streets using an average schedule of 10-15 years
- Repair and minor reconstruction of City owned streets including curbs and sidewalks
- Maintain, repair or replace storm drainage structures within streets
- Provide street sweeping and debris removal including FDOT, County and City owned streets
- Continue monitoring SW Section of City west of I-95, Broward County water and sewer neighborhood improvement projects

Parks and Facility Grounds Maintenance

- Provide service for the care of all public grounds and trees, including State and County right of way trees
- New tree planting, tree spraying, tree trimming, weed spraying, brush removal, and arterial landscaping restoration
- Parking lot and public building grounds maintenance including cemeteries, beach and County Library
- Beach dune and beach parking lot maintenance and trash removal, including coordination with Marina and Pier Operator/Maintenance Contractor
- Ensure all parks meet ADA requirements

Building Maintenance

- Provide monitoring and maintenance of all municipal buildings and City-owned rental property including: appearance, safety, heating and air conditioning systems, ventilation, plumbing, minor structural and roofing systems, minor electrical requirements, all repairs and replacements. Respond to miscellaneous building maintenance concerns and requests made from City Departments

Utilities/Equipment Maintenance

- Canal cleaning

- Operate the City's central Vehicle Maintenance Garage in an environmentally safe manner; monitor, schedule and maintain all City-owned mechanical equipment used by Parks, Public Services, or other City Departments including vehicles.

Disaster Recovery/Storm Cleanup Management

- Provide oversight of disaster recovery contracts and work in the field to assure roadway clearance and continued utilities operation
- Coordinate with other governmental agencies and FEMA

Development Review and Engineering Services

- Ensure that development within the City meets current City Codes and development standards
- Plan review, permitting, inspection, final approval and acceptance of all municipal projects related to water and sewer infrastructure, paving, and drainage systems. Maintains engineering reports, as-built and design information through various platforms such as Autodesk Infrastructure, ArcGIS and other public and proprietary software
- Provide professional engineering support services to various City departments including the Community Redevelopment Authority
- Supports Citywide effort of formulating strategic initiatives or objectives for coordinating and integrating elements of geographic information and technology into a central system for asset, work order, pavement, and fleet management, field data collection, and data sharing

Accomplishments FY 2017

- Continued with the 50/50 sidewalk repair program Citywide
- Continued with installation of traffic calming devices, trees and solar powered lighting in certain areas of City
- Completed phase I of the Beach Revitalization project
- Maintained vacant lots and abandoned properties throughout the City
- Monitored solid waste pickup throughout the City
- Continued with safety training program for employees
- Fleet maintenance and preventative maintenance of all City vehicles
- Completed Oasis 10 and 11
- Completed drainage repair project on NE 2nd Avenue/
- Continued Micro-surfacing roads (Cycle 4)
- Maintained landscaping and tree trimming on City-owned properties and public right of way
- Replaced missing trees on major corridors such as US-1 and East Dania Beach Blvd.
- Replaced a number of aging City service vehicles

Issues

- Continued improvement to the appearance of the City, Parks and Beach
- Addressing street lighting reporting to FPL and coordinating timely repair of both electrical powered and solar powered street lighting
- Addressing issues caused as a result of Airport South Runway Expansion
- Traffic on major roads anticipated to pass through the City will need to be addressed
- Traffic on neighborhood streets anticipated from cut-through vehicles will need to be addressed
- Traffic issues as a result of development and re-development
- Addressing resident requests for traffic control/calming devices, stop signs at various intersections and coordination with Broward County, City's Traffic Consultant

Key Objectives FY 2018

- Continue with improving the appearance of the City, Parks and Beach with the addition of new staff positions.
- Continue working with Dania Pointe on the new Utility connections.
- Start construction on SE Storm Drainage Project
- Finish Taylor Lane raising of the roadway and improving drainage
- Finish SW 26th Terrace Drainage Improvements
- Start preliminary design of Phase II for beach revitalization project
- Continue to coordinate traffic issues with both FDOT and Broward County Traffic Engineering Division
- Coordinate with Community Development Department for proper planning to abate traffic impacts in our Community
- Continue addressing issues caused as a result of Airport South Runway Expansion
- Continue 50/50 sidewalk program to promote pedestrian safety and ADA compliance
- Continue Solar Street Lighting installation per City policy
- Continue development of a City-wide GIS system in conjunction with Community Development and Finance while continuing to update the Department's internal GIS atlas for sidewalks, street lighting, and other vital City infrastructure (water, sewer, storm drainage)
- Continue to support appearance improvements and development efforts at the Beach
- Coordinate maintenance and access at beach during construction of Phase 1 Beach Improvement Project
- Continue to support Public Services related activities of the City's Community Redevelopment Authority
- Implement a pavement management system that will assess pavement condition for predicting asphalt maintenance and repair (M&R) needs.

Public Services

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 34 Solid Waste				
10 Personal Services	$ -	$ -	$ -	$ 110,000
30 Operating Expenditures	2,012,939	2,379,602	2,631,614	2,655,796
Department Total: Solid Waste	**2,012,939**	**2,379,602**	**2,631,614**	**2,765,796**
Department: 39 Public Services				
Division: 01 Admin				
10 Personal Services	157,521	309,809	289,717	257,180
30 Operating Expenditures	23,237	69,329	109,420	118,200
60 Capital Outlay	-	20,755	-	44,000
Division Total: Admin	**180,759**	**399,893**	**399,137**	**419,380**
Division: 02 Construction/Maint.				
10 Personal Services	389,069	417,392	485,633	568,996
30 Operating Expenditures	10,544	24,814	19,000	89,597
60 Capital Outlay	-	-	30,935	35,000
Division Total: Construction/Maint.	**399,613**	**442,206**	**535,568**	**693,593**
Division: 03 Fleet Management				
10 Personal Services	169,818	194,786	180,975	208,911
30 Operating Expenditures	11,697	15,995	14,850	15,050
60 Capital Outlay	7,393	184,311	4,500	-
Division Total: Fleet Management	**188,908**	**395,092**	**200,325**	**223,961**
Division: 04 Parks Maintenance				
10 Personal Services	530,750	663,764	707,270	698,000
30 Operating Expenditures	208,116	248,644	236,900	425,428
60 Capital Outlay	54,574	19,673	5,000	201,000
Division Total: Parks Maintenance	**793,439**	**932,081**	**949,170**	**1,324,428**
Division: 05 Cemetery				
10 Personal Services	59,691	64,395	62,514	51,664
30 Operating Expenditures	62,082	69,342	75,025	79,125
Division Total: Cemetery	**121,772**	**133,737**	**137,539**	**130,789**
Division: 06 Streets Maintenance				
10 Personal Services	428,742	329,310	487,180	699,826
30 Operating Expenditures	1,106,418	1,295,454	1,473,314	1,390,700
60 Capital Outlay	36,087	469,324	-	65,000
Division Total: Streets Maintenance	**1,571,246**	**2,094,088**	**1,960,494**	**2,155,526**
Department Total: Public Services	**$ 5,268,677**	**$ 6,776,699**	**$ 6,813,848**	**$ 7,713,473**

City of Dania Beach
Capital Request Form

	Roadway Repaving Program						
Capital Request Type	☑ Capital Project			☑ Capital Purchase			
Priority	8			Project Manager:	Ronnie Navarro		
Department:	Public Services			Division:	001-39-06-541-46-60		
Item Location:	Citywide						
Fiscal Year	FY 18	FY 19	FY 20	FY 21	FY 22	Total	
Plan and Studies						$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$250,000	$500,000	$500,000	$500,000	$500,000	$2,250,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$250,000	$500,000	$500,000	$500,000	$500,000	$2,250,000	
Revenue Source:	3¢ gas tax						

Description (Justification and Explanation)

To maintain the function and operating condition of almost 200 lane miles of City-owned streets while prolonging the useful life of paved surfaces, this project provides asphalt restoration of various streets throughout the City. The scope of work include milling and asphalt resurfacing as determined by visual pavement condition surveys. Improvements also include curb and gutter repairs, swale improvements, shoulder improvements, patching and installation of handicap ramps as needed.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

	Alleway Repaving Program						
Capital Request Type	☐ Capital Project			☑ Capital Purchase			
Priority	1			Project Manager:	Richard Rodriguez		
Department:	Public Services			Division:	001-39-06-541-63-10		
Item Location:	Citywide						
Fiscal Year	FY 18	FY 19	FY 20	FY 21	FY 22	Total	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$7,500	$8,250	$9,075	$9,983	$10,981	$45,788	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$62,500	$68,750	$75,625	$83,188	$91,506	$381,569	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$70,000	$77,000	$84,700	$93,170	$102,487	$427,357	
Revenue Source:	General Fund						

Description (Justification and Explanation)

This is an offshoot of the City's asphalt resurfacing pogram. The City maintains about 15 miles of alleyways. A number of these alleyways are in bad shape and in need of repair/rehabilitation. Most of the connections between these alleyways and roadways are in disrepair due to repeated use by heavy trucks and usual tear and wear.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**8**			**Project Manager:**	**Brad Kaine**		
Department:	**Grounds Maintenance**			**Division #:**	001-39-04-539-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$41,000	$0	$0	$0	$0	$41,000	
TOTAL COST:	$41,000	$0	$0	$0	$0	$41,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Ford F-250 to replace Vehicle #605. Vehicle #605 is a 2001 Ford F-250 that is 15 years old with 121,000 miles on it.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**1**			**Project Manager:**	**Brad Kaine**		
Department:	**Grounds Maintenance**			**Division #:**	001-39-04-539-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):		$0	$0	$0	$0	$0	
TOTAL COST:	$160,000	$0	$0	$0	$0	$0	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Ford F-550 Tree Service Truck. Current tree service truck is a 2007 Ford F-550 with 22,000 miles on it. While this vehicle has low mileage the issue is the excessive amount of working hours.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**4**			**Project Manager:**	**Brad Kaine**		
Department:	**Streets**			**Division #:**	001-39-06-541-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$35,000	$0	$0	$0	$0	$35,000	
TOTAL COST:	$35,000	$0	$0	$0	$0	$35,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Gasoline powered Ford F-150 Crew Cab to replace Vehicle #614. Vehicle #614 is a 2001 Ford F-250 with 106,000 miles on it.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**9**			**Project Manager:**			
Department:	**Public Serices**			**Division:**	001-39-06-539-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicles	$30,000	$0	$0	$0	$0	$30,000	
TOTAL COST:	$30,000	$0	$0	$0	$0	$30,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Ford F-150 Replaces 2002 Ford F-250 with over 83,000 miles.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

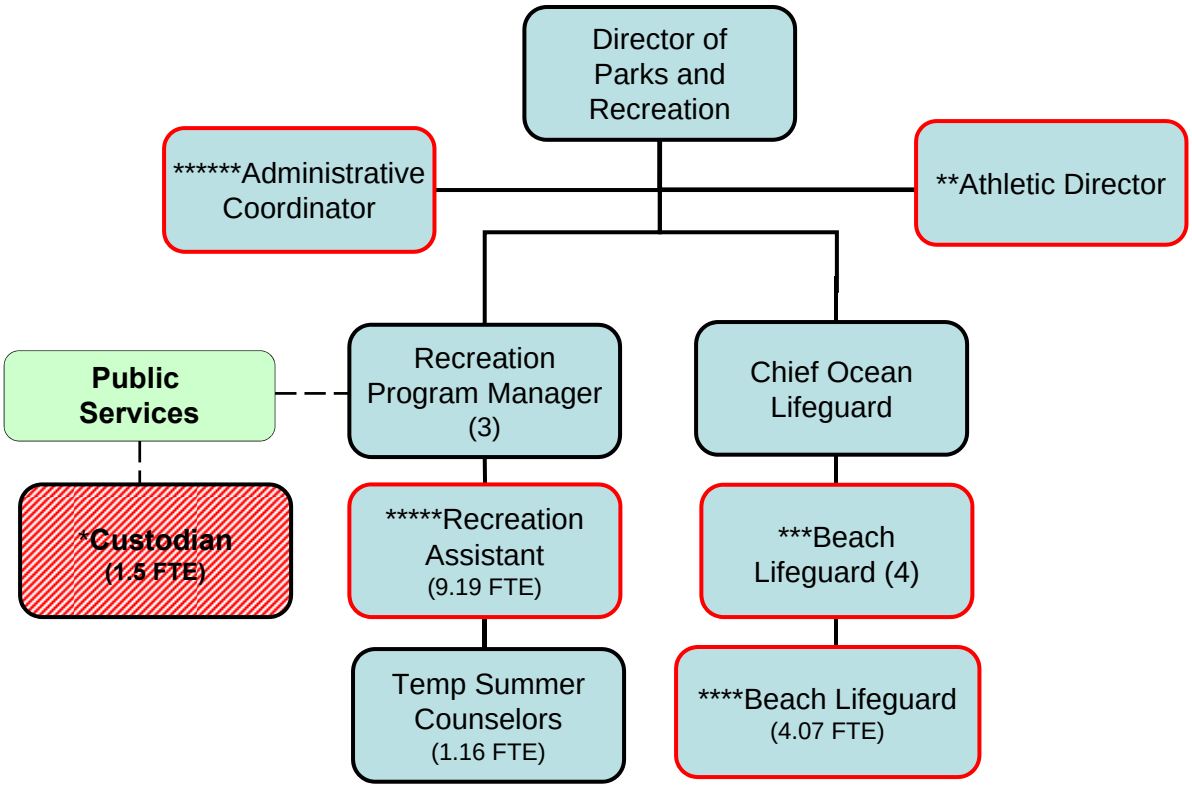
Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**6**			**Project Manager:**	**Brad Kaine**		
Department:	**Public Services**			**Division:**	001-39-02-539-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicles	$35,000	$0	$0	$0	$0	$35,000	
TOTAL COST:	$35,000	$0	$0	$0	$0	$35,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Cargo Van to replace Vehicle 603 which is a 1999 Ford F-350 in need of repairs.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

Recreation
FY 2017 - 2018



* Custodian positions have been outsourced
** New Athletic Director position
*** New Beach Lifeguard Full-time position
**** New Beach Lifeguard Part-time position
***** 3 Recreation Assistant positions promoted from Part-time to Full-time
******Office Manager position downgraded to Administrative Coordinator position

	FY 2016/17	17/18
Staff Admin -	12.69	15.19
Counselors -	1.16	1.16
Beach -	7.87	9.07
Custodian -	1.5	0.00
Total	23.22	25.42

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7201 Recreation Administration

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
$96,078

Detail Description of Operations/Level of Service Being Affected

Athletic Director - Requested by the City Commission

Personnel: FRS 1 Full-time Athletic Director Position

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$63,916	$3,963	$927	$3,810	$19,628	$3,835	**$96,078**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7202 Recreation Beach

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
-$21,466

Detail Description of Operations/Level of Service Being Affected

Propose to eliminate three part-time beach maintenance employees (1.5FTE) and reclassify them to (2) full time and (1) part-time temporary contractual service positions (2.7FTE). These position are currently budgeted in the 7202 Beach Division but are managed by the Public Services Department therefore these positions will be funded in 3904 Public Services Parks Maintenance Division contractual services account in the FY 17-18 budget. This change will result in a cost savings of approximately $21,466.00.

Personnel: FRS

Eliminate 3 Part-time beach maintenance employees and utilize contractual services

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
-$80,292	-$4,978	-$1,164	-$6,338		-$4,818	**-$97,590**

Expenditure:

Line Item	*Description of Request*	*Cost*
3410 Contract Svc.	(2) Full-time & (1)Part-time temporary Beach Maintenance Employees. These additinal positons will help provide a comprehensive level service at the beach due to an increase level of demand of weekend activity. In addition, this will eliminate any all overtime cost associated with staff levels short falls and increased volumes	$76,124
	Total:	**$76,124**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7202 Recreation Beach

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
$76,855

Detail Description of Operations/Level of Service Being Affected

The City has invested significant capital in the beach revitalization project. On the north side of the pier, the City has installed new landscape, new picnic benches, and 2 new beach showers. With these new amenities, it is attracting more beach patrons to the north side of the pier. Additionally, there have been preliminary discussions regarding the city potentially allowing vendors to operate north of the pier which will further increase patrons.

With increased patronage it would be in the best interest of the City to station a Lifeguard north of the pier. Ocean Rescue aims to protect the City by adding lifeguard coverage to the north side of the pier 365 days a year. The north side of the pier has earned a reputation of a place where: you can bring your pets, grill on the beach, camp on the beach, consume alcohol while underage, skip school, etc.

The Beach Division has been recording response data since 2012 for the north side of the pier. From 2012-2016, lifeguards had to leave their assigned post (south of the pier) 600 times to respond to the unguarded area north of the pier. These responses resulted in 68 ocean rescues with 116 victims, 25 medicals, and 32 calls to law enforcement.

Each time lifeguards respond to this area, resources are depleted south of the pier, leaving it unguarded and at risk. The cost of staffing the north side of the pier can be offset with City approved vendors and concessions that would improve the family atmosphere. In order to staff a lifeguard tower north of the pier, Dania Beach Ocean Rescue is requesting one full time position(40 hours) and one part time position(16 hours).

Personnel: FRS 1 Additional Full-time Lifeguard

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$46,922	$2,909	$680	$4,561	$18,967	$2,815	**$76,855**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7202 Recreation Beach

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
$22,889

Detail Description of Operations/Level of Service Being Affected

The City has invested significant capital in the beach revitalization project. On the north side of the pier, the City has installed new landscape, new picnic benches, and 2 new beach showers. With these new amenities, it is attracting more beach patrons to the north side of the pier. Additionally, there have been preliminary discussions regarding the city potentially allowing vendors to operate north of the pier which will further increase patrons.

With increased patronage it would be in the best interest of the City to station a Lifeguard north of the pier. Ocean Rescue aims to protect the City by adding lifeguard coverage to the north side of the pier 365 days a year. The north side of the pier has earned a reputation of a place where: you can bring your pets, grill on the beach, camp on the beach, consume alcohol while underage, skip school, etc.

The Beach Division has been recording response data since 2012 for the north side of the pier. From 2012-2016, lifeguards had to leave their assigned post (south of the pier) 600 times to respond to the unguarded area north of the pier. These responses resulted in 68 ocean rescues with 116 victims, 25 medicals, and 32 calls to law enforcement.

Each time lifeguards respond to this area, resources are depleted south of the pier, leaving it unguarded and at risk. The cost of staffing the north side of the pier can be offset with City approved vendors and concessions that would improve the family atmosphere. In order to staff a lifeguard tower north of the pier, Dania Beach Ocean Rescue is requesting one full time position(40 hours) and one part time position(16 hou

Personnel: FRS 1 Additional Part-time Lifeguard

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$18,768	$1,164	$272	$1,560		$1,126	**$22,889**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7203 Recreation CW Thomas Park

Fund 1: General % 100

Fund 2: %

Fund 3: %

Fund 4: %

Total Impact
$38,347

Detail Description of Operations/Level of Service Being Affected

Increase 1 Part-time Recreation Assistant position to full-time. Open facility on Monday.

Personnel: FRS

Increase 1 Part-time Recreation Assistant to Full-time

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$15,347	$952	$223	$2,492	$18,413	$921	**$38,347**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7205 Recreation Frost Park

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
$38,347

Detail Description of Operations/Level of Service Being Affected

Increase 1 Part-time Recreation Assistant position to full-time. Open facility on Monday.

Personnel: FRS

Increase 1 Part-time Recreation Assistant to Full-time

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$15,347	$952	$223	$2,492	$18,413	$921	**$38,347**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

CITY OF DANIA BEACH

FY 2018

Program Modification Form

Department Information

Department: 7207 Recreation PJ Meli Park

Fund 1:	General	% 100
Fund 2:		%
Fund 3:		%
Fund 4:		%

Total Impact
$38,347

Detail Description of Operations/Level of Service Being Affected

Increase 1 Part-time Recreation Assistant position to full-time. Open facility on Monday.

Personnel: FRS

Increase 1 Part-time Recreation Assistant to full-time

Description of Personnel Change :

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
$15,347	$952	$223	$2,492	$18,413	$921	**$38,347**

Expenditure:

Line Item	*Description of Request*	*Cost*
	Total:	**$0**

Revenue:

Line Item	*Description of Funding*	*Amount*
	Total:	**$0**

Department of Parks & Recreation

Mission

To provide safe, fun and diverse Parks & Recreational facilities and lifelong leisure activities to enhance the quality of life for residents and visitors of Dania Beach while also meeting their cultural, social, and wellness needs.

Responsibilities

- Operate and maintain various Recreational facilities including C.W. Thomas Park, P.J. Meli Park, Frost Park, I.T. Parker Community Center, Southwest Community Center, Beach and 8 passive parks.
- Oversee and manage contracts for Dania Beach Marina, Dania Beach Pier/Bait Shop, Community Bus Service, Jeff Ellis Aquatic Management, Beach Raker and Performance Pups Inc.
- Operate and maintain two aquatics facilities, two fitness centers and three computer labs
- Provide various recreational programs for both adult and youth ranging from Jazzercise, Yoga, Karate, Earth 2 Table, Zumba, Swim Lessons, Chess Club, Children's Dance Classes Tennis Instruction, Adult Kickball League, Computer Classes and Senior Programs
- Facilitate Youth Football, Cheerleading, and Basketball Programs at C.W. Thomas Park, Baseball/T-Ball Softball, at Frost Park and Free Summer Feeding Programs at 3 park locations.
- Provide Summer Camp for children at Frost Park which include field trips and educational opportunities
- Coordinate/facilitate citywide special events such as three (3) Seasonal Flea Markets, Spring Celebration, M.L.K. Festivities, Dania Beach Vintage Motorcycle Show, Arts & Seafood Celebration, Family Fun Day, Halloween Fall Festival, Holiday Tree Lighting and Bicycle Safety/Awareness event.
- Coordinate and provide free daily community bus service to our residents and visitors 6 days per week
- Host 9 senior citizen monthly meetings and 8 luncheons per year

Accomplishments FY 2017

- Ocean Rescue Division implemented their 1st Junior Lifeguard Program
- New Outdoor Fitness Equipment installed at Chester Byrd Park Park
- Ocean Rescue Division received re-certification through United States Lifesaving Association
- In conjunction with the Dania Beach Chamber of Commerce coordinated the 4th annual Hurricane Expo
- Two Shade Structures installed for the Chester Byrd Park Playgrounds
- Outdoor Exercise Equipment installed at Chester Byrd Park

- Free Summer Food Spot Feeding Programs at Frost Park, C.W. Thomas Park & P.J. Meli Park
- Frost Park Tennis Shade Shelter installed
- Two Bicycle Fix It Stations installed at C.W. Thomas Park & Chester Byrd Park
- Mullikin Park Basketball Court resurfaced

Issues

Parks & Recreation vehicles (3) need to be auctioned off and replaced. The 3 vehicles in the department fleet are Ford pickup trucks form 1998, 2000 & 2000.

Lifeguard & Lifeguard Stand highly recommended for the North Side of Fishing Pier. The completion of Phase I of the Beach Revitalization Project added new amenities to the North end of beach. These new amenities will, and are attracting more patrons to the North end of our Beach where we do not provide lifeguards.

The Nyberg Swanson House which is on the National Registry of Historic Places is in need of extensive wood work repairs on the interior & exterior of building.

Key Objectives FY 2018

- Provide safe, clean and attractive Recreational/Park facilities for residents and visitors
- Market recreational programs and promote our City's major assets: i.e. Park Facilities, Beaches, Recreation Programs and Special Events
- Continued focus on the Parks and Recreation Master Plan of constructing new recreational amenities and renovating existing.
- Exterior and interior painting of the C.W. Thomas Park Recreation Center
- Complete Phase I of the redevelopment of the 6.63 acres at Olsen Middle School with a multi-purpose natural grass or synthetic playing field.
- Facilitate the Free Summer Feeding Program at 3 park locations
- Replace both existing playgrounds at C.W. Thomas Park
- Install Shade System for Outdoor Exercise Equipment at Chester Byrd Park
- Replace both existing Treadmills at Frost Park

Recreation

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Department: 72 Recreation				
Division: 01 Admin				
10 Personal Services	$ 420,790	$ 453,419	$ 435,086	$ 478,948
30 Operating Expenditures	328,658	369,753	456,069	469,925
60 Capital Outlay	52,009	162,972	-	85,300
Division Total: Admin	**801,457**	**986,144**	**891,155**	**1,034,173**
Division: 02 Beach				
10 Personal Services	470,503	508,717	535,060	641,278
30 Operating Expenditures	142,139	170,364	206,784	167,575
60 Capital Outlay	9,980	-	46,850	40,504
Division Total: Beach	**622,622**	**679,081**	**788,694**	**849,357**
Division: 03 CW Thomas Park				
10 Personal Services	95,207	95,246	79,888	152,964
30 Operating Expenditures	212,760	92,416	131,925	106,650
Division Total: CW Thomas Park	**307,967**	**187,662**	**211,813**	**259,614**
Division: 04 IT Parker				
10 Personal Services	17,528	19,204	28,243	21,015
30 Operating Expenditures	56,798	34,895	43,130	52,480
60 Capital Outlay	-	9,853	-	-
Division Total: IT Parker	**74,326**	**63,952**	**71,373**	**73,495**
Division: 05 Frost Park				
10 Personal Services	127,484	208,096	250,041	405,711
30 Operating Expenditures	86,572	89,892	112,896	94,791
60 Capital Outlay	4,253	-	10,730	21,235
Division Total: Frost Park	**218,309**	**297,988**	**373,667**	**521,737**
Division: 06 PJ Meli - Aquatics				
30 Operating Expenditures	322,679	348,090	356,250	357,550
Division Total: PJ Meli - Aquatics	**322,679**	**348,090**	**359,950**	**357,550**
Division: 07 PJ Meli Park				
10 Personal Services	64,816	83,156	110,301	132,033
30 Operating Expenditures	32,049	44,826	68,960	59,115
60 Capital Outlay	-	-	-	15,000
Division Total: PJ Meli Park	**96,865**	**127,982**	**175,561**	**206,148**
Division: 08 Summer Program				
10 Personal Services	32,094	34,033	41,772	45,358
30 Operating Expenditures	13,075	13,025	18,600	16,500
Division Total: Summer Program	**45,170**	**47,058**	**60,372**	**61,858**
Department Total: Recreation	**$ 2,489,394**	**$ 2,737,957**	**$ 2,932,586**	**$ 3,363,932**

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority				**Project Manager:**	**Mark Felicetty**		
Department:	**Parks & Recreation**			**Division:**	001-72-01-572-63-10		
Item Location:	Chester Byrd Park						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$1,600	$0	$0	$0	$0	$1,600	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$13,400	$0	$0	$0	$0	$13,400	
Equipment/ Furnishings	$18,900	$0	$0	$0	$0	$18,900	
Other (Specify): Shipping	$1,400	$0	$0	$0	$0	$1,400	
TOTAL COST:	$35,300	$0	$0	$0	$0	$35,300	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Install Shade Cover System over the new Exercise Equipment at Chester Byrd Park.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**1**			**Project Manager:**	**Michael Huck**		
Department:				**Division #:**	001-72-02-572-62-10		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$34,504	$0	$0	$0	$0	$34,504	
Other (Specify):Shipping	$5,100	$0	$0	$0	$0	$5,100	
TOTAL COST:	$39,604	$0	$0	$0	$0	$39,604	
Revenue Source:	General Fund						

Description (Justification and Explanation)

A Lifeguard Tower would be required in order to provide Lifeguard Coverage north of the pier as proposed in the 2018 Program Modification. Cost could be reduced in shipping if there is a shared transport of towers with a nearby agency. For example, when Fort Laderdale Ocean Rescue purchases a tower or two towers from this same company, the price of shipping would be reduced to $4,000 or even $2,670. Another cost saving option would be to have another Lifeguard Agency donate a Lifeguard Tower. For example, the City of Miami Beach is replacing all their Lifeguard Towers and if they could donate one of their Lifeguard Towers to the City of Dania Beach than the sole cost would just be shipping.

Personnel:			**Descriptive:**For Personnel, please refer to North of Pier Lifeguard Coverage Program Modification.
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority				**Project Manager:**	**Mark Felicetty**		
Department:	**Parks & Recreation**			**Division:**	001-72-01-572-62-10		
Item Location:	Nyberg Swanson House						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$50,000	$0	$0	$0	$0	$50,000	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings		$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$50,000	$0	$0	$0	$0	$50,000	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Green Shell Consulting LLC. performed a comprehensive assessment of building (see back up report) where major wood work repairs to all windows, ceiling, fascia board, kitchen vinyl flooring, base boards, and removal of all carpet & padding on second floor be performed. A complete microbial abatement/remediation should was also recommended.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**6**			**Project Manager:**	**Mark Felicetty**		
Department:	**Parks & Recreation**			**Division:**	001-72-05-572-63-10		
Item Location:	Frost Park						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$13,735	$0	$0	$0	$0	$13,735	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$13,735	$0	$0	$0	$0	$13,735	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Skate Park has not been resurfaced in 6 years and is in need of new surface due to high volume of skaters

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority				**Project Manager:**	**Mark Felicetty**		
Department:	**Parks & Recreation**			**Division:**	001-72-05-572-64-30		
Item Location:	FROST PARK						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$7,500	$0	$0	$0	$0	$7,500	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$7,500	$0	$0	$0	$0	$7,500	
Revenue Source:	General Fund						

Description (Justification and Explanation)

Replace the two (2) 2013 treadmills with new. Existing treadmills have been highly utilized and are rusted worn.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority				**Project Manager:**	**Mark Felicetty**		
Department:	**Parks & Recreation**			**Division:**	001-72-07-572-63-10		
Item Location:	P.J. Meli Park						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$15,000	$0	$0	$0	$0	$15,000	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$15,000	$0	$0	$0	$0	$15,000	
Revenue Source:	General Fund						

Fund

Replace the two (2) front entrance walkway railing at the Recreation Center entrance way. The exiting railings are old wooded and need to be replaced

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

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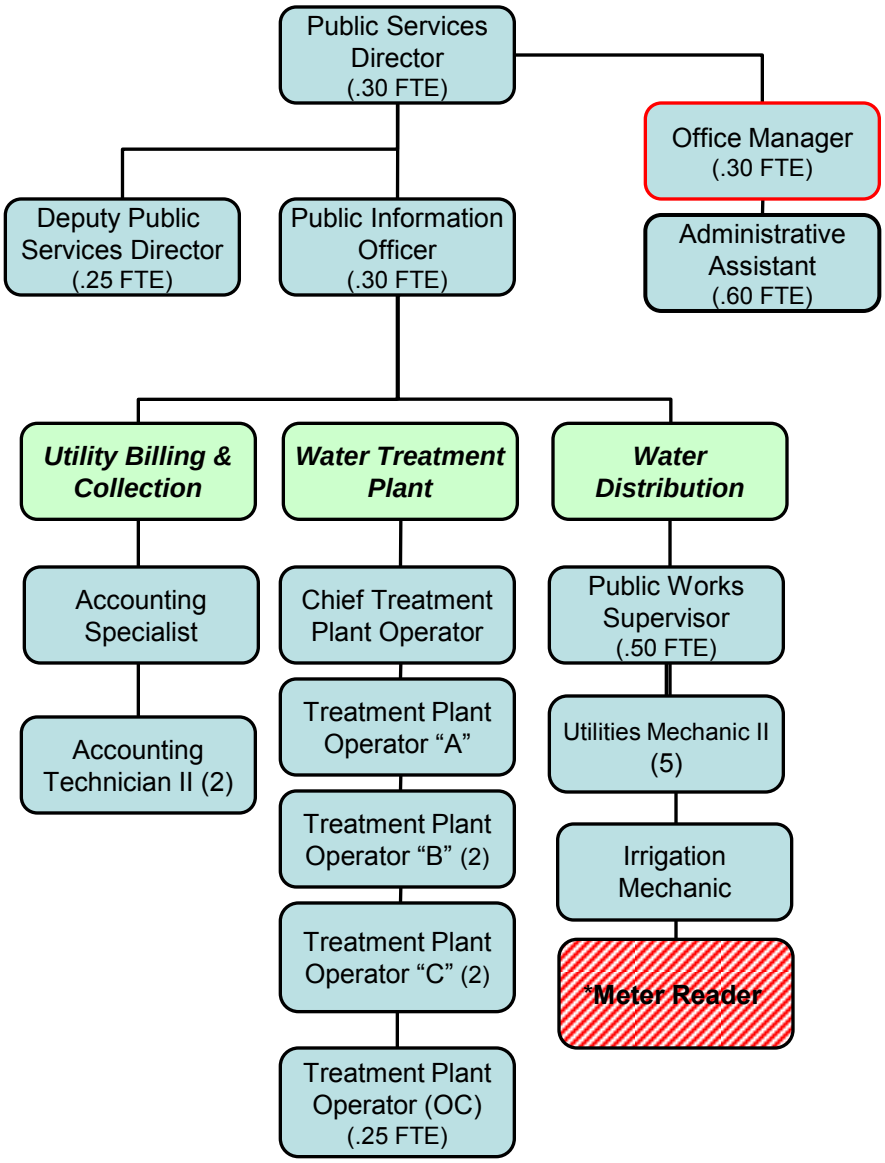
Debt Service Fund

Debt Service Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 201 Debt Service Fund				
Revenue				
36 - Miscellaneous Revenues	$ 71	$ 595	$ -	-
38 - Other Sources	6,854,793	4,151,260	1,140,709	1,085,395
Revenue Totals	**6,854,864**	**4,151,855**	**1,140,709**	**1,085,395**
Expenditures				
30 Operating Expenditures	3,213	-	-	-
70 Debt Service	1,398,210	840,860	1,140,709	1,085,395
90 Other Uses	5,439,796	2,899,909	-	-
Expenditure Totals	**6,841,219**	**3,740,769**	**1,140,709**	**1,085,395**
Net Surplus (Deficit)	**$ 13,645**	**$ 411,086**	**$ -**	**$ -**

Water Fund

Water Utility Fund
FY 2017-2018



*Meter Reader position has been outsourced

	FY 2016/17	17/18
Staff FTE -	17.50	17.50

Water Utility Fund

Mission

To provide and operate a safe and reliable water service to customers of the Dania Beach water utility.

Responsibilities

- To produce potable and safe water that meets regulatory requirements based on EPA's drinking water standards and FDEP's maximum contaminant levels for drinking water
- Operate and maintain City's water treatment plant and well raw water supply
- Assist Finance Department with operation and maintenance of City's metering system
- Maintain the City's water plant (lime softening and nanofiltration) and the City's water distribution systems

Accomplishments FY 2017

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five Year Water Capital Improvement Program
- Continued discussions with vendor to assist with backflow compliance program
- 2017 Water Quality Report prepared, placed on City Web Site, copies printed for mailing if requested by residents
- Implemented water main replacement on SE 2nd Avenue.
- Reviewed design for water main replacement in west section of Melaleuca Gardens
- Started rehabilitation/repair works at the City's lime softening plant (chlorine and filters)

Issues

- Aging water distribution infrastructure
- Raw water supplies, raw water quality, water treatment, water quality and water distribution are the most important issues now and in the near future
- Raw water volume restrictions implemented by the SFWMD will require investigation of alternative raw water supplies and treated waste water reuse options and feasibility
- Salt water intrusion in the underground wells

Key Objectives FY 2018

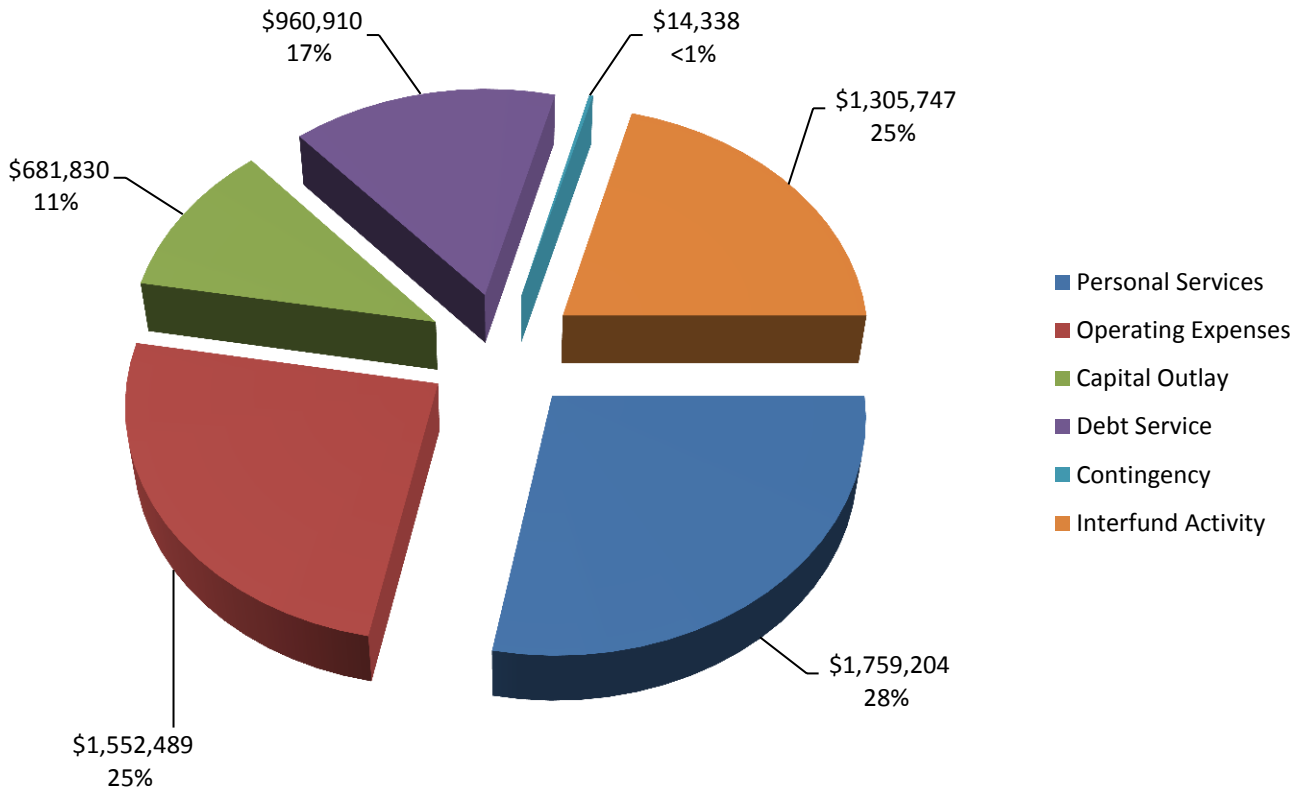
- Update and continue with the Integrated Waterworks Capital Improvement Program as summarized in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated development and also ensure environmental compliance required for the water system
- Address raw water supply issues and continue necessary work at wells
- Complete rehabilitation/repair works at the City's lime softening plant (chlorine and filters)

- Re-evaluate design of Water Treatment Plant Solids Handling System and Backwash Recovery, evaluate costs and impacts to rate payers, and make recommendation regarding implementation
- Continue water main replacement projects in critical areas of the City
- Continue implementing controls to minimize water loss in the distribution system
- Continue implementing backflow and cross connection control program
- Work with Broward County on long term water resource issues for the future of Dania Beach

Water Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 401 Water Fund				
Revenue				
32 - Permits, Fees and Special Assessments	$ 92,643	$ 114,333	$ -	$ -
33 - Intergovernmental Revenue	-	-	-	-
34 - Charges for Services	5,483,834	5,436,608	5,480,810	5,619,464
36 - Miscellaneous Revenues	43,256	50,650	45,600	43,324
38 - Other Sources	-	-	1,099,749	611,730
Revenue Totals	**5,619,733**	**5,601,591**	**6,626,159**	**6,274,518**
Expenditures				
Department: 17 Finance				
Division: 02 Accounting				
Personal Svcs - 10 Personal Services	160,340	138,840	184,245	162,840
Operating Expend - 30 Operating Expenditures	21,908	21,751	32,741	35,581
Capital Outlay - 60 Capital Outlay	-	-	4,100	7,100
Division Total: Accounting	**182,247**	**160,591**	**221,086**	**205,521**
Division: 05 Distribution				
Personal Svcs - 10 Personal Services	261,969	276,282	276,457	292,656
Operating Expend - 30 Operating Expenditures	31,992	50,901	248,038	383,200
Capital Outlay - 60 Capital Outlay	-	-	48,400	-
Division Total: Distribution	**293,961**	**327,183**	**572,895**	**675,856**
Department Total: Finance	**476,208**	**487,774**	**793,981**	**881,377**
Department: 33 Water Utility				
Division: 01 Admin				
Personal Svcs - 10 Personal Services	136,449	188,577	199,856	211,019
Operating Expend - 30 Operating Expenditures	393,354	148,138	64,099	121,576
Capital Outlay - 60 Capital Outlay	1,190	-	-	7,500
Other Uses - 90 Other Uses	1,338,705	1,338,705	1,338,705	1,320,085
Division Total: Admin	**1,869,698**	**1,675,420**	**1,602,660**	**1,660,180**
Division: 02 Distribution				
Personal Svcs - 10 Personal Services	602,902	618,512	639,309	548,689
Operating Expend - 30 Operating Expenditures	381,326	399,871	137,800	130,575
Capital Outlay - 60 Capital Outlay	(3,885)	1,333	33,500	642,230
Debt Service - 70 Debt Service	53,872	50,864	184,098	184,098
Division Total: Distribution	**1,034,214**	**1,070,580**	**994,707**	**1,505,592**
Division: 03 Water Plant				
Personal Svcs - 10 Personal Services	488,495	517,621	539,475	544,000
Operating Expend - 30 Operating Expenditures	1,393,308	1,585,381	818,775	881,557
Capital Outlay - 60 Capital Outlay	-	-	-	25,000
Debt Service - 70 Debt Service	230,381	219,004	776,812	776,812
Division Total: Water Plant	**2,112,184**	**2,322,006**	**2,135,062**	**2,227,369**
Division Total: US1/Melaleuca Gardens	**-**	**-**	**250,000**	**-**
Division Total: Water Plant Rehab	**-**	**3,000**	-	-
Division Total: Water Plant Chlorine Upgrade	**-**	**-**	**158,749**	**-**
Division Total: Water Plant Filter Upgrade	**-**	**-**	**691,000**	**-**
Expenditure Totals	**5,492,304**	**5,558,780**	**6,626,159**	**6,274,518**
Net Surplus (Deficit)	**$ 127,429**	**$ 42,811**	**$ -**	**$ -**

Water Fund Expenditures by Category



Total Budget $6,274,518

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**7**			**Project Manager:**	**Brad Kaine**		
Department:	**Water Plant**			**Division #:**	401-33-03-533-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$25,000	$0	$0	$0	$0	$25,000	
TOTAL COST:	$25,000	$0	$0	$0	$0	$25,000	
Revenue Source:	Water Fund						

Description (Justification and Explanation)

Ford F-150 to replace Vehicle #500. Vehicle #500 is 2001 Ford Ranger with over 90,000 miles on it. It has a hole which rusted through the floor board. This vehicle is no longer worth repairing.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**5**			**Project Manager:**	**Brad Kaine**		
Department:	**Water Distribution**			**Division #:**	401-33-02-533-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$33,000	$0	$0	$0	$0	$33,000	
TOTAL COST:	$33,000	$0	$0	$0	$0	$33,000	
Revenue Source:	Water Fund						

Description (Justification and Explanation)

Ford Transit Van to replace Vehicle #619. Vehicle #619 is a 1999 Ford F-250 with 134,000 miles on it. It also has excessive engine idle hours. The body has started rusting to the point that the necessary body and mechanical repairs will far exceed the value.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**2**			**Project Manager:**	**Brad Kaine**		
Department:	**Utilities(Admin.)**			**Division #:**	401-3302-533-64-20 & 402-35-02-535-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$35,000	$0	$0	$0	$0	$35,000	
TOTAL COST:	$35,000	$0	$0	$0	$0	$35,000	
Revenue Source:	50% Sewer 50% Water						

Description (Justification and Explanation)

Ford F-150 to replace Vehicle #601. Vehicle #601 is a 2004 Ford F-150 with 83,000 miles on it. It also has excessive engine idle hours and is showing signs of hard use.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**3**			**Project Manager:**	**Brad Kaine**		
Department:	**Public Services (Admin.)**			**Division #:**	401-3301-533-64-20, 402-35-01-535-64-20, 403-38-01-538-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$30,000	$0	$0	$0	$0	$30,000	
TOTAL COST:	$30,000	$0	$0	$0	$0	$30,000	
Revenue Source:	Water Fd 25% Sewer Fd 25% Storm Fd 50%						

Description (Justification and Explanation)

Ford Explorer to replace Vehicle #608. Vehicle #608 is a 1998 Ford F-150 with 72,000. This vehicle is 18 years old and has far exceeded its useful life.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

	Water Utility Distribution System Improvements						
Capital Request Type	☐ Capital Project			☑ Capital Purchase			
Priority	Standard			Project Manager:	Ronnie Navarro		
Department:	Public Services			Division:	401-33-02-533-46-70		
Item Location:	Public Services						
Fiscal Year	FY 18	FY 19	FY20	FY 21	FY 22	Total	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$5,000	$5,000	$5,000	$5,000	$5,000	$25,000	
Construction:	$130,000	$150,000	$150,000	$150,000	$150,000	$730,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$160,000	$180,000	$180,000	$180,000	$180,000	$880,000	
Revenue Source:	Water Fund						

Description (Justification and Explanation)

The city owns and maintains about 80 miles of water mains. Current effort is reactive in nature and only responds to emergency situations. With this project, a more proactive approach will provide a systematic program for rehabiitating and replacing of "defective" water mains to assure adequate pressure and water quality within the City's distribution network. This project is proposed to be funded continuously for an extended period of time.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

	Water Utility Distribution System Improvements						
Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**Standard**			**Project Manager:**	**Ronnie Navarro**		
Department:	**Public Services**			**Division:**	401-33-02-533-46-70		
Item Location:	Public Services						
Fiscal Year	**FY 18**	**FY 19**	**FY20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$5,000	$5,000	$5,000	$5,000	$5,000	$25,000	
Construction:	$130,000	$150,000	$150,000	$150,000	$150,000	$730,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$160,000	$180,000	$180,000	$180,000	$180,000	$880,000	
Revenue Source:	Water Fund Net Assets						

Description (Justification and Explanation)

The city owns and maintains about 80 miles of water mains. Current effort is reactive in nature and only responds to emergency situations. With this project, a more proactive approach will provide a systematic program for rehabiitating and replacing of "defective" water mains to assure adequate pressure and water quality within the City's distribution network. This project is proposed to be funded continuously for an extended period of time.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

	NW 1 Street Water Main Replacement						
Capital Request Type	☑ Capital Project			☐ Capital Purchase			
Priority	1			Project Manager:	Ronnie Navarro		
Department:	Public Services			Division:	401-33-02-533-63-10		
Item Location:	Public Services						
Fiscal Year	FY 18	FY 19	FY 20	FY 21	FY 22	Total	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$70,200	$0	$0	$0	$0	$70,200	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$10,530	$0	$0	$0	$0	$10,530	
Construction:	$351,000	$0	$0	$0	$0	$351,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$431,730	$0	$0	$0	$0	$431,730	
Revenue Source:	Water Fund Net Assets						

Description (Justification and Explanation)

NW/SW 1 Avenue Water Main Replacement (Stirling to City Hall) (NW 3rd St to Old Griffin Rd)

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	$0		

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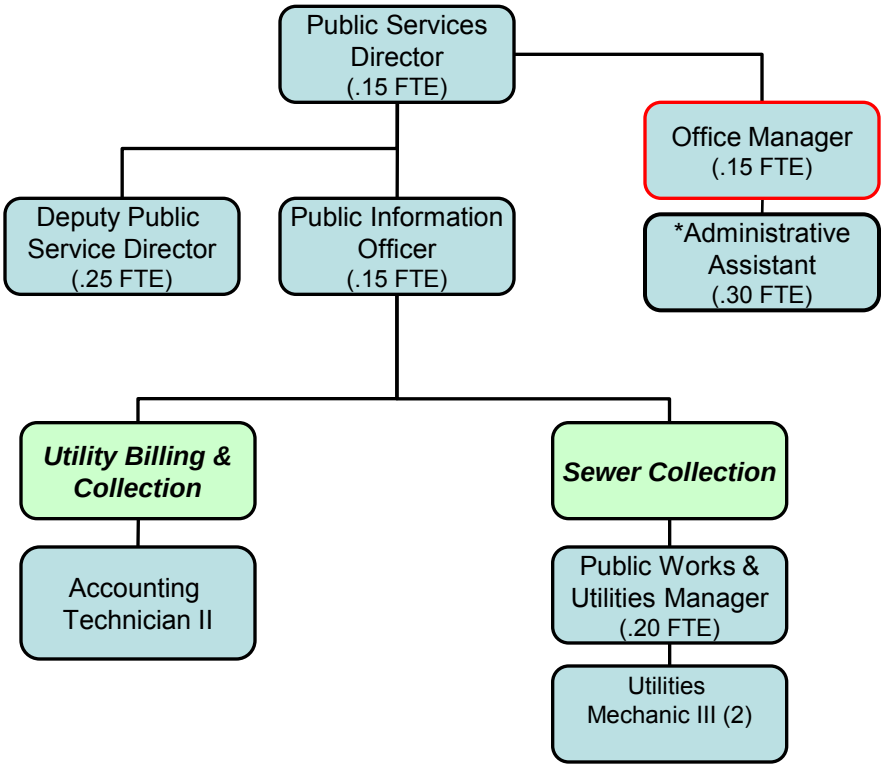
Sewer Fund

Sewer Utility Fund
FY 2017-2018



	FY 2016/17	17/18
Staff FTE -	5.20	4.20

Sewer Utility Fund

Mission

To enhance the quality of life by safely maintaining, improving, and managing a dependable and efficient sewer collection and transmission system.

Responsibilities

- Ensure proper operation of sewer and wastewater systems
- Operate, maintain and repair the City's gravity and forcemain system
- Operate, inspect and maintain all City-owned sewer lift stations
- Inspect private lift stations connected to the City's sewer system
- Responsible for ongoing sewer inspections to ensure integrity of sewer system

Accomplishments FY 2017

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five Year Wastewater Capital Improvement Program
- Continued wastewater conveyance repairs Citywide
- Continued and updated GIS Atlas of sewer (gravity and forcemain) system
- Met with developers and their consultants to review impacts and necessary improvements that will be required for the City's sewer system.
- RFP for City's SCADA system to improve remote monitoring
-

Issues

- Aging sewer collection infrastructure
- Lack of telemetry or remote monitoring
- Inflow/Infiltration both on City side and on private side

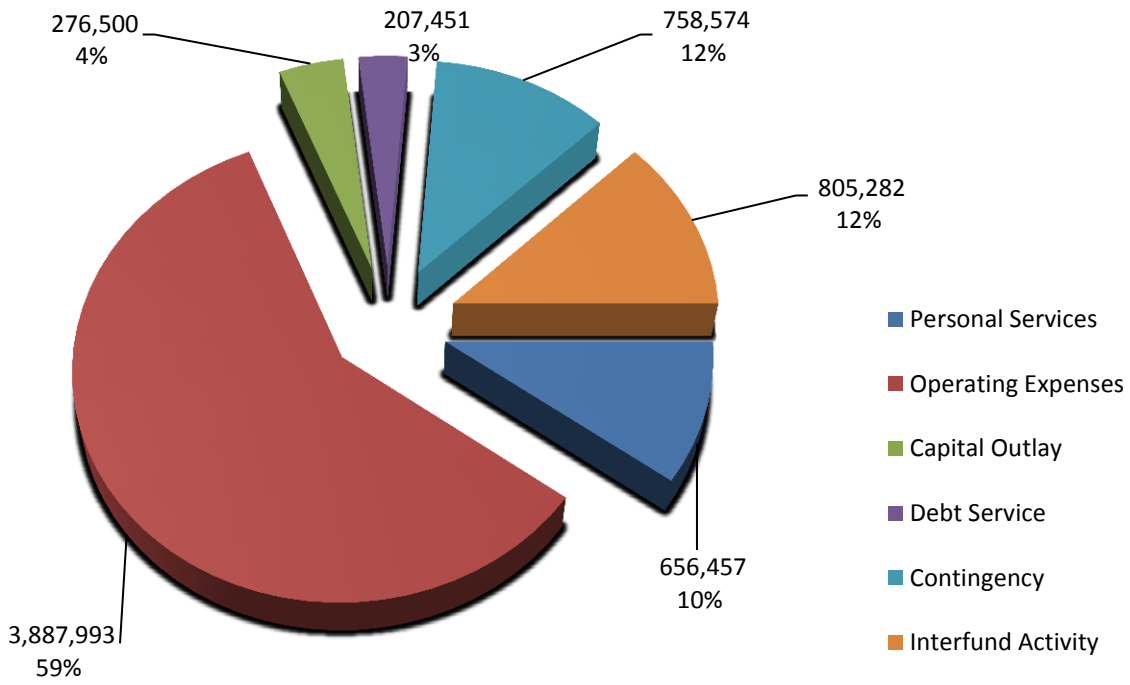
Key Objectives FY 2018

- Update and continue with the integrated Waterworks Capital Improvement Program as outlined and reflected in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated redevelopment and also ensure environmental compliance required for the wastewater system
- Continue Inflow/Infiltration maintenance program using Sewer Fund accumulated funds
- Make significant improvements by rehabbing the most critical lift stations
- Work on standardizing the city's pumps for each lift station.
- Continuing coordination with Dania Pointe Project for off-site sewer system extension.

Sewer Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 402 Sewer Fund				
Revenue				
32 Permits, Fees and Special Assessments	$ 22,113	$ 45,798	$ -	$ -
33 Intergovernmental Revenue	-	-	-	-
34 Charges for Services	6,594,752	6,605,268	6,652,258	6,509,600
36 Miscellaneous Revenues	53,499	47,341	50,400	82,657
38 Other Sources	-	-	2,717,500	-
Revenue Totals	**6,670,364**	**6,698,407**	**9,420,158**	**6,592,257**
Expenditures				
Department: 17 Finance				
Division: 03 Accounting				
10 Personal Services	32,087	44,708	45,344	46,877
30 Operating Expenditures	20,821	20,764	32,300	31,665
60 Capital Outlay	-	-	4,100	4,100
Division Total: Accounting	**52,909**	**65,472**	**81,744**	**82,642**
Department: 35 Sewer Utility				
Division: 01 Admin				
10 Personal Services	87,539	114,607	119,269	125,963
30 Operating Expenditures	87,028	100,824	72,534	128,688
60 Capital Outlay	-	2,060	4,000	9,900
90 Other Uses	799,649	799,649	799,649	805,282
Division Total: Admin	**974,216**	**1,017,140**	**995,452**	**1,069,833**
Division: 02 Collection				
10 Personal Services	353,596	409,089	414,125	483,617
30 Operating Expenditures	3,055,328	3,891,593	3,792,716	3,727,640
60 Capital Outlay	9,372	(1,759)	653,500	262,500
70 Debt Service	73,992	57,458	207,451	207,451
90 Other Uses	-	-	3,275,170	758,574
Division Total: Collection	**3,492,287**	**4,356,381**	**8,342,962**	**5,439,782**
Expenditure Totals	**4,519,412**	**5,438,993**	**9,420,158**	**6,592,257**
Net Surplus (Deficit)	**$ 2,150,952**	**$ 1,259,414**	**-**	**$ -**

Sewer Fund Expenditures by Category



Total Budget $6,592,257

City of Dania Beach
Capital Request Form

	Sanitary Sewer Collection System Improvements						
Capital Request Type	☑ **Capital Project**			☐ **Capital Purchase**			
Priority	**Standard**			**Project Manager:**	**Ronnie Navarro**		
Department:	**Public Services**			**Division:**	Engineering		
Item Location:	Public Services						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$40,000	$40,000	$40,000	$40,000	$40,000	$200,000	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$5,000	$5,000	$5,000	$5,000	$5,000	$25,000	
Construction:	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$245,000	$245,000	$245,000	$245,000	$245,000	$1,225,000	
Revenue Source:	Sewer Fund						

Description (Justification and Explanation)

The city owns and maintains about 50 miles of gravity and forcemain pipes. This project provides for Citywide maintenance and upgrade of sanitary sewers and forcemains, inspection and replacement programs, point repair and emergency replacements. This project is proposed to be funded continously over an extended period of time until the entire system is fully rehabilitated to provide addtitional 40 to 60 years of life expectancy.This project will also alleviate the City's I&I (Infiltation and Inflow) problems.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**2**			**Project Manager:**	**Brad Kaine**		
Department:	**Utilities(Admin.)**			**Division #:**	401-3302-533-64-20 & 402-35-02-535-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$35,000	$0	$0	$0	$0	$35,000	
TOTAL COST:	$35,000	$0	$0	$0	$0	$35,000	
Revenue Source:	50% Sewer 50% Water						

Description (Justification and Explanation)

Ford F-150 to replace Vehicle #601. Vehicle #601 is a 2004 Ford F-150 with 83,000 miles on it. It also has excessive engine idle hours and is showing signs of hard use.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**3**			**Project Manager:**	**Brad Kaine**		
Department:	**Public Services (Admin.)**			**Division #:**	401-3301-533-64-20, 402-35-01-535-64-20, 403-38-01-538-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$30,000	$0	$0	$0	$0	$30,000	
TOTAL COST:	$30,000	$0	$0	$0	$0	$30,000	
Revenue Source:	Water Fd 25% Sewer Fd 25% Storm Fd 50%						

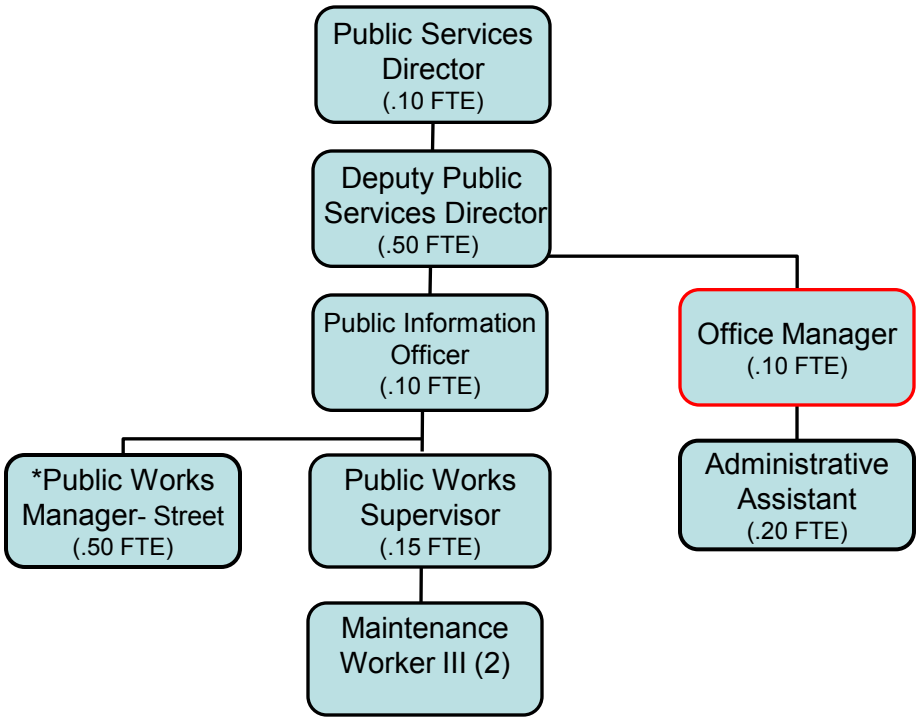
Description (Justification and Explanation)

Ford Explorer to replace Vehicle #608. Vehicle #608 is a 1998 Ford F-150 with 72,000. This vehicle is 18 years old and has far exceeded its useful life.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

Stormwater Fund

Stormwater Utility Fund
FY 2017-2018



	FY 2016/17	17/18
Staff FTE -	6.65	3.65

Stormwater Utility Fund

Mission

Provide a stormwater system that controls damage from storms, protects surface water quality, supports fish and wildlife habitat, and protects the environment.

Responsibilities

- Repair emergency storm drainage pump stations and pump equipment required for the utilities operation
- Responsible for the maintenance of all City's right-of-ways and swales
- Ensure contaminants are prevented from infiltrating into the City's canals and lakes
- Routinely clean streets, catch basins, and drainage lines to prevent debris blockages
- Inspect and upkeep of all headwall systems to maintain drainage efficiency

Accomplishments FY 2017

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five to Ten Year Stormwater Capital Improvement Program
- Phase 2 SE Stormwater Drainage Project Design in progress
- SW 26th Terrace Stormwater Project in progress.
- Continued addressing minor storm water drainage issues City wide, including replacement of corroded, collapsed and damaged pipes and outfall.
- Taylor Lane Stormwater Drainage Project to address flooding on NE 7th Avenue and Taylor Lane in progress.
- NE 2nd Avenue Drainage Project Completed

Issues

- Rapid pace of urban densification making more areas impervious.
- Lack of adequate stormwater infrastructure west of I-95
- Aging infrastructure that is past life cycle in the older section of the City.
- Inadequate inventory of existing stormwater system.
- Flooding complaints from businesses and residents due to lack of drainage system.
- Swales that have been used for parking rather than water retention areas, thus turning them impervious.
- Rigorous permitting requirements
- New Stormwater (MS4) regulations require detailed record keeping of routine maintenance. Entire system needs to be inspected and cleaned every 10 years, minimum 10 % of the system needs to be completed each year. Other structures would require more frequent maintenance at least every 3 years or even shorter
- Additional manpower, equipment, training and certifications will be required to comply with new regulations.
- Tidal surge, sea level rise, and water table rise

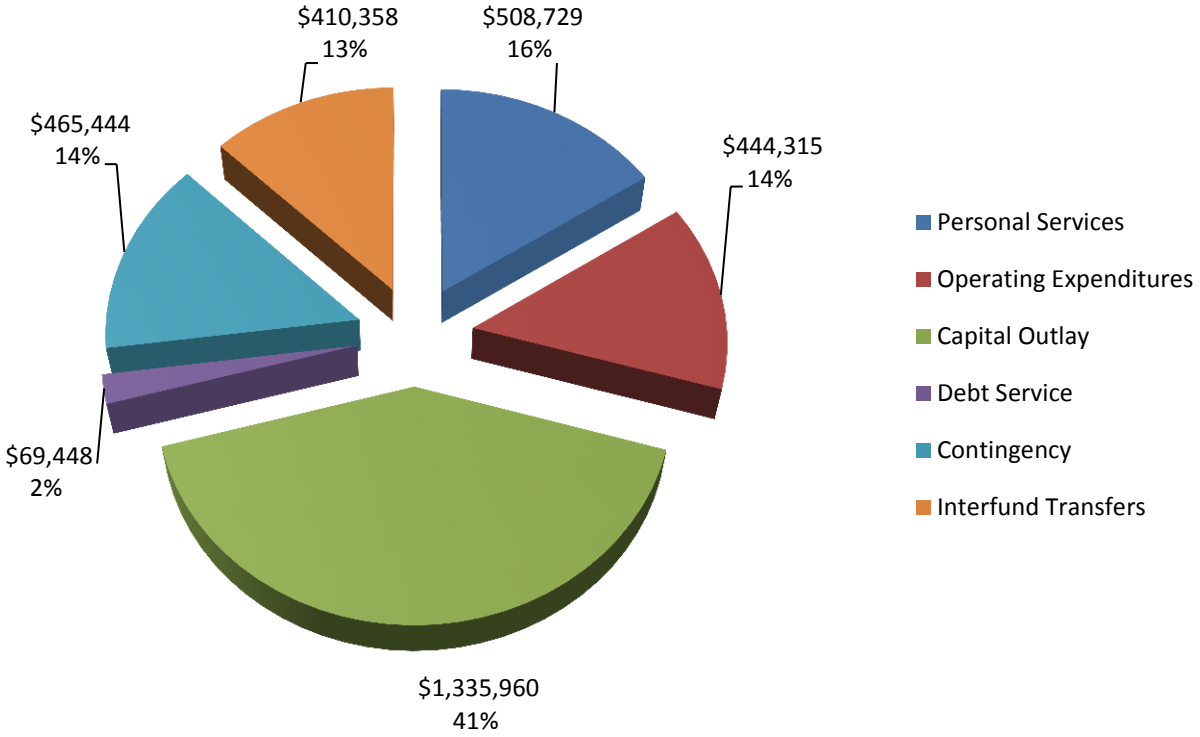
Key Objectives FY 2018

- Implement a Capital Improvement Program for stormwater improvements. This will assure the City the proper infrastructure required to sustain anticipated redevelopment and also ensure environmental compliance required for the stormwater system
- SE Storm Water Drainage Improvement Project Phase 2 start construction under a Design Build procurement.
- In conjunction with FAU Engineering students work on system data collection for storm drains and numbering system.
- Continue to address drainage issues and complaints
- Work with Broward County in updating flood maps
- Continue implementing an inventory of all existing drainage structures

Stormwater Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 403 Stormwater				
Revenue				
32 Permits, Fees and Special Assessments	$ 2,033,947	$ 1,949,987	$ 1,952,706	$ 2,017,994
36 Miscellaneous Revenues	8,161	20,254	21,600	45,300
38 Other Sources	-	-	7,569,756	1,170,960
Revenue Totals	**2,042,108**	**1,970,241**	**9,544,062**	**3,234,254**
Expenditures				
Division: 01 Admin/Operations				
10 Personal Services	553,169	633,823	655,371	508,729
30 Operating Expenditures	386,140	404,405	426,705	444,315
60 Capital Outlay	(21,001)	(4,841)	115,000	1,335,960
70 Debt Service	4,166	46,560	485,563	69,448
90 Other Uses	422,429	422,429	448,816	875,802
Division Total: Admin/Operations	**1,344,903**	**1,502,376**	**2,131,455**	**3,234,254**
Division Total: SE Stormwater Phase I	**(33,277)**	**-**	**-**	**-**
Division Total: SE Stormwater Phase II	**-**	**-**	**6,135,757**	**-**
Division Total: SW 26 Terr Stormwater	**-**	**-**	**712,000**	**-**
Division Total: Taylor Lane Drainage Project	**-**	**-**	**564,850**	**-**
Expenditure Totals	**1,311,626**	**1,502,376**	**9,544,062**	**3,234,254**
Net Surplus (Deficit)	**$ 730,483**	**$ 467,865**	**$ -**	**$ -**

Stormwater Fund Expenditures by Category



Total Budget Amount $3,234,254

City of Dania Beach
Capital Request Form

	Small Drainage Improvements Program						
Capital Request Type	☑ Capital Project			☐ Capital Purchase			
Priority	2			Project Manager:	Jose Urtecho		
Department:	Public Services			Division:	403-38-01-538-63-10		
Item Location:	Citywide						
Fiscal Year	FY 18	FY 19	FY 20	FY 21	FY 22	Total	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$15,000	$16,500	$18,150	$19,965	$21,962	$91,577	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$105,000	$115,500	$127,050	$139,755	$153,731	$641,036	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$120,000	$132,000	$145,200	$159,720	$175,692	$732,612	
Revenue Source:	Stormwater Fund						

Description (Justification and Explanation)

From time to time the City receives request for drainage improvements in areas where there is no active outfall nor pipe storm system. Improvement may be in the form of swales or exfiltration treches or similar to create additional surface water storage and improve percolation and/or conveyance. This program is meant to address such requests. Budgeted as annual maintenance.

Personnel:			Descriptive:
Operating:			
Replacement Cost:		Year:	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**3**			**Project Manager:**	**Brad Kaine**		
Department:	**Public Services (Admin.)**			**Division #:**	401-3301-533-64-20, 402-35-01-535-64-20, 403-38-01-538-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicle	$30,000	$0	$0	$0	$0	$30,000	
TOTAL COST:	$30,000	$0	$0	$0	$0	$30,000	
Revenue Source:	Water Fd 25% Sewer Fd 25% Storm Fd 50%						

Description (Justification and Explanation)

Ford Explorer to replace Vehicle #608. Vehicle #608 is a 1998 Ford F-150 with 72,000. This vehicle is 18 years old and has far exceeded its useful life.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Capital Request Type	☐ **Capital Project**			☑ **Capital Purchase**			
Priority	**10**			**Project Manager:**	**Brad Kaine**		
Department:	**Stormwater**			**Division:**	403-38-01-538-64-20		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$0	$0	$0	$0	$0	$0	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Vehicles	$30,000	$0	$0	$0	$0	$30,000	
TOTAL COST:	$30,000	$0	$0	$0	$0	$30,000	
Revenue Source:	Stormwater						

Description (Justification and Explanation)

Vehicle 501 F-150 Crew Cab. Replaces 2001 F-250 with over 110,000 miles.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

City of Dania Beach
Capital Request Form

Description:	**Stormwater Improvements - Citywide (West of I-95)**						
Capital Request Type	☑ **Capital Project**			☐ **Capital Purchase**			
Priority				**Project Manager:**	**Ronnie Navarro**		
Department:	**Public Services**			**Division:**			
Item Location:	Citywide						
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$190,400	$175,600	$124,000	$200,000	$244,000	$934,000	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$28,560	$26,340	$18,600	$30,000	$36,600	$140,100	
Construction:	$952,000	$878,000	$620,000	$1,000,000	$1,220,000	$4,670,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$1,170,960	$1,079,940	$762,600	$1,230,000	$1,500,600	$5,744,100	
Revenue Source:	Stormwater Fund						

Description (Justification and Explanation)

Stormwater Improvements - Citywide (West of I-95)

SW 43rd Terrace - 4,000 feet - $600,000 - Priority 1 FY 18
SW 49th Court - 2,300 feet - $345,000 - Priority 2 FY 18
SW 49th Street - 1,500 feet - $225,000 - Priority 3 FY 18
SW 48th Court - 1,200 feet - $180,000 - FY 19
SW 50th Street - 2,000 feet - $300,000 * FY 19
SW 51st Court - 2,000 feet - $300,000 - FY 19
SW 52nd Street - 2,000 feet - $300,000- FY 19
SW 52nd Court - 1,550 feet - $235,000 - FY 20
SW 53rd Street - 1,050 feet - $157,500 - FY 20
SW 54th Court - 1,800 feet - $270,000 - FY 20
SW 51 Street - 670 feet - $100,500 - FY 20
SW 31 Street Ditch Project - 2,500 feet - $1,250.000 - FY 21
SW 34th Terace, SW 35th Avenue, SW 34th Drive, SW 34th Avenue, SW 36th Terrace, SW 37th Avenue - $1.5 million - FY 22

Personnel:		
Operating:		
Replacement Cost:		**Year:**
Revenue/Other:	$0	
Total	$0	

Manager Recommended: **Commission Approved:**

Marina Fund

Westrec Marinas
The Dania Beach Marina
2017 – 2018 Budget Commentary

Current Financial

Occupancy continues to remain steady on a year round basis. There is an increase during the winter months when it is snowbird "season" and everyone is in South Florida to escape the weather, then occupancies drop when these same snowbirds return north for the Summer.

A very competitive rate structure has been in place since the marina's grand re-opening in 2014. Demand has been strong with rates at $750 per month (per slip) plus tax on an annual contract basis, with separate seasonal rates for the Winter and Summer. For the 2017-2018 budget, a slight rate increase will go into effect (with City approval). The annual rate will increase to $900 per month for those signing a one -year contract. The Winter monthly rate (October through May) which is considered high season in the south Florida market, will increase to $1,050 (from its current rate of is $900) per month (per slip) plus tax. The Summer (off- season June through September) monthly rate will increase to $1,000 per month (per slip) plus tax. Each slip is metered so those annual or monthly customers are billed based on their slip's meter readings. Prior to the renovation of the Marina, the City's monthly rate included electric. There is now a 30' minimum charge for the transient (daily) rate in place for those customers staying at the marina on a temporary basis (under 30 days). This rate is $1.00 per foot per day during the Summer months and $1.50 per foot per day during the Winter season, with a flat daily rate for electric depending on what amperage their vessel requires.

With its new state of the art facilities, the location directly on the Intra-Coastal Waterway, just minutes from the inlet, and opposite the beach makes the marina is one of the most desirable locations for recreational boaters. Once approved by the City, this rate structure will continue to be competitive with other marinas in the immediate area.

The Marina has a total of 120 slips, of which 7 of those slips are non-revenue producing as they are temporary use courtesy slips for those boaters coming to visit the City's beach, pier or the Quarterdeck Restaurant. For this reason, the budget reflects revenues and occupancies for only 113 slips. For the upcoming 2017-2018 budget, Westrec has adjusted the revenues for seasonal fluctuations based on our local market experience.

Marketing

Westrec promotes the Dania Beach Marina and the Dania Beach Pier along with our other properties in south Florida. This exposure includes our booths at the Fort Lauderdale and Miami International Boat Shows and at other industry networking events. This includes distribution of print material and flyers, in addition to by word of mouth through our local marinas to boat captains and owners alike helps to get the word out about the new state of the art Marina.

Marketing and promotions of the Marina are implemented by Westrec with City approval.
Annual special events now take place at the Marina, which include the Marine Industries Association of South Florida (MIASF) Plywood Regatta held over a period of two days each spring. The Marina is also a site sponsor of the annual Waterway Clean-up. These types of community events are positive exposure for the location and the City. Presently Westrec is working creating a new website for the Marina. We are also developing new print marketing collaterals promoting the Marina and Pier that will be produced and ready for distribution at our booth at for the annual Fort Lauderdale International Boat Show.

Operations
Our regional security staff continues to provide a roving patrol throughout the overnight hours and monitors the video feed from the cameras that were installed at the Marina last year. The gates and key pass locks installed by the City throughout the Marina provide a necessary level of security for this Marina and help restrict access to those that have no business strolling the docks.
This has made it easier to pinpoint the source of problems when they arise.

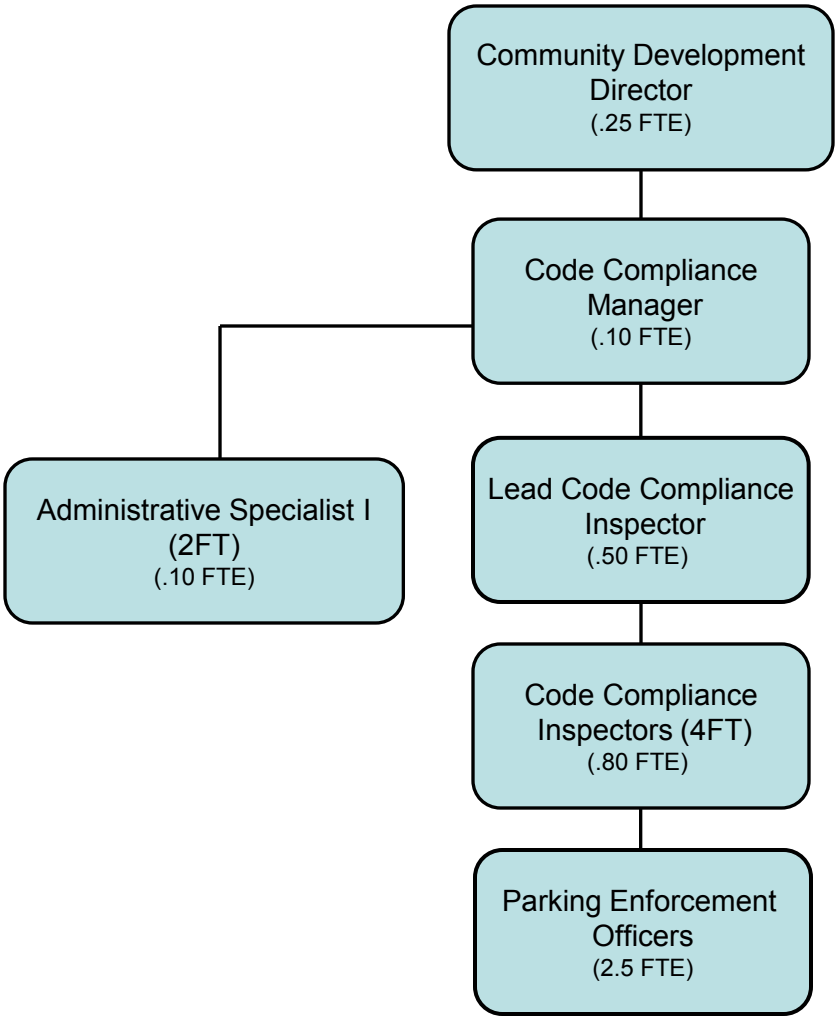
Our regional maintenance staff services the marina on a daily basis to help provide support to the marina staff onsite. Our staff sweeps the sand back and clears the pathways regularly. With the location adjacent to the beach, sand and saltwater throughout the common areas of the marina is a constant challenge. We continue to review and monitor day to day operations and routine maintenance and make adjustments as necessary to meet customer needs.

Marina Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund 406 Marina Enterprise Fund				
Revenue				
36 Miscellaneous Revenues	$ 775,742	$ 869,565	$ 852,392	$ 1,032,180
38 Other Sources	-	-	24,313	-
Revenue Totals	**775,742**	**869,565**	**876,705**	**1,032,180**
Expenditures				
10 Personal Services	-	-	-	-
30 Operating Expenditures	707,310	756,362	489,710	428,155
60 Capital Outlay	(65,140)	-	-	-
70 Debt Service	75,361	71,106	198,712	199,194
90 Other Uses	107,992	107,480	188,283	404,831
Expenditure Totals	**825,522**	**934,948**	**876,705**	**1,032,180**
Net Surplus (Deficit)	**$ (49,780)**	**$ (65,383)**	**$ -**	**$ -**

Parking Fund

Parking Fund
FY 2017-2018



	FY 2016/17	17/18
Staff FTE -	5.60	4.25

Parking Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund 404 Parking Enterprise				
Revenue				
34 Charges for Services	$ 1,419,075	$ 1,378,063	$ 1,276,432	$ 1,422,975
35 Judgments, Fines, and Forfeits	224,925	307,004	264,000	254,288
36 Miscellaneous Revenues	600	-	-	-
38 Other Sources	-	-	-	-
Revenue Totals	**1,644,600**	**1,685,067**	**1,540,432**	**1,677,263**
Expenditures				
Division: 02 Beach				
10 Personal Services	290,968	290,968	404,470	338,407
30 Operating Expenditures	124,308	134,948	139,350	194,950
60 Capital Outlay	-	-	41,000	160,000
90 Other Uses	654,741	654,741	807,532	823,102
Division Total: Beach	**1,070,017**	**1,080,657**	**1,392,352**	**1,516,459**
Division: 03 City Center Garage				
10 Personal Services	-	-	-	-
30 Operating Expenditures	129,344	88,073	132,080	160,804
60 Capital Outlay	-	-	16,000	-
Division Total: City Center Garage	**129,344**	**88,073**	**148,080**	**160,804**
Expenditure Totals	**1,199,361**	**1,168,730**	**1,540,432**	**1,677,263**
Net Surplus (Deficit)	**$ 445,239**	**$ 516,337**	**-**	**$ -**

City of Dania Beach
Capital Request Form

Capital Request Type	☑ **Capital Project**			☐ **Capital Purchase**			
Priority				**Project Manager:**	**Brad Kaine**		
Department:	**Public Services**			**Division:**	4502		
Item Location:							
Fiscal Year	**FY 18**	**FY 19**	**FY 20**	**FY 21**	**FY 22**	**Total**	
Plan and Studies	$0	$0	$0	$0	$0	$0	
Engineering/ Architecture	$0	$0	$0	$0	$0	$0	
Land Acquisition/ Site Preparation:	$0	$0	$0	$0	$0	$0	
Permits, Plan Reviews & Impact Fees	$0	$0	$0	$0	$0	$0	
Construction:	$160,000	$0	$0	$0	$0	$160,000	
Equipment/ Furnishings	$0	$0	$0	$0	$0	$0	
Other (Specify):	$0	$0	$0	$0	$0	$0	
TOTAL COST:	$160,000	$0	$0	$0	$0	$160,000	
Revenue Source:	Parking Revenues						

Description (Justification and Explanation)

Beach repaving and striping in parking area.

Personnel:			**Descriptive:**
Operating:			
Replacement Cost:		**Year:**	
Revenue/Other:			
Total	$0		

Pier Fund

Westrec Marinas
Dania Beach Pier
2017– 2018 Budget Commentary

Overview
Since taking over the management and operations of the Pier in 2014, Westrec has completely transformed the retail store and the day-to day operations at the location. Both the interior and exterior was completely upgraded with new windows doors and flooring, and a variety of new store fixtures and equipment was installed. The whole store was completely re-merchandised and the inventory expanded to appeal to the angler and beach goer alike. Recently live shrimp tanks were added, to further serve the needs of the saltwater anglers.

New methods of accounting and reporting were put in place since Westrec's takeover of the facility. This included the installation of a new point of sale cash register. This helps to ensure that inventory and sales are fully accounted for, which in turn ultimately benefits the City.

Westrec expanded the inventory geared toward anglers. We now provide a full line of fishing supplies. The retail areas were re-merchandised to include items that would appeal to the beach goer as well, such as apparel, towels, beach toys, and sunscreen. All of the improvements and upgrades that have been made to the Pier location since our assumption of the management and operations have been at the sole expense of Westrec. Sales and gate revenues have been strong as the word has spread about all the new things happening at the Pier.

Marketing
Both the Pier and the Dania Beach Marina locations are promoted across our regional marketing platforms. Opportunity also continues to exist for cross promotion with the Quarterdeck Restaurant, a local recognizable brand located at the base of the Pier. The Dania Beach Pier logo developed by Westrec for the location is highly recognizable and can be found on a number of items available for sale in the retail store. Tourists and locals wearing these logo branded items help to market the location by word of mouth throughout the community and beyond as vacationers return to their homes. Westrec is working on a dedicated website for the Pier in conjunction with the one for the Marina. Any major marketing Westrec deems necessary for the Pier will be with City approval. Presently strong sales indicate what we are doing is working well.

Operations
Westrec's regional maintenance team follows a set a schedule for routine maintenance of the Pier which includes trash disposal, cleaning, and minor repairs. The whole length of the Pier is pressure cleaned on a quarterly basis. Due to the constant exposure to the elements this major task not only maintains a well-kept appearance for pier visitors, but it provides a means for our maintenance department to inspect every foot of the wharf as they go, addressing any minor maintenance needs before they become major repair issues. The new gates and procedures for admittance provide better control of Pier access, insuring all visitors are paying customers. The improvements to the store have helped to increase sales and gate fees and provided more revenue for the City. The operations and maintenance procedures in place will help insure that this asset is preserved for years to come.

Pier Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund 405 Pier Operation Fund				
Revenue				
36 Miscellaneous Revenues	$ 463,542	$ 476,755	$ 474,396	$ 493,775
38 Other Sources	-	-	29,567	38,900
Revenue Totals	**463,542**	**476,755**	**503,963**	**532,675**
Expenditures				
10 Personal Services	-	-	-	-
30 Operating Expenditures	410,717	432,492	427,720	433,033
60 Capital Outlay	5,000	31,105	18,407	4,500
90 Other Uses	57,836	57,836	57,836	95,142
Expenditure Totals	**473,553**	**521,433**	**503,963**	**532,675**
Net Surplus (Deficit)	**$ (10,011)**	**$ (44,678)**	**$ -**	**$ -**

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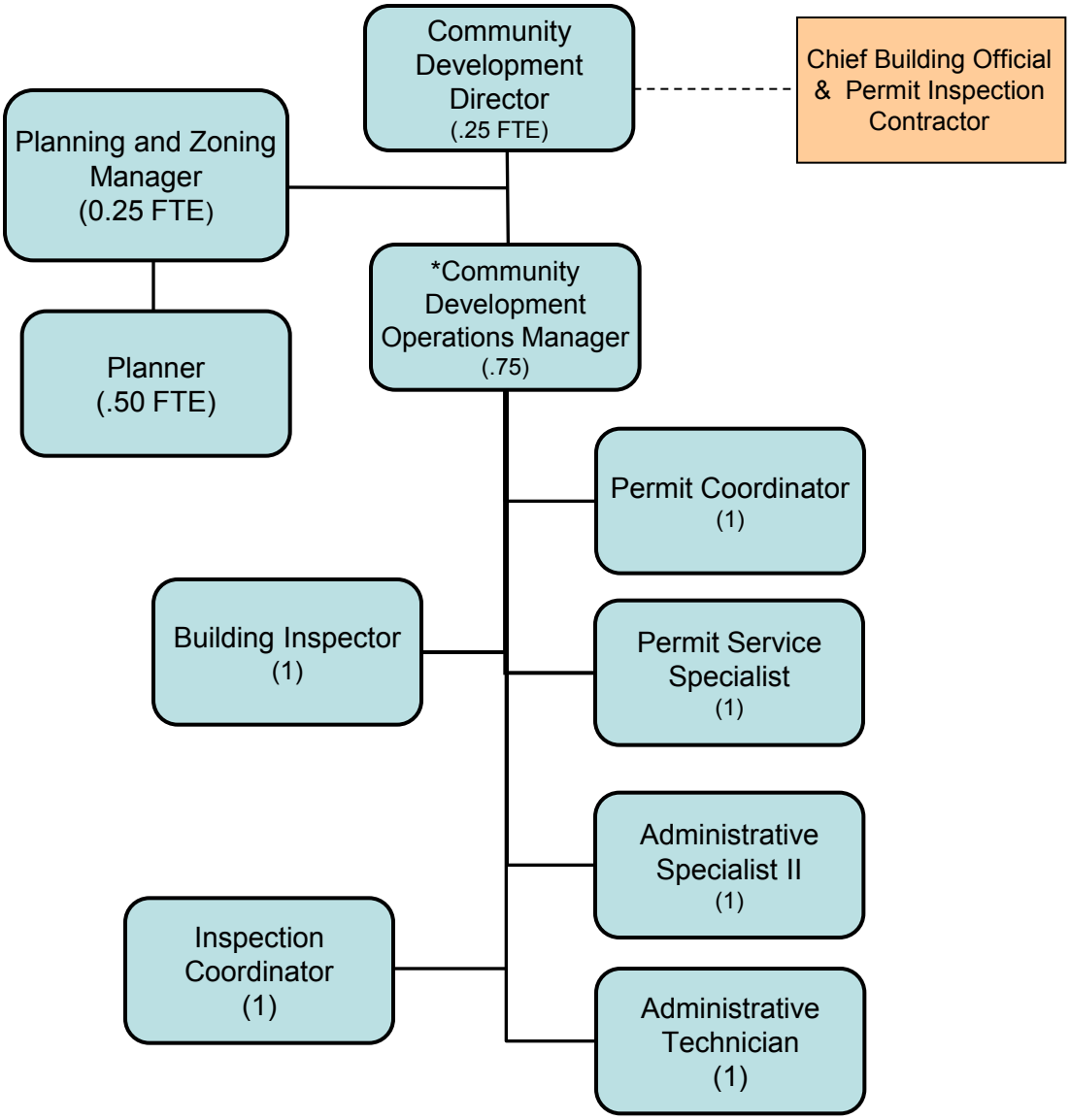
Building Fund

Building Fund
FY 2017-2018



	FY 2016/17	17/18
Staff FTE -	7.85	7.75

Department of Community Development
Building Division

Mission

To protect the health, safety and welfare of the Citizens of Dania Beach through permitting and inspection of all construction, and by administering the Florida Building Code. This Division plans to utilize GIS to enhance the quality of service provided to the residents.

Summary of Responsibilities

The Building Division is responsible for:

- Perform all required plan review and inspections for all building trades including, but not limited to structural, electrical, plumbing, mechanical, zoning, fire and flood to all properties in the City.
- Perform inspections for Code Compliance on commercial properties prior to issuance of Business Tax Receipts.
- Collect Impact Fees and Water Tap Fees for the City.
- Aid law enforcement by identifying, condemning and removing or forcing restoration/upgrading to substandard buildings within the City.
- Assisting in project administration of City construction and Code Compliance.
- Provide Flood Zone Determinations for all residence in Dania Beach.
- Special projects assigned by the City Manager.

Summary of FY 2016/2017 Accomplishments

- Issued approximately 3,515 building permits.
- Permitted construction with a value of $49,146,180.
- Issued 33 Certificates of Occupancy and Completions.
- Performed approximately 6,665 building inspections by 6 trades (structural, electrical, mechanical, plumbing, zoning and fire life safety inspections).
- Performed approximately 5,176 plan reviews by 6 trades (structural, electrical, mechanical, plumbing, zoning and fire life safety inspections).
- Completed 1,829 building permit records request.
- Improved record management and office organization.
- Increased staff training and cross-training
- Notified pending permit applications older than 60 days.
- Enhanced the online permitting service.
- Scan backlog building permit files into City's current OptiView system.
- Coordinate open permit and occupancy violations enforcement with Code Compliance.

Summary of FY 2017/2018 Key Objectives and Improvements

- Continue to promote the general safety and well-being of building occupants by conducting complete and thorough building plan review and inspections.
- Continue to emphasize personal service and education to those not familiar with the construction process, especially owner builder applications.
- Notify applicant of expired permits with outstanding inspections.
- Continue to improve procedures and services to streamline the building permit process.
- Enhance online permitting services for public access.

- Re-program New World System software and correct the land file management.
- Implement Special Permitting Office for large scale projects
- Implement software improvements for the inspections module, to expedite the permitting process.

Performance Measures

	FY 2017 (Actual)	**FY 2018** (Goal)
Small scale permits reviewed within 5 days	96%	100%
Large scale permits reviewed within 21 days	96%	100%
Compliance of building, electrical, mechanical, plumbing and zoning inspections.	100%	100%
Approved compliance of building, electrical, mechanical Building and zoning plan review	100%	100%
Respond to building code inspection requests within 24 hours fire inspections excluded)	100%	100%
Records research performed within 10 business days	100%	100%
Community Rating Service Insurance Flood Determination Information provided same day	100%	100%

Building Permit Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 107 Building Permit Operations				
Revenue				
32 Permits, Fees and Special Assessments	$ 2,675,435	$ 2,132,060	$ 3,523,000	$ 3,069,113
36 Miscellaneous Revenues	11,888	11,901	3,000	13,000
38 Other Sources	-	-	24,616	-
Revenue Totals	**2,687,323**	**2,143,961**	**3,550,616**	**3,082,113**
Expenditures				
10 Personal Services	880,548	900,291	1,029,580	1,013,981
30 Operating Expenditures	768,137	1,147,682	1,608,762	1,211,630
60 Capital Outlay	-	-	9,700	-
90 Other Uses	533,492	483,492	902,574	856,502
Expenditure Totals	**2,182,176**	**2,531,465**	**3,550,616**	**3,082,113**
Net Surplus (Deficit)	**$ 505,147**	**$ (387,504)**	**-**	**-**

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All Other Funds

Perpetual Care Fund

	2015 Actual	2016 Actual	2017 Budget	2018 Commission Approved
Fund: 110 Perpetual Care				
Revenue				
34 Charges for Services	$ 31,100	$ 31,500	$ -	$ -
36 Miscellaneous Revenues	1,599	3,189	-	-
38 Other Sources	-	-	60,717	48,138
Revenue Totals	**32,699**	**34,689**	**60,717**	**48,138**
Expenditures				
30 Operating Expenditures	-	-	-	-
60 Capital Outlay	-	-	-	-
90 Other Uses	55,000	54,495	60,717	48,138
Expenditure Totals	**55,000**	**54,495**	**60,717**	**48,138**
Net Surplus (Deficit)	**$ (22,301)**	**$ (19,806)**	**$ -**	**$ -**

Appendix

Reset Form | Print Form

CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2017	County : Broward
Principal Authority : City of Dania Beach	Taxing Authority : City of Dania Beach

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	$ 3,874,712,481			(1)
2.	Current year taxable value of personal property for operating purposes	$			(2)
3.	Current year taxable value of centrally assessed property for operating purposes	$			(3)
4.	Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)*	$ 3,874,712,481			(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	$ 350,037,482			(5)
6.	Current year adjusted taxable value *(Line 4 minus Line 5)*	$ 3,524,674,999			(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	$ 3,210,803,862			(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☐ YES	☑ NO	Number	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, *Certification of Voted Debt Millage* forms attached. If none, enter 0	☐ YES	☑ NO	Number	(9)

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser:	Date :

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy *(If prior year millage was adjusted then use adjusted millage from Form DR-422)*	5.9998 per $1,000	(10)
11.	Prior year ad valorem proceeds *(Line 7 multiplied by Line 10, divided by 1,000)*	$ 19,264,181	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value *(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)*	$	(12)
13.	Adjusted prior year ad valorem proceeds *(Line 11 minus Line 12)*	$ 19,264,181	(13)
14.	Dedicated increment value, if any *(Sum of either Line 6b or Line 7e for all DR-420TIF forms)*	$	(14)
15.	Adjusted current year taxable value *(Line 6 minus Line 14)*	$ 3,524,674,999	(15)
16.	Current year rolled-back rate *(Line 13 divided by Line 15, multiplied by 1,000)*	5.4655 per $1000	(16)
17.	Current year proposed operating millage rate	5.9998 per $1000	(17)
18.	Total taxes to be levied at proposed millage rate *(Line 17 multiplied by Line 4, divided by 1,000)*	$ 23,247,500	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	☐ County ☑ Municipality	☐ Independent Special District ☐ Water Management District	(19)
20.	Applicable taxing authority (check one)	☑ Principal Authority ☐ MSTU	☐ Dependent Special District ☐ Water Management District Basin	(20)
21.	Is millage levied in more than one county? (check one)	☐ Yes	☑ No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP **STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. *(The sum of Line 13 from all DR-420 forms)*	$ 19,264,181	(22)
23.	Current year aggregate rolled-back rate *(Line 22 divided by Line 15, multiplied by 1,000)*	5.4655 per $1,000	(23)
24.	Current year aggregate rolled-back taxes *(Line 4 multiplied by Line 23, divided by 1,000)*	$ 21,177,241	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. *(The sum of Line 18 from all DR-420 forms)*	$ 23,247,500	(25)
26.	Current year proposed aggregate millage rate *(Line 25 divided by Line 4, multiplied by 1,000)*	5.9998 per $1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate *(Line 26 divided by Line 23, **minus 1**, multiplied by 100)*	9.78 %	(27)

First public budget hearing	Date : 07/25/2018	Time : 5:01pm	Place : City of Dania Beach

SIGN HERE

Taxing Authority Certification

I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.

Signature of Chief Administrative Officer :		Date :
Title : Robert Baldwin	Contact Name and Contact Title : Nicki Satterfield- Finance DIrector	
Mailing Address : 100 W. Dania Beach Blvd	Physical Address : 100 W. Dania Beach Blvd	
City, State, Zip : Dania beach, FL 33004	Phone Number : 954-924-6800	Fax Number : 954-922-5619

Instructions on page 3

Reset Form | Print Form

CERTIFICATION OF VOTED DEBT MILLAGE

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2017	County : Broward
Principal Authority : City of Dania Beach	Taxing Authority : City of Dania Beach
Levy Description : Debt Millage	

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	$	(1)
2.	Current year taxable value of personal property for operating purposes	$	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	$	(3)
4.	Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)*	$ 3,874,712,481	(4)

SIGN HERE

Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.

Signature of Property Appraiser :

Date :

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	.1911 per $1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	per $1,000	(6)

SIGN HERE

Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge.

Signature of Chief Administrative Officer :

Date :

Title : Robert Baldwin, City Manager	Contact Name and Contact Title : Nicki Satterfield-Finance Director
Mailing Address : 100 W. Dania Beach Blvd	Physical Address : 100 W. Dania Beach Blvd
City, State, Zip : Dania Beach, FL 33004	Phone Number : 954-924-6800 / Fax Number : 954-922-5619

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value,* or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any
- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

All TRIM forms for taxing authorities are available on our website at **http://floridarevenue.com/dor/property/trim/**

Reset Form | Print Form

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts

Year:	County: Broward
Principal Authority : City of Dania Beach	Taxing Authority: City of Dania Beach

1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☑ No	(1)

IF YES, STOP ***STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.***

2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.4655	per $1,000	(2)
3.	Prior year maximum millage rate with a majority vote from ***2016*** Form DR-420MM, Line 13	6.5348	per $1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.9998	per $1,000	(4)

If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.

Adjust rolled-back rate based on prior year majority-vote maximum millage rate

5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	$	3,210,803,862	(5)
6.	Prior year maximum ad valorem proceeds with majority vote ***(Line 3 multiplied by Line 5 divided by 1,000)***	$	20,981,961	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	$		(7)
8.	Adjusted prior year ad valorem proceeds with majority vote ***(Line 6 minus Line 7)***	$	20,981,961	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	$	3,524,674,999	(9)
10.	Adjusted current year rolled-back rate ***(Line 8 divided by Line 9, multiplied by 1,000)***	5.9529	per $1,000	(10)

Calculate maximum millage levy

11.	Rolled-back rate to be used for maximum millage levy calculation ***(Enter Line 10 if adjusted or else enter Line 2)***	5.9529	per $1,000	(11)
12.	Adjustment for change in per capita Florida personal income ***(See Line 12 Instructions)***		**1.0311**	(12)
13.	Majority vote maximum millage rate allowed ***(Line 11 multiplied by Line 12)***	6.1380	per $1,000	(13)
14.	Two-thirds vote maximum millage rate allowed ***(Multiply Line 13 by 1.10)***	6.7518	per $1,000	(14)
15.	Current year proposed millage rate	5.9998	per $1,000	(15)
16.	**Minimum vote required to levy proposed millage:** (Check one)			(16)

☑ a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. ***Enter Line 13 on Line 17.***

☐ b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. ***Enter Line 15 on Line 17.***

☐ c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***

☐ d. Referendum: The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***

17.	The selection on Line 16 allows a maximum millage rate of ***(Enter rate indicated by choice on Line 16)***	6.1380	per $1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	$	3,874,712,481	(18)

Continued on page 2

19.	Current year proposed taxes ***(Line 15 multiplied by Line 18, divided by 1,000)***	$ 23,247,500	(19)
20.	Total taxes levied at the maximum millage rate ***(Line 17 multiplied by Line 18, divided by 1,000)***	$ 23,782,985	(20)

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP ***STOP HERE. SIGN AND SUBMIT.***

21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage . ***(The sum of all Lines 19 from each district's Form DR-420MM-P)***	$ 0	(21)
22.	Total current year proposed taxes ***(Line 19 plus Line 21)***	$ 23,247,500	(22)
	Total Maximum Taxes		
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage ***(The sum of all Lines 20 from each district's Form DR-420MM-P)***	$ 0	(23)
24.	Total taxes at maximum millage rate ***(Line 20 plus Line 23)***	$ 23,782,985	(24)
	Total Maximum Versus Total Taxes Levied		
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☑ YES ☐ NO	(25)

SIGN HERE

Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
Signature of Chief Administrative Officer :		Date :
Title :	Contact Name and Contact Title :	
Mailing Address :	Physical Address :	
City, State, Zip :	Phone Number :	Fax Number :

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

Instructions on page 3

RESOLUTION NO. 2017-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE PROPOSED MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2017-2018 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter (Part VII, Article 1, Section 2) of the City of Dania Beach, Florida and state law (Florida Statutes, Section 200.065) require that the City Commission shall, by resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections may be be heard; and

WHEREAS, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year, beginning October 1, 2017, and ending September 30, 2018, with sufficient copies of such report and estimate being on file in the office of the City Clerk so that any interested party may obtain copies upon request; and

WHEREAS, pursuant to the referendum approved by the voters of the City in the March 2005 General Election, the issuance of General Obligation bonds in an amount not to exceed $10,300,000.00 was authorized; and

WHEREAS, the City has issued General Obligation Bonds in the total amount of $10,300,000.00, and the City will be levying a debt millage equal to 0.1911 mills towards the payment of principal and interest; and

WHEREAS, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period, including expenditures for corresponding items during the last two fiscal years and increase and decrease demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

WHEREAS, the City Commission has met and carefully considered such annual report and estimate for the ensuing year and has determined and fixed the amount necessary to carry on the government of the City for the ensuing year and has prepared a tentative budget setting forth the amounts necessary to be raised for the various departments of the City and has appropriated such amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

WHEREAS, the City Commission has determined that in order to produce a sufficient sum to fund such tentative budget, it is recommended that a provisional millage of 5.9998 be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach; and

WHEREAS, the "rolled back rate" as computed in accordance with the provisions of Section 200.065(1), Florida Statutes, is 5.4655 mills;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the proposed tentative operating millage necessary to be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach to produce a sufficient sum, which, together with departmental revenue, will be adequate to pay the appropriations made in the tentative budget, is as follows:

FOR OPERATING BUDGET:

(GENERAL MUNICIPAL MILLAGE) 5.9998 MILLS

Section 2. That the proposed millage rate is an 9.78% increase from the rolled back rate as computed in accordance with the provisions of Section 200.065(1), Florida Statutes.

Section 3. That the voted debt service millage rate is 0.1911 mills as established in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes.

Section 4. That the City's aggregate tentative millage rate is 6.1909 (a combined total Millage of 5.9998 Mills for operating and 0.1911 Mills for debt service).

Section 5. That the City Commission of the City of Dania Beach will meet in the City Commission Room in the City Hall (100 West Dania Beach Boulevard, Dania Beach, Florida) on September 13, 2017, at 5:01 p.m. for the purpose of considering and adopting the above stated millage rate and answering questions concerning same. The City Manager shall specify the

purposes for which ad valorem tax revenues are being increased, if any, over the "rolled back rate".

Section 6. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 7. That this Resolution shall take effect and be in force immediately upon its passage and adoption.

PASSED AND ADOPTED on July 25, 2017.

ATTEST:

LOUISE STILSON, CMC CITY CLERK	TAMARA JAMES MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

RESOLUTION NO. 2017-___

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF STORMWATER SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR STORMWATER ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; DIRECTING THE PREPARATION OF RESPECTIVE ASSESSMENT ROLLS; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach, Florida, implemented a recurring annual Stormwater Assessment Program to provide funding for the City's stormwater services and facilities; and

WHEREAS, the City Public Services Department has developed a program for improving stormwater services within the City that will entail loan financing and grant applications that result in substantial facility improvements, as well as loan repayment costs in the coming years; and

WHEREAS, the cost of the City's planned borrowing and stormwater capital improvements will require an increased level of annual funding; and

WHEREAS, the City Commission deems it to be in the best interest of the citizens and residents of the City of Dania Beach to adopt this Preliminary Rate Resolution establishing proposed fees for stormwater assessments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the Preliminary Stormwater Assessment rate for the fiscal year beginning October 1, 2017, is established at an equivalent residential unit rate ("ERU") of $40.00.

Section 2. That the City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2017.

Section 3. That there is established a public hearing to be held at 5:01 p.m. on September 13, 2017, in the City Commission Chambers of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, 33004 at which time the City Commission will receive and consider any comments on the Stormwater Assessments from the public and affected property

owners, consider imposing Stormwater Assessments for the Fiscal Year beginning October 1, 2017, and the collection of such assessments on the same bill as ad valorem taxes.

Section 4. That the City Clerk shall publish a notice of the public hearing in the local newspaper. The notice shall be published no later than August 24, 2017, in substantially the form attached.

Section 5. That the Director of Finance shall provide information on the public hearing and the "not to exceed" rate to the Broward County Property Appraiser's Office to be included in the TRIM (Truth in Millage) Notice to serve as first class notice as required by the Ordinance no later than August 4, 2017.

Section 6. That proceeds derived by the City from the Stormwater Assessments will be utilized for the provision of stormwater services, facilities, and programs. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund stormwater services, facilities, and programs.

Section 7. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 8. That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this resolution.

Section 9. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on July 25, 2017.

ATTEST:

LOUISE STILSON, CMC CITY CLERK	TAMARA JAMES MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

STORMWATER SPECIAL ASSESSMENTS

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider reimposition of stormwater assessments for the provision of stormwater management services within the City of Dania Beach for the Fiscal Year beginning October 1, 2017.

The stormwater assessments are based on two components – the impervious area of the property and the percentage of impervious area as compared to the median single family home. Both variables are required to determine the appropriate amount of stormwater runoff generated by impervious surface on each parcel of property. Impervious surfaces include roof tops, patios, driveways, parking lots and similar areas. The City has determined that the median single-family residence in the City includes 1,720 square feet of impervious surface on a median lot size of 6,500 square feet, which is defined as one "equivalent residential unit" or "ERU" and has an impervious factor of 0.26. The annual stormwater assessment rate for the upcoming fiscal year will be $40.00 for each ERU. Since verifying the impervious surface for each single-family residence in the City is a practical impossibility, all single-family residences have been assigned one ERU. Mobile homes on owner-occupied lots in mobile home parks have been assigned one-half ERU. All other properties have been calculated individually as follows:

- For condominiums, the total impervious area (TIA) is calculated for the condominium community, including parking and association property. The total area (TA) encompassed by the development is determined as follows:

  ((TIA/1720) x (TIA/(0.26 x TA))/number of units in complex;

- While vacant property has no impervious area, it may still contribute to the City's stormwater system, so the assessment is based on the total area (TA). As a result, vacant property assessments are calculated without the operating component as follows: 0.2 x TA/6500;
- For mobile home parks, the typical mobile home, driveway, pad and ancillary activities constitute 1300 square feet. Therefore the total impervious area (TIA) for mobile home parks was determined by multiplying the number of potential mobile homes by 1300. The formula is: (1300 x No of MHs/1720) x (TIA/(0.26 x TA); and
- For all other property uses the total impervious area (TIA) is calculated for the property, including parking. The total area (TA) encompassed by the development is also calculated. The assessment is determined as follows: (TIA/1720) x (TIA/(0.26 x TA).

A credit system has been developed for those properties that retain stormwater on site. The policy grants an eighty (80) percent credit to those properties. Properties that cannot benefit in any way from the City's stormwater program are granted 100 percent credits.

Copies of the Stormwater Utility Ordinance (Ordinance No. 13-96), the Initial Stormwater Assessment Resolution (Resolution No. 73-96), the Final Stormwater Assessment Resolution (Resolution No. 73-96, as amended by Resolution No. 103-96, and Resolution 116-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Stormwater Assessments, the proposed amendments to the Stormwater Ordinance and the updated Stormwater Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3620 between 9:00 a.m. and 4:00 p.m. The above special assessments will be collected on the ad valorem tax bill (the "Property tax" bill) to be mailed in November, 2017, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs proved to be successful last year in fairly and efficiently providing a much needed alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 5:01 P.M. ON SEPTEMBER 13, 2017, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing, to speak at the hearing, and to file written objections with the City Commission within twenty (20) days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least two days prior to the date of the hearing.

RESOLUTION NO. 2017-___

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN BOUNDARIES OF THE CITY OF DANIA BEACH, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach, Florida, enacted Ordinance No. 09-96 (the "Ordinance"), which authorizes the re-imposition of annual Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs against certain Assessed Property within the City; and

WHEREAS, the imposition of a Solid Waste Service Assessment for Solid Waste collection and disposal services, facilities or programs has proven to be an equitable and efficient method of allocating and apportioning Solid Waste Costs among parcels of Assessed Property located in those incorporated areas of the City annexed pursuant to Chapter 90-483, Laws of Florida (the "Griffin Road Annexation Area") and annexed pursuant to Chapter 2000-474, Laws of Florida (collectively referred to as the "Solid Waste Assessment Area"); and

WHEREAS, on December 9, 2008, the City passed Resolution No. 2008-221 amending Resolution No. 64-96 to use the uniform method of collecting solid waste assessments for all properties located within the boundaries of the City of Dania Beach; and

WHEREAS, the City Commission desires to impose an annual Solid Waste collection and disposal assessment program within the boundaries of the City of Dania Beach, using the property tax bill (the “Ad Valorem” tax bill) collection method for the Fiscal Year beginning on October 1, 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. **Authority.** That this Resolution is adopted pursuant to the provisions of the Solid Waste Service Assessment Ordinance (Ordinance No. 09-96); the Initial Assessment Resolution (Resolution No. 64-96); the Resolution amending Resolution No. 64-96 (Resolution

No. 2008-221); the Final Assessment Resolution (Resolution No. 71-96); Sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

Section 2. **Purpose and Definitions.** That this Resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the re-imposition of Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2017. All capitalized words and terms not otherwise defined in this Resolution shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution. Unless the context indicates otherwise, words using the singular number include the plural number, and vice versa.

Section 3. **Provision and Funding of Solid Waste Services.** That upon the imposition of Solid Waste Service Assessments for Solid Waste collection and disposal against Assessed Property located within the boundaries of the City of Dania Beach, the City shall provide Solid Waste collection and disposal services to such Assessed Property.

It is ascertained, determined, and declared that each parcel of Assessed Property located within the City of Dania Beach will be benefited by the City's provision of Solid Waste collection and disposal services in an amount not less than the Solid Waste Service Assessment imposed against such parcel, computed in the manner set forth in this Preliminary Rate Resolution.

Section 4. **Legislative Determinations of Special Benefit and Fair Appointment.** That the legislative determinations of special benefit and fair apportionment embodied in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution are affirmed and incorporated in this Resolution by reference.

Section 5. **Establishment of Annual Solid Waste Service Assessment Rate.** That for the Fiscal Year beginning October 1, 2017, Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities and programs are to be re-imposed and the Solid Waste Cost shall be allocated among all parcels of Assessed Property, as deemed necessary by the City of Dania Beach. A rate of assessment not to exceed $348.48 for each dwelling unit is established.

Section 6. The City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year beginning October 1, 2017, in the manner provided in the Ordinance. Such updated Assessment Roll shall contain the following: (1) a summary

description of all Assessed Property within the Solid Waste Assessment Area; (2) the name and address of the owner of record of each parcel as shown on the Tax Roll; and (3) the amount of the Solid Waste Service Assessment for Solid Waste collection and disposal services. Copies of this Preliminary Rate Resolution, the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution and the updated Assessment Roll are maintained on file in the office of the City Clerk and are open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll be in printed form if the amount of the Solid Waste Service Assessment for each parcel of property can be determined by use of a computer terminal available to the public. The Solid Waste Service Assessment for each parcel of Assessed Property shall be computed by multiplying the assessment rate by the number of Dwelling Units on such parcel.

It is ascertained, determined, and declared that the foregoing method of determining the Solid Waste Service Assessments for Solid Waste collection and disposal services is a fair and reasonable method of apportioning the Solid Waste Cost among parcels of Assessed Property.

Section 7. **Authorization of Public Hearing.** That there is established a public hearing to be held at 5:01 p.m. on September 13, 2017, in the City Commission Chamber of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, at which time the City Commission will receive and consider any comments on the Solid Waste Service Assessments from the public and affected property owners and consider re-imposing the Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2017, and collecting such assessments on the same bill as ad valorem taxes.

Section 8. **Notice of Publication.** That the City Clerk shall publish a notice of the public hearing authorized by Section 7 of this Preliminary Rate Resolution in the manner and time provided in Sections 2.04 and 2.08 of the Ordinance. The notice shall be published no later than August 24, 2017, in substantially the form attached to this Resolution.

Section 9. **Notice by Mail.** That the Director of Finance shall provide information on the public hearing and the "not to exceed" rate to the Broward County Property Appraiser's Office to be included in the TRIM (Truth in Millage) Notice which will serve as first class notice as required by the Ordinance, no later than August 4, 2017.

Section 10. **Severability.** That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part

or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 11. **Conflict.** That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 12. **Effective Date.** That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED and ADOPTED on July 25, 2017.

ATTEST:

LOUISE STILSON, CMC CITY CLERK	TAMARA JAMES MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

SOLID WASTE SERVICE ASSESSMENTS

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider re-imposing Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2017, against certain improved residential properties located within those incorporated areas of the City of Dania Beach.

The solid waste service assessments will be computed by multiplying the number of dwelling units on each parcel by the rate of assessment. The rate of assessment for the upcoming fiscal year shall be $348.48. Unimproved properties, mobile home parks, apartments with four or more dwelling units, condominiums, or commercial properties are not subject to the solid waste service assessment.

Copies of the Solid Waste Service Assessment Ordinance (Ordinance No. 9-96), the Initial Assessment Resolution (Resolution No. 64-96), the Final Assessment Resolution (Resolution No. 71-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Solid Waste Service Assessments, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3620, Monday through Friday between 9:00 a.m. and 4:00 p.m.

The above special assessments will be collected on the ad valorem tax bill (the "Property tax" bill) to be mailed in November 2017, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs proved to be successful last year in fairly and efficiently providing a much needed alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 5:01 P.M. ON SEPTEMBER 13, 2017, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing, to speak at the hearing, and to file written objections with the City Commission within twenty (20) days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such

person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least two (2) days prior to the date of the hearing.

CITY COMMISSION OF THE
CITY OF DANIA BEACH, FLORIDA

RESOLUTION NO. 2017-____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE IMPOSITION OF FIRE RESCUE ASSESSMENTS AND THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; SUPERSEDING AND SUPPLANTING PRIOR RESOLUTIONS RELATING TO FIRE RESCUE ASSESSMENTS INCLUDING RESOLUTION NOS. 1996-063, 1996-072 AND ALL SUBSEQUENT RELATED RESOLUTIONS; PROVIDING AUTHORITY; PROVIDING PURPOSE, EFFECT AND DEFINITIONS; PROVIDING FOR PROVISION AND FUNDING OF FIRE SERVICES; PROVIDING FOR IMPOSITION AND COLLECTION OF SUCH ASSESSMENTS; PROVIDING LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT; PROVIDING UPDATED ASSESSMENT METHODOLOGY AND CALCULATIONS; ESTABLISHING PRELIMINARY NOT-TO-EXCEED ASSESSMENT RATES FOR FIRE ASSESSMENTS TO PROVIDE FOR THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; DIRECTING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF MAILED AND PUBLISHED NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in July of 1996, the City of Dania Beach (City) implemented a Fire Rescue Assessment to provide a portion of the funding for the City's fire rescue services and facilities with the adoption of Ordinance No. 10-96 (subsequently codified as Article VIII of the City of Dania Beach Code of Ordinances), and imposed fire rescue assessments for Fiscal Year 1997-1998 with the adoption of the Initial Rate Resolution, Resolution No. 63-96 (also referred to as Resolution No. 1996-063) and the Final Rate Resolution, Resolution No. 72-96 (also referred to as Resolution No. 1996-72); and

WHEREAS, pursuant to Ordinance No. 10-96 (Ordinance), the reimposition of fire rescue assessments for any Fiscal Year after the year of initial levy (Fiscal Year 1996-1997) requires certain processes and procedures; and

WHEREAS, annually a Preliminary Rate Resolution describing the method of assessing fire rescue costs against Assessed Property located within the City, directing the preparation of an Assessment Roll, authorizing a public hearing and directing the provision of notice of such hearing and an Annual or Final Rate Resolution adopting the final

assessment rate and directing billing and collection of such rates are required by the Ordinance for the reimposition of the fire rescue assessments; and

WHEREAS, the City has in each year subsequent to 1996 adopted Preliminary and Final/Annual Rate Resolutions in accordance with the requirements of the Ordinance, including Resolution Nos. 1997-106, 1997-110, 1997-130, 1998-97, 1998-113, 1998-136, 1999-130, 1999-164, 2000-109, 2000-126, 2001-133, 2001-160, 2002-117, 2002-145, 2003-173-, 2003-212, 2004-115, 2004-125, 2004-145, 2005-108, 2005-144, 2006-128, 2006-154, 2007-133, 2007-161, 2008-123, 2008-166, 2009-141, 2009-169, 2010-116, 2010-157, 2011-073, 2011-101, 2012-089, 2012-124, 2013-081, 2013-108, 2014-052, 2014-082, 2015-079, 2015-100, 2016-090, and 2016-120, to adopt and impose the Fire Rescue Assessments; and

WHEREAS, to facilitate the understanding of the public and simplify the administration of the Fire Rescue Assessments, the resolutions adopted for Fiscal Year 2017-2018 (this Preliminary Resolution and a subsequent Annual Resolution) will supersede and supplant all prior resolutions to provide updated, consolidated resolutions for the adoption and implementation of the Fire Rescue Assessments, without however affecting the validity or effectiveness of any prior resolutions for purposes of the Fire Rescue Assessments adopted and imposed by such prior resolutions; and

WHEREAS, the City has engaged a rate consulting firm to analyze and reasonably adjust the City's assessment rates and cost allocations based on more recent emergency response call data and updated budget and cost information; and

WHEREAS, the City Commission of the City of Dania Beach, Florida, deems it to be in the best interest of the citizens and residents of the City of Dania Beach to adopt this Preliminary Rate Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. Authority. That this Resolution is adopted pursuant to the provisions of the Fire Rescue Assessment Ordinance (Ordinance No. 10-96, subsequently codified as Chapter 23, Article VIII of the City of Dania Beach Code of Ordinances); the Initial Assessment Resolution (Resolution No. 63-96, also referred to as Resolution No. 1996-63); the Final Assessment Resolution (Resolution No. 72-96, also referred to as Resolution No. 1996-72); and all subsequent Fire Assessment Resolutions; and Florida Statutes Chapter 170 and Sections 166.021 and 166.041, and other applicable provisions of law.

<u>Section 2.</u> Purpose, Effect and Definitions. That this Resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the reimposition of Fire Rescue Assessments for the Fiscal Year beginning October 1, 2017. This Resolution supplants and supersedes all prior resolutions, including Resolution Nos. 1996-63, 1996-72, 1997-106, 1997-110, 1997-130, 1998-97, 1998-113, 1998-136, 1999-130, 1999-164, 2000-109, 2000-126, 2001-133, 2001-160, 2002-117, 2002-145, 2003-173-, 2003-212, 2004-115, 2004-125, 2004-145, 2005-108, 2005-144, 2006-128, 2006-154, 2007-133, 2007-161, 2008-123, 2008-166, 2009-141, 2009-169, 2010-116, 2010-157, 2011-073, 2011-101, 2012-089, 2012-124, 2013-081, 2013-108, 2014-052, 2014-082, 2015-079, 2015-100, 2016-090, and 2016-120, to provide an updated, consolidated resolution for the adoption and implementation of the Fire Rescue Assessments, without however affecting the validity of any prior resolutions for purposes of previously adopted and imposed Fire Rescue Assessments.

All capitalized words and terms not otherwise defined in this Resolution shall have the meanings set forth in the Ordinance. Unless the context indicates otherwise, words using the singular number include the plural number, and vice versa:

(a) **Assessed Property** shall mean, as defined in the Ordinance, all parcels of land in the City included on the assessment roll that receive a special benefit from the delivery of the fire rescue services, programs or facilities identified in the initial assessment resolution or a subsequent preliminary rate resolution. Only parcels of land within the boundaries of the City may be Assessed Property.

(b) **Building Area** means the adjusted area of a Building expressed in square feet and reflected on the Tax Roll or, in the event such information is not reflected or determined not to be accurately reflected on the Tax Roll, that area as may be determined by the City.

(c) **Cost Apportionment** means the apportionment of Fire Assessed Costs among all properties within the geographic boundaries of the City according to the Fire Class Codes maintained by the Broward County Property Appraiser (BCPA) and the Demand Percentages established in the Methodology Report.

(d) **Demand Percentage** means the percentage of demand for fire services, facilities, or programs attributable to each Fire Class Code category determined by analyzing the historical demand for fire services as reflected in the Fire Rescue Incident Reports in the State Database, and under the methodology described in the Methodology Report.

(e) **Dwelling Unit** means (1) a Building, or portion of a building, available to be used for residential purposes, consisting of one or more rooms arranged, designed, used, or intended to be used as living quarters for one family, or (2) the use of land in which lots or spaces are offered for rent or lease for the placement of mobile homes, travel trailers, or the like for residential purposes, but excluding lands classified as a Recreational Vehicle Park.

(f) **Emergency Medical Services** or **EMS** means those services recorded in Incident Reports that assign a type of situation found code that begins with the numeral 3. The type of situation found codes are presented in Appendix B to the Methodology Report showing all excluded call codes, including EMS calls.

(g) **Emergency Medical Services Cost** means the amount, other than first response medical rescue services, as determined by the City Commission that is associated with Emergency Medical Services.

(h) **Exempt Property** means any Government Property or any property that is tax exempt due to ownership or use by a religious or not-for-profit entity. Pursuant to Florida Statutes, Section 170.01(4), effective as of November 1, 2017, no Fire Rescue Assessment will be imposed on property classified as agricultural lands under F.S. Sec. 193.461 except where such assessment is imposed on a dwelling unit or nonresidential farm building with a value over $10,000 located on such property.

(i) **Fire Assessed Cost** means the amount determined by the City Commission to be assessed in any Fiscal Year to fund any or all portions of the costs of the provision of fire services, facilities, or programs, whether such services are provided by the City or by another public or private entity under agreement with the City, which provide a special benefit to Assessed Property and shall include, but not be limited to, the following components: (A) the cost of physical construction, reconstruction or completion of any required facility or improvement; (B) the costs incurred in any required acquisition or purchase; (C) the cost of all labor, materials, machinery, and equipment; (D) the cost of fuel, parts, supplies, maintenance, repairs, and utilities; (E) the cost of computer services, data processing, and communications; (F) the cost of all lands and interest in them, including leases, property rights, easements, and franchises of any nature whatsoever; (G) the cost of any indemnity or surety bonds and premiums for insurance; (H) the cost of salaries, volunteer pay, Workers' Compensation insurance, or other employment benefits; (I) the cost of uniforms, training, travel, and per diem; (J) the cost of construction plans and specifications, surveys and estimates of costs; (K) the cost

of engineering, financial, legal, and other professional services; (L) the costs of compliance with any contracts or agreements entered into by the City to provide fire services; (M) all costs associated with the structure, implementation, collection, and enforcement of the Fire Rescue Assessments, including any service charges of the Tax Collector or Property Appraiser, and amounts necessary to off-set discounts received for early payment of Fire Rescue Assessments, pursuant to the Uniform Assessment Collection Act or for early payment of Fire Rescue Assessments; (N) all other costs and expenses necessary or incidental to the acquisition, provision, or construction of fire rescue services, facilities, or programs, and such other expenses as may be necessary or incidental to any related financing authorized by the City Commission by subsequent resolution; (0) a reasonable amount for contingency and anticipated delinquencies and uncollectible Fire Rescue Assessments; and (P) reimbursement to the City or any other person for any moneys advanced for any costs incurred by the City or such person, in connection with any of the foregoing components of Fire Assessed Cost. Any references in the Ordinance to Fire Rescue Assessed Costs are deemed to refer to Fire Assessed Costs as described in this Resolution.

(j) **Fire Basis** means the applicable billing units assigned to each Assessed Parcel (i.e., dwelling units for residential, square footage for nonresidential such as commercial, and acreage for vacant properties) as identified on the tax roll by the Broward County Property Appraiser (BCPA).

(k) **Fire Class Code** means the codes assigned to improved properties by the Broward County Property Appraiser (BCPA) based on the use and classification of property on the tax roll. The Fire Class Codes used in the Methodology Report include: R – Residential; C – Commercial, X – Government; S – Special/Mixed-Use; V, A or L – Vacant; I – Institutional; W – Warehouse/Industrial; and Y – Miscellaneous.

(l) **Fire Incident Reports** mean those Incident Reports that do not record Emergency Medical Services.

(m) **Fire Rescue Assessment** means a special assessment lawfully imposed by the City against Assessed Property within the City to fund all or any portion of the cost of the provision of fire services, facilities or programs providing a special benefit to Assessed Property within the City. The Fire Rescue Assessment does not include costs of nor fund any emergency medical services. The Fire Rescue Assessment is a non-ad valorem assessment within the meaning and intent of the Uniform Assessment Collection Act.

(n) **Methodology Report** or **Report** means the applicable report detailing the identification of Fire Assessed Costs, the allocation of such costs to each Fire Class Code, and the methodology for calculating and imposing the Fire Rescue Assessments. The City of Dania Beach, Florida Fire Services Assessment Methodology Report prepared by Munilytics, Inc., dated June, 2017, attached and incorporated within as Exhibit A, is the Report used to determine the Fire Rescue Assessments for the fiscal year beginning October 1, 2017. Any modifications to the budget, Fire Assessed Costs or other data related to the Fire Assessment Rates as presented in the Report may be documented by an Addendum to the Report and such Addendum may be included in Exhibit A and become part of the Report.

(o) **Mixed-Use Property** means an Assessed Property that contains Buildings with Fire Class Codes in more than one category. The Fire Rescue Assessment imposed on Mixed-Use Property shall be the sum of the Fire Rescue Assessment calculated for each Building.

(p) **National Fire Rescue Incident Reports** or **NFIRS** mean a guide of how incident reports relate to Fire Class Codes and other related information.

(q) **Preliminary Fire Rescue Assessment Rate Schedule** means that rate schedule presented in this Resolution based on the Methodology Report, and any Addenda to that Report if applicable. Such Preliminary Rate Schedule shall be used in the mailed and published notices of the Public Hearing regarding the proposed Fire Rescue Assessments.

(r) **Recreational Vehicle Park** means (1) a place set aside and offered by a person for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more recreational vehicles or tents; and (2) licensed by the Department of Health of the State of Florida, or its successor in function as a Recreational Vehicle Park under Chapter 513, Florida Statutes, as amended from time to time.

Section 3. Provision and Funding of Fire Services. That upon the imposition of Fire Rescue Assessments for fire services, facilities, or programs against Assessed Property located within the City, the City shall provide fire services to such Assessed Property. A portion of the cost to provide such fire services, facilities, or programs shall be funded from proceeds of the Fire Rescue Assessments. The remaining costs required to provide fire services, facilities, or programs shall be funded by lawfully available City revenues other than Fire Rescue Assessment proceeds. No EMS costs shall be funded by Fire Rescue Assessment proceeds.

It is ascertained, determined, and declared by this Resolution that each parcel of Assessed Property located within the City will be benefited by the City's provision of fire services, facilities, or

programs in an amount not less than the Fire Rescue Assessment imposed against such parcel, computed in the manner as set forth in this Preliminary Rate Resolution.

Section 4. Imposition and Computation of Fire Rescue Assessments. That Fire Rescue Assessments shall be imposed against all Assessed Property based on the Fire Assessment rates calculated in the Methodology Report, as may be modified by any Addenda to such Report, using the Fire Class Codes and Fire Basis data maintained by the BCPA for each Assessed Parcel. Fire Rescue Assessments shall be computed in the manner set forth in this Preliminary Rate Resolution and in the Methodology Report, which is incorporated into this Resolution. It is determined and declared that the Fire Rescue Assessments for Fiscal Year 2017-18 proposed in this Resolution, as may be adopted by a Final or Annual Resolution, shall be collected under the Uniform Assessment Collection Act.

Section 5. Legislative Determinations of Special Benefit and Fair Apportionment. That it is ascertained, determined, and declared that the Fire Assessed Cost provides a special benefit to the Assessed Property, based upon the following legislative determinations:

General

(a) Upon the adoption of this Preliminary Rate Resolution, and determining the Fire Assessed Costs and identifying the Assessed Property to be included in the Assessment Roll, the legislative determinations of special benefit ascertained, determined, and declared in Section 1.04 of the Ordinance are ratified and confirmed to the extent authorized by law.

(b) The authority of local governments to adopt and impose special assessments for fire services and to develop fair and reasonable assessment apportionment methodologies was reaffirmed and upheld by the Florida Supreme Court in Morris v. Town of Cape Coral, 163 So.3d 1174 (Fla. 2015).

(c) It is fair and reasonable to use the Fire Class Codes and the Fire Basis data as maintained by the Broward County Property Appraiser (BCPA) for the Cost Apportionment and the Demand Percentage. The BCPA data and classifications are the most comprehensive, accurate, and reliable information readily available to determine the Fire Class Code and Fire Basis units (i.e., Dwelling Units and Building Area) for improved property within the City. The Tax Roll database with such Fire Class Codes and Fire Basis data is maintained by the Property Appraiser and is consistent with parcel designations on the Tax Roll, which compatibility permits the development of an Assessment Roll in conformity with the requirements of the Uniform Method of Collection.

(d) The data available in the Tax Roll is useful and accurate to determine the Fire Rescue Assessment for Assessed Property since the Tax Roll represents records maintained by the Property Appraiser with the most information relative to property use and classification, presence of improvements such as dwelling units, and Building Area regardless of Fire Class Code.

Cost Apportionment

(e) It is fair and reasonable and consistent with the decision from the Florida Supreme Court in the case of SMM Properties, Inc. v. City of North Lauderdale, Florida 825 So.2d 343 (Fla. 2002) to exclude from the Fire Assessed Cost amounts determined to constitute the emergency medical services costs.

(f) Apportioning the Fire Assessed Cost among the Fire Class Code categories of property based upon historical demand for fire rescue services, but not Emergency Medical Services, is fair and reasonable and proportional to the special benefit received.

(g) The Fire Rescue Incident Reports are the most reliable data available to determine the potential demand for fire rescue services by properties in each Fire Class Code category and to determine the benefit to each Fire Class Code resulting from the availability of fire services to protect and serve Assessed Property. There exist sufficient Fire Rescue Incident Reports documenting the historical demand for fire rescue services from Assessed Property within the Fire Class Code categories. The Demand Percentage determined for each Fire Class Code category by an examination of such Fire Rescue Incident Reports is consistent with the experience of the City. Therefore, the use of Demand Percentages determined by an examination of Fire Rescue Incident Reports as presented in the Methodology Report is a fair and reasonable method to apportion the Fire Assessed Costs among the Fire Class Code categories.

(h) The level of services required to meet anticipated demand for fire services and the corresponding annual fire rescue budget required to fund fire services provided to non-specific incidents would be required notwithstanding the occurrence of any incidents from such non-specific incidents. Therefore, it is fair and reasonable to omit from the Demand Percentage calculation the Fire Rescue Incident Reports documenting fire rescue services provided to non-specific properties and other incidents that do not clearly benefit Assessed Property.

Residential Parcel Apportionment

(i) The size or the value of the Residential Property does not determine the scope of the required fire response. The potential demand for fire services is driven by the existence of a Dwelling Unit and the anticipated average occupant population.

(j) Apportioning the Fire Assessed Costs for fire services attributable to Residential Property on a per Dwelling Unit basis is needed to avoid cost inefficiency and unnecessary administration and is a fair and reasonable method of Parcel Apportionment based upon historical call data as analyzed in the Methodology Report.

Non-Residential Parcel Apportionment

(k) The risk of loss and the demand for fire service availability is substantially the same for Buildings below a certain minimum size. Because the value and anticipated occupancy of non-residential Buildings below a certain minimum size is less, it is fair, reasonable and equitable to provide a lesser assessment burden on improved property containing such Buildings by the creation of specific Building Area classification ranges for such parcels.

(l) The separation of improved Non-Residential Property into Building Area classification ranges is fair and reasonable for the purposes of Parcel Apportionment because: (1) the absence of a need for precise square footage data within the ad valorem tax records maintained by the Property Appraiser undermines the use of actual Building Area within each improved parcel as a basis for Parcel Apportionment; (2) the administrative expense and complexity created by an on-site inspection to determine the actual Building Area within each improved parcel assessed is impractical; (3) the demand for fire service availability is not precisely determined or measured by the actual Building Area within benefited parcels; and (4) the classification of parcels within Building Area classification ranges is a fair and reasonable method to classify benefited parcels and to apportion costs among benefited parcels that create similar demand for the available fire services.

(m) The demand for the availability of fire services diminishes at the outer limit of Building size because a fire occurring in a structure greater than a certain size is not capable of being suppressed under expected conditions and the fire control activities under such circumstances are directed to avoid the spread of the fire event to adjacent Buildings. Therefore, it is fair and reasonable to place a cap on the Building Area classification of benefited parcels within Non-Residential Property.

(n) Government Properties and not-for-profit and religious entities, including Assembly Property, the use of which is exempt from ad valorem taxation under Florida law, benefit the general public in ways that otherwise might be requested or required to be provided by the City and such properties serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose Fire Rescue Assessments upon such parcels the use of which is wholly exempt from ad valorem taxation under Florida law. Accordingly, no Fire

Rescue Assessment shall be imposed upon a parcel which use is wholly exempt from ad valorem taxation under Florida law. The ability of the City to collect special assessments that may be levied on other governmental properties is very limited and generally requires the consent of the other governmental entity. In addition, because non-taxable properties are not subject to ad valorem property taxes, the data collected and maintained by the BCPA may not be complete or regularly updated. Therefore, for all of these reasons, it is fair and reasonable not to impose Fire Rescue Assessments upon such parcels. The City has determined that Exempt Parcels, as defined in this Resolution, shall not be required to pay Fire Rescue Assessments.

(o) It is fair and reasonable to assess Hotels and Motels as Commercial Property.

(p) It is fair and reasonable to assess vacant property by using acreage as there are no structures existing on the properties. In accordance with Florida Statutes, Section 170.01(4), effective as of November 1, 2017, no Fire Rescue Assessment will be imposed on property classified as agricultural lands under F.S. Sec. 193.461 except where such assessment is imposed on a dwelling unit or nonresidential farm building with a value over $10,000 located on such property. Apportioning the assessed costs for fire protection services attributable to vacant property on a per acre basis is a fair and reasonable method of parcel apportionment based on historical call data.

(q) In accordance with Chapter 2002-241, Laws of Florida, which mandates that the City treat Recreational Vehicle Park property as Commercial Property for non-ad valorem special assessments levied by the City (such as this proposed Assessment), it is fair and reasonable to treat each space within the Recreational Vehicle Parks as a Building of Commercial Property and assign the minimum square footage of 1,200 square feet that is mandated by the Department of Health under Chapter 64E-15.002(3), Florida Administrative Code for Recreational Vehicle Park spaces and a square footage of 500 square feet for tent spaces inside Recreational Vehicle Parks, also as mandated by Chapter 64E-15.002(3), Florida Administrative Code.

Section 6. Cost Apportionment Methodology. Utilizing data from the Fire Rescue Incident Reports related to the type of calls and physical location of each call, the City identified and assigned fire incidents within the City to Fire Class Code categories as indicated in the Methodology Report. Based upon such assignment of Fire Incident Reports to Fire Class Code categories, the number of Fire Incidents filed within the sampling period was determined for each Fire Class Code category. A Demand Percentage was then determined for each Fire Class Code

category by calculating the percentage that Fire Incident Reports allocated to each Fire Class Code category bear to the total number of Fire Incident Reports documented for all Fire Class Code categories within the sampling period. The Demand Percentage for each Fire Class Code category was then applied to the Fire Assessed Costs and the resulting product is the cost apportionment representing that portion of the Fire Assessed Costs allocated to each individual Fire Class Code category.

Section 7. Parcel Apportionment Methodology. The apportionment among Assessed Properties of that portion of the Fire Assessed Cost apportioned to each Fire Class Code category under the Cost Apportionment shall be consistent with the methodology described and determined in the Methodology Report attached to this Resolution as Exhibit A, which Methodology Report, including any applicable Addenda, is approved, adopted, and incorporated into this Preliminary Rate Resolution. The Demand Percentage is used to allocate Fire Assessed Costs to each Fire Class Code category as described in Section 6 above. The allocated Fire Assessed Costs within each Fire Class Code category of Assessed Property is then allocated to Assessed Properties based on the Fire Basis, or number of billing units as identified by the BCPA. By dividing the Fire Assessed Costs allocated to a Fire Class Code category by the total Fire Basis in that Fire Class Code, the Fire Rescue Assessment Rate is determined. It is acknowledged that the Demand Percentage and Parcel Apportionment methodology described and determined in the Methodology Report is to be applied in the calculation of the estimated Fire Rescue Assessment rates established in Section 8 of this Preliminary Rate Resolution.

Section 8. Determination of Fire Assessed Costs; Establishment of Proposed Not-to-Exceed Fire Rescue Assessment Rates. The Fire Assessed Cost to be assessed and apportioned among Assessed Property within the City for the Fiscal Year commencing October 1, 2017, is the amount determined in the Proposed Fire Rescue Assessment Rate Schedule presented in this Section 8. The approval of the Proposed Fire Rescue Assessment Rate Schedule by the adoption of this Preliminary Rate Resolution determines the amount of the Fire Assessed Cost and the maximum, or not-to-exceed, rates that may be imposed and collected for the upcoming fiscal year. The remainder of such Fiscal Year budget for fire rescue services, facilities, and programs shall be funded from lawfully available City revenue other than Fire Rescue Assessment proceeds.

The estimated Fire Assessed Cost for the Fiscal Year commencing on October 1, 2017 is $6,686,066.00. Based on this estimated Fire Assessed Costs, the following are the proposed, not-to-exceed rates to be used in preparing the Preliminary Assessment Roll and in the required notices:

PROPERTY USE CATEGORIES	RATE BASIS	RATE
Residential	**Per Dwelling Unit**	$223.75
Vacant	**Per Acre**	$204.96
Commercial	**Building Area In Square Feet**	
	➢ 1,999	$1,060.04
	2,000 – 3,499	$1,457.55
	3,500 – 4,999	$2,257.88
	5,000 – 9,999	$3,975.15
	10,000 – 19,999	$7,950.29
	20,000 – 29,999	$13,250.49
	30,000 – 39,999	$18,550.68
	40,000 – 49,999	$23,850.88
	➢ 50,000	$26,500.97
Industrial/Warehouse	**Building Area In Square Feet**	
	➢ 1,999	$190.54
	2,000 – 3,499	$261.99
	3,500 – 4,999	$405.85
	5,000 – 9,999	$714.52
	10,000 – 19,999	$1,429.04
	20,000 – 29,999	$2,381.73
	30,000 – 39,999	$3,334.42
	40,000 – 49,999	$4,287.11
	➢ 50,000	$4,763.46

Section 9. Preliminary Assessment Roll. That the City Manager or designee is directed to prepare, or cause to be prepared, an updated Preliminary Assessment Roll for the Fiscal Year commencing October 1, 2017, in the manner provided in the Ordinance and this Resolution. The updated Assessment Roll shall include all Assessed Properties within the Fire Class Code categories and incorporate the Proposed Rates presented in Section 8 above. The City Manager or designee shall apportion the estimated Fire Assessed Cost to be recovered through Fire Rescue Assessments in the manner set forth in this Preliminary Rate

Resolution and the Methodology Report. A copy of this Preliminary Rate Resolution, the Ordinance, previously adopted Resolutions, documentation related to the estimated amount of the Fire Assessed Cost to be recovered through the imposition of Fire Rescue Assessments, and the updated Preliminary Assessment Roll shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Preliminary Assessment Roll proposed for the Fiscal Year beginning October 1, 2017, be in printed form if the amount of the Fire Rescue Assessment for each parcel of Assessed Property can be determined by the use of a computer terminal available to the public.

It is ascertained, determined, and declared by this Resolution that the method of determining the Fire Rescue Assessments for fire services as set forth in this Preliminary Rate Resolution is a fair and reasonable method of apportioning the Fire Assessed Cost among parcels of Assessed Property located within the City.

Section 10. Authorization of Public Hearing. That there is established a public hearing to be held at 5:01 p.m. on September 13, 2017, in the City Commission Chambers of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, at which time the City Commission will receive and consider any comments on the Fire Rescue Assessments from the public and affected property owners and consider imposing Fire Rescue Assessments for the Fiscal Year beginning October 1, 2017 and collecting such assessments on the same bill as ad valorem taxes.

Section 11. Notice of Publication. That the City Clerk shall publish a notice of the public hearing authorized by Section 10 of this Preliminary Rate Resolution in the manner and time provided in Section 2.04 of the Ordinance. The notice shall be published no later than August 24, 2017, in substantially the form attached as Exhibit B.

Section 12. Notice by Mail. That the Director of Finance shall provide information on the public hearing and the proposed not-to-exceed rates to the Broward County Property Appraiser's Office to be included in the TRIM (Truth in Millage) Notice to serve as first class notice as required by the Ordinance to be mailed no later than August 24, 2017.

Section 13. Application of Assessment Proceeds. That proceeds derived by the City from the Fire Rescue Assessments will be utilized for the provision of fire services, facilities, and programs and will not be used for any EMS costs or services. In the event there is any unexpended or uncommitted assessment revenue remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire services, facilities, and programs.

Section 14. **Conflict.** That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 15. **Severability.** That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 16. **Effective Date.** That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on July 25, 2017.

ATTEST:

LOUISE STILSON, CMC CITY CLERK	TAMARA JAMES MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

Glossary of Terms

Accrual Basis- A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Adopted Budget- The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes- Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Appropriation- A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation- Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance- This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Base Budget- Projected cost of continuing the existing levels of service in the current budget year.

Bond- A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond- This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond- This type of bond is backed only by revenues, which come from a specific enterprise or project, such as a hospital or toll road.

Bond Refinancing– The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget- A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAPP, cash, or modified accrual.

Budgetary Calendar- The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Glossary of Terms *(cont.)*

Budgetary Control- The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets- Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget- The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Improvements- Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government- sometimes referred to as infrastructure.

Capital Improvement Program (CIP) - An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay- Fixed assets which have a value of $1000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project- Major Construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis- A basis of accounting which recognizes transactions only when cash is increased or decreased.

Consumer Price Index (CPI)- A statistical description of price level provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation)

Contingency- A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services- Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include garbage collection service, rent, maintenance agreements, and professionals consulting services.

Cost-of-Living Adjustments (COLA)- An increase in salaries to offset the adverse effect of inflation on compensation.

Glossary of Terms *(cont.)*

Debt Service- The cost of playing principal and interest on borrowed money according to a predetermined payment schedule.

Deficit- The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department- The basic organization unit of government which is functionally unique in its delivery of services.

Employee (or Fringe) Benefits- Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Expense- Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy- A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year- A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Dania Beach, this twelve (12) month period is October 1 to September 30.

Fixed Assets- Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fee- Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Fund- A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance- The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP- Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures, that defines accepted accounting principles.

Goal- A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Glossary of Terms *(cont.)*

Grants- A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Indirect Cost- A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure- The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Interfund Transfers- The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy- To impose taxes for the support of government activities.

Line-item Budget- A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt- Debt with a maturity of more than one year after the date of issuance.

Mill- The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each $1,000 of assessed property valuation.

Object of Expenditure- An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective- Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Expenses- The cost for personnel, materials and equipment required for a department to function.

Operating Revenue- Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to play for day-to-day services.

Pay-as-you-go Basis- A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Glossary of Terms *(cont.)*

Personal Services- Expenditures for salaries, wages, and fringe benefits of a government's employees.

Prior-year Encumbrances- Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program- A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Performance Based Budget- A method of budgeting whereby the services provided to the residents are broken down in identifiable service programs or performance units. A unit can be a department, a division, or a workgroup. Each program has an identifiable service or output and objectives to effectively provide the service. The effectiveness and efficiency of providing the service by the program is measured by performance indicators.

Purpose- A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve- An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources- Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue- Sources of income financing the operations of government.

Rolled-back Rate- The tax rate when applied to the current year's adjusted taxable value generates the same ad valorem tax revenue as the prior year.

Source of Revenue- Revenues are classified according to their source or point of origin.

Taxes- Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Glossary of Terms *(cont.)*

Temporary Positions- An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak work loads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out- Amounts transferred from one fund to another to assist in financing the serviced for the recipient fund.

TRIM- Truth in millage (Section 200.065, Florida Statute)

Unencumbered Balance- The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance- The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges- The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Taxes- Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunication.

Fund Descriptions

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds – based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Government, Proprietary, and Fiduciary.

Governmental Fund Types

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

General Fund- Accounts for all financial resources, except those required to be accounted for in another fund. The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Fire Rescue Services, Public Safety, Parks and Recreation, and Public Services. This Fund also captures and reports all financial activities of the Self Insured Health Fund in the annual year-end audited financial statements.

Special Revenue Funds- Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City of Dania Beach operates several Special Revenue Funds including the following:

<u>Tree Preservation Fund</u>

There is created to account for the acceptance and disbursement of the replacement fees paid to the City as part of tree removal licenses. This fund shall solely be used for the planting of trees in the city and any other ancillary costs associated with planting of trees.

<u>Grant Fund</u>

The Grants Fund is a special revenue fund created to properly account for grant activity in the City. The purpose of the fund is to allow better control over grant monies in order to prevent potential incidents of noncompliance with grantor requirements. The fund also helps to prevent potential penalties related to noncompliance with the Single Audit Act.

Fund Descriptions *(cont.)*

Perpetual Care Fund

The City owns and operates to cemeteries and a mausoleum. This fund is created to account for revenue and expenses related to the operation and ongoing maintenance of the cemetery and mausoleum.

Building Fund

Effective October 1, 2009, the City has created a special revenue fund to account for revenue and expenses related to the building division operations. This fund is due to Florida Statute requirements that any funds collected from building permit fees be used for the operations of the Building Division. This Division is responsible for the health, safety, and welfare of the citizens through permitting and inspections of all constructions including new, remodel, additions and repairs of all properties, both commercial and residential.

RAC Traffic Mitigating Fund
This was created for a transportation mitigation fee for new development in the Regional Activity Area.

Debt Service Funds- Accounts for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Capital Projects Funds- Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

Community Redevelopment Agency – Accounts for the financial resources to be used for development, redevelopment, and economic development of the City of Dania Beach. This Agency is not a traditional CRA and does not receive Tax Increment Revenue. Funding for the Agency is derived from contributions from the General Fund.

Proprietary Fund Types

Proprietary Fund Types are subdivided into two sections: Enterprise Funds and Internal Service Funds.

Enterprise Funds- Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general
public on a continuing basis be financed or recovered determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has six Enterprise Funds: Water, Sewer, Stormwater Parking, Pier and Marina.

Internal Service Funds- Accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental units, on a cost reimbursement basis. The City does not presently use Internal Service Funds.

Fund Descriptions *(cont.)*

Fiduciary Fund Types

The Fiduciary Fund Type consists of trust and agency funds.

Trust and Agency Funds- Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds.